ILPA Caseload (Kentucky)

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The ILPA tools are used only in Kentucky.

Student List in the Caseload | Print the Caseload

Classic Path: Student Information > ILPA > Caseload

Search Terms: ILPA Caseload

The Caseload provides two ways users can view the students in their caseloads, the list in the Index and the caseload itself. Students appear in a user's caseload based on the user's Team Memberships of **Team Manager**. The students who appear in the caseload is not determined by the Year, School, or Calendar selected in the Campus toolbar.

ILPA Caseload

Student List in the Caseload

Clicking on the Caseload tool opens a table view of students for whom the user is the Team Manager. The number of students in the table appears at the top. Expand or collapse the table by clicking the + or - icon in the top left corner.

The student's name and the folder icon are links to the Documents tool.

Information only populates in these tables based on **locked** documents.

Field	Description	Populates From
Student	The name of the student and the student's gender and State ID.	Census > People > Demographics > First Name, Middle Name, Last Name, Gender, Person Identifiers > Student State ID
DOB	The student's date of birth and age, calculated based on the current date.	Census > People > Demographics > Date of Birth
Grade	The grade level of the student's most recent enrollment. Hovering over this value displays the School Year of the enrollment.	Student Information > General > Enrollments > Grade Level
Last Plan	The start date of the student's most recent ILPA, if applicable. Hovering over this value displays the Start Date, End Date and document Format.	Student Information > ILPA > General > Documents> Plan > Plan Information editor > Start Date
Anticipated Transition	The date the student is anticipated to transition from alternative setting to previous school.	Student Information > ILPA > General > Documents > Plan > Plan Information editor > Anticipated Date of Transition
Placement Reason	The reason the student was placed in an ILPA program.	Student Information > ILPA > General > Documents > Plan > Plan Information editor > Reason for Placement

Print the Caseload

Printing the Caseload is best done using your browser's print function:

Browser	Print Instructions
Chrome	Right click > Print or CTRL P
Internet Explorer	Right click > Print or CTRL P
Firefox	Right click over caseload > This frame > Print frame

The Caseload can also be copied and pasted into an excel spreadsheet from most browsers.