

# Course/Section Extract (Michigan)

Last Modified on 10/22/2022 10:25 am CDT

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The 10/30 Course/Section Extract reports student absences.

## Report Logic

A record reports for each student who has a period of absence on the Count Date. An absence must have a Status of Absent (Excused or Unexcused) and a State Code entered. If Present Minutes are entered on a period, that period is not considered when determining an absence.

## Extract Formats

The 10/30 Course/Section Extract generates in PDF format. See the [1030 Extracts](#) article for directions on generating the extract.

Course/Section Count Day Absence Report				Page 1 of 1
District: 98765 Central School District			School Year: 21-22	
Bldg/Prgm: 23456 Central High School			Count Date: 09/28/2021	
			Run Date: 09/28/2022	
<b>INSTRUCTIONS:</b> List each pupil absent on count day. Note pupil's grade, type of absence, and date returned to school. Determine the FTE based upon whether pupil returned within the appropriate time frame. <b>NOTE: A district form may be substituted for this form, BUT IT MUST CONTAIN ALL THIS REQUIRED INFORMATION.</b>				
Name (Grade)	Type of Absence	Date Returned	FTE	
Anderson, Eric			1.00	
Spanish 1A	OSS	10/05/2021		
Drawing/Painting	OSS	10/05/2021		
Honors Geometry A	OSS	10/05/2021		
Jones, Alex			.00	
AP English Literature/Comp A	EA	09/30/2021		
Statistics and Data Analysis A	EA	09/30/2021		
Smith, Ashley			1.00	
Photoshop/Illustrator	UAD	09/30/2021		
AP American Govt/Politics A	UAD	09/30/2021		
I certify that this is a true and accurate list of all eligible FTE reported for pupils who were absent on the count day.				
Signature of Building Principal			Date	

*The Course/Section Report reports student absences.*

## Data Elements for the Course/Section Extract

Element Name	Description	Campus Location
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Element Name	Description	Campus Location
<b>District Number</b>	State district number <i>Numeric, 5 digits</i>	System Administration > Resources > District Information > State District Number  District.number
<b>District Name</b>	Name of the district <i>Alphanumeric, 20 characters</i>	System Administration > Resources > District Information > Name  District.name
<b>School Year</b>	Calendar year being counted <i>Alphanumeric, XX-XX</i>	System Administration > Calendar > School Years > Start Year/End Year  Calendar.endYear Calendar.startYear
<b>School Number</b>	State school number <i>Numeric, 5 digits</i>	System Administration > Resources > School > State School Number  School.number
<b>School Name</b>	Name of school <i>Alphanumeric, 20 characters</i>	System Administration > Resources > School > Name  School.name
<b>Count Date</b>	Count date entered on the report editor <i>Date field, MM/DD/CCYY</i>	Not dynamically stored
<b>Last Name</b>	Last name of the student <i>Alphanumeric, 25 characters</i>	Census > People > Demographics > Person Information > Last Name  Identity.lastName
<b>First Name</b>	First name of the student <i>Alphanumeric, 15 characters</i>	Census > People > Demographics > Person Information > First Name  Identity.firstName

Element Name	Description	Campus Location
<b>Middle Initial</b>	Middle initial of the student  <i>Alphanumeric, 1 character</i>	Census > People > Demographics > Person Information > Middle Name  Studentcontact.middleName
<b>Grade</b>	Grade level of enrollment  <i>Numeric, 2 digits</i>	Student Information > General > Enrollments > General Enrollment Information > Grade  Enrollment.grade
<b>Class Period Absent</b>	Displays the names of the Courses on the Count Date. If the student was absent, the course is marked and the Absence code reported.  <i>Alphanumeric, 1 character</i>	Student Information > General > Schedule  Calculated
<b>Date Returned to Course/Section</b>	Reports the first date on which the student does not have an absence in their schedule for the particular course/section. The student must be actively scheduled into a course roster on the Date Returned. <ul style="list-style-type: none"> <li>• If the student had an Unexcused Absence and the Date Returned is greater than 10 instructional days, the Date Returned is reported with a <del>strikethrough</del>.</li> <li>• If the student had an Excused Absence and the Date Returned is greater than 30 instructional days, the Date Returned is reported with a <del>strikethrough</del>.</li> <li>• If the Date Returned is after today's date, reports as blank space.</li> <li>• If the student is not actively rostered on the Date Returned, reports as DR: Did Not Return</li> </ul> <i>Date field, MM/DD/CCYY</i>	Student information > General > Attendance  Attendance.date

Element Name	Description	Campus Location
<b>FTE</b>	<p>Reports the sum of FTE in General Educaiton, FTE Section 52, and FTE Section 53. If Date Returned reports as DR, FTE reports with a <del>strikethrough</del>.</p> <p><i>Numeric, #.##</i></p>	<p>Student Information &gt;            General &gt; Enrollment &gt;            State Reporting Fields &gt; FTE            in General Education, FTE            Section 52, FTE Section 53</p> <p>Calculated</p>