Student Record Card 3 (Maryland)

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Classic View: MD State Reporting > Student Record Cards

Search Terms: Student Record Cards

The student record card is used to maintain a paper copy of student information as required by Maryland Department of Education (MSDE). The Student Record Card 3 Report contains student information related to annual secondary school performance and state assessment graduation requirements. One card will print per student per enrollment.

Student Record Cards Editor

Report Logic

To report, students must have an enrollment in the selected calendar within the Start Date and End Date.

A record reports for all students enrolled in the selected calendar who meet the following criteria:

- Enrollment Type is Primary, Partial, or Special Ed.
- Grade level must be 09, 10, 11, or 12.

Extract Options

Field	Description
Record Card Type	Options: - Record Card 1 - Record Card 2 - Record Card 3 - Record Card 4 - Record Card 7
Start Date	Default date is the earliest date of the calendar(s) selected. The date can be changed.
End Date	Default date is the latest date of the calendar(s) selected. The date can be changed.
Grade	A grade level filter will narrow report results to only include students in the selected grade levels. Only grades 03-12 are included.
Ad Hoc Filter	Ad Hoc Filters are available for users to narrow report results.
State Student IDs	Limit search results to only include student's matching the State Student IDs entered. This field allows one to multiple State Student IDs when each number is separated by a comma.
Format	- PDF - Comma Separated (CSV) - HTML
Select Calendars	- Only one calendar can be selected - Defaults to the calendar selected in the Campus Toolbar - Selection of at least one calendar is required

Field	Description
Generate Report Submit to Batch	Users have the option of submitting the report request to the batch queue by clicking **Submit to Batch** instead of **Generate Extract**. This process allows larger reports to generate in the background without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

Student Record Card 3 is resource intensive and can only be generated for one school at a time. If there are more than 500 students in the file, the report must be run in batch mode. |

Record Card 3 Example

Record Card 3 Side 1 - Annual Secondary School Performance
Grades 7-12

Legal Name: John Michael Smith   **LOCID:** 123456789   **SASID:** 987654321   **Birth Date:** 09/13/2004   **Grade:** 11 (2021-2022)
Cumulative GPA (Unweighted): 2.695700   **Cumulative GPA (Weighted):** 2.695700
Class Rank (Unweighted): 8 of 31   **Class Rank (Weighted):** 8 of 31

Credits	07	08	09	10	11	12	Total
CTE			1.000				1.00
Electives				1.500			1.50
English			1.000	1.000			2.00
Fine Arts				1.000			1.00
Health			0.500				0.50
Mathematics			1.000	1.000			2.00
Physical Education			0.500				0.50
Science			1.000	1.000			2.00
Social Studies				1.000			1.00

Service Learning Hours: 61

Courses Taken in School Year 2019-2020 Grade 09

Subject	Grade	Credits	School Name
071025 Health Ed I	B-	0.500	0333 Independence School Local I
08101Y English I	C+	1.000	0333 Independence School Local I
11101Y Algebra I CCSS	B	1.000	0333 Independence School Local I
12623S Personal Fitness	B-	0.500	0333 Independence School Local I
13101Y Biology	B+	1.000	0333 Independence School Local I
25219Y Agricultural Bus, Res, Dev Cap	A-	1.000	0333 Independence School Local I

Courses Taken in School Year 2020-2021 Grade 10

Subject	Grade	Credits	School Name
03215S Fundamentals of Art	A+	1.000	0333 Independence School Local I
08201Y English II	C	1.000	0333 Independence School Local I
08522S Women in Literature	C	0.500	0333 Independence School Local I
10201Y American Government	C-	1.000	0333 Independence School Local I
11200Y Geometry CCSM	D	1.000	0333 Independence School Local I
11517S Independent Study: Math	C	1.000	0333 Independence School Local I
13301S Physics	A-	1.000	0333 Independence School Local I

Student Record Card 3 Side 1

Student Record Card 3 Side 2

Record Card Side 1 Layout

Element	Description	Location
First Name	Reports the student's first name. *Alphanumeric, 15 characters*	Census > People > Identities > Current Identity > First Name **Database:** Identity.firstname
Middle Name	Reports the student's middle name. *Alpha, 15 characters*	Census > People > Identities > Current Identity > Middle Name **Database:** Identity.middlename
Suffix	Student's generational suffix. *Alpha, 4 characters*	Census > People > Identities > Current Identity > Suffix **Database:** Identity.suffix

Element	Description	Location
Last Name	Reports the student's last name. *Alphanumeric, 25 characters*	Census > People > Identities > Current Identity > Last Name **Database:** Identity.lastname
Local Student ID Number (LASID)	Reports the number assigned by the local education agency. *Alphanumeric, 10 characters*	Census > People > Demographics > Student Number **Database:** Person.studentNumber
State Assigned Student ID (SASID)	Reports the state assigned student ID number assigned to the student. *Alphanumeric, 10 characters*	Census > People > Demographics > Student State ID **Database:** Person.studentStateID
Date of Birth	Reports the student's date of birth. *Date field, 10 characters MM/DD/YYYY*	Census > People > Identities > Current Identity > Birth Date **Database:** Identity.birthdate
Grade	Reports the student's current grade level. *Numeric, 2 digits*	Student Information > General > Enrollment > Grade **Database:** Gradelevel.stateGrade
Cumulative GPA (Unweighted)	Reports the yearly unweighted GPA, final Grade Point Average, from the student's transcript. *Numeric, variable*	Student Information > General > Credit Summary (District preferences determine if weighted or unweighted credits display.)
Cumulative GPA (Weighted)	Reports the yearly weighted GPA, final Grade Point Average, from the student's transcript. *Numeric, variable*	Student Information > General > Credit Summary (District preferences determine if weighted or unweighted credits display.)

Element	Description	Location
Class Rank (Unweighted)	Reports the student's unweighted class rank in the student's graduating class. *Numeric, variable*	Student Information > General > Credit Summary (District preferences determine if weighted or unweighted credits display.)
Class Rank (Weighted)	Reports the student's weighted class rank in the student's graduating class. *Numeric, variable*	Student Information > General > Credit Summary (District preferences determine if weighted or unweighted credits display.)
Service Learning Hours	The record of all service learning hours earned. Hours are recorded annually as earned. Hours earned prior to Grade 7 are included in the Grade 7 column. Reports the Raw Score value from the Assessment with Service Learning Hours selected as the Subject. *Numeric, variable*	Assessment > Test Setup Subject > Raw Score **Database:** TestScore.rawScore
School Year	Reports the School Year for course transcript entries in the same year, grade level, and school from the student's Transcript. *Date field, 9 characters YYYY-YYYY*	Student Information > General > Transcript > School Year **Database:** TranscriptCourse.endYear
Grade Level	Reports the transcript detail school year for course transcript entries in the same year, grade level, and school. *Numeric, 2 digits*	Student Information > General > Transcript > Grade **Database:** Gradelevel.stateGrade
School Name	Reports the School Name on the student's transcript in the same year, grade level, and school. *Alphanumeric, variable*	Student Information > General > Transcript > School Name **Database:** TranscriptCourse.schoolName

Element	Description	Location
Subject	Reports completed courses and indicates if the student passed or failed the course. Reports in-progress courses. *Alphanumeric, variable*	Student Information > General > Transcript **Database:** TranscriptCourse.courseName
Final Grade	Reports the final grade for a course. *Alphanumeric, variable*	Student Information > General > Transcript **Database:** TranscriptCouse.score
Credit Earned	Reports the number of credits earned for each course. Alphanumeric, variable	Student Information > General > Transcript **Database:** TranscriptCredit.creditEarned

Record Card Side 2 Layout

Element	Description	Location
Last Name	Reports the student's last name. *Alphanumeric, variable*	Census > People > Identities > Current Identity > Last Name **Database:** Identity.lastname
First Name	Reports the student's first name. *Alphanumeric, variable*	Census > People > Identities > Current Identity > First Name **Database:** Identity.firstname
Middle Name	Reports the student's middle name. *Alpha, 15 characters*	Census > People > Identities > Current Identity > Middle Name **Database:** Identity.middlename

Element	Description	Location
Suffix	Reports the student's generational suffix. *Alpha, 4 characters*	Census > People > Identities > Current Identity > Suffix **Database:** Identity.suffix
State Assigned Student ID (SASID)	Reports the state assigned student ID number assigned to the student. *Alphanumeric, 10 characters*	Census > People > Demographics > Student State ID **Database:** Person.studentStateID
Local Student ID Number (LASID)	Reports the number assigned by the local education agency. *Alphanumeric, 10 characters*	Census > People > Demographics > Student Number **Database:** Person.studentNumber
Date of Birth	Reports the student's date of birth. *Date field, 10 characters MM/DD/YYYY*	Census > People > Identities > Current Identity > Birth Date **Database:** Identity.birthdate
School Name	Reports the school name tied to the selected calendar. *Alphanumeric, 50 characters*	System Administration > Resources > School > Name **Database:** School.name
School Address	Reports the school address tied to the selected calendar. *Alphanumeric, 50 characters*	System Administration > Resources > School > Address **Database:** School.address
School Phone Number	Reports the school phone number tied to the selected calendar. *Alphanumeric, 25 characters*	System Administration > Resources > School > Phone **Database:** School.phone

Element	Description	Location
Exam	Lists of the exams tracked. Listed exams are as follows: • Algebra I • English • Biology • Government	Not Available
Highest Scale Score Earned	Reports the scale score earned by the student for each assessment. If no score exists, reports a blank value. *Alphanumeric, variable*	Student Information > General > Calculated Assessment Statuses > Scale Score > • Primary Algebra Assessment • Primary ELA Assessment • Biology Assessment • Government Assessment **Database:** TestScore.scaleScore
Combined Score Required	Reports blank. This value is entered manually if a student met the assessment requirement due to a combined score.	Not Available

Element	Description	Location
Assessment Status	Indicates the student met High School Assessment requirements by passing an assessment, meeting a specified combined score, the Bridge Plan Validation Program, or a waiver. Reports the Short Description of the code associated with the related assessment status. Options are as follows:	Student Information > General > Calculated Assessment Statuses > • Primary Algebra Assessment Status • Primary ELA Assessment Status • Biology Assessment Status • Government Assessment Status **Database:** AssessmentStatusCalcMD.bioStatus AssessmentStatusCalcMD.govStatus AssessmentStatusCalcMD.primAlgStatus AssessmentStatusCalcMD.primElaStatus

Code	Description
10	Passed
11	Combined Score
12	Bridge
13	Substitute Test
14	Participated
15	Course Credit
16	Senior Transfer
17	Waiver
18	Not Required
30	Not Taken
31	Failed

Alphanumeric, variable

Element	Description	Location
Met Requirements	Reports Y when Primary Algebra Assessment has a status of 10-18. Reports a blank value when Primary Algebra Assessment has a status of 30 or 31. | Code	Description
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10	Passed
11	Combined Score
12	Bridge
13	Substitute Test
14	Participated
15	Course Credit
16	Senior Transfer
17	Waiver
18	Not Required
30	Not Taken
31	Failed | *Alphanumeric, variable*	Student Information > General > Calculated Assessment Statuses > • Primary Algebra Assessment Status • Primary ELA Assessment Status • Biology Assessment Status • Government Assessment Status

Element	Description	Location
MD High School Assessment	The assessment taken for each exam. This field reports blank when the exam category is No Assessment Determined. | Assessment	Values | |---|---| | Algebra 1 | • HSA Algebra • AltMSA Mathematics • ALG01 • MSAA Math | | English | • HSA English • AltMSA English • ELA10 • MSAA ELA | | Biology | • HS MISA • HSA Biology • AltMSA Science • DLM | | DLM | • HSA Government | *Alphanumeric, variable*	Student Information > General > Calculated Assessment Statuses • Primary Algebra Assessment Status • Primary ELA Assessment Status • Biology Assessment Status • Government Assessment Status
Date Overall HSA Requirements Met	When a student meets requirements for all four assessments, reports the date of the most recent associated assessment. Otherwise, this field reports a blank value. Only reports when all SRC3 assessments report Y for Met Requirements. *Date field, 10 characters MM/DD/YYYY*	Student Information > General > Calculated Assessment Statuses **Database:** TestScore.date

Element	Description	Location
Diploma	Indicates the student received a diploma. *Alphanumeric, 1 character*	Student Information > General > Graduation > Diploma Type = 01 or 03 **Database:** Graduation.diplomaType
Certificate	Indicates the student received a certificate of program completion. *Alphanumeric, 1 character*	Student Information > General > Graduation > Diploma Type = 02 **Database:** Graduation.diplomaType
Date of Completion	Indicates the date the student received a diploma or certificate of program completion. *Date field, 10 characters MM/DD/YYYY*	Student Information > General > Graduation > Diploma Date **Database:** Graduation.diplomaType
Signature of Principals or Designee	Signature line for principals or designees.	Not Available
Date of Signature	Line indicating the date document is signed.	Not Available