

# Teacher Course Assignment Report - Teacher Course Assignment Errors and Warnings (Illinois)

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**Classic View:** IL State Reporting > Teacher Course Assignment Reports > Teacher Course Assignment Errors and Warnings

**Search Terms:** Teacher Course Assignment

The Teacher Course Assignment Errors and Warnings Report provides a list of all course sections scheduled where a teacher has a state role assigned but there are no students scheduled into the course section.

Image 1: Errors and Warnings Report Editor

## Report Logic

Teachers must have a value between **200-699** in the State Role field on the Section Staff History tab.

Teachers must also have a start date on the [Staff History](#) tab that is either NULL or within or before the dates entered on the extract editor. End dates (on the Staff History tab) must also be NULL or be within or after the dates entered on the extract editor.

Courses marked as State Exclude or are not active are NOT included.

The Course section cannot have any students actively scheduled in it within the dates entered on the extract editor.

## Report Editor

Field	Description
<b>Report Type</b>	Determines which Teacher Assignment report will generate. For this instance, select <b>Teacher Course Assignment Errors and Warnings</b> .
<b>File Identifier</b>	A numeric field that notes the number of times the report has been generated. This field is used in the File Naming Convention when submitting the extract in the State Format (RCDS or District Name + __ + MMDDYY_File Identifier).

Field	Description
<b>Date Range (Start Date and End Date)</b>	Starting Date and Ending Date from which teaching data is pulled. Dates are entered in <i>mmddyy</i> format or use the calendar icon to select a date.
<b>Strip Apostrophes</b>	When marked, the following marks are removed from student names and other reported data: <ul style="list-style-type: none"> <li>• Apostrophes ('), Commas (,), Periods (.)</li> <li>• Umlaut (Ö)</li> <li>• Tilde (Ñ)</li> <li>• Grave Accents (Ò), Acute Accents (Ó)</li> <li>• Circumflex (Ô)</li> </ul> When not marked, these marks are not removed.
<b>Report Protected Identities</b>	When marked, identity information (last name, first name, etc.) reports from the Protected Identity Information fields.
<b>Format</b>	Selection determines how the report will generate. Options are <b>State Format (Comma Delimited)</b> , <b>HTML</b> and <b>Tab Delimited</b> . Use the HTML format or the Tab Delimited format for data review prior to sending to the state.
<b>Ad hoc Filter</b>	Select which students to include in the extract by choosing a filter that was created in the Filter Designer. When a filter is selected, only those students included in the filter are included in the report. This is optional. Students can also be selected by grade level. Or choose both a grade level and an ad hoc filter.
<b>Calendar Selection</b>	Selection indicates from which school year and school teacher data is pulled. Multiple calendars may be selected. The calendar chosen in the Campus toolbar is automatically selected in the extract editor.
<b>Report Generation</b>	The report can be marked to generate immediately using the <b>Generate Report</b> button or can be marked to generate at a later time using the <b>Submit to Batch</b> button. See the <a href="#">Batch Queue</a> information for additional guidance.

## Generate the Report

1. Select **Teacher Course Assignment Errors and Warnings** as the **Report Type**.
2. Enter the **File Identifier** value.
3. Enter the **Start Date** for the report.
4. Enter the **End Date** for the Report.
5. If desired, mark the **Strip Apostrophes** checkbox.
6. If desired, mark the **Report Protected Identities** checkbox.
7. Select the **Format** in which the report should be generated.
8. If desired, select an **Ad hoc Filter**.
9. Select the **Calendar(s)** from which to pull data.
10. Click the **Generate Report** button to display the information immediately or click the **Submit to Batch** button to display the report at a later time.

	A	B	C	D	E	F	G	H	I
1	Teacher Cour	45	TEW_31008300026_02	2/18/2015	3E+14				
2	Warning Records:45								
3	The following course/sections are scheduled and have a teacher with a state role but do not have any students rostered; they W								
4	IEIN	LocalTeacherID	TeacherLastName	TeacherFirstName	Term	LocalCour	LocalCourseTitle	SectionNumber	
5	123456	1234	Teacher	Amber	1	E410	Language Arts-Grac	E4103101	
6	123456	1234	Teacher	Amber	1	E412	Reading-Grade 4	E4123101	
7	123456	1234	Teacher	Amber	1	E414	Writing-Grade 4	E4143101	
8	123456	1234	Teacher	Amber	1	E420	Social Studies-Grad	E4203101	
9	123456	1234	Teacher	Amber	1	E440	Science-Grade 4	E4403101	
10	234567	2345	Teacher	Brian	1	E190	PE-Grade 1	E1903022	
11	234567	2345	Teacher	Brian	1	E290	PE-Grade 2	E2903033	
12	234567	2345	Teacher	Brian	1	E390	PE-Grade 3	E3903044	
13	234567	2345	Teacher	Brian	1	E590	PE-Grade 5	E5903066	
14	234567	2345	Teacher	Brian	1	K90	PE-Kindergarten	K903011	
15	345678	3456	Teacher	Cassie	1	E410	Language Arts-Grac	E4103102	
16									

Errors and Warning Report, State Format (Comma Delimited)

Header Records:1				
ReportName	TotalRecords	FileName	Date	RCDT
Teacher Course Assignment Errors and Warnings Report	45	TEW_31008300026_02182015_001.html	02/18/2015	31008300

Warning Records:45  
The following course/sections are scheduled and have a teacher with a state role but do not have any students rostered; they WIL

IEIN	LocalTeacherID	TeacherLastName	TeacherFirstName	Term	LocalCourseID	LocalCourseTitle	SectionNumber
123456	1234	Teacher	Amber	01	E410	Language Arts-Grade 4	E4103101
123456	1234	Teacher	Amber	01	E412	Reading-Grade 4	E4123101
123456	1234	Teacher	Amber	01	E414	Writing-Grade 4	E4143101
123456	1234	Teacher	Amber	01	E420	Social Studies-Grade 4	E4203101
123456	1234	Teacher	Amber	01	E440	Science-Grade 4	E4403101
234567	2345	Teacher	Brian	01	E190	PE-Grade 1	E1903022
234567	2345	Teacher	Brian	01	E290	PE-Grade 2	E2903033
234567	2345	Teacher	Brian	01	E390	PE-Grade 3	E3903044
234567	2345	Teacher	Brian	01	E590	PE-Grade 5	E5903066

Errors and Warnings, HTML Format

TEW\_31008300026\_02182015\_001 - Notepad

ReportName	TotalRecords	FileName	Date	RCDTSCode	
Teacher Course Assignment Errors and Warnings Report	45	TEW_31008300026_021			
IEIN	LocalTeacherID	TeacherLastName	TeacherFirstName	Term	LocalCourse
123456	1234	Teacher Amber	01	E410	Language Arts-Grade 4 E4103101
123456	1234	Teacher Amber	01	E412	Reading-Grade 4 E4123101
123456	1234	Teacher Amber	01	E414	writing-Grade 4 E4143101
123456	1234	Teacher Amber	01	E420	Social Studies-Grade 4 E4203101
123456	1234	Teacher Amber	01	E440	Science-Grade 4 E4403101
234567	2345	Teacher Brian	01	E190	PE-Grade 1 E1903022
234567	2345	Teacher Brian	01	E290	PE-Grade 2 E2903033
234567	2345	Teacher Brian	01	E390	PE-Grade 3 E3903044
234567	2345	Teacher Brian	01	E590	PE-Grade 5 E5903066
234567	2345	Teacher Brian	01	K90	PE-Kindergarten K903011

Errors and Warnings Reports, Tab Delimited Format

## Errors and Warnings Report Layout

Element	Description	Campus Application
<b>Report Header</b>		
<b>Report Name</b>	The name of the extract being generated. This will always report a value of <b>Teacher Course Assignment Errors and Warnings Report</b> .	N/A
<b>Total Records</b>	The total amount of records generated.	N/A
<b>File Name</b>	TEW_RCDT Code_Date.extension This must be the same file name used for the actual file name when the save as action is performed.	N/A

Element	Description	Campus Application
<b>Date</b>	The date the extract was generated.	N/A
<b>RCDTS Code</b>	The Region-County-District-Type-School code that uniquely identifies the school generating the extract.  <i>RRCCDDDDTTSSSS, 15 characters</i>	System Administration > Resou Information > State District Nur Number, County  System Administration > Resou School Number  District.districtID District.county District.region School.number
<b>Report Layout</b>		
<b>Illinois Educator Identifying Number (IEIN)</b>	Teacher's State Staff ID number.  <i>Numeric, 10 digits</i>	Census > People > Demograph  Person.staffStateID
<b>Local Teacher ID</b>	School- or District-assigned teacher number.  <i>Numeric, up to 50 digits</i>	Census > People > Demograph Number  Person.localStaffID
<b>Teacher Last Name</b>	Teacher's last name.  When the Report Protected Identities checkbox is marked on the report editor, the teacher's last name reports from the Legal Last Name field if populated.  <i>Alphanumeric, 30 characters</i>	Census > People > Identity Info  Identity.lastName  Census > People > Identities > Information > Legal Last Name  Identity.legalLastName
<b>Teacher First Name</b>	Teacher's first name.  When the Report Protected Identities checkbox is marked on the report editor, the teacher's first name reports from the Legal First Name field if populated.  <i>Alphanumeric, 30 characters</i>	Census > People > Identity Info  Identity.firstName  Census > People > Identities > Information > Legal First Name  Identity.LegalfirstName
<b>Term</b>	Identifies the calendar term in which the section occurs.  <i>Numeric, 2 digits</i>	Scheduling > Courses > Course Code  Section.term
<b>Local Course ID</b>	School-assigned or District-assigned number of the course.  <i>Alphanumeric, up to 50 characters</i>	Scheduling > Courses > Course  Course.number
<b>Local Course Title</b>	Course Name.  <i>Alphanumeric, up to 100 characters</i>	Scheduling > Courses > Course  Course.name
<b>Section Number</b>	Reports the concatenated value of the Course Number and Section Number.  <i>Numeric, up to 10 digits</i>	Scheduling > Course > Course Number  Section.number

