

## Web Service Queue (Maine)

Last Modified on 10/22/2022 10:22 am CDT

Prerequisites | Tool Rights | Understanding the Web Service Queue | View Submissions | Check the Status of Reports | View Results

#### **PATH:** *ME State Reporting > Web Service Tools > Web Service Queue*

The Web Service Queue provides a detailed list of all state reports sent from Campus to the state system (Synergy). This includes the status of upload to the state, all of the information submitted per report, and any errors or issues reported back from the state.

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	Person: Administrator, System
Search Campus Tools	Web Service Queue Web Service Account Web Service Configuration
> Meeoongor	
Messenger	Uploads between 10/18/2018 🗂 and 10/25/2018 🗂
▶ Surveys	Web Service Queue List
<ul> <li>ME State Reporting</li> </ul>	
Attendance Report	Queued Time
Behavior Report	2018-10-22 13:29:00.0 CTE Report Uploaded View Submission Check Status
CTE Report	2018-10-22 13:28:00.0 ME English Learners Report Uploaded View Submission Check Status
Economic Status Report	2018-10-22 13:28:00.0 ME Special Education Report Uploaded View Submission Check Status
	2018-10-22 13:28:00.0 Student Personal Report Uploaded View Submission Check Status
English Learners Report	2018-10-22 13:11:00.0 ME Attendance Report Complete View Submission View Result
Enrollment Report	2018-10-22 13:04:00.0 ME Economic Status Report Complete View Submission View Result
New State ID Import	
New State ID Report	
Special Education Report	
Student Personal Report	
Truancy Report	
Web Service Tools	
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Image 1: Web Service Queue

### **Prerequisites**

The following are required in order to use the Web Service Queue:

- The Web Service Configuration tool has been entered properly and saved.
- Web Service Account credentials are correct and saved within Campus.
- At least one State Report has been sent to the state (in order for any data to appear within the queue list).

## **Tool Rights**

In order to view queue details, submissions, and check the status, users must have at least  $\mathbf{R}(ead)$  tool rights to the Web Service Queue tool.



Image 2: Web Service Queue Tool Rights

# **Understanding the Web Service Queue**

The Web Service Queue List identifies all state reports sent from Campus to the state system, including detailed information about each report sent. Users can see when the report was sent (Queued Time), what report was sent (Report Title), the status of the upload to the state system (Status), download a copy of the data sent from Campus to the state (View Submission), and review any data errors reported back from the state (View Result).

See the View Submissions, Check the Status of Reports, and View Results sections for more information.

Web Service Queue	Web Service Account Web	Service Configura	ation		
Uploads between 10/22/20	118 📋 and 10/29/2018 📋				
Web Service Q	ueue List				
Queued Time	Report Title	\$ Status	Download	Action	
2018-10-22 13:29:00.0	ME Truancy Report	Complete	View Submission	View Result	*
2018-10-22 13:29:00.0	CTE Report	Uploaded	View Submission	Check Status	- 11
2018-10-22 13:28:00.0	ME English Learners Report	Uploaded	View Submission	Check Status	
2018-10-22 13:28:00.0	ME Special Education Report	Complete	View Submission	View Result	
2018-10-22 13:28:00.0	Student Personal Report	Complete	View Submission	View Result	
2018-10-22 13:11:00.0	ME Attendance Report	Complete	View Submission	View Result	
2018-10-22 13:04:00.0	ME Economic Status Report	Complete	View Submission	View Result	-
2040 40 22 00.52.00 0	ME Englished Darach	A	10 01 1 1	10 B 0	· · ·



Image 3: Web Service Queue List

## **View Submissions**

Once a state report has been sent to the state system, you can review a copy of exactly what data was sent from Campus to the state by clicking **View Submission** within the Download column (see Image 4). Once selected, the data will be downloaded locally in .CSV format.

Web Service	Queue	Web Service Account We	eb Service Configu	uration			
Uploads betwe	een 10/22/2018	and 10/29/2018 🗎					
Web Se	ervice Que	eue List					
Queued Time	. (	Report Title	\$ Status	Download	Action		
2018-10-22	13:29:00.0	ME Truancy Report	Uploaded	View Submission	Check Status		
2018-10-22	13:29:00.0	CTE Report	Uploaded	View Submission	Check Status		
2018-10-22	13:28:00.0	ME English Learners Report	Uploaded	View Submission	Check Status		
2018-10-22	13:28:00.0	ME Special Education Report	Uploaded	View Submission	Check Status		
2018-10-22	13:28:00.0	Student Personal Report	Uploaded	View Submission	Check Status		
2018-10-22	13:11:00.0	ME Attendance Report	Complete	View Submission	View Result		
2018-10-22	13:04:00.0	ME Economic Status Report	Complete	View Submission	View Result		
2040 40 22	00.50.00.0	ME FALLBARE DATES	·····		17 B B		
Web Se	ervice Qu	eue Detail			A		
Submit Date/	Time	Report Title					
10/22/2018 1	3:29:00 -0500	ME Truancy R	leport				
File Name							
Truancy.csv				1			
Status		Download					
Uploaded		View Submissio	on				
Latest Respo	nse						
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Image 4: Reviewing Sent Data

## **Check the Status of Reports**

To check the status of a submitted report, review the Status column and click the **Check Status** link within the Action column (Image 5). A pop-up window will appear, indicating its current status.

Web Service Qu	eue List				
Queued Time	Report Title	\$ Status	Download	Action	
2018-10-22 13:29:00.0	ME Truancy Report	Complete	View Submission	View Result	A
2018-10-22 13:29:00.0	CTE Report	Uploaded	View Submission	Check Status	
2018-10-22 13:28:00.0	ME English Learners Report	Uploaded	View Submission	Check Status	
2018-10-22 13:28:00.0	ME Special Education Report	Complete	View Submission	View Result	
2018-10-22 13:28:00.0	Student Personal Report	Complete	View Submission	View Result	
2018-10-22 13:11:00.0	ME Attendance Report	Complete	View Submission	View Result	- 11
2018-10-22 13:04:00.0	ME Economic Status Report	Complete	View Submission	View Result	
2040 40 22 00.52.00 0	ME E	A!-!-	10 B 1 C 1	10 8 0	
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Image 5: Checking the Report Status

# **View Results**

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Once state report data has completed its upload to the state system, you can view a list of any errors returned by the state by selecting View Result within the Action column (Image 6). When selected, a .CSV file will be downloaded locally to your computer. Open the file, review any errors, and determine what errors may require correction within Campus (or potentially within the state system).

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		Status	÷.	Download	Action		
2018-10-22 13:29:00.0	ME Truancy Report	Compl	ete	View Submission	View Res	ult 🔺	
2018-10-22 13:29:00.0	CTE Report	Upload	led	View Submission	Check St	atus	
2018-10-22 13:28:00.0	ME English Learners Report	Upload	led	View Submission	Check St	atus	
2018-10-22 13:28:00.0	ME Special Education Report	Upload	led	View Submission	Check Sta	atus	
2018-10-22 13:28:00.0	Student Personal Report	Upload	led	View Submission	Check Sta	atus	
2018-10-22 13:11:00.0	ME Attendance Report	Compl	ete	View Submission	View Res	ult	
2018-10-22 13:04:00.0	ME Economic Status Report	Compl	ete	View Submission	View Res	ult	
2040 40 22 00-52-00 0	ME Facilities Description	· · · · · ·			10.0		
Web Service Or	ieue Detail					A	
Submit Date/Time	Report Title						
10/22/2018 13:11:00 0500	ME Attendance	Deport					
Tile Name		Корон					
Attendance.csv							
Status	Download View Submission						
Complete View Resu	ut						
Latest Response	Attendance Import Error Log	ş			•		
<2vml vergion="1.0" opposite		SALLID	School ID				
xmlns:xsi="http://www.w3.o	Row Number	54010	JUNOULID	State Student	Number	Error	
xmlns:xsi="http://www.w3.o	Row Number	1 444	451	State Student	Number	Error State Student ID is required	
xmlns:xsi="http://www.w3.o	Row Number	1 444 1 444	451 451	State Student	Number	Error State Student ID is required The length of State Student ID is shorter than 9	
xmins:xsi="http://www.w3.c	Row Number	1 444 1 444 2 444	451 451 451	State Student	Number	Error State Student ID is required The length of State Student ID is shorter than 9 State Student ID is required	
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Image 6: Reviewing Upload Result Errors

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