Detention Center Report (Illinois)
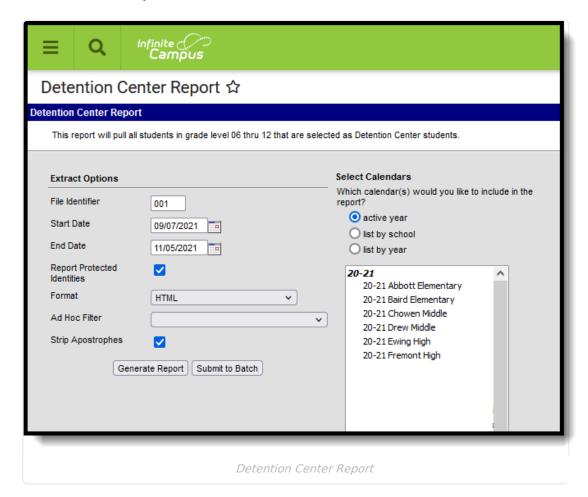
Last Modified on 10/22/2022 10:18 am CDT

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Classic View: IL State Reporting > Detention Center Report

Search Terms: Detention Center Report

The Detention Center Report collects a list of students in grade 6-12 who have been receiving services in a county detention center.

Detention Center Report

Report Logic

A student must have an active enrollment in a state grade level of 06-12 during the Start and End Dates on the Report Editor, as well as the Detention Center checkbox marked on that active enrollment record.

Students are not included when:

- The Enrollment record is marked as No Show or as State Exclude.
- The Calendar of enrollment is marked as State Exclude.
- The Grade Level of enrollment is marked as State Exclude.

Report Editor

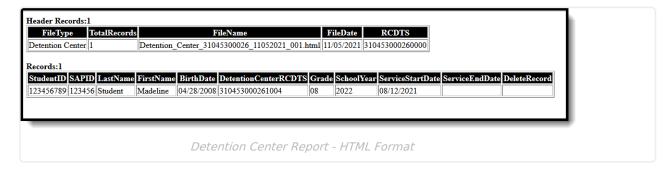The following fields are available for selection.

Field	Description
File Identifier	Indicates the number attached to the end of the file name and is used to differentiate the file from other files generated.
Start Date End Date	The Start Date populates with the start date of the selected calendar. The End Date populates with the end date of the selected calendar. If multiple calendars are selected, the latest start and end dates are used.
Report Protected Identities	When marked, student identity information (last name, first name, etc.) reports from the Protected Identity Information fields.
Format	Determines how the report generates. Use the **Comma Separate (CSV) (State format)** when submitting the report to the state. Use the **HTML** or **Tab Delimited** options when reviewing data prior to state submission.
Ad hoc Filter	Select a saved ad hoc filter to use when generating this report. Only those students included in the filter will be returned on the report if they meet the reporting requirements.
Strip Apostrophes	When marked, the following marks are removed from student names and other reported data: • Apostrophes ('), Commas (,), Periods (.) • Umlaut (Ö) • Tilde (Ñ) • Grave Accents (Ò), Acute Accents (Ó) • Circumflex (Ô) When not marked, these marks are not removed.
Calendar Selection	At least one calendar needs to be selected for the report to generate. Calendars can be chosen by **Active Year**, by **School** or by **Year**. If a calendar is selected in the Campus toolbar, that calendar is automatically selected.
Report Generation	The report can be generated immediately using the **Generate Extract** button. When there is a larger amount of data chosen (several calendars, large date range, etc.), use the **Submit to Batch** button, which allows the user to choose when the report is generated. See the Batch Queue article for more information.

Generate the Report

1. Enter the **File Identifier** value.
2. Enter the **Start Date** and **End Date** required for the report.

3. If desired, mark the **Report Protected identifies** checkbox.
4. Select the desired **Format** for the report.
5. If desired, select an **Ad hoc Filter** from the dropdown list.
6. If desired, mark the **Strip Apostrophes** checkbox.
7. Select the desired **Calendar(s)**.
8. Click the **Generate Report** button to display the results of the report immediately; click the **Submit to Batch** button to determine when the report generates.

Detention Center Report - HTML Format

Detention Center Report - State Format (Comma Delimited)

Detention Center Report - Tab Delimited Format

Report Layout

Report Header

Data Element	Description	Location
Report Name	Reports the name of the extract being generated. Always report a value of **Detention Center**.	N/A
Student Count	Reports the total number of records that appear on the report.	N/A

Data Element	Description	Location
File Name	Detention_Center_ + RCDT or District Name + _ + Date (mmddyyy)_File Identifier (i.e.,Detention_Center_310453000260_01302015_001.txt)	N/A
Date	Reports the date the extract was generated. *Date field, 10 characters (MM/DD/YYY)*	N/A
RCDTS Code	The Region-County-District-Type-School code that uniquely identifies the school generating the extract. *RRCCCDDDDDTTSSSS, 15 characters*	System Administration > Resources > District Information > State District Number, Type, Region Number, County District.districtID District.county District.region System Administration > Resources > School > State School Number School.number

Report Layout

Data Element	Description	Location
State ID	Reports the student's locally assigned identification number. *Numeric,9 digits*	Census > People > Demographics > Person Identifiers > Student State ID Person.stateID
Student ID	Reports the student's state-assigned identification number. *Numeric, 6 digits*	Census > People > Demographics > Person Identifiers > Local Student Number Person.studentID

Data Element	Description	Location
Student Last Name	Reports the student's last name. When the Report Protected Identities checkbox is marked on the report editor, the student's last name reports from the Legal Last Name field if populated. *Alphanumeric, 30 characters*	Census > People > Identity Information > Last Name Identity.lastName Census > People > Identities > Protected Identity Information > Legal Last Name Identity.legalLastName
Student First Name	Reports the student's first name. When the Report Protected Identities checkbox is marked on the report editor, the student's first name reports from the Legal First Name field if populated. *Alphanumeric, 30 characters*	Census > People > Identity Information > First Name Identity.firstName Census > People > Identities > Protected Identity Information > Legal First Name Identity.LegalfirstName
Student Birth Date	Reports the student's date of birth. *Date field, 10 characters (YYYY-MM-DD)*	Census > People > Demographics > Person Information > Birth Date Identity.birthDate
Detention Center RCDTS	The Region-County-District-Type-School code that uniquely identifies the Detention Center where the student is receiving services. *RRCCCDDDDDTTSSSS, 15 characters*	Student Information > General > Enrollments > State Reporting Fields > Home School, Home District District.districtID District.county District.region School.number Enrollment.residentSchool Enrollment.residentDistrict

Data Element	Description	Location
Grade	Reports the grade level of enrollment Only students in grades 06-12 are included in the report. *Numeric, 2 digits*	Student Information > General > Enrollments > General Enrollment Information > Grade Enrollment.grade --- Student Information > General > Enrollments > State Reporting Fields > Detention Center Enrollment.detentionCenter
School Year	Reports the school year associated with the reporting enrollment record. *Numeric, 4 years*	System Administration > Calendar > School Years > School Year Editor > Active Year SchoolYear.active
Service Start Date	Reports the start date of enrollment for the student receiving services at the Detention Center. *Date field, 10 characters (MM/DD/YYYY)*	Student Information > General > Enrollments > General Enrollment Information > Start Date Enrollment.startDate
Service End Date	Reports the end date of the enrollment for the student receiving services at the Detention Center. *Date field, 10 characters (MM/DD/YYYY)*	Student Information > General > Enrollments > General Enrollment Information > End Date Enrollment.endDate
Delete Record	Reports a value of 99 and is used to delete the Detention Center record. *Numeric 2 digits*	N/A