

# ISBE Student Demographics and Enrollment Extract (Illinois)

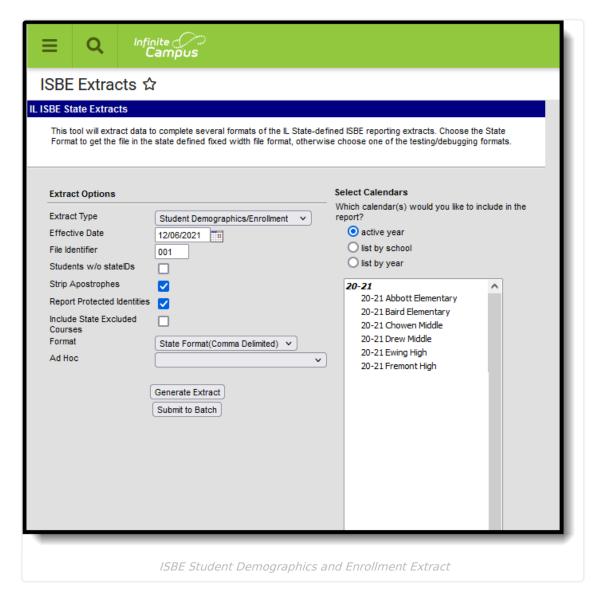
Last Modified on 10/22/2022 10:18 am CDT

Report Logic | Gender Reporting | Report Editor | Generate the Report | Report Layout

Classic View: IL State Reporting > ISBE Extracts > Student Demographics/Enrollment Extract

Search Terms: ISBE Extracts

The ISBE Student Demographic/Enrollment Extract is used to determine all pertinent state-defined demographic and enrollment information required for state funding purposes. One record for each active enrollment in the selected calendar reports.



### Report Logic

Students who have an active enrollment in any state grade level are included in the report.



Students are NOT included when:

- Their State Grade Level on the active enrollment record is 14: Pre-K.
- The Enrollment record is marked as State Exclude or No Show.
- The Grade Level of Enrollment is marked as State Exclude.
- The Calendar of Enrollment is marked as State Exclude.

#### **Gender Reporting**

Schools can assign students a gender of M: Male, F: Female or N: Non-binary. This is done on the Identities and/or the Demographics tools. While Illinois accepts a Non-binary gender for state reporting, federal reporting standards do not. Keep this in mind for any federal reporting pulled from Infinite Campus data.

The Illinois State Board of Education provides the following definitions:

Term	State Definition
Sex	A label a person is given at birth, often based on a medical professional's interpretation of the newborn's physical characteristics. This is typically the sex reflected on one's original birth certificate. Sex is distinct from gender identity.
Male	A man or a boy.
Female	A woman or a girl.
Non- Binary	A term used to describe people whose gender identity is not exclusively male or female, including those who identify as a gender other than male or female, as more than one gender, or as no gender

State Reporting Extracts use the Legal Gender field included in the Protected Identity Information to report student identity information.

To properly record a Non-binary value for a student on the Identities tab:

- 1. Assign the Sex (previously labeled Gender) of N: Non-binary in the standard identify fields.
- 2. Assign the **Protected Identity Information Legal Gender** field of either M: Male or F: Female.
- 3. Save the record when finished.





# **Report Editor**

The following fields are available for selection.

Field	Description
Extract Type	Selection determines the extract that is generated. For this instance, select the <b>Student Demographics/Enrollment</b> option.
Effective Date	Entered date is used to return current enrollments for the report. This field automatically populates with the current date, but can be changed by entering a new date in mm/dd/yyyy format or by clicking the calendar icon to select a date. This date is required in order to generate the report.  • If an enrollment record has an end date before the effective date, that record is not included  • If an enrollment record has an end date after the effective date or does not have an end date, that record is included.
File Identifier	Indicates the number attached to the end of the file name and is used to differentiate the file from other files generated.
Students without State IDs	When marked, the report returns students who do not have state IDs assigned.



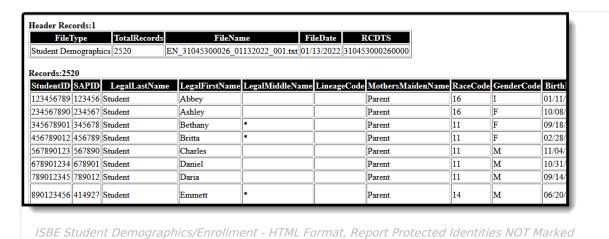
Field	Description
Strip Apostrophes	When marked, the following marks are removed from student names and other reported data:  • Apostrophes ('), Commas (,), Periods (.)  • Umlaut (Ö)  • Tilde (Ñ)  • Grave Accents (Ò), Acute Accents (Ó)  • Circumflex (Ô)  When not marked, these marks are not removed.
Report Protected Identities	When marked, student identity information (last name, first name, etc.) reports from the Protected Identity Information fields.
Format	Determines how the report generates. Use the <b>State Format (Comma Delimited)</b> when submitting the report to the state. Use the <b>HTML</b> or <b>Tab Delimited</b> option when reviewing data prior to state submission.
Ad hoc	Select a saved ad hoc filter to use when generating this report. Only those students included in the filter will be returned on the report if they meet the reporting requirements.
Calendar Selection	At least one calendar needs to be selected for the report to generate. Calendars can be chosen by <b>Active Year</b> , by <b>School</b> or by <b>Year</b> . If a calendar is selected in the Campus toolbar, that calendar is automatically selected.
Report Generation	The report can be generated immediately using the <b>Generate Extract</b> button. When there is a larger amount of data chosen (several calendars, large date range, etc.), use the <b>Submit to Batch</b> button, which allows the user to choose when the report is generated. See the Batch Queue article for more information.

### **Generate the Report**

- 1. Select Student Demographics/Enrollment from the **Extract Type** field.
- 2. Enter the **Effective Date** for the report.
- 3. Enter a **File Identifier**. This is a three digit number attached to the file name used to differentiate itself from other ISBE Demographic and Enrollment Extract files generated.
- 4. Select the **Students w/o stateIDs** checkbox to include students without state IDs within the report.
- 5. If desired, mark the **Strip Apostrophes** checkbox.
- 6. If desired, mark the **Report Protected Identities** checkbox.
- 7. Select which **Format** to generate the report in. To preview information prior to submission to the state, use the HTML format. When submitting data to the state, use the State Format (Comma Delimited).
- 8. If desired, select an Ad hoc Filter from which to pull the student set.
- 9. Select which **Calendars** to include within the report.
- 10. Select the Generate Extract button or use the Submit to Batch option. The report will



appear in a separate window in the designated format.



Header Records:1
FileType TotalRecords FileName FileDate RCDTS

Student De	EM_51045300026_01152022_001.txt								
Records:2520									
StudentID	SAPID	LegalLastName	LegalFirstName	LegalMiddleName	LineageCode	<b>MothersMaidenName</b>	RaceCode	GenderCode	Birth
123456789	123456	Student	Abbey			Parent	16	F	01/11/
234567890	234567	Student	Ashley			Parent	16	F	10/08/
345678901	345678	Student	Bethany	*		Parent	11	F	09/18/
456789012	456789	Student	Britta	*		Parent	11	F	02/28/
567890123	567890	Student	Charles			Parent	11	M	11/04/
678901234	678901	Student	Daniel			Parent	11	M	10/31/
789012345	789012	Student	Daria			Parent	11	M	09/14/
890123456	414927	Student	Emmett	*		Parent	14	М	06/20/

ISBE Student Demographics/Enrollment - HTML Format, Report Protected Identities Marked

## **Report Layout**

#### **Header Layout**

Element	Description	Location
File Type	The name of the extract being generated. Will always report a value of Student Demographics.	N/A
Total Records	The total amount of records generated.	N/A
File Name	EN + RCDT or District Name + _ + Date (mmddyyy)_File Identifier (i.e., EN_310453000260_01302015_001.txt)	N/A
File Date	The date the extract was generated.	N/A



Element	Description	Location
RCDTS	The Region-County-District-Type- School code that uniquely identifies the school generating the extract.	System Administration > Resources > District Information > State District Number, Type, Region Number, County
	RRCCCDDDDDTTSSSS, 15 characters	System Administration > Resources > School > State School Number
		District.districtID District.county District.region School.number

#### **Extract Layout**

Element	Description	Location
Student ID	The student identifier assigned in the ISBE SIS.  Numeric, 9 digits	Census > People > Demographics > Person Identifies > Student Number  Person.studentNumber
SAP ID	The Student ID number used by the school to identify the student within their local system.  Numeric, 50 digits	Census > People > Demographics > Person Identifiers > State ID  Person.studentNumber
Legal Last Name	The student's legal last name. When the Report Protected Identities checkbox is marked on the report editor, the student's last name reports from the Legal Last Name field if populated.  Alphabetical, 30 characters	Census > People > Identity Information > Last Name Identity.lastName
		Census > People > Identities > Protected Identity Information > Legal Last Name Identity.legalLastName



Element	Description	Location
Legal First Name	The student's legal first name. When the Report Protected Identities checkbox is marked on the report editor, the student's first name reports from the Legal First Name field if populated.	Census > People > Identity Information > First Name  Identity.firstName  Census > People > Identities > Protected Identity Information > Legal First Name
	Alphabetical, 30 characters	Identity.legalFirstName
Legal Middle Name	The student's legal middle name. When the Report Protected Identities checkbox is marked on the report editor, the student's middle name reports from the Legal Middle Name field if populated.	Census > People > Identity Information > Middle Name
		Identity.middleName
		Census > People > Identities > Protected Identity Information > Legal Middle Name
	Alphabetical, 30 characters	Identity.legalMiddleName
Lineage Code	An appendage, if any, used to denote an individual's generation in his/her family. When the Report Protected Identities checkbox is marked on the report editor, the student's suffix reports from the Legal Suffix field if populated.	Census > People > Identity Information > Suffix  Identity.suffix
		Census > People > Identities > Protected Identity Information > Legal Suffix
	Numeric, 2 digits	Identity.legalSuffix
Mother's Maiden Name	The student's mother's maiden name (used for eliminating multiples when matching).	Census > People > Demographics > Person Information > Mother's Maiden Name
	Alphabetical, 30 characters	Identity.motherMaidenName



Element	Description	Location
Race	The student's race ethnicity.  If the Is the Individual Hispanic/Latino? = Yes and all other race ethnicity checkboxes are NULL or No, a value of 11 is reported.  If the Is the Individual Hispanic/Latino? = Yes and any other race ethnicity checkbox is selected, a value of 11 is reported.  If the Is the Individual Hispanic/Latino? = No and any combination of two or more race ethnicity checkboxes are selected, a value of 17: Two or More Races is reported  If the Is the Individual Hispanic/Latino? = No and only one other race ethnicity checkbox is selected, the following is reported:  • American Indian or Alaska Native = 12  • Asian = 13  • Black or African American = 14  • Native Hawaiian or Other Pacific Islander = 15  • White = 16  Numeric, 2 digits	Census > People > Demographics > Person Information > Race Ethnicity  Identity.raceEthnicity



Element	Description	Location
Gender	The student's chosen sex designation - M: Male, F: Female or N: Non-binary.  When the Report Protected Identities checkbox is marked on the report editor, the student's gender reports from the Legal Gender field if populated.  Alphabetical, 1 character	Census > People > Identity Information > Gender  Identity.gender  Census > People > Identities > Protected Identity Information > Legal Gender  Identity.legalGender
Date of Birth	The student's date of birth.  Date Field, 10 characters (MM/DD/YYYY)	Census > People > Demographics > Person Information > Birth Date  Identity.birthDate
Birth Place Name	The geographic location of where the student was born.  If Birth Place field is NULL, a NULL value is reported.  Alphabetical, 30 character	Census > People > Demographics > Person Information > Birth Place  Identity.birthPlace
Reading 1st Indicator	Identifies a student (K-3) is in one of the twenty specific school districts participating in the Reading 1st Program.  If the Reading 1st checkbox is marked, a value of 01 is reported. Otherwise, a value of 02 is reported.  Numeric, 2 digits	Student Information > General > Enrollments > State Reporting Fields > Reading 1st  Enrollment.reading1st



Element	Description	Location
Reading Improvement Block Grant Indicator	Identifies a student (K-6) has been selected to receive services provided with Reading Improvement Block Grand funds.	Student Information > General > Enrollments > State Reporting Fields > Reading Improvement Block Grant  Enrollment.readingImprovementBlockGrant
	If the Reading Improvement Block Grant checkbox is marked, a value of 01 is reported. Otherwise, a value of 02 is reported.  Numeric, 2 digits	



Element	Description	Location
Title 1 Indicator	Identifies the student as participating in Federally funded Title 1 reading or mathematics instruction.  • When the School History Title 1 is set to SWELIGSWPROG: Schoolwide Program, a value of 11 reports for ALL students in that school.  • When the School History Title 1 field is not populated (null) and a different code is saved on the student's enrollment record, the code from the enrollment record reports.  • If a default value for Title 1 is selected in the Attribute Dictionary, that default value reports.  • If the School History Title 1 field is null and the student's enrollment record is null, a value of 13 (not a participant) reports.  See options in the State Reporting Fields Options table in the Illinois Enrollments Tab article.  Numeric, 2 digits	Student Information > General > Enrollments > State Reporting Fields > Title 1 Enrollment.title1
Placeholder	N/A	N/A
Home Language	The student's primary home language.  Alphabetical, 3 characters	Census > People > Demographics > Home Language Enrollment.homeLanguage
Native Language	The student's native language.  Alphabetical, 3 characters	Census > People > Demographics > Native Language Enrollment.language



Element	Description	Location
Homeless Indicator	Identifies a student who, at any time during the current school year, lacks a fixed, regular and adequate night time residence.  When the student has a Homeless record active at any time within the Calendar date range, reports as 01.  Otherwise, reports as 02.  Numeric, 2 digits	Student Information > Program Participation > Homeless > Start Date, End Date  Homeless.startDate Homeless.endDate
Migrant Indicator	Identifies a student who is a "migratory child" eligible to participate in a Title 1 Migrant Education Program.  If the Migrant checkbox is marked, a value of 01 is reported. Otherwise, a value of 02 is reported.  Numeric, 2 digits	Student Information > General > Enrollments > State Reporting Fields > Migrant Enrollment.migrant
Private School Indicator	Indicates the student or the student's guardians have chosen to enroll the student in a non-public school for general education. This includes homeschooled students.  • Reports 01 if checkbox is marked.  • Reports 02 if checkbox is not marked.  Numeric, 2 digits	Student Information > General > Enrollments > State Reporting Fields > Private School Indicator  Enrollment.privateSchool



Element	Description	Location
Military Connected Student	A student who's Legal Guardian is a member of the Armed Forces or Full-time National Guard on active duty. If the <b>Child of US Military Family</b> checkbox is marked on the enrollment record, a value of 01 reports. Otherwise, a value of 02 reports.  Numeric, 2 digits	Student Information > General > Enrollments > State Reporting Fields > Child of US Military Family  EnrollmentIL.militaryFamily
SES Indicator	Identifies a student attending a school that does not meet AYP for three consecutive years.  This student is then eligible for and participating in supplemental educational services which are provided outside of the normal school day and paid for by Title 1 funds.  • When the Private School Indicator reports a value of 01, the SES Indicator must report a value of 02.  • If the Supplemental Services checkbox is selected, a value of 01 reports. Otherwise, a value of 02 reports.  Numeric, 2 digits	Student Information > General > Enrollments > State Reporting Fields > Supplemental Services  Enrollment.supplementalServices



Element	Description	Location
LEP Indicator	Identifies a student who meets the NCLB definition of Limited English Proficient.  When the Private School Student (field 20) reports a value of 01, this field reports a value of 02.  When the student has an LEP record with an identified date with no exit date, or if the exit date is within the school year instructional dates, a value of 01 reports regardless of the LEP Program Status selected.	Student Information > Program Participation > English Learners (EL) Lep.programStatus
	Numeric, 2 digits	



Element	Description	Location
IDEA Eligible	Identifies a student who has an Individualized Education Program (IEP) or an Individualized Services Plan (ISP).  An IEP is a written document for public school children with disabilities who are eligible to receive special education and related services under the Individuals with Disabilities Education Act (IDEA).  An ISP is a written document for parentally-placed private school children with disabilities and home-schooled children with disabilities that are not enrolled in the public school district but are receiving special education and related services through the public school district.  Reports a value of 01 when the student does not have an IEP but the Special Ed Status/IEP checkbox is marked.  Reports a value of 02 when the student does not have an IEP or if the Special Ed Status/IEP checkbox is not marked.  Reports a value of 02 when the Special Ed Status/IEP checkbox is marked or when the student has a valid IEP and the Private School Indicator checkbox is marked on the Enrollment Record.  Numeric, 2 digits	Student Information > General > Enrollments > Special Ed Fields > Special Ed Fields/IEP Indicator  Enrollment.specialEdStatus



Element	Description	Location
Alternate Assessment Indicator	Indicates whether the student has the Alternate Assessment checkbox marked on their enrollment record.  When marked, reports a value of 01. When not marked, reports a value of 02.  Numeric, 2 digits	Student Information > General > Enrollments > Special Ed Fields > IL Alt Assessment  Enrollment.ILAltAssessment
Dual Language Student	Indicates the student is involved in a dual language program and receives instruction in both English and another selected language. Reports the selected code in the Dual Language Student field.  • If there is no selection, the EL Service Code is used if there is no end date, or if there is an end date that is before the report effective date.  • Reports 01 when the State Code is 01  • Reports 02 when the State Code is 02.  • If there are multiple services of 01 and 02, the service that has the start date closest to the effective date reports.  • If there is no Dual Language selection and there is no EL State Service of 01 or 02, a value of 03 reports.  Numeric, 2 digits	Student Information > General > Enrollments > State Reporting Fields > Dual Language Student  Enrollment.dualLanguage Student  Student Information > Program Participation > English Learners (EL) > EL Services



Element	Description	Location
Language of Instruction	Indicates the student is involved in a dual language program and receives instruction in both English and another selected language. Reports when the Dual Language Student field reports a value of 01 or 02.	Student Information > General > Enrollments > State Reporting Fields > Dual Language of Instruction  Enrollment. dualLanguageInstruction
		Census > People > Demographics > Primary Home Language
	When the EL Service field is 01 or 02, the code selected in the Dual Language of Instruction field on the Enrollment Editor reports. If there is no selected, the value reports from the Primary Home Language field on the Demographics tab.	
	When the Dual Language field reports a value of 03 or a blank value, this field reports a blank value.	
	Numeric, 2 digits	



Element	Description	Location
FRL/Low Income Indicator	Low-income students are pupils ages 3-17 from families receiving public aid, living in institutions for neglected or delinquent children, being supported in foster homes with pubic funds or eligible to receive free or reduced-price lunches.  • When the Private School Indicator field reports a value of 01, this field reports a value of 02.  • Otherwise, reports a value of 01 if the student's eligibility is free/reduced on the effective date entered on the extract editor. OR  • Reports a value of 02 if the student's eligibility is paid or there is no eligibility record on the effective date entered on the extract editor.  Numeric, 2 digits	FRAM > Eligibility  POSEligibility.eligibility
Century 21 Indicator	Identifies a student who, at any time during the current school year, is participating in the 21st Century Community Learning Center Program.  • When the Private School Indicator field reports a value of 01, this field reports a value of 02.  • Otherwise, If the Century 21 checkbox is marked, a value of 01 reports.  • If the Century 21 checkbox is NOT marked, a value of 02 report.  Numeric, 2 digits	Student Information > General > Enrollments > State Reporting Fields > Century 21 Enrollment.century21



Element	Description	Location
Enrollment Type	The circumstances under which the student is admitted to a school or educational institution.  Numeric, 2 digits	Student Information > General > Enrollments > Start Status  Enrollment.startStatus
Enrollment Date	The month, day and year of the student's first day of attendance for the current school year.  Date field, 10 characters (MM/DD/YYYY)	Student Information > General > Enrollments > Start Date  Enrollment.startDate
RCDTS Home School	The Region-County-District- Type-School code that uniquely identifies the elementary, middle/junior, or high school the student attends or would attend if not placed/transferred to another school/program to receive needed services.  **RRCCCDDDDDTTSSSS*, 15* characters**	Student Information > General > Enrollments > State Reporting Fields > Home School  District.districtID District.county District.region School.number Enrollment.resident School Enrollment.resident District
RCDTS Serving School	The Region-County-District- Type-School code that uniquely identifies the school/program where a student is being educated.  RRCCCDDDDDTTSSSS, 15 characters	System Administration > Resources > District Information > State District Number, Type, Region Number, County  System Administration > Resources > School > State School Number  Student Information > General > Enrollment > State Reporting Fields > Home School, Home District  District.districtID District.county District.region School.number Enrollment.servingSchool



Element	Description	Location
Entry Grade Level	The grade level or primary instructional level at which a student enters and receives services in a school or educational institution during a given academic session.  Numeric, 2 digits	Student Information > General > Enrollments > Grade  Enrollment.grade
School Year	The school year for which the enrollment is applicable.  Numeric, 4 digits (YYYY)	System Administration > Calendar > Calendar > End Date  School.endDate
Percent of Day Student Attends School	Full-time equivalent numeric value of the student's course load during the enrollment, expressed in decimal form, where 1.00 represents a full-time enrollment.  Numeric, 3 digits	Student Information > General > Enrollments > State Reporting Fields > FTE Enrollment.percentEnrolled
Tuition-In Indicator	Indicates a student resides in a school district, but chooses to attend another school district, and parents pay school district tuition.  Reports the selected value of 01: Yes or 02: No. If there is no selection for the student, reports a value of 02.  Numeric, 2 digits	Student Information > General > Enrollments > State Reporting Fields > Tuition-In Student  Enrollment.tuitionIn