

Last Modified on 10/22/2022 10:21 am CDT

Report Logic | Report Editor Details | Generating the Report

PATH: *KY State Reporting > Dual Enrollment Cap Summary*

The **Dual Enrollment Cap Summary Report** provides a list of students who are subject to the Dual Enrollment Cap in Kentucky attendance reports. Students must have no more than one primary enrollment and one secondary enrollment at any given time.

	dance reports. Students must have no more than one Primary enrollment and one Secontime.
Repo	rt Options
Sele	ct Calendars
Whi	ch calendar(s) would you like to include in the report?
0	active year 🔿 list by school 🔿 list by year
	8-09
L L	08-09 ACKERLY/BINGHAM GUID
	08-09 ACKERLY/BINGHAM GUID
	08-09 AHRENS EDUCATIONAL R
	08-09 ATHERTON HIGH SCHOOL
	08-09 ATKINSON ELEMENTARY
	08-09 AUBURNDALE ELEMENTA
	08-09 AUDUBON TRADITIONAL I
	08-09 AUDUBON YOUTH DEVEL
	08-09 BALLARD HIGH
	08-09 BARRET TRADITIONAL MI
	08-09 BATES ELEMENTARY
	08-09 BELLEWOOD CHILDRENS
	08-09 BINET SCHOOL
	08-09 BLAKE ELEMENTARY
	08-09 BLOOM ELEMENTARY
	08-09 BLUE LICK ELEMENTARY
	08-09 BOWEN ELEMENTARY
	08-09 BOYS HAVEN
	08-09 BRANDEIS ELEMENTARY
	08-09 BRECKINRIDGE METROPO
	08-09 BRECKINRIDGE/FRANKLIN
	08-09 BROOKLAWN 08-09 BROWN SCHOOL
	08-09 BROWN SCHOOL 08-09 BUECHEL METROPOLITAN
	08-09 BUTLER TRADITIONAL TE
	08-09 BYCK ELEMENTARY
	08-09 CAMP TAYLOR ELEMENT
	08-09 CANE RUN ELEMENTARY
	08-09 CARRITHERS MIDDLE SCH
C	RL-click or SHIFT-click to select multiple
_	
Forn	iat: HTML 💙

Image 1: Dual Enrollment Cap Summary Report Editor

Only students who have at least one primary enrollment and at least one secondary enrollment in the district silumtaneously for a minimum of one day within the school year selected in the Campus toolbar will be reported.



Students who are marked as State Exclude will be included in this report, as well as students in grade levels marked as State Exclude and calendars marked as State Exclude.

Report Logic

Enrollment data is used for gathering a list of the students. The selected Service Type on each enrollment determines what is a primary enrollment or a secondary enrollment. Primary enrollments are listed first, and subsequent enrollments at the same school will be listed with a numeric designation. The earliest chronological enrollment will display first, followed by additional enrollments. All enrollments will be displayed.

2	Summary Enrollments	Schedule 🏾 🌺 Attendanc	e Programs 🏝	[†] Grades 🔄 Diploma Standards (HS)	Transcrip
	Save 🗙 Delete 🗁 Print Enrollme	nt History 🗋 New 🗋 New E	nrollment History		
÷	🛢 General Enrollment Inform	ation			
	Calendar 09-10 BATES ELEMENTARY	Schedule (read only) Main 💙	*Grade 03 🗸	Class Rank Exclude	
	*Start Date No Sho	w End Date	End Action	*Service Type P: Primary	
	*Start Status		End Status		
	E01: First enrollment of the year	*	Dropout Reasons	×	
	Start Comments		End Comments	~	
	Future Enrollment				
	State Reporting Fields				
	Special Ed Fields				
	District Defined Elements				

Image 2: Student Service Type (Student Information > General > Enrollments > General Enrollment Information)

Report Editor Details

The Report editor allows the selection of calendars by Active Year (shown in image above), by School or by Year. The report is intended to be generated against all calendarsi in the district in order to see all dual-enrolled students.



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atte	Dual Enrollment Cap Summary provides a list of students who are su endance reports. Students must have no more than one Primary enroll en time.
Rep	port Options
Se	lect Calendars
W	nich calendar(s) would you like to include in the report?
	◯ active year ⊙ list by school ◯ list by year
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	ACKERLY/BINGHAM GUIDANCE
	09-10 ACKERLY/BINGHAM GUID
	NP 09-10 ACKERLY/BINGHAM G
	08-09 ACKERLY/BINGHAM GUID NON PUB-ACKERLY/BINGHAM G
	07-08 ACKERLY-BINGHAM GDN
	ACKERLY/BINGHAM GUIDANCE
	09-10 ACKERLY/BINGHAM GUID
	NP 09-10 ACKERLY/BINGHAM G
	08-09 ACKERLY/BINGHAM GUID
	NON PUB-ACKERLY/BINGHAM G
	07-08 ACKERLY-BINGHAM GDN
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	09-10 AHRENS EDUCATIONAL R
	08-09 AHRENS EDUCATIONAL R
	07-08 AHRENS EDUCATIONAL R
	ATHERTON HIGH SCHOOL
	10-11 ATHERTON HIGH SCHOOL
	09-10 ATHERTON HIGH SCHOOL
	NP 09-10 ATHERTON HIGH SCHC
	08-09 ATHERTON HIGH SCHOOL
	NON DUB ATHEDTON HIGH SCHI

Image 3: Dual Enrollment Cap - Calendars by School

Dual Enrollment Cap Summary
The Dual Enrollment Cap Summary provides a list of students who are subje attendance reports. Students must have no more than one Primary enrollmen given time.
Report Options
Select Calendars
Which calendar(s) would you like to include in the report?
O active year O list by school ⊙ list by year
10-11
10-11 ATHERTON HIGH SCHOOL
10-11 FERN CREEK TRADITIONA
10-11 Honus Wagner Middle Sch
10-11 SOUTHERN HIGH SCHOOL
10-11 WESTERN HIGH SCHOOL
09-10
09-10 ACKERLY/BINGHAM GUID
09-10 ACKERLY/BINGHAM GUID
09-10 AHRENS EDUCATIONAL R
09-10 ATHERTON HIGH SCHOOL
09-10 ATKINSON ELEMENTARY
09-10 AUBURNDALE ELEMENTA
09-10 AUDUBON TRADITIONAL I
09-10 AUDUBON YOUTH DEVEL
09-10 BALLARD HIGH
09-10 BARRET TRADITIONAL MI
09-10 BATES ELEMENTARY
09-10 BELLEWOOD CHILDRENS
09-10 BINET SCHOOL
09-10 BLAKE ELEMENTARY
09-10 BLOOM ELEMENTARY

Image 4: Dual Enrollment Cap - Calendars by Year

The report can be generated in either HTML format or PDF format. The HTML format will display enrollments that are hyperlinked to allow the user to view the selected enrollment. The PDF version



does not contain hyperlinks to the enrollment, but is provided in case users wish to print out the list of students to aid in the workflow process. Images of both the HTML and PDF formats appear below.

Generating the Report

- 1. Select the **Calendars** to include in the report. Calendars can be selected by school, by active year or by year.
- 2. Select the desired **Format** of the report either HTML or PDF.
- 3. Click the **Generate Report** button. The report will appear in a new window in the selected format.

Kentuck Generated on 02/05/2010 1			Dual Enrollment Cap District: JEFFERSON COUNTY PUBLIC SCF Calendar: 09-10 BATES ELE	HOOLS Students Reported:1
Name	State ID	Grade	Enrollment	Enrollment Date
Name Student, Mary Catherine	State ID 11111111	Grade 03	Enrollment 09-10 BATES ELEMENTARY(P)	Enrollment Date 08/13/2009 -

Image 5: Dual Enrollment Cap Report - PDF Format

Name	State ID	Grade	Enrollment	Enrollment Date
S. 1 . M. C. 4 .		03	09-10 BATES ELEMENTARY(P)	08/13/2009 -
Student, Mary Catherine	11111111	03	09-10 BATES ELEMENTARY(S)	02/01/2010 -

Image 6: Dual Enrollment Cap Report - HTML Format