

Record 2 - Enrollment and Reenrollment (Kentucky)

Last Modified on 10/22/2022 10:21 am CDT

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PATH: *KY State Reporting > SAAR Reports > R2 Enrollment Reenrollment*

The R2-Enrollment/Reenrollment Report (Annual report, enrollment counts) returns a count of each enrollment in the selected school(s).

Superintendent's Annual Attendance Report (SAAR)

Superintendent's Annual Attendance Report (SAAR) Enrollment Report
 The SAAR provides a summary of each district's attendance data for the entire school year. The Summary report types provide aggregate data suitable for state submission. The Detail report types provide student-level data for verification, analysis and reference.

Report Options

Report Type Detail Summary

Extract Format PDF

Date Range [] To []

School Month

Month 1 (08/16/2013 - 09/12/2013)
 Month 2 (09/13/2013 - 10/10/2013)
 Month 3 (10/11/2013 - 11/07/2013)
 Month 4 (11/08/2013 - 12/09/2013)
 Month 5 (12/10/2013 - 01/17/2014)
 Month 6 (01/20/2014 - 02/14/2014)
 Month 7 (02/17/2014 - 03/19/2014)
 Month 8 (03/20/2014 - 04/23/2014)
 Month 9 (04/24/2014 - 05/22/2014)
 Month 10 (05/23/2014 - 06/13/2014)

Report Selection All Reports Last Year's Full SAAR ADA

- R1 School Calendar (Annual report)
- R2 Enrollment / Reenrollment (Annual report, enrollments count)
- R3 Withdrawals (Annual report, withdrawals count)
- R5 Ethnic Count (Active students on the end date of 10th school Month)
- R7 Aggregate Attendance
- R9 Non-Contract / Over Age - Under Age Attendance
- RH Home Hospital Attendance
- RL Five Low Attendance Days
- RW Ten Low Attendance Weather Days
No Low Weather Days have been set.
- RV Virtual Performance Based Attendance
- RS Out of School Suspension
- RX Expulsion
- District Daily Attendance

Grade All Students

00
01
02
03
04
05
06
07
08

Ad Hoc Filter

Specify 5 Low Attendance Days

Load 5 Low Att. Days

Clear

Select Calendars All Calendars

13-14 Ackerly Child Guidance
 13-14 Ahrens Educational Resou
 13-14 Atherton High School
 13-14 Atkinson Academy
 13-14 Auburndale Elementary Sc
 13-14 Audubon Traditional Elem
13-14 Audubon Youth Developmen
 13-14 Ballard High
 13-14 Barret Traditional Middl
 13-14 Bates Elementary
 13-14 Bellewood Childrens Home
 13-14 Binet School
 13-14 Blake Elementary
 13-14 Bloom Elementary
 13-14 Blue Lick Elementary
 13-14 Bowen Elementary
 13-14 Boys Haven

CTRL-click and SHIFT-click for multiple
(Calendars: 166 Schools: 166)

Generate Report

Validation Report

Submit to Batch

Image 1: R2 Enrollment/Reenrollment Report Editor

Report Logic

This report includes over age and under age students. Students meeting any of the following criteria are not reported:

- Students marked "Perkins Only."
- Students marked "State Exclude" on enrollment, calendar or grade.
- Students in grade levels 95, 96, 97, 98 and 99. These grades will not be used in calculations or displayed as line items.

Counts each enrollment code once. If a student is dual-enrolled in two different calendars simultaneously, they will be counted for each enrollment.

- Includes all enrollment codes.

Generating the Report

1. Select the desired **Report Type**. Report Selection options vary depending on the Report Type selected.
2. Select the **Extract Format** from the dropdown list.
3. Enter a **Date Range** to review data for one or more school months or select which school months should be included in the report. Leaving the Date Range blank reports the entire year.
4. Mark the **R2 Enrollment and Reenrollment** checkbox.
5. Select the appropriate **Calendars** to include in the report.
6. Select the appropriate **Grade** (or select an **Ad Hoc Filter**)
7. Specify **5 Low Attendance Days** by selecting the **Load 5 Low Att. Days** button (optional).
8. Select **Validation Report** to see if the report has been set up correctly.
9. Select the **Generate Report Button**. The report will appear in a separate window in the specified Extract Format.

For more information about the SAAR Extract Editor see the [SAAR \(Kentucky\)](#) article.

345 Test COUNTY PUBLIC SCHOOLS		Superintendent's Annual Attendance (SAAR) Report									
Submitting District Address		Record Format: 2 - Enrollment / Reenrollment									
County: TEST	Phone: (555)666-6530	Fax: (502)666-3991	School Month: 1, 2, 3								
Generate on 10/05/2010 09:55:22 AM Page 1 of 1			Calendars: 18 Schools: 1 Grades Count: 5								
#123 TESTING HIGH SCHOOL											
	Enrollment / Reenrollment Codes										
Grade	E01	E02	E03	R01	R02	R06	R20	R21	E98	Total	
09	286	0	0	0	0	0	0	0	0	286	
10	358	0	0	0	0	0	0	0	0	358	
11	260	0	0	0	0	0	0	0	0	260	
12	242	0	0	0	0	0	0	0	0	242	
14	4	0	0	0	0	0	0	0	0	4	
Total	1,150	0	0	0	0	0	0	0	0	1,150	

Image 2: R2 Enrollment/Reenrollment Report

Report Layout

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
District Number	Identifies the district's unique identification number.	Numeric, 3 digits XXX	district.number	System Administration > Resources > District Information
School Number	Identifies the school's unique identification number.	Numeric, 3 digits XXX	school.number	System Administration > Resources > School > Location Number
Year	Identifies the last two digits of the School year (i.e. 2009-2010 = 10).	Numeric, 2 digits XX	calendar.endYear	System Administration > Calendar > Calendar > End Date
Calendar ID	Identifies the start date for month 1 of the school's calendar.	Alphanumeric, 8 characters YYYYMMDD	schoolMonth.startDate	System Administration > Calendar > Calendar > Start Date
Record Code	Identifies the record's code number. Reports as 2.	Numeric, 1 digit	Calculated, not dynamically stored	Calculated, not dynamically stored
Grade	Identifies the student's grade level.	Alphanumeric, 2 characters XX	gradeLevel.stateGrade	System Administration > Calendar > Calendar > Grade Level > State Grade Level Code
E1	Count of unduplicated enrollments with start status of E01.	Numeric, 3 digits XXX	Enrollment.startStatus = E01	Student Information > General > Enrollment > Start Status

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
E2	Count of unduplicated enrollments with start status of E02.	Numeric, 3 digits XXX	Enrollment.startStatus = E02	Student Information > General > Enrollment > Start Status
E3	Count of unduplicated enrollments with start status of E03.	Numeric, 3 digits XXX	Enrollment.startStatus = E03	Student Information > General > Enrollment > Start Status
R1	Count of unduplicated enrollments with start status of R01.	Numeric, 3 digits XXX	Enrollment.startStatus = R01	Student Information > General > Enrollment > Start Status
R2	Count of unduplicated enrollments with start status of R02.	Numeric, 3 digits XXX	Enrollment.startStatus = R02	Student Information > General > Enrollment > Start Status
R6	Count of unduplicated enrollments with start status of R06.	Numeric, 3 digits XXX	Enrollment.startStatus = R06	Student Information > General > Enrollment > Start Status
R20	Count of unduplicated enrollments with start status of R20.	Numeric, 3 digits XXX	Enrollment.startStatus = R20	Student Information > General > Enrollment > Start Status
R21	Count of unduplicated enrollments with start status of R21.	Numeric, 3 digits XXX	Enrollment.startStatus = R21	Student Information > General > Enrollment > Start Status
E98	Count of unduplicated enrollments with start status of E98.	Numeric, 3 digits XXX	Enrollment.startStatus = E98	Student Information > General > Enrollment > Start Status

