

# Course Catalog Extract (MCC) (Maryland)

Last Modified on 10/22/2022 10:23 am CDT

[Report Logic](#) | [Report Editor Fields](#) | [Report Layout](#)

**Classic View:** MD State Reporting > Course Catalog Extract

**Search Terms:** Course Catalog Extract

This report is a course classification and data collection system that contains all the courses offered in Maryland public schools. The MCC is based on the national model and the School Codes for the Exchange of Data (SCED) developed by the National Center for Education Statistics (NCES). The MCC includes grades pre-kindergarten through grade 12.

## Course Catalog Extract ☆

[Reporting](#) > [MD State Reporting](#) > [Course Catalog Extract](#)

**MD Course Catalog Extract (MCC)**

The Maryland Course Catalog (MCC) extract will report a record for each active course in the selected Course Catalog(s) with at least one student scheduled in the selected Academic Year. When the Full Catalog checkbox is marked the report returns all active courses in the selected Course Catalog(s), including courses with no scheduled students.

---

**Extract Options**

Course Catalog(s)

All Catalogs  
 BCPS District Wide

Academic Year:

File Identifier:

Format:

Full Catalog:

Show top  tasks submitted between  and

Batch Queue List			
Queued Time	Report Title	Status	Download

*Course Catalog Extract Editor*

## Report Logic

- Reports a record for each active course number in the selected Course Catalog(s).
- Courses only report once per Course Number even if the course exists more than once in a Course Catalog or in multiple catalogs.
- Courses marked as inactive or exclude on the Course Master do not report.
- When the **Full Catalog** checkbox is marked on the extract editor, the report returns all courses including courses with no scheduled students.

Do **NOT** mark this checkbox when creating the file for state submission.

- When the **Full Catalog** checkbox is NOT marked, the report only returns courses with at least one student scheduled in the Academic Year selected on the extract editor.

## Report Editor Fields

Field	Description
<b>Course Catalog(s)</b>	All Catalog selection and each course catalog selection if there is more than one course catalog. You may select single, multiple and all catalogs.
<b>Academic Year</b>	The academic year from which data is reported. The active school year is the default selection.
<b>File Identifier</b>	This identifier displays after the date in the file name. <b>001</b> is the default file identifier.
<b>Format</b>	Determines the format for the report. Use the CSV (State Format) when submitting the final data. Use HTML or TXT for data review and testing.
<b>Full Catalog</b>	This checkbox further determines which courses report. See <a href="#">the Report Logic section</a> for more information. Do NOT mark this checkbox when creating the file for state submission.
<b>Generate Report Submit to Batch</b>	Users have the option of submitting the report request to the batch queue by clicking <b>Submit to Batch</b> instead of <b>Generate Extract</b> . This process allows larger reports to generate in the background without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the <a href="#">Batch Queue</a> article.

## Report Layout

Element	Description	Location
<b>AcademicYear</b>	<p>The current school year, reported using the end year associated with the Academic Year selected on the extract editor.</p> <p><i>Date field, 4 characters YYYY</i></p>	<p>System Administration &gt; Calendar &gt; School Years &gt; Active Year &gt; End Year</p>
<b>LEA</b>	<p>The two-digit State designation of the LEA.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>System Administration &gt; District Info &gt; State District Number</p>
<b>SCEDSubjectArea</b>	<p>The intended major subject category of the education course.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Scheduling &gt; Courses &gt; Course Master Info &gt; SCED Subject Area</p>
<b>SCEDCourseNumber</b>	<p>The three-digit number for an SCED Subject Area.</p> <p><i>Numeric, 3 digits</i></p>	<p>Scheduling &gt; Courses &gt; Course Master Info &gt; SCED Course Identifier</p>

Element	Description	Location																																						
<b>CourseLevel</b>	<p>An indication of the general nature and difficulty of instruction provided throughout a course.</p> <p><b>SCED Course Level Codes</b></p> <table border="1" data-bbox="608 472 1141 1921"> <thead> <tr> <th data-bbox="608 472 759 533">Code</th> <th data-bbox="759 472 1141 533">Name</th> </tr> </thead> <tbody> <tr> <td data-bbox="608 533 759 636"><b>AP</b></td> <td data-bbox="759 533 1141 636">Advanced placement course</td> </tr> <tr> <td data-bbox="608 636 759 696"><b>BAS</b></td> <td data-bbox="759 636 1141 696">Basic course</td> </tr> <tr> <td data-bbox="608 696 759 757"><b>CL</b></td> <td data-bbox="759 696 1141 757">College-level course</td> </tr> <tr> <td data-bbox="608 757 759 860"><b>COR</b></td> <td data-bbox="759 757 1141 860">Complete requirement no units of value awarded</td> </tr> <tr> <td data-bbox="608 860 759 920"><b>CTDC</b></td> <td data-bbox="759 860 1141 920">CTE dual-credit course</td> </tr> <tr> <td data-bbox="608 920 759 981"><b>CTE</b></td> <td data-bbox="759 920 1141 981">CTE general course</td> </tr> <tr> <td data-bbox="608 981 759 1041"><b>DE</b></td> <td data-bbox="759 981 1141 1041">Dual Enrollment</td> </tr> <tr> <td data-bbox="608 1041 759 1144"><b>ELL</b></td> <td data-bbox="759 1041 1141 1144">English Language Learner (ELL) course</td> </tr> <tr> <td data-bbox="608 1144 759 1205"><b>GEN</b></td> <td data-bbox="759 1144 1141 1205">General course</td> </tr> <tr> <td data-bbox="608 1205 759 1346"><b>GTAA</b></td> <td data-bbox="759 1205 1141 1346">Gifted and talented/Advanced Academic course</td> </tr> <tr> <td data-bbox="608 1346 759 1406"><b>HSE</b></td> <td data-bbox="759 1346 1141 1406">High School Equivalent</td> </tr> <tr> <td data-bbox="608 1406 759 1467"><b>HON</b></td> <td data-bbox="759 1406 1141 1467">Honors level course</td> </tr> <tr> <td data-bbox="608 1467 759 1570"><b>IB</b></td> <td data-bbox="759 1467 1141 1570">International Baccalaureate course</td> </tr> <tr> <td data-bbox="608 1570 759 1630"><b>MOD</b></td> <td data-bbox="759 1570 1141 1630">Module</td> </tr> <tr> <td data-bbox="608 1630 759 1691"><b>REM</b></td> <td data-bbox="759 1630 1141 1691">Remedial course</td> </tr> <tr> <td data-bbox="608 1691 759 1794"><b>SWD</b></td> <td data-bbox="759 1691 1141 1794">Students with disabilities course</td> </tr> <tr> <td data-bbox="608 1794 759 1854"><b>TRN</b></td> <td data-bbox="759 1794 1141 1854">Transition Course</td> </tr> <tr> <td data-bbox="608 1854 759 1921"><b>UT</b></td> <td data-bbox="759 1854 1141 1921">Untracked course</td> </tr> </tbody> </table> <p data-bbox="608 1960 831 1995"><i>Numeric, 4 digits</i></p>	Code	Name	<b>AP</b>	Advanced placement course	<b>BAS</b>	Basic course	<b>CL</b>	College-level course	<b>COR</b>	Complete requirement no units of value awarded	<b>CTDC</b>	CTE dual-credit course	<b>CTE</b>	CTE general course	<b>DE</b>	Dual Enrollment	<b>ELL</b>	English Language Learner (ELL) course	<b>GEN</b>	General course	<b>GTAA</b>	Gifted and talented/Advanced Academic course	<b>HSE</b>	High School Equivalent	<b>HON</b>	Honors level course	<b>IB</b>	International Baccalaureate course	<b>MOD</b>	Module	<b>REM</b>	Remedial course	<b>SWD</b>	Students with disabilities course	<b>TRN</b>	Transition Course	<b>UT</b>	Untracked course	<p>Grading and Standards &gt;            Course Masters &gt;            Course Master Info &gt;            NCES Data &gt;            SCED Course Level            OR            Scheduling &gt;            Courses &gt; Course &gt;            NCES Data &gt;            SCED Course Level</p>
Code	Name																																							
<b>AP</b>	Advanced placement course																																							
<b>BAS</b>	Basic course																																							
<b>CL</b>	College-level course																																							
<b>COR</b>	Complete requirement no units of value awarded																																							
<b>CTDC</b>	CTE dual-credit course																																							
<b>CTE</b>	CTE general course																																							
<b>DE</b>	Dual Enrollment																																							
<b>ELL</b>	English Language Learner (ELL) course																																							
<b>GEN</b>	General course																																							
<b>GTAA</b>	Gifted and talented/Advanced Academic course																																							
<b>HSE</b>	High School Equivalent																																							
<b>HON</b>	Honors level course																																							
<b>IB</b>	International Baccalaureate course																																							
<b>MOD</b>	Module																																							
<b>REM</b>	Remedial course																																							
<b>SWD</b>	Students with disabilities course																																							
<b>TRN</b>	Transition Course																																							
<b>UT</b>	Untracked course																																							

Element	Description	Location
<b>CarnegieUnits</b>	<p>Measured in Carnegie Units, the amount of credit available to a student who successfully meets the course objectives.</p> <p><i>Numeric, 4 digits #.##</i></p>	Scheduling > Courses > Course Master Info > SCED > Carnegie Units
<b>SCEDGradeSpan</b>	<p>The grade span for which the course is appropriate. The span is represented by a four- character code with no decimals.</p> <p><i>Numeric, 4 digits</i></p>	Course > State Grade Level Low AND State Grade Level High
<b>SCEDSequenceOfCourse</b>	<p>The first part in the sequence or order of a series of courses if there are multiple parts. The first number of the SCED Sequence reports.</p> <p><i>Numeric, 2 digits</i></p>	Scheduling > Courses > Course Master Info > SCED Sequence
<b>SCEDSequenceTotal</b>	<p>The second part in the sequence or order of a series of courses if there are multiple parts. The second number of the SCED Sequence reports.</p> <p><i>Numeric, 2 digits</i></p>	Scheduling > Courses > Course Master Info > SCED Sequence
<b>MSDESubjectCode</b>	<p>The 4 digit code that identifies the MSDE identified subject area.</p> <p><i>Numeric, 4 digits</i></p>	Scheduling > Courses > Course Master Info > State Code
<b>LEACourseCode</b>	<p>The unique LEA assigned course code that identifies the course as noted in the LEA course catalog.</p> <p><i>Alphanumeric, 10 characters</i></p>	Scheduling > Courses > Course Master Info > Number
<b>LEACourseTitle</b>	<p>The descriptive name given to a course of study offered in a school or other institution or organization.</p> <p><i>Alphanumeric, 55 characters</i></p>	Scheduling > Courses > Course Master Info > Name

Element	Description	Location
<b>LEACourseDescription</b>	<p>A description of the course content and/or goals. A value is required for grades 9-12 and is options for grades PK-8.</p> <p>If the Description field is null, this element reports blank.</p> <p><i>Alphanumeric, 500 characters</i></p>	<p>Scheduling &gt; Courses &gt; Course Master Info &gt; NCES data &gt; Description</p>
<b>Transition Course or Module</b>	<p>The transition course or module is a course or equivalent method completed by a 12th grade student that does not pass an approved CCR assessment for English 11 and Algebra 2 by end of grade 11.</p> <p>If the SCED Course Level field is null or anything other than TRN or MOD, <b>None</b> reports.</p> <p><i>Numeric, 4 digits</i></p>	<p>Scheduling &gt; Courses &gt; Course &gt; NCES Data &gt; SCED Course Level</p>
<b>LEACourseCredits</b>	<p>The number of credits assigned to the course as defined in the LEA Course Catalog. Non-credit bearing courses like elementary classes report as 0.00.</p> <p><i>Numeric, 5 digits ##.##</i></p>	<p>Scheduling &gt; Courses &gt; Course Master &gt; GPA Weight</p>
<b>CourseGradePoint AverageApplicability</b>	<p>An indicator of whether or not this course being described is included in the computation of the student's Grade Point Average.</p> <ul style="list-style-type: none"> <li>• <b>Y</b> reports when the GPA Weight is NOT null or 0</li> <li>• <b>N</b> reports when the GPA Weight IS null or 0</li> </ul> <p><i>Alphanumeric, 1 character Y or N</i></p>	<p>Scheduling &gt; Courses &gt; Course &gt; GPA Weight</p>
<b>CourseContentStandards</b>	<p>Indicates the content standards used to align course curriculum and assess whether or not students meet grade level expectations. If the Course Content Standards field is null, this element reports blank.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Scheduling &gt; Courses &gt; Course Master Info &gt; Course Content Standards</p>

Element	Description	Location
<b>AssessedContentArea</b>	<p>Indicates that the course is associated with a state mandated assessment content area at the elementary, middle, or high school levels.</p> <p><i>Alphanumeric, 5</i></p>	<p>Scheduling &gt; Courses &gt; Course Master Info &gt; Assessed Content Area</p>
<b>HighSchoolCourse Requirement</b>	<p>An indication that this course credit is required for a high school diploma.</p> <p><i>Alphanumeric, 1 character Y or N</i></p>	<p>Scheduling &gt; Courses &gt; Course Master Info &gt; Required</p>
<b>K12EndOfCourse Requirement</b>	<p>An indication that this course has an end of course examination required by the SEA or LEA.</p> <p><i>Alphanumeric, 1 character Y or N</i></p>	<p>Scheduling &gt; Courses &gt; Course Master Info &gt; End of Course Requirement</p>
<b>CTEAssociatedCourse</b>	<p>Indicates whether the course is part of an approved program of study in Career Technology Education (CTE) and is associated with courses which have a designated CIP code.</p> <p><i>Alphanumeric, 1 character Y or N</i></p>	<p>Scheduling &gt; Courses &gt; Course Master Info &gt; CIP Code</p>
<b>CourseCertification Description</b>	<p>A description of the certification or recognition associated with this course. If the CTEAssociatedCourse field reports Y, the first 100 characters of the Certification description reports. If the Certification field is null, <b>None</b> reports. Otherwise, this field reports blank.</p> <p><i>Alphanumeric, 100 character</i></p>	<p>Scheduling &gt; Courses &gt; Course Master Info &gt; Certification (description only)</p>
<b>FamilyAndConsumer SciencesCourseIndicator</b>	<p>Identifies whether the course is associated with the Family and Consumer Sciences plan of study. If the Program Type is Family and Consumer Sciences, this field reports Y. Otherwise, N reports.</p> <p><i>Alphanumeric, 1 character Y or N</i></p>	<p>Scheduling &gt; Courses &gt; Course Master Info &gt; Program Type</p>

Element	Description	Location
<b>TechnologyEducation Indicator</b>	<p>Identifies whether the course is a General Technology Education, Advanced Technology Education, or None. The value selected in the Technology dropdown list on the Course Master reports. If no value is selected, <b>None</b> reports.</p> <ul style="list-style-type: none"> <li>• <b>GTE</b> (General Technology Education)</li> <li>• <b>ATE</b> (Advanced Technology Education)</li> </ul> <p><i>Alphanumeric, 3 character</i></p>	<p>Scheduling &gt; Courses &gt; Course Master Info &gt; Technology</p>
<b>DeliveryType</b>	<p>The primary setting or medium of delivery for the course.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Scheduling &gt; Courses &gt; Course Master Info &gt; Delivery Type—</p>
<b>InstructionalLanguage</b>	<p>The language of instruction used to teach the program or course.</p> <p><i>Alphanumeric, 3 characters</i></p>	<p>Scheduling &gt; Courses &gt; Course Master Info &gt; Instructional Language</p>
<b>NationalCollegiateAthletic AssociationEligibility</b>	<p>An indication that the course is approved for determining NCAA eligibility.</p> <p><i>Alphanumeric, 1 character Y or N</i></p>	<p>Scheduling &gt; Courses &gt; Course Master Info &gt; NCAA Eligible</p>
<b>IPEDSSchoolCodeFor InstituteOfHigherEducation</b>	<p>The IPEDS school code for associated institution of higher education where the college-level or dual-credit course takes place. If the IPEDS School Code is null, <b>None</b> reports.</p> <p><i>Numeric, 6 digits</i></p>	<p>Scheduling &gt; Courses &gt; Course Master Info &gt; IPEDS School Code</p>