September 30th Attendance and Enrollment (Maryland)

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The September 30th Attendance and Enrollment extract reports information about all primary enrollment records in regular day school, evening high school and part-time programs.

September 30th Attendance and Enrollment Extract Editor

Report Logic

- Reports all students enrolled from the beginning of the school year to the End Date entered

on the extract editor (assumed to be the last school day of September).
- All Primary and Special Ed Services enrollment types are reported.
- Students who are state excluded or enrolled in state excluded calendars are not reported.
- When students have multiple enrollments in the same calendar, a separate record reports for each enrollment in the calendar before the report end date.
- June 1 YYYY of the beginning school year is the date used when calculating a 2 year threshold.

Absence Calculation

If the student….	Then Campus…
HAS a value in the FTE override field on the enrollment	1. Finds the Student's FTE on enrollment. 2. Finds the number of student day minutes from the calendar. 3. Multiplies the number of student day minutes by the FTE. 4. Divides the number of minutes the student was absent by the product in number #3. 1. Absences are defined by any attendance code tied to a state code of 1-21. 2. The Table below outlines how values are converted 1, .5, or 0

Percent Absent	Absent Value	Attendance Value
0-33	0	1
34-66	.5	.5
67-100	1	0

If the student….	Then Campus…
has an FTE value of 1 or the FTE field is null	calculates the total number of absences for the reporting period based on the values found in System Administration > Calendar > whole day (absence) and half day (absence). Absences are defined by any attendance code tied to a state code of 1-21.

Reporting Data for AOP Students

The following enrollment data elements report from the most recent enrollment in the calendar(s) selected in the extract editor.

Data Element Number	Data Element Name
DE 100	Grade Level
DE 180	Migrant
DE 190	Foreign Exchange Student
DE 280	Entry Status

Data Element Number	Data Element Name
DE 290	Entry Code
DE 300	Entry Date
DE 340	Exit Status
DE 350	Exit Code
DE 360	Exit Date

The following attendance data elements are calculated for each enrollment then summed for a total and reported as a single record.

Data Element Number	Data Element Name
DE 310	Days Attending
DE 320	Days Absent

Report Editor Fields

Field	Description
Start Date	Enrollment records on and after this date are eligible for reporting.
End Date	Enrollment records on and before this date are eligible for reporting.
Run Date	This populates the Submission date field and is used for calculation in the State Eligibility field in the extract (default value is the current date).
Special Services Date	Used to determine a student's status in EL, Migrant, FARMS
EL Exempt Date	This date is used to determine what reports in the EL Exempt field. To report Y in the EL Exempt field, the student's most recent EL Identified date must be after the EL Exempt Date entered here.
Non-Public End Date	This field is used to help calculate the End Date field.
Non-Public End Status	This field is used to help calculate the Exit Status and Exit Code fields.
Ad Hoc Filter	Ad Hoc filters are available for narrowing report results.
Format	• CSV • HTML

Field	Description
Select Calendars	Select the schools to include in the report.
Generate Report Submit to Batch	Users have the option of submitting the report request to the batch queue by clicking **Submit to Batch** instead of **Generate Report**. This process allows larger reports to generate in the background without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

Report Elements

The following table describes each report element.

Data Element	Description	Location
LEA Number	The two-digit state designation of the local education agency (LEA). *Numeric, 2 digits*	System Administration > Resources > District Information > State District Number
School Number	Reports the home school number from the student's enrollment. If the school number is null, the school number on the school tied to the enrollment reports. *Numeric, 4 digits*	System Administration > Resources > School > State School Number
State Assigned Student ID (SASID)	The student's state-assigned ID number. *Numeric, 10 digits*	Census > People > Demographics > Student State ID
Local Student ID Number (LASID)	The student's LEA-assigned ID number. *Numeric, 10 digits*	Census > People > Demographics > Student Number
Last Name	The student's last name. • Reports the last name from the current Identity record. Legal Last Name reports. If Legal Last Name is null, the Last Name reports. *Alphanumeric, 25 characters*	Census > People > Identities > Current Identity > Legal Last Name or Last Name

Data Element	Description	Location
First Name	The student's first name. • Reports the first name from the current Identity record. Legal First Name reports. If Legal First Name is null, the First Name reports. *Alphanumeric, 15 characters*	Census > People > Identities > Current Identity >Legal First Name or First Name
Middle Name	The student's middle name. • Reports the middle name from the current Identity record. Legal Middle Name reports. If Legal Middle Name is null, the Middle Name reports. *Alphanumeric, 15 characters*	Census > People > Identities > Current Identity > Legal Middle Name or Middle Name
Generational Suffix	The suffix tied to the student's name. • Reports the suffix from the current Identity record. If the Legal First Name and Legal Name are not null, Legal Suffix reports. If the Legal First Name and Legal Middle Name are null, Suffix reports. *Alphanumeric, 3 characters*	Census > People > Identities > Current Identity > Legal Suffix or Suffix
Preferred Name	An alternative first name preferred by the student. *Alphanumeric, 15 characters*	Census > People > Identities > Current Identity > Preferred Name
Date of Birth	The student's date of birth. *Date field, 8 characters* *YYYYMMDD*	Census > People > Identities > Current Identity > Date of Birth
Grade	The student's grade level. • When a 9th grade student's enrollment end date is before the term start date (the student has previous enrollments), grade **08** reports. *Numeric, 2 digits*	Student Information> General > Enrollments > Grade

Data Element	Description	Location
Gender	The student's gender. **M**: Male **F**: Female **X**: Non-Binary - Reports the gender from the current Identity record. Legal Gender reports. If Legal Gender is null, Gender reports. *Alphanumeric, 1 character*	Census > People > Identities > Current Identity > Legal Gender and Gender
Hispanic or Latino Ethnicity	An indication that the person traces their origin or descent to Mexico, Puerto Rico, Cuba, Central and South America, and other Spanish cultures, regardless of race. If Is the individual Hispanic/Latino = Yes, **Y** reports. Otherwise, **N** reports. *Alphanumeric, 1 character*	Census > People > Demographics > Race Ethnicity > Is the individual Hispanic/Latino
American Indian or Alaska Native	Indicates the person has origins with any of the original peoples of North and South America (including Central America) and maintains cultural identification through tribal affiliation or community attachment. - If the American Indian or Alaska Native checkbox is marked, **1** reports. Otherwise, 0 reports. *Numeric, 1 digit*	Census > People > Demographics > Race/Ethnicity > American Indian or Alaska Native
Asian	Indicates the person has origins in any of original peoples of the Far East, Southeast Asia, or the Indian Subcontinent. This area includes Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, Philippine Islands, Thailand, and Vietnam. - If the Asian checkbox is marked, **2** reports. Otherwise, **0** reports. *Numeric, 1 digit*	Census > People > Demographics > Race/Ethnicity > Asian
Black or African American	Indicates the person has origins in any of the black racial groups of Africa. - If the Black or African American checkbox is marked, **3** reports. Otherwise, **0** reports. *Numeric, 1 digit*	Census > People > Demographics > Race/Ethnicity > Black or African American

Data Element	Description	Location
Native Hawaiian or Other Pacific Islander	Indicates the person has origins in any of original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. • If the Native Hawaiian or Other Pacific Islander checkbox is marked, **4** reports. Otherwise, **0** reports. *Numeric, 1 digit*	Census > People > Demographics > Race/Ethnicity > Native Hawaiian or Other Pacific Islander
White	Indicates the person has origins in any of the original peoples of Europe, Middle East, or North Africa. • If the Native Hawaiian or Other Pacific Islander checkbox is marked, **5** reports. Otherwise, **0** reports. *Numeric, 1 digit*	Census > People > Demographics > Race Ethnicity > White
Homelessness Status	Indicates whether the student lacks a fixed, regular, and adequate nighttime residence. • If the Homeless checkbox is marked, **Y** reports. Otherwise, **N** reports. *Numeric, 1 digit*	Student Information > General > Enrollments > State Reporting Fields > Homeless
Title 1 Indicator	Indicates if the student participated in a Title 1 program. This field reports **Y** if: • The student has an active Title1 Flag with a state code of T1 and is marked as state reported as of the report end date report. OR • The student has a value in the home school field on their enrollment AND there is a school in the district with that state school code. Campus finds the school record that falls as of the end date in the extract editor and reports the value from the Title 1 field on that school. 	Code in School	Description	Reports
TGELGBNOPROG	Targeted Assistance Eligible - No Program	N		System Administration > Resources > School > Title 1 and Student Information > General > Enrollments > State Reporting Fields > Title 1 System Administration > Resources > School >Title 1 = School wide program Student Information > General > Enrollment > State Reporting > Home School

Data Element	Code Description School	Description	Reports	Location
	TGELGBTGPROG	Targeted Assistance Program	If the student has an active Title1 Flag with a state code of T1 and is marked as state reported as of the report end date, **Y** reports. Otherwise, **N** reports.	
	SWELIGTGPROG	Schoolwide Eligible - Targeted Assistance	If the student has an active Title1 Flag with a state code of T1 and is marked as state reported as of the report end date, **Y** reports. Otherwise, **N** reports.	
	SWELIGNOPROG	Schoolwide Eligible- No Program	N	
	SWELIGSWPROG	Schoolwide Program	Y	
	NOTTITLE1ELIG	Not a Title I School	N	
	Otherwise, **N** reports.			

Alphanumeric, 1 character

Data Element	Description	Location
Free/Reduced Price Meals	Indicates if the student receives free/reduced price meals. If the Migrant element reports **Y**, then this field reports **F**. Otherwise, the value reports from the FRAM record as of the end date entered on the extract editor. If the eligibility status is **N**, the value as of the Special Services Date reports. | **Eligibility**	**Reports**
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Free	F
Reduced	R
Non-Reimbursable	N
Paid	N | *Alphanumeric, 1 character*	FRAM > Eligibility > Eligibility
Migrant	Indicates if the student is a migrant as of the End Date on the extract editor. If the Migrant record is **N**, then the status as of the Special Services Date reports. *Alphanumeric, 1 character*	Student Information > General > Enrollment > State Reporting Fields > Migrant
Foreign Exchange Student	Indicates whether the student is a foreign exchange student. • This field only reports for students in grades 9-12 as of the End Date on the extract editor.. If Foreign Exchange is null or the student is in grades PK-08, **N** reports. *Alphanumeric, 1 character*	Student Information > General > Enrollment > State Reporting Fields > Foreign Exchange
Special Education Services	Indicates the students special education status. • To determine the status, Campus uses the student's most recent IEP where the print format is MD SPED Data as of the end date entered on the extract editor. • If the Special Ed status is N, Campus looks at the Special Ed services date and determines whether the student meets requirements for reporting a **Y**. Otherwise, **N** reports. • If the student's most recent enrollment is end dated	Student Information > General > Enrollment > Special Ed Fields > Special Ed Status Student Information > Special

Data Element	Description	Location

and the enrollment end date is prior to report end date, Campus reports the Special Ed status as of the enrollment end date.

The hierarchy for reporting status is Y, E, 3, 2, N.

Code	Status	Description
Y	Yes, student has an IEP and is receiving special education services	**Y** reports when the most recent IEP has a Special Ed Start Date that is prior to or equal to report extract editor End Date and the latest IEP Closed Date is less than or equal to the extract editor Run Date AND meets one of the following: • Exit code is null **OR** • Exit code is not Null and is not A or J **OR** • Exit code is A or J AND Special Ed Exit date after the report end date
E	Exited the program, not currently receiving SE services.	**E** reports when • The student's most recent IEP has a Special Ed Start Date that is prior to or equal to the report extract editor End Date and the latest IEP Closed Date is less than or equal to the extract editor Run Date **AND** • The Exit code is A or J **AND** • The student has no 504 record **OR** the student has 504 record with a start date before the Special Ed Exit Date

Ed>Documents > IEP > Print Format is MD SPED Date > Detail Editor > Start Date, IEP Closed Date, Exit Code
 Student Information > General > Flags > Flag (with a state code of 504 and marked as state reported)

Data Element	Code	Description Status	Description	Location

	3	Exited Special Education and placed in Code 504	**3** reports when
			• The student has a 504 flag that meets all of the following requirements: Active as of extract editor end date AND the Start date is after special education exit date **AND**
			• The most recent IEP meets ALL of the following requirements:
			  ○ Special Ed Start Date that is prior to or equal to report extract editor end date
			  ○ IEP Closed Date is less than or equal to the extract editor Run Date
			  ○ Exit code is A or J	

	2	Code 504	**2** reports when the student has an active 504 record with a start date before the extract editor End Date and meets one of the following requirements: • 504 end date is NULL **OR** • 504 End date is after the extract editor end date **AND** the student does not flag as E or 3.	
	N	No, student does NOT have an IEP and is not receiving services.	**N** reports when the student does not meet any of the above values of Y, E, 3 , or 2.	

Alphanumeric, 1 character

Data Element	Description	Location
Special Ed End Date	When the Special Education Services field is **E** or **3**, this field reports the special education Exit Date as of the Effective Date on the extract editor. *Date field, 8 characters* *YYYYMMDD*	Student Information > General > Enrollment > Special Ed Fields > Exit Date

Special Ed Certificate	Indicates whether the student is on track to receive a MD High School Certificate of Completion. This is required if Special Education Services = Y.
	Y reports when
	• The student's most recent IEP has a Special Ed Start Date prior to or equal to the report's End Date, AND
	• The IEP Closed Date is less than or equal to the report Run Date, AND
	• The Special Ed Certificate checkbox is selected, AND
	• One of the following requirements is met:
	  ◦ Exit Reason is null, OR
	  ◦ Exit Reason is not Null and is not A or J, OR
	  ◦ Exit Code is A or J AND Special Ed Exit date equal to or after the report End Date.
	
	Otherwise, **N** reports.
	
	Alphanumeric, 1 character
		Student Information > Special Ed > Documents > IEP > (Print Format is MD SPED Date) > Detail Editor > Start Date, IEP Closed Date, Exit Reason, Certificate

Data Element	Description	Location
English Learner (EL) Status	Indicates whether the student has a primary or home language other than English and has been assessed as having limited or no ability to understand, speak or read English. • Reports the student's most recent EL record where the Identified Date is on or before the End Date on the extract editor. • If the EL record Program Status is N, the EL status as of the Special Services date in the extract editor reports. | EL Status	Reports
---	---
EL	Y
Exited EL	Y - (When the EL Exited Date is after the Report End Date)
Exited EL	E - (When EL Exited Date is before the Report End Date)
Not EL	N
Pending	N
No Record	N | *Alphanumeric, 1 character*	Student Information > Program Participation > English Learners (EL) > EL > Program Status
EL Begin Date	The eight-digit date for when EL services started for a student. *Date field, 8 characters* *YYYYMMDD*	Student Information > Program Participation > English Learners (EL) > EL > Program Exit Date

Data Element	Description	Location
English Learner Entry into the US Date	The date when the student began EL services or entered the U.S. for the first time. This field is required if EL Indicator = Y or E OR Immigrant = Y. • When EL Indicator = Y or E, the date the student entered the US reports. • If the EL Indicator is null, the identified date from the earliest EL Record reports. • Otherwise, this field reports blank. *Date field, 8 characters* *YYYYMMDD*	Census > People > Demographics > Date Entered US School Student Information > Program Participation > English Learners (EL) > EL > Identified Date
EL End Date	The eight-digit date of when EL services ended for a student. The EL End Date reports blank when the EL Status is Y. The Program End Date reports when EL Status is E; otherwise this field reports blank. *Date field, 8 characters* *YYYYMMDD*	Student Information > Program Participation > English Learners (EL) > EL > Program Exit Date
English Learner ELA Assessment Exempt Status	Indicates that the student receiving ESOL services in their first year of enrollment in a U.S. school is exempt from the PARCC English/Language Arts assessment and may substitute the required state assessment with the English Language Proficiency Assessment (ACCESS for ELs 2.0). • When EL Status = Y, **Y** reports for student's in their first year of enrollment in a U.S. School. Otherwise, **N** reports. • Students are exempt if they are within 1 calendar year (365 days) of their first day enrolled in a US school. *Alphanumeric, 1 character*	Student Information > Program Participation > English Learners (EL) > EL > Program Status Census > People > Demographics > Date Entered US School
Foster Care Status	Indicates whether the student is in foster care. • **Y** reports when the student has an active foster care record on the report End Date. Otherwise, **N** reports. *Alphanumeric, 1 character*	Student Information > Program Participation > English Learners (EL) > EL Services > Foster Care

Data Element	Description	Location

Military Connected Indicator	Indicates the student has a parent or guardian in the military.
	- Reports the value populated:
	    ○ Reports **Y** for Yes.
	    ○ Reports **U** for Unknown.
	    ○ Reports **N** for No.
	- Otherwise, reports blank.
	
	Alphanumeric, 1 character
		Student Information > Enrollments > Military Connected Status

Gifted and Talented Student Indicator	Indicates whether the student is identified as gifted/talented. *Alphanumeric, 1 character* *Y or N*	Student Information > Program Participation > Gifted & Talented
Filler	N/A	N/A
Submission Date	The date the file was submitted to the MSDE. *Date field, 8 characters* *YYYYMMDD*	Not dynamically stored
Entry Status	The student's entry status. - Reports from the left most justified alpha value from the start status code. Alphanumeric, 1 character	Student Information > General > Enrollments > Start Status > Standard Code System Administration > Calendar > Calendar > Days

Entry Status table:

Value	Description
R	First time entries in the current school year
E	Enter by transfer from another school in the current school year
N	Re-entry following a withdrawal in the current school year
0	Summer transaction; Entry Status not applicable Also reports when the student's start date and end date are before the first instructional and attendance day of the calendar.

Data Element	Description	Location
Entry Code	The student's entry code that best describes their last school affiliation prior to entry into the current school. • If the student has multiple entries, a record reports for each entry. • **00** reports when the student start date and end date is before the Term start date. *Alphanumeric, 2 characters*	Student Information > General > Enrollments > Start Status > Standard Code System Administration > Calendar > Calendar > Days
Entry Date	The enrollment start date. • **00000000** reports when the student start date and end date are before the first instructional/attendance day in the calendar tied to the enrollment. *Date field, 8 characters* *YYYYMMDD*	Student Information > General > Enrollments > Start Date; End Date System Administration > Calendar > Calendar > Days
Days Attending	The aggregate number of days the student was in attendance during the current school year, rounded to the nearest half-day. • Logic Calculation: ○ Days Enrolled - Days Absent as of the End Date entered on the report editor then multiplied by 10. **Example** 10 days = 0100 • If the student's enrollment is tied to a school with a school type of 99, 0000 reports. See the Report Logic for more information. *Numeric, 4 digits*	Calculated

Data Element	Description	Location
Days Absent	The aggregate number of days the student was absent during the current school year, rounded to the nearest half-day. • If the student's enrollment is tied to a school with a school type of 99, 0000 reports. See the Report Logic for more information. • Numeric, 4 digits	Calculated based on System Administration > Calendar > Calendar > Student Whole Day Absence, Student Half Day Absence
Filler	N/A	N/A
Exit Status	The student's exit status. • **T**: Transferred • **W:** Terminated • **C**: Completed • **0**: Student has not exited; Exit Status not applicable If the enrollment is tied to a school with a school type of 99:Non -public, the value reports from the Non-public End Status selected on the extract editor, using the following logic: • If the enrollment end date is null, **0** reports. • If Enrollment end date is within report generation Start and End Dates, the enrollment end status reports from the left most justified alpha in the End Status dictionary's Code (Attribute dictionary > Enrollments > End Status > Code). Otherwise, **0** reports. *Numeric, 1 digit*	Student Information > General > Enrollments > End Status > Standard Code

Data Element	Description	Location

Exit Code	The reason the student is exiting. If a student has multiple exits, a record reports for each exit code.
	• If an enrollment is tied to a school with a school type of 99:Non-public—, the value reports from the Non-public End Status selected on the extract editor, using the following logic:
	  ○ If the enrollment end date is null, **00** reports.
	  ○ If Enrollment end date is within report generation Start and End Dates, the enrollment end status reports from the left most justified alpha in the End Status dictionary's Code (Attribute dictionary > Enrollments > End Status > Code).
	• Otherwise, **00** reports.
	
	Numeric, 2 digit
		Student Information > General > Enrollments > End Status

Exit Date	The date the student exited. • If an enrollment is tied to a school with a school type of 99:Non -public, the end date reports from the Non Public End Date field selected on the extract editor. • If an enrollment end date is prior to the start of the first instructional and attendance day, **YYYY/07/01** reports. • If an enrollment end date is null, **00000000** reports. • If an enrollment end date is not null and is after the first instructional and attendance day in the calendar tied to the enrollment, the next instructional day's date after enrollment end date reports. The exit date only reports when the enrollment end date is prior to the End Date and after the Start Date entered on the extract editor. • Otherwise, **00000000** reports. *Date field, 8 characters* *YYYYMMDD*	Student Information > General > Enrollments > End Date
Filler	N/A	N/A

Data Element	Description	Location
Pre-K Full-Time Status	Indicates if the student is in Pre-Kindergarten. • **Y** – Prekindergarten student who attends school for a full day and have an active enrollment as of the report End Date tied to a state grade of 92. • **N** – Prekindergarten student who attends school for less than a full day and enrolled in state grades of 93-96. • All other students report a blank. *Alphanumeric, 1 character*	Student Information > General > Enrollments > Grade
Filler	N/A	N/A

State Aid Eligibility	Indicates the student's eligibility for State Financial Assistance under the Foundation Program.
	• Reported values:
	  ○ 00: Withdrawn
	  ○ 01: Eligible for State Aid
	  ○ 02: Ineligible - Age 21 and Over
	  ○ 03: Ineligible - Age less than 5
	  ○ 04: Ineligible - No attendance in September
	  ○ 05: Non-resident
	  ○ 06: Ineligible - Enrolled in PK
	  ○ 07: Ineligible - Documentation of immunization unavailable
	  ○ 09: Ineligible - Nonpublic Placement
	• 08 is not valid and reports a value of **00**.
	
	Numeric, 2 digits
		Student Information > General > Enrollment > State Reporting Fields > State Aid Eligibility

Data Element	Description	Location
Evening High School Student	Indicates whether the student is attending an evening high school program. • This field will only report for students in grades 09-12.	Course > Section > Class Type is E:Evening

Reports...	When...
Y	• the FTE is less than 1 **AND** • the student is scheduled into at least one course section where the section class type is marked as E: Evening **AND** • the student is is scheduled into fewer than four course sections marked as college OR courses without the student being enrolled in an associated evening sections as of the end date entered on the extract editor.
N	• the student's FTE is 1 **OR** • the student has no evening sections **OR** • the sum of college courses plus part time courses is 4.

Alphanumeric, 1 character

Data Element	Description	Location
EH Number of Courses	The number of courses the Evening High school student is enrolled in as of September 30th. • This value cannot exceed 4. 	If Part Time+ College Course Count	Evening Course Count	Reports
3	1 or more	1
2	2 or more	2
2	1	1
1	3 or more	3
1	1 or 2	Total number of courses	 *Numeric, 1 digit*	Calculated
Part-Time Student	Indicates whether the student is considered a part-time student. 	Reports...	When...	OR When...
Y	• FTE is 1 **AND** • Student is scheduled into at least one but no more than 3 courses flagged as college as of the extract editor end date **AND** • Student has at least 1 course NOT marked as evening.	• FTE is less than 1 **AND** • Student has fewer than 4 college courses **AND** • Student must have at least 1 course without an associated evening section.		Student Information > General > Enrollment > State Reporting > FTE

Data Element	Description	When...	OR When...	Location
	N	• FTE is and the requirements for Y are not met **OR** • FTE is less than 1 **AND** • College Courses is 0 **AND** • Student is scheduled into 4 or more course/sections that do not have a section type of Evening.	• FTE is less than 1 **AND** • Student is registered into 4 or less courses **AND** • All those courses are flagged as college or are courses with an associated evening section.	

Alphanumeric, 1 character

Data Element	Description	Location
PT Number of Courses	The number of courses the part time student is enrolled in. • If the student reports **N** in the Part-Time Student field, then **0** reports. • If the student reports **Y** in the Part-Time Student field, then Campus completes the following tasks: 　1. Finds the number of courses the student is registered into as of the extract editor End Date that are flagged as college. 　2. Finds the number of courses flagged as evening as of the extract editor End Date. 　　Any remaining courses are considered part time. 　3. Sums the part time courses and reports according to the following table.	Course > Level Course > Type > Evening

Data Element	Description	College Courses	Courses Rostered into not flagged as evening	Reports	Location
		4	0-4	0	
		3	1 or above	1	
		3	0	0	
		2	2 or above	2	
		2	Less than 2	The number of part time courses in which the student is enrolled.	
		1	3 or above	3	
		1	Below 3	The number of part time courses in which the student is enrolled.	
		0	4 or above	4	
		0	3 or below	The number of part time courses in which the student is enrolled.	
	Numeric, 1 digit				
Opt-Out	Indicates the student's legal guardian has chosen to opt-out of the release of directory information. *Alphanumeric, 1 character* *Y or N*				Student Information > General > Enrollments > State Reporting Fields > Opt-Out

Data Element	Description	Location
Number of College Courses	The sum of unique courses into which the student is enrolled as of the extract editor End Date when the student is scheduled into a course marked as college (DE is selected in SCED Course Level) in the selected calendars). • The number must not be greater than 4. If there are more than 4, 4 reports. *Numeric, 1 digit*	Scheduling > Courses > Course > SCED Course Level
Dual Enrollment	Indicates whether the student is taking both high school and college level courses and receiving credit in both. *Alphanumeric, 1 character* *Y or N*	Course > SCED Level > DE
Direct Certification	Indicates whether the student's eligibility for the National School Lunch Program was determined through direct certification. • **Y** reports if the FRAM record's Source is Direct or the Migrant element reports **Y**. • Otherwise, **N** reports. *Alphanumeric, 1 character* *Y or N*	FRAM > Eligibility > Eligibility > Source

Data Element	Description	Location

Pre-K Tier Status	Indicates the Pre-K tier that best identifies the student's federal poverty level eligibility for State Financial Assistance.
	• Calculated based on value from Federal Poverty Level
	    ○ 0 – N/A
	    ○ 1 – Tier 1 - Federal Poverty Level is less than or equal to 300%.
	    ○ 2– Tier 2 - Federal Poverty Level is more than 300% but not more than 600%.
	    ○ 3– Tier 3 - Federal Poverty Level is more than 600%.
	• Report '0' when the Federal Poverty Level % cannot be calculated OR the student is not in State Grade Level 92-96 as of the report End Date in extract editor.
	
	The Early Learning Program record must be active as of the Report End Date.
		Student Information > Program Participation > Early Learning > Gross Income AND Number of People in Household

Data Element	Description	Location

Federal Poverty Level	Indicates the percentage of Federal Poverty Level (FPL).
	 • Calculated value:
	   ○ Gross Income / 100% FPL for the # of Household Members x 100
	   ○ Round to 3 digits before the decimal point.
	   ○ Include leading zeros.
	 • Report '000' when FPL % cannot be calculated OR the student is not in State Grade Level 92-96 as of the report End Date in extract editor.
	
	 2022 Federal Poverty Guidelines
	
	 <table><tr><th>Household Members</th><th>100% FPL</th></tr><tr><td>1</td><td>$13,590</td></tr><tr><td>2</td><td>$18,310</td></tr><tr><td>3</td><td>$23,030</td></tr><tr><td>4</td><td>$27,750</td></tr><tr><td>5</td><td>$32,470</td></tr><tr><td>6</td><td>$37,190</td></tr><tr><td>7</td><td>$41,910</td></tr><tr><td>8</td><td>$46,630</td></tr><tr><td>Each additional member</td><td>+$4,720</td></tr></table>
	
	 The Early Learning Program record must be active as of the Report End Date.
		Student Information > Program Participation > Early Learning > Gross Income AND Number of People in Household