

Birth to Three Participant Demographic Report (Illinois)

Last Modified on 10/22/2022 10:18 am CDT

Report Logic | Report Editor | Generate the Errors and Warnings Report | Generate the B-3 Caregiver Report | Report Layout

Classic View: IL State Reporting > Birth to Three Participant Demographic Report

Search Terms: Birth to 3 Year Participant Demographic Report

The Birth to Three Participant Demographic Report collects information on the caregivers assigned to students who have Birth to 3 Records.

<u>≡</u>	Infinite Campus
	Participant Demographic Report ☆ cipant Demographic Report
have/had an a	3 Participant Demographic Report will pull information on caregivers that are tied to all B-3 students that ctive enrollment within the selected calendar and start and end dates AND have/had an active B-3 record s on the extract editor.
Extract Option Report Type File Identifier Start Date End Date Report Protecte Identities Format Ad Hoc Filter Strip Apostropi	Errors and Warnings Which calendar(s) would you like to include in the report? 001 active year 01 list by school list by year list by year 20-21 Abbott Elementary 20-21 Abbott Elementary 20-21 Baird Elementary 20-21 Chowen Middle 20-21 Chowen Middle 20-21 Ewing High 20-21 Fermont High
_	Birth to 3 Participant Demographic Report

Report Logic

Students must have the following in order to be included on the report:

• An active enrollment record (either Primary, Partial or Special Education) in **State Grade Level 00** during the dates selected in the extract editor within the selected calendar.



- A Birth to 3 record that falls within the start dates entered on the extract editor.
- A Caregiver selected on the Birth to 3 record.

If the student has more than one record that meets the above requirement, the most recent record based on the start date reports.

If there are multiple Birth to 3 records but there is no caregiver selected, the student does not report.

If there are multiple caregivers for a student, the student reports multiple times on the report, once for each caregiver.

If a caregiver is assigned to multiple students, that caregiver also reports multiple times.

State Excluded students and students considered No Show do not report.

Report Editor

The following fields are available for selection.

Field	Description
Report Type	Selection indicates what Demographic Report generates. Select either the B- 3 Caregiver Report or the Errors and Warnings Report .
File Identifier	Indicates the 3-digit number attached to the end of the file name and is used to differentiate the file from the other files generated.
Start Date	First date that should be included on the report to return caregiver information. This date is auto-populated with the start date of the calendar selected in the Campus toolbar. Dates are entered in <i>mmddyy</i> format or can be selected by using the calendar icon.
End Date	Last date that should be included on the report to return caregiver information. This date is auto-populated with the end date of the calendar selected in the Campus toolbar. Dates are entered in <i>mmddyy</i> format or can be selected by using the calendar icon.
Report Protected Identities	When marked, student identity information (last name, first name, etc.) reports from the Protected Identity Information fields.
Format	The report can be generated in HTML, Fixed Width or Comma Delimited (state format).
Ad hoc Filter	If desired, the student set can be limited to only those students included on an ad hoc filter.



Field	Description
Strip Apostrophes	 When marked, the following marks are removed from student names and other reported data: Apostrophes ('), Commas (,), Periods (.) Umlaut (Ö) Tilde (Ñ) Grave Accents (Ò), Acute Accents (Ó) Circumflex (Ô) When not marked, these marks are not removed.
Calendar	Only one calendar can be selected for this report. The calendar selected in the Campus toolbar is auto-selected. Calendars can be selected by active year, by school or by year.
Report Generation	The report can be marked to generate immediately using the Generate Report button or can be marked to generate at a later time using the Submit to Batch button. See the <u>Batch</u> Queue information for additional guidance.

Generate the Errors and Warnings Report

- 1. Select Errors and Warnings from the Report Type field.
- 2. Enter the File Identifier number.
- 3. Enter the **Start Date** of the report.
- 4. Enter the **End Date** of the report.
- 5. If desired, mark the **Report Protected Identities** checkbox.
- 6. Select the desired **Format** of the report.
- 7. If desired, select an Ad hoc Filter.
- 8. If desired, mark the Strip Apostrophes checkbox.
- 9. Select a **Calendar** from which to report the Birth to Three Caregiver information.
- 10. Click the **Generate Extract** button to display the report immediately, or use the Submit to Batch button to choose when the results display.

The Errors and Warnings Report lists the following:

- Caregivers missing required reporting information.
- Students who have Birth to Three records but are not assigned caregivers.

Correct these issues before before submitting the information to the state.

Caregiver Dem		rds	FileName	FileDate
	ographic 0	Caregiver_Warn	ing_31070300026_03302	015_001.html 03/30/2015
Warning 01: Tl	he following B-3 Ca	regivers are missin	g one or more piece(s) o	f required reporting info
Number of Red	cords:5	-		
StudentNumb	er B3StudentName	CaregiverLastNa	me CaregiverFirstName	MissingFields
123456	Student, Arthur	Parent	Francis	Race Ethnicity
234567	Student, Beth	Parent	George	Race Ethnicity
345678	Student, Cameron	Parent	Heather	Race Ethnicity, Birth Date
456789	Student, Deena	Parent	Ivan	Race Ethnicity, Birth Date
567890	Student, Elias	Parent	Jemimah	Race Ethnicity, Birth Date

Birth to 3 Participant Warning Report

Generate the B-3 Caregiver Report

- 1. Select B-3 Caregiver Report Type from the Report Type field.
- 2. Enter the File Identifier number.

Infinite 🔿 🦯

- 3. Enter the **Start Date** of the report.
- 4. Enter the **End Date** of the report.
- 5. If desired, mark the **Report Protected Identities** checkbox.
- 6. Select the desired Format of the report.
- 7. If desired, select an Ad hoc Filter.
- 8. If desired, mark the **Strip Apostrophes** checkbox.
- 9. Select a **Calendar** from which to report the Birth to Three Caregiver information.
- 10. Click the **Generate Extract** button to display the report immediately, or use the Submit to Batch button to choose when the results display.

FileType TotalRee Birth to Three Caregiver 1	Caregiver_Demogra	phic_31045300026_0	02142022_001.html 02/14	2022 310453000260000				
Birth 3 Participant Demographic								_
StudentID SAPID StudentsLast	Name StudentsFirstNan	e StudentsBirthdat	e RCDTSforHomeSchoo	RCDTSforServingSchoo	l CaregiversRelationshipToChild	CaregiversSISStudentID	CaregiversFirstName	Caregi
123456789 123456 Student	Arlo	04/28/2019	310453000263001	310453000263001	05		Amber	Staff
								_

1	Birth to Three Caregiver	1	Caregiver Demographic 31045300026 02142022 001.csv	D 2/14/2022	3.10453E+14		G						м	N
2	123456789			Arlo	4/28/2019	3.10453E+14	3.10453E+14	4 5	Ambe	r Staff	f	5/15/1986		4
3														
4														
l														



Report Layout

Report Header

Element	Description	Location
File Type	The name of the extract being generated. Always reports a value of <i>Birth to Three</i> <i>Caregiver</i> .	N/A
Total Records	The total number of records included in the report.	N/A
File Name	Caregiver_Demographic_RCDT or District Name_Date (mmddyyy)_File Identifier (i.e., 500821040020000_06222005_001.txt)	N/A
File Date	Date the report was generated.	N/A
RCDTS	The Region-County-District-Type-School code that uniquely identifies the school generating the extract. <i>RRCCCDDDDDTTSSSS, 15 characters</i>	System Administration > Resources > District Information > State District Number, Type, Region Number, County; System Administration > Resources > School > State School Number District.districtID; District.county; District.region; School.number

Report

Data Element Description Location	
-----------------------------------	--



Data Element	Description	Location
Student ID	Reports the student's state ID. <i>Numeric, 9 digits</i>	Census > People > Demographics > Person Identifiers > Student State ID Person.stateID
SAP ID	Reports the student's local student number. <i>Numeric, 9 digits</i>	Census > People > Demographics > Person Identifiers > Student Number Person.studentNumber
Student's Last Name	Student's legal last name. When the Report Protected Identities checkbox is marked on the report editor, the student's last name reports from the Legal Last Name field if populated. <i>Alphanumeric, 30 characters</i>	Census > People > Identity Information > Last Name Identity.lastName Census > People > Identities > Protected Identity Information > Legal Last Name Identity.legalLastName
Student's First Name	Student's legal first name. When the Report Protected Identities checkbox is marked on the report editor, the student's first name reports from the Legal First Name field if populated. <i>Alphanumeric, 30 characters</i>	Census > People > Identity Information > First Name Identity.firstName Census > People > Identities > Protected Identity Information > Legal First Name Identity.LegalfirstName
Student's Birth date	Student's date of birth. Date field, 10 characters (MM/DD/YY)	Census > People > Demographics > Person Information > Birthdate Identity.birthDate



Data Element	Description	Location
RCDTS for Home School	The Region-County-District- Type-School code that uniquely identifies the school generating the extract. <i>RRCCCDDDDDTTSSSS, 15</i> <i>characters</i>	System Administration > Resources > District Information > State District Number, Type, Region Number, County; System Administration > Resources > School > State School Number District.districtID District.county District.region School.number
RCDTS for Serving School	The Region-County-District- Type-School code that uniquely identifies the school generating the extract. <i>RRCCCDDDDDTTSSSS, 15</i> <i>characters</i>	Student Information > General > Enrollments > State Reporting Fields > Serving District, Serving School Enrollment.servingSchool System Administration > Resources > District Information > State District Number, Type, Region Number, County; System Administration > Resources > School > State School Number District.districtID District.county District.region School.number
Caregiver's Relationship to Child	Reports the relationship of the caregiver to the student. See the Birth to Three Years article for a list of options. Numeric, 2 characters	Student Information > General > Birth to 3 > Birth to 3 Caregiver > Relationship ILBirthto3Caregiver.relationship
Caregiver's SIS Student ID	Reports the caregiver student ID number assigned in ISBE. <i>Numeric, 9 digits</i>	Census > People > Demographics > Person Identifiers > Student State ID Person.stateID



Data Element	Description	Location				
Caregiver's First Name	Caregiver's legal first name. When the Report Protected Identities checkbox is marked on the report editor, the student's first name reports from the Legal First Name field if populated.	Census > People > Identity Information > First Name Identity.firstName Census > People > Identities > Protected Identity Information > Legal First Name				
	Alphanumeric, 30 characters	Identity.LegalfirstName				
Caregiver's Last Name	Caregiver's last name. When the Report Protected Identities checkbox is marked on the report editor, the last name reports from the Legal	Census > People > Identity Information > Last Name Identity.lastName				
	Last Name field if populated. <i>Alphanumeric, 30 characters</i>	Census > People > Identities > Protected Identity Information > Legal Last Name Identity.legalLastName				
Caregiver's Birth Date	Caregiver's date of birth. Date field, 10 characters (MM/DD/YYYY)	Census > People > Demographics > Person Information > Birthdate Identity.birthDate				
Caregiver's Race	General racial category of the caregiver.	Census > People > Demographics > Person Information > Federal Race				
	Numeric, 2 characters	Identity.raceEthnicity				
Caregiver's Education Received	Reports the level of education of the caregiver. See the Birth to Three Years article for a list of options. <i>Numeric, 2 characters</i>	Student Information > General > Birth to 3 > Birth to 3 Caregiver > Educational Background ILBirthto3Caregiver.educationalBackground				
Caregiver's Employment Status	Reports the current employment status of the caregiver. See the Birth to Three Years article for a list of options. <i>Numeric, 2 characters</i>	Student Information > General > Birth to 3 > Birth to 3 Caregiver > Employment Status ILBirthto3Caregiver.employment Status				

