Elementary Extract (Michigan)

Last Modified on 10/22/2022 10:25 am CDT

Report Logic | Extract Formats | Data Elements for the Elementary Extract

PATH : *MI State Reporting > 10/30 Extracts > Elementary Extract*

The Elementary 1030 Extract Format reports students enrolled in grades K-5 who were absent for the entire day on the Count Date.

Report Logic

A record reports for each student who has a full day absence on the Count Date. An absence is determined by a Status of Absent (Excused or Unexcused) and a State Code entered on the record.

Extract Formats

The 1030 Elementary Extract generates in PDF format. See the 1030 Extracts article for directions on generating the extract.

			Elementary Count Day Absence Report				Page 1 of 1

District: Baldwin Community Schools
Bldg/Prgm: Baldwin Elementary School

School Year: 08-09
Count Date: 09/02/2008
Run Date: 01/10/2012

INSTRUCTIONS: List each pupil absent on count day. Note pupil's grade, type of absence, and date pupil returned to school. Determine the FTE based upon whether pupil returned within appropriate time frame. **NOTE:** A district form may be substituted for this form, BUT IT MUST CONTAIN ALL THIS REQUIRED INFORMATION.

Name (Last, First, MI)	Grade	Type of Absence E	U	E/S	Date Returned	FTE
1. Sabrielle	01		X		09/04/2008	1.00
2. Sema'J	05		X		09/16/2008	.00
3. David	02		X		09/03/2008	.00
4. Charles	05		X		09/03/2008	1.00
5. Charmaine	04		X		09/03/2008	1.00
6. Jerry	02		X		09/03/2008	1.00

Image 1: 10/30 Elementary Extract

Data Elements for the Elementary Extract

Element Name	Description	Campus Location
District Number	State district number. *Numeric, 5 digits*	System Administration > Resources > District Information > State District Number District.Number

Element Name	Description	Campus Location
District Name	Name of the district *Alphanumeric, 20 characters*	System Administration > Resources > District Information > Name District.Name
School Year	Calendar year for which to generate the report. *Alphanumeric, XX-XX*	System Administration > Calendar > School Years > Start Year/End Year Calendar.endYear Calendar.startYear
School Number	State school number *Numeric, 5 digits*	System Administration > Resources > School > State School Number School.number
School Name	Name of the school *Alphanumeric, 20 characters*	System Administration > Resources > School > Name School.name
Count Date	Count date entered on the report editor *Date field, MM/DD/YYYY*	Not dynamically stored
Last Name	Last name of the student *Alphanumeric, 25 characters*	Census > People > Demographics > Person Information > Last Name Identity.lastName
First Name	First name of the student *Alphanumeric, 15 characters*	Census > People > Demographics > Person Information > First Name Identity.firstName
Middle Initial	Middle initial of the student *Alphanumeric, 1 character*	Census > People > Demographics > Person Information > Middle Name Identity.middleName

Element Name	Description	Campus Location
Grade	Grade level of enrollment *Numeric, 2 digits*	Student Information > General > Enrollments > State Reporting Fields > General Enrollment Information Enrollment.grade
Absence Type	Type of attendance entry assigned to the student's attendance event. Reports the Code for the absence that makes up the primary amount of the day. Absent/Excused reports as AE, Absent/Unexcused reports as AU. *Alphanumeric, 15 characters*	Student Information > General > Attendance AttendanceExcuse.excuse
Date Returned	The first date the student attends class after the attendance entry and the count date. Reports the first date the student did not have an absence code in the reported period. • If the student has not yet returned to the class period, this field will remain blank • If the student has a roster End Date for all periods that matches the extract Count Date, reports as DR to indicate 'Did Not Return. • If the student has subsequent full day absences and a roster End Date in all periods prior to the current date, reports as DR. • If all periods have a roster End Date and report as DR, reports the FTE stricken through. *Date field, MM/DD/YYYY*	Student Information > General > Attendance Attendance.date
FTE Membership Reported	Student's general FTE membership. Reports the sum of FTE in General Education, FTE Section52, and FTE Section53. Reports struck through Date Returned reports as DR. *Numeric, 4 digits*	Student Information > General > Enrollment > State Reporting Fields > FTE in General Education Calculated