Individual Education Plan (Massachusetts)

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The editors available on the Individual Education Plan provide all required information by the State of Massachusetts. Editors and fields are listed below. Included here are instructions on entering data into Campus and references to state-defined guidelines.

> The current format of this document is the **MA IEP 2021**. Plan formats are selected in Plan Types.

Massachusetts IEP Editors

Individual Education Plan Editors

The following table lists the editors available on the student's Individual Education Plan, the section(s) of the print format that include the entered information, a description of what the editor is used for and any special considerations and instructions for using the editor.

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Education Plan (AMD1)	Meeting Information	The Education Plan editor includes general meeting information and lists the dates associated with the plan, such as dates the plan is active.	This editor must be saved before continuing to other areas of the plan. Meeting Date and Start Date auto-populate to the current date. End Date and Next Scheduled Annual Review Meeting auto-populate to one year minus one day from the current date. The Creation and Modification information for the plan appears at the bottom of this editor.
Student Demographics (AMD1)	Header, Student Information, and Assigned School Information	The Student Demographics editor populates basic information about the student such as demographic data, address and school information.	Clicking **Refresh Student Information** synchronizes information in the editor with the most recent information entered for the student from the Demographics, Households, Enrollments and School tools.

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Parent/Guardian Information (AMD1)	Parent/Guardian Information	The Parent/Guardian Demographics editor populates based on the established student/guardian relationships created on the student's Relationships tool or indicated by the guardian checkbox on the Households tool. The editor includes Demographics information for the student's guardian.	Clicking **Refresh Guardian Information** synchronizes information in the editor with the most recent information from the student's guardian's Demographics and Households tools.
Enrollment Status	Response Section, Service Delivery	The Enrollment Status editor reports Special Education information from the student's Enrollment.	Clicking **Get Special Ed Status from Enrollment** synchronizes the information in the editor with the most recent information from the student's Enrollments tool. There are three versions of this editor. Best practice is to use the third one. This editor fetches special education data from the student's Enrollment, values which can be edited in the IEP. If values are modified, the student's Enrollment will be updated based on the IEP when saved.
Amendment	Plan Amendments	The Amendment editor is used to document any revisions made to the student's plan.	N/A

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Team Meeting (N 3A)	Attendance Sheet	The Team Meeting editor lists the team meetings held regarding the student, including individuals who were invited and who attended.	Before team meetings can be added, the student must have team members added on the Team Members tool. The **Print in Plan** checkbox must be marked for the team meeting to appear on the printed document.
Parent/Student Input (IEP 1)	Individualized Education Program	The Parent/Student Input editor records communication with the parents and student regarding the IEP, including identifying concerns, the student's strengths, and the vision for the student.	N/A
Present Levels General (IEP 2)	Present Levels of Educational Performance A	The Present Levels - General editor identifies curriculum areas that may be affected by the student's disability and what kinds of accommodations or modifications are appropriate.	N/A
Present Levels Other (IEP 3)	Present Levels of Educational Performance B	The Present Levels - Other editor identifies other educational needs of the student, including age-specific considerations and specially-designed instruction offered.	N/A

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Measurable Annual Goals (IEP 4)	Current Performance Levels/Measurable Annual Goals	The Measurable Annual Goals editor lists the goals associated with the IEP, each including the student's current abilities and the goal to be reached within the scope of the IEP.	N/A
Consultation Services (IEP 5)	Service Delivery	The Consultation Services editor lists consultation services provided to the student, including the provider and time frame of the service.	Only active Services with a Type of *Consultation* can be included in this editor. Services, Service Providers and Service Positions are established in System Administration.
Service Delivery B (IEP 5)	Service Delivery	The Service Delivery editor lists services provided to the student in a Special Education setting.	Only active Services with a Type of *Normal Service* can be included in this editor. Services, Service Providers and Service Positions are established in System Administration.
Service Delivery C (IEP 5)	Service Delivery	The Service Delivery editor lists developmental, corrective or other supportive services required to assist the student with a disability.	Only active Services with a Type of *Related* can be included in this editor. Services, Service Providers and Service Positions are established in System Administration.

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Other Considerations (IEP 6)	Nonparticipation Justification, Schedule Modification, and Transportation Services	The Other Considerations editor includes changes to the student's schedule as a result of the IEP determination, such as instances when the student may be removed from the general education classroom, modifications to the standard education day or year and transportation services.	N/A
State or District-Wide Assessment (IEP 7)	State or District-Wide Assessment	The State or District-Wide Assessment editor includes types of assessments and the subjects in which the student receives accommodations.	Template Banks are established in System Administration and available by clicking the white paper icon next to the header of the appropriate sections.
Transfer of Rights (IEP 8)	Additional Information	The Transfer of Rights editor describes the circumstances of the student's graduation and the communication of the transfer of rights.	N/A
Parental Consent	Response Section	The Parental Consent editor records parents' consent to the student's special education placement and the IEP developed as a result.	N/A