

Behavior Report (Maine)

Last Modified on 10/22/2022 10:22 am CDT

PATH: *ME State Reporting > Behavior Report*

The Behavior Report exports student behavior data for upload into the Maine Department of Education's state system.

This article includes the following topics:

Tool Rights | Report Logic | Generating the Extract | Understanding the Behavior Report

Index	Search	< [ME Behavior Re	port			
Search Campus Tools			This tool will extract behavior data for MEDOE data collection.				
< L DOWN							
 ▶ Messenger ▶ Surveys ▼ ME State Reporting Attendance Report 		•	Extract Options Effective Date Include State Grade		Select Calendars Which calendar(s) would you like to include in the report?		
Behavior	Report	- 1	Level	PK KG	◯ list by year		
CTE Repo		- 1		01	17-18 BRN 17-18		
Economic	Status Report			03 04	DYR 17-18 KLR 17-18		
English Le	earners Report			05	MEM 17-18 MHN 17-18		
Enrollmen	it Report	- 11		07	SKL 17-18 SML 17-18		
New State	e ID Import			08 09 09	SPH 17-18		
New State	e ID Report			10 11 v			
Special E	ducation Report		Format	CSV (State Format) ▼			
Student P	ersonal Report		Ad Hoc Filter	τ			
Truancy R	Report				CTRL-click or SHIFT-click to select multiple		
Web Serv	ice Tools		Ge	enerate Report Submit to Batch Send To State			
► Federal Reporting			 Batch Que 	ue List			
Professional	Development		Web Servio	e Queue List			

Image 1: Behavior Report

Tool Rights

PATH: System Administration > User Security > Users > Tool Rights

Users must have at least **R**(ead) tool rights in order to generate the Behavior Report (Image 2).





Image 2: Behavior Report Tool Rights

Report Logic

Logic determines the report population as follows:

- Report a record for each student behavior offense <u>per resolution</u> associated with the calendar(s) selected in the report editor.
 - Student must have at least one enrollment record in the calendar(s) selected in the report editor.
 - Students with enrollment records marked State Exclude are excluded from reporting.
 - Students with enrollment records marked No Show are excluded from reporting.
 - Students in Grade Levels marked Exclude from state reporting are excluded from reporting.
 - Students in calendars marked Exclude are excluded from reporting.
 - The student's active enrollment record must have a Start Date that is less than or equal to the Effective Date entered on the report editor.
- Students must be a Participant in a Behavior Incident in the the calendar(s) selected in the report editor.
 - All Behavior Events regardless of the Behavior Incident Status, so long as they meet all other reporting population requirements are included in the report.
 - Behavior Incidents must have a Date of Incident that is less than or equal to the Effective Date entered on the report editor.
 - Behavior Events must have State Event Code that is not null.
 - Participant Role must equal 'Offender'.
 - Only report if Participant Role = Offender has an associated Behavior Resolution where



State Resolution Code dictionary Value = RT

• Only report the offender if the Behavior Resolution Duration in School Days is not null.

In order for Weapon data to report properly, Weapon-related Event Types must have a Classification = Weapon (Behavior > Admin > Event Types > Classification)

Index	Search	Event Types	
System Adminis	strator	🔺 🖺 Save 😣 Delete 🕂 New 🖌 Show	W History Active Event Types V
		Behavior Event Type Editor	
Student Information	mation	Code Name	Alignment Start Date End Date
► Census		01 Aggravated Assault 02 Alcohol-Related	Discipline 09/02/2008
= Debauier		03 Arson	Discipline 09/02/2008
 Behavior 		04 Assault with Firearm	Discipline 09/02/2008
Behavior I	Management	05 Assault with Other Weapon	Discipline 09/02/2008
	-	06 Battery	Discipline 09/02/2008
Behavior I	Referral	07 Bomb Threat 08 Bomb-Related	Discipline 09/02/2008 Discipline 09/02/2008
Behavior I	Letter Wizard	09 Bullying/Injurious Hazing	Discipline 09/02/2008
		10 Burglary/Breaking and Entering	Discipline 09/02/2008
Behavior I	Messenger	11 Disordedy Conduct	Discipline 00/02/2008
Behavior I	Messenger Scheduler		
Detention	Tracker	Behavior Event Type Detail School	Available In Referral
Detention	паскег	District Wide	Available in Referral
 Admin 		Code *Name	
Eve	nt Types	04 Assault with Firearm	
		*Alignment Demerits *Start Date	End Date
Res	olution Types	Discipline • 0 09/02/2008	
Res	ponse Types	Category State Event Code (Mapping) Assault with Firearm	
Pref	erences		
▶ Reports	3		
Health			

Generating the Extract

- 1. Enter the Effective Date. Data as of this date will report.
- 2. Select which State Grade Levels will report data.
- 3. Select which **Calendars** will report data.
- 4. Select the report **Format**. For submission to the state, select the CSV (State Format).
- 5. To further narrow results, select an **Ad Hoc Filter** (optional).
- 6. Decide if you want to generate the report or send the report to the state:

GenerateClick the Generate Report button to immediately generate the report. The reportReportwill appear in a separate window in the designated format.



Submit to Batch	Clicking the Submit to Batch button to send the extract to the Batch Queue List. Batch Queue functionality provides the ability to schedule when the extract is generated and allows users to navigate away from the Special Education Report editor while the extract is being built. The Batch Queue List also lets users view and access historical Special Education Reports which were run through the Batch						
	Queue tool. Batch Queue List Refresh Show top 50 • tasks submitted between 10/23/2018 • and 10/30/2018 • Batch Queue List Queued Time Report Title 10/30/2018 03:48:03 PM ME Behavior Report Completed Get the report						
Send to State	Clicking the Send to State button will send the report data to the state system (Synergy). Reports sent to the state will appear in the Web Service Queue List where you can view its current status (Status), view all data sent to the state (View Submission), and review any errors returned from the state (View Result). <pre> Web Service Queue List Web Service Queue List Web Service Queue List Queued Time</pre>						
	This functionality requires proper Web Service Account and Web Service Configuration setup.						

Below is an example of a the generated report:

StudentH	StudentBehavior Records:9								
SAUID	StateStudentID	SchoolID	YearCode	IncidentDate	IncidentType	WeaponType	ResolutionType	ResolutionDuration	OtherConsequences
1155		1404	2017-2018	20170919	WeaponsPossession	Handgun	EXPMOD	5.0	
1155		1404	2017-2018	20170919	Other		OutOfSchool	2.0	
1155		1404	2017-2018	20170919	WithPhysicalInjury		EXPSERV	5.0	
1155		1404	2017-2018	20170919	DrugRelated		REMDW	5.0	
1155		1404	2017-2018	20170919	WeaponsPossession	Handgun	EXPMODALT	5.0	
1155	110,000,000	1404	2017-2018	20170911	WithoutPhysicalInjury		REMHO	1.0	
1155		1404	2017-2018	20170901	AlcoholRelated		EXPWOSERV	1.0	
1155		1404	2017-2018	20170919	DrugRelated		EXPNOTMODNOALT	1.0	
1155		1404	2017-2018	20170919	DrugRelated		EXPNOTMOD	50.0	

Image 3: Example of the Behavior Report - HTML Format

Understanding the Behavior Report

Use the table below to better understand what each report column means and how it reports data.

Column	Description	Format and Length	Database Location	Campus GUI Location
SAUID	Indicates the NEO Organization ID for the attending SAU. Logic reports the District Number associated with the student's enrollment record.	Numeric, 4 digits	District.number	System Administration > Resources > District Info > State District Number
State Student ID	Reports the Student ID provided by State Student Information System. Logic reports the Student State ID of the student.	Numeric, 9 digits	Person.stateID	Census > Demographics > Student State ID
School ID	Indicates the NEO Organization ID for the attending school. Logic reports the School Number associated with the student's enrollment record.	Numeric, 4 digits	School.number	System Administration > Resources > School > School Number
Year Code	The reporting school year. Logic reports the school year by concatenating the Start Year and End Year of the School Year associated with the student' enrollment record with a hyphen (for example, 2017-2018).	Datefield, 9 digits YYYY-YYYY	SchoolYear.startYear SchoolYear.endYear	System Administration > Calendar > School Years
Incident Date	The date in which the incident occurrred. Logic reports the Date of Incident on the Behavior Incident record.	Datefield,8 digits YYYYMMDD	BehaviorIncident. timestamp	Behavior > Behavior Management > Incident Detail Information > Date of Incident



Column	Description	Format and Length	Database Location	Campus GUI Location
Incident Type	 Describes the type of incident that occurred. Logic reports values as follows: If State Event Code = 02, then AlcoholRelated is reported If State Event Code = 22, then DrugRelated is reported If State Event Code = 24 then DrugRelated is reported If State Event Code = 71, then WithPhysicalInjury is reported If State Event Code = 72, then WithoutPhysicalInjury is reported If State Event Code = 73, then WeaponsPossession is reported If State Event Code = 77, then Other is reported If State Event Code = 77, then Other is reported If State Event Code = 78, then DrugRelatedwMarijuana is reported 	Alpha, 25 characters	BehaviorType. stateEventCode	Behavior > Behavior Management > Incident Detail Information > Event and Participant Detail > Event Details > State Code
Weapon Type	Describes the type of weapon used during the Behavior Event. Logic reports the Behavior Participant Weapon Type dictionary Standard Code. If there are multiple Weapon Type records associated with a single Behavior Event, the Weapon Type record with the lowest weaponID is reported.	Alpha, 5 characters	BehaviorWeapon. weaponType BehaviorWeapon. weaponID	Behavior > Behavior Management > Incident Detail Information > Event and Participant Detail > Participant(s) Details > Behavior Event Weapon



Column	Description	Format and Length	Database Location	Campus GUI Location
Resolution Type	Describes the resolution for the Behavior Incident. If the Behavior Resolution State Code dictionary Value = RT, the Standard Code is reported. If there are multiple Behavior Resolutions that exist, report 1 behavior record per resolution.	Alpha, 15 characters	BehaviorResolution. stateResCode BehaviorResolution. resolutionID	Behavior > Behavior Management > Incident Detail Information > Resolution Details > State Code
Resolution Duration	Indicates the duration (in days) of the behavior resolution. Logic reports the value entered in the Duration in School Days field.	Numeric, 5 digits 000.0	BehaviorResolution. schoolDaysDuration	Behavior Management > Incident Detail Information > Resolution Details > Duration in School Days