

Spring Enrollment Count Extract (Montana)

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The Spring Enrollment Extract contains data about spring attendance counts.

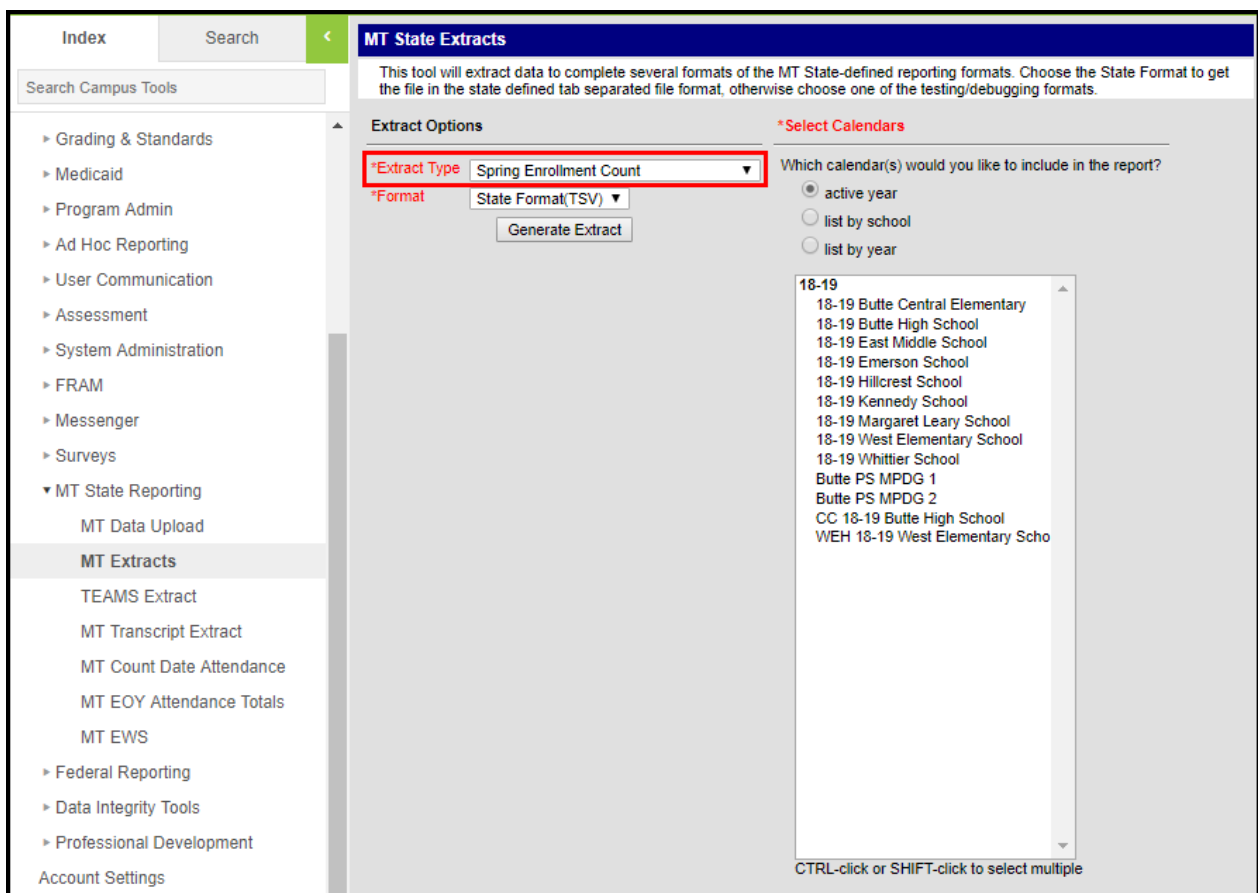


Image 1: Spring Enrollment Count Extract

The extract can be generated in the following formats:

- State Format (TSV)
- HTML
- CSV
- XML

Use the State Format when all data has been reviewed for accuracy and information is ready to be uploaded. Use one of the other formats for data review and testing.

MT Header Records:1													
RecordType	Date	Time	Version										
HD	04/02/2020	10:19:34	MT9.1										
MT Attendance - Spring Count Records:245													
RecordType	DistrictNumber	SchoolNumber	CalendarNumber	StateID	LocalID	LastName	FirstName	ExcludeSpringANB	AggregateHoursOfInstruction	jobCorpsSpring	mtYouthChallengeSpring	kgUnderSSpring	Year
AS	0902	0001	0			Ashlyn		N	F	N	N		2020
AS	0902	0001	0			Hannah		N	F	N	N		2020
AS	0902	0001	0			Colton		N	F	N	N		2020
AS	0902	0001	0			Teyla		N	F	N	N		2020
AS	0902	0001	0			James		N	F	N	N		2020

Image 2: Example of the Spring Enrollment Count Extract - HTML Format

Generating the Spring Enrollment Count

1. Select **Spring Enrollment Count** from the **Extract Type** dropdown list.
2. Select the desired **Format**.
3. Choose the desired calendars from the **Calendar** list.
4. Click the **Generate Report** button. The extract will display in a new window in the selected format.

Header Layout

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Record Type	The abbreviation for the type of file extract generated. This will always report as HD.	Alphanumeric, 2 characters	Not dynamically stored	Not dynamically stored
Date	The most recent date the file was generated.	Date field, 10 characters MM/DD/YYYY	Not dynamically stored	Not dynamically stored
Time	The most recent time the file was generated.	Time field, 8 characters HH:MM:SS	Not dynamically stored	Not dynamically stored
Version	The most current version of the file interface specification and references to the application system. This field will always report as MT9.1.	Alphanumeric, 5 characters	Not dynamically stored	Not dynamically stored

Extract Layout

Data Element	Description	Type, Format and Length	Campus Database and UI Location
Record Type	Always reports a value of "AS" which stands for Attendance Spring Count.	Alphanumeric, 2 characters	N/A

Data Element	Description	Type, Format and Length	Campus Database and UI Location
District Number	Unique identifier assigned to the district by the OPI.	String, 4 digits Number is zero padded when necessary.	District.number System Administration > Resources > District Information > State District Number
School Number	This is a unique number assigned by the Office of Public Instruction that identifies the school into which the students are enrolled.	Numeric, 4 digits	School.number System Administration > Resources > School > School Number
Calendar Number	This is a unique system number that identifies the calendar(s) chosen on the extract editor.	Numeric, 1-3 digits	Calendar.number Student Administration > Calendar > Calendar > Calendar Info
State ID	The reporting student's unique 9-digit statewide student ID number.	String, 9 characters Number is zero padded when necessary.	Person.stateID Census > People > Demographics > Student State ID
Local ID	Unique student ID number assigned by the school of enrollment.	Numeric, 15 digits	Person.studentNumber Census > People > Demographics > Person Identifiers > Local Student Number
Last Name	The reporting student's legal last name.	Alphanumeric, 40 characters	Person.lastName Census > People > Demographics > Last Name
First Name	The reporting student's legal first name.	Alphanumeric, 35 characters	Person.firstName Census > People > Demographics > First Name

Data Element	Description	Type, Format and Length	Campus Database and UI Location
Exclude Spring ANB	<p>Indicates the student will not be included in ANB calculations according to policy for one of the following reasons:</p> <ul style="list-style-type: none"> Absent 11 or more consecutive days prior to and including count date. Enrolled at Day Treatment facility KG < 5 years old, without school board approval to attend KG (instead of PK) <p>If 'Exclude Spring ANB' checkbox is checked, report Y. Else, report N or null</p>	Alphanumeric, 1 character	<p>Enrollment. truantSem2</p> <p>Student Information > General > Enrollments > State Reporting Fields > Exclude Spring ANB</p>
Aggregate Hours of Instruction	<p>The hours of pupil instruction for which a school course or program is offered or for which a pupil is enrolled.</p> <p>The Spring Aggregate Hours of Inst field must equal F, T, H, Q, N or null.</p>	String, 1 character	<p>Enrollment. membershipSpringSnapshot</p> <p>Student Information > General > Enrollments > State Reporting Fields > Spring Aggregate Hours of Inst</p>
Job Corps	Indicates if the student is enrolled in Job Corps during the Spring Enrollment Count.	Alphanumeric, 1 character	<p>Enrollment. jobCorpsSpring</p> <p>Student Information > General > Enrollment > Job Corps</p>
MT Youth Challenge	Indicates if the student is enrolled in the MT Youth Challenge during the Spring Enrollment Count.	Alphanumeric, 1 character	<p>Enrollment. mtYouthChallengeSpring</p> <p>Student Information > General > Enrollment > MT Youth Challenge</p>
Age 19 or 20 Eligible for ANB	Report Y if Age 19 or 20 Eligible for ANB during the Spring Attendance Count is checked. Else, null	Alphanumeric	<p>Enrollment. ageEligibleSpring</p> <p>Student Information > General > Enrollment > Age 19 or 20 Eligible for ANB</p>

Data Element	Description	Type, Format and Length	Campus Database and UI Location
Year	The end year of the reporting school year (i.e., 2013 is reported for the 2012-2013 school year).	String, 4 characters	Calendar.endYear System Administration > Calendar > School Years > End Year