

# Student Record Card 2 (Maryland)

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The student record card is used to maintain a paper copy of student information as required by Maryland Department of Education. Student Record Card 2 is used for recording performance data for Early Learning Outcomes.

## Student Record Cards ☆

**Student Record Cards**

The student record card is used to maintain a paper copy of student information as required by Maryland Department of Education. Please select which record card to print. One card will print per student per enrollment.

Student Record Cards 2, 3, 4 and 7 are resource intensive and can only be generated for one school at a time, if there are more than 500 students in the file the report must be run in batch mode.

**Extract Options**

Record Card Type: Record Card 2

Start Date: 07/01/2007

End Date: 06/30/2008

Format: PDF

**Select Students**

The results of the report can be narrowed by selecting specific grade levels, using a Student Ad Hoc filter, or entering the student State Student ID number. Any State Student ID entered must exactly match the State ID shown in the student's Demographics Summary. The report can be run for multiple State Student IDs when each number is separated by a comma.

The results default to students in All Grades

Grade: All Grades

Ad Hoc Filter:  

State Student ID:  

Generate Report
Submit to Batch

Refresh Show top 50 tasks submitted between 12/27/2021 and 01/03/2022

Batch Queue List			
Queued Time	Report Title	Status	Download

**Select Calendars**

Which calendar(s) would you like to include in the report?

active year

list by school

list by year

**21-22**

- 21-22 0004 Steuart Hill Academ
- 21-22 0007 Cecil Elementary
- 21-22 0008 City Springs Elem/M
- 21-22 0010 James McHenry Elem
- 21-22 0011 Eutaw-Marshburn Ele
- 21-22 0012 Lakeland Elementary
- 21-22 0013 Tench Tilghman Elem
- 21-22 0015 Stadium School Midd
- 21-22 0016 Johnston Square Ele
- 21-22 0021 Hilton Elementary
- 21-22 0022 George Washington E
- 21-22 0023 Wolfe Street Academ
- 21-22 0027 Commodore John Roc
- 21-22 0028 Sandtown-Winchester

Single Selection Only

*Student Record Cards Editor*

# Report Logic

- One card will print per student per enrollment. If a student has multiple enrollments during the year, the report header reflects the most recent enrollment.
- The high school assessment aligned with a course taken by a student in grades 06-08 reports once the assessment has been taken.
- A record does not report if an enrollment has an Enrollment Start Date that takes place after the End Date identified in the extract editor.

# Extract Options

Field	Description
<b>Record Card Type</b>	<ul style="list-style-type: none"> <li>• Record Card 2</li> </ul>
<b>Start Date</b>	Default date is the earliest date of the calendar selected. The date can be changed.
<b>End Date</b>	Default date is the latest date of the calendar selected. The date can be changed.
<b>Format</b>	<ul style="list-style-type: none"> <li>• PDF</li> <li>• Comma Separated (CSV)</li> <li>• HTML</li> </ul> <p>The HTML and CSV formats include the following 13 columns.  <a href="#">▶ Click here to expand...</a></p>
<b>Grade</b>	A grade level filter will narrow report results to only include students in the selected grade levels. Only grades 03-12 are included.
<b>Ad Hoc Filter</b>	Ad Hoc Filters are available for users to narrow report results.
<b>State Student ID</b>	Limit search results to only include student's matching the State Student IDs entered. This field allows one to multiple State Student IDs when each number is separated by a comma.
<b>Select Calendars</b>	<ul style="list-style-type: none"> <li>• Defaults to the calendar selected</li> <li>• Selection of at least one calendar is required</li> </ul>

Field	Description
<b>Generate Report Submit to Batch</b>	<p>Users have the option of submitting the report request to the batch queue by clicking <b>Submit to Batch</b> instead of <b>Generate Extract</b>. This process allows larger reports to generate in the background without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the <a href="#">Batch Queue</a> article.</p> <div style="background-color: #e1f5fe; padding: 10px; border: 1px solid #ccc;"> <p>If you select more than one calendar, Campus will require you to <b>Submit to Batch</b> to prevent performance issues.</p> </div>

## Record Card Side 1

**Record Card 2 Side 1 - ANNUAL EARLY CHILDHOOD SCHOOL PERFORMANCE**  
**Early Care, Kindergarten and Grades 1-5**

0021 Hilton Elementary  
 Avenue, Baltimore, MD 21216  
 Tel: 410-555-0059  
 SY 2021-2022

Legal Name: Smith, John Paul Jr.      LOCID: 987654321      SASID: 1234567891011      Birth Date: 01/17/2013

School Year	2019-20	2020-21	2021-22
School Name	0067 Edgewood Elementary	0021 Hilton Elementary	0021 Hilton Elementary
Grade Level	01	02	03
Prom./Not Prom.			
ELL Proficiency Level			

KINDERGARTEN EARLY LEARNING OUTCOMES	
Social Foundations	
Language and Literacy	
Mathematics	
Physical Well-Being and Motor Development	
Overall Readiness	
Early Care and Educational Experience Prior to Kindergarten	

Comments:

*Student Record Card 2 Side 1*

Element	Description	Location
<b>Last Name</b>	<p>The student's last name. Reports the last name from the current Identity record. Legal Last Name reports. If Legal Last Name is null, the Last Name reports.</p> <p>Alpha, 40 characters</p>	<p>Census &gt; People &gt; Identities &gt; Current Identity &gt; Last Name</p> <p><b>Database:</b> Identity.lastname</p>

Element	Description	Location
<b>First Name</b>	The student's first name.  <i>Alpha, 15 characters</i>	Census > People > Identities > Current Identity > First Name  <b>Database:</b> Identity.firstname
<b>Middle Name</b>	The student's middle name.  <i>Alpha, 15 characters</i>	Census > People > Identities > Current Identity > Middle Name  <b>Database:</b> Identity.middlename
<b>Suffix</b>	Student's generational suffix.  <i>Alpha, 4 characters</i>	Census > People > Identities > Current Identity > Suffix  <b>Database:</b> Identity.suffix
<b>LOCID</b>	The number assigned by the local education agency.  <i>Alphanumeric, 10 characters</i>	Census > People > Demographics > Student Number  <b>Database:</b> Person.studentNumber
<b>State Assigned Student ID (SASID)</b>	The State Assigned Student ID Number assigned to the student.  <i>Alphanumeric, 10 characters</i>	Census > People > Demographics > Student State ID  <b>Database:</b> Person.studentStateID
<b>Date of Birth</b>	The student's date of birth.  <i>Date field, 8 characters MM/DD/YYYY</i>	Census > People > Identities > Current Identity > Birth Date  <b>Database:</b> Identity.birthdate
<b>School Year</b>	The school year tied to the selected calendar.  <i>Numeric</i>	System Administration > Calendar > Year

Element	Description	Location
<b>School Name</b>	The school name tied to the selected calendar.  <i>Alphanumeric, 50 characters</i>	System Administration > School > Name  <b>Database:</b> School.name
<b>Grade Level</b>	The state grade level of the grade tied to the student's most recent enrollment within the start and end dates in the selected calendar.  <i>Numeric, 2 digits</i>	Student Information > General > Enrollment > Grade System Administration > Calendar > Calendar > Grade Level > State Grade  <b>Database:</b> Gradelevel.stateGrade
<b>Prom./Not Prom</b>	Indicates whether the student was promoted to the next grade level. <b>Y</b> reports if the Promotion Status from the last enrollment within the school year is P: Promote. <b>N</b> reports if the Promotion Status is D: Demote or R: Retain. Otherwise, this field reports blank.  <i>Alphanumeric Y or N</i>	Student Information > General > Enrollments > Promotion Level  <b>Database:</b> Enrollment.endAction
<b>ELL Proficiency Level</b>	This field reports blank.	Not Available
<b>Social Foundations</b>	The student's most recent KRA Social Foundations Assessment result.  <i>Alphanumeric, variable</i>	Assessment > Test Setup > Subject > Result  <b>Database:</b> TestScore.result
<b>Language and Literacy</b>	The student's most recent KRA Language and Literacy result.  <i>Alphanumeric, variable</i>	Assessment > Test Setup > Subject > Result  <b>Database:</b> TestScore.result

Element	Description	Location
<b>Mathematics</b>	The student's most recent KRA Mathematics result.  <i>Alphanumeric, variable</i>	Assessment > Test Setup > Subject > Result  <b>Database:</b> TestScore.result
<b>Physical and Motor</b>	The student's most recent KRA Physical and Motor result.  <i>Alphanumeric, variable</i>	Assessment > Test Setup > Subject > Result  <b>Database:</b> TestScore.result
<b>Overall Readiness</b>	The student's most recent KRA Overall Readiness result.  <i>Alphanumeric, variable</i>	Assessment > Test Setup > Subject > Result  <b>Database:</b> TestScore.result
<b>Early Care and Educational Experience Prior to Kindergarten</b>	The Predominant Prior Home Care from the student's earliest enrollment. <ul style="list-style-type: none"> <li>• 1 Head Start</li> <li>• 2 Prekindergarten</li> <li>• 3 Child Care Center</li> <li>• 4 Family Child Care</li> <li>• 5 Non-Public Nursery School</li> <li>• 6 Repeated Kindergarten</li> <li>• 7 Home Care</li> </ul> <i>Alphanumeric, variable</i>	Student Information > Enrollment > Predominant/Prior/Home Care  <b>Database:</b> Enrollment.predominantPriorHomeCare

## Record Side 2

**Record Card 2 Side 2 - Annual Middle School Performance  
Grade Levels 6-8**

Legal Name: Smith, John Paul Jr.

LOCID: 123456789

SASID: 987654321

Birth Date: 05/13/2012

School Year	Special Services K-12				
	ELL	G&T	Title I	Special Ed	504
2015-16					
2016-17					
2017-18			Y		
2018-19			Y		
2019-20			Y		
2020-21			Y		
2021-22			Y		

H.S. Credits in M.S.	06	07	08	Total

Service Learning Hours
0

*Student Record Card 2 Side 2*

Element	Description	Location
<b>Last Name</b>	<p>The student's last name.</p> <p>Reports the last name from the current Identity record. Legal Last Name reports. If Legal Last Name is null, the Last Name reports.</p> <p><i>Alpha, 25 characters</i></p>	<p>Census &gt; People &gt; Identities &gt; Current Identity &gt; Last Name</p> <p><b>Database:</b> Identity.lastname</p>
<b>First Name</b>	<p>The student's first name.</p> <p><i>Alpha, 15 characters</i></p>	<p>Census &gt; People &gt; Identities &gt; Current Identity &gt; First Name</p> <p><b>Database:</b> Identity.firstname</p>
<b>Middle Name</b>	<p>The student's middle name.</p> <p><i>Alpha, 15 characters</i></p>	<p>Census &gt; People &gt; Identities &gt; Current Identity &gt; Middle Name</p> <p><b>Database:</b> Identity.middlename</p>
<b>Suffix</b>	<p>The student's generational suffix.</p> <p><i>Alpha, 4 characters</i></p>	<p>Census &gt; People &gt; Identities &gt; Current Identity &gt; Suffix</p> <p><b>Database:</b> Identity.suffix</p>

Element	Description	Location
<b>LOCID</b>	The number assigned by the local education agency.  <i>Alphanumeric, 10 characters</i>	Census > People > Demographics > Student Number  <b>Database:</b> Person.studentNumber
<b>SASID</b>	The State Assigned Student ID Number assigned to the student.  <i>Alphanumeric, 10 characters</i>	Census > People > Demographics > Student State ID  <b>Database:</b> Person.studentStateID
<b>Birth Date</b>	The student's date of birth.  <i>Date field, 8 characters MM/DD/YYYY</i>	Census > People > Identities > Current Identity > Birth Date  <b>Database:</b> Identity.birthdate
<b>H.S. Credits in M.S.</b>	Reports the credits earned by the credit type category, the year in which it was earned, and the total number of credits for grade levels 06, 07, and 08.  <i>Numeric, variable</i>	Grading & Standards > Credit Groups > HS Credits Student Information > General > Credit Summary  <b>Database:</b> Calculated
<b>Service Learning Hours</b>	Reports the Raw Score from the assessment with a subject of Service Learning Hours.  <i>Numeric, variable</i>	Assessment > Test Setup Subject > Raw Score  <b>Database:</b> TestScore.rawScore
<b>School Year</b>	The report includes a column with each school year the student was enrolled in the district.  <i>Numeric YYYY-YY</i>	Student Information > General > Enrollments  <b>Database:</b> Not Available
<b>ELL</b>	<b>Y</b> reports if the student was active in English Learners (EL) at any point during the school year. Otherwise, this field reports blank.  <i>Alphanumeric, 1 character</i>	Student Information > Program Participation > English Learners (EL)  <b>Database:</b> Calculated



Element	Description	Location
<b>G&amp;T</b>	<p><b>Y</b> reports if the student was marked as Gifted and Talented on any enrollment during the school year. Otherwise, this field reports blank.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; Gifted/Talented</p> <p><b>Database:</b> Calculated</p>
<b>Title 1</b>	<p><b>Y</b> reports if the student is enrolled in school with a school wide Title 1 program for the current year. <b>Y</b> also reports if the student has a Title 1 flag that overlaps the school year. Otherwise, this field reports blank.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>System Admin &gt; Resources &gt; School &gt; School History &gt; Title 1 (School Wide Program)</p> <p>Student Information &gt; General &gt; Flags (Title 1)</p> <p><b>Database:</b> Calculated</p>
<b>Special Ed</b>	<p><b>Y</b> reports if the student had a locked IEP that overlapped the school year (07/01-06/30).</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Student Information &gt; Special Ed &gt; Documents &gt; Locked IEP</p> <p><b>Database:</b> Calculated</p>
<b>504</b>	<p><b>Y</b> reports if the student has a 504 flag that overlaps the school year.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Student Information &gt; General &gt; Flags (504)</p> <p><b>Database:</b> Calculated</p>