

Fall CTE Extract (Montana)

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The Fall CTE Extract allow districts to report post-program Career and Technical (CTE) information used by the state of Montana to track and report this data.

MT Extracts ☆

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MT State Extracts

This tool will extract data to complete several formats of the MT State-defined reporting formats. Choose the State Format to get the file in the state defined tab separated file format, otherwise choose one of the testing/debugging formats.

Extract Options

*Extract Type Fall CTE

*Format State Format(TSV)

***Select Calendars**

Which calendar(s) would you like to include in the report?

active year

list by school

list by year

20-21

- 20-21 Butte Central Elementary
- 20-21 Butte High School
- 20-21 East Middle School
- 20-21 Emerson School
- 20-21 Hillcrest School
- 20-21 Kennedy School
- 20-21 Margaret Leary School
- 20-21 West Elementary School
- 20-21 Whittier School
- CC 20-21 Butte High School

CTRL-click or SHIFT-click to select multiple

Reporting Population and Business Rules

- Report all students with an enrollment in the selected the calendar and their post-program

career and technical education data.

- If a student has multiple active enrollment records in the selected calendar, report the most recent enrollment.
- Career and Technical Education record MUST occur within the district and the year selected.

Generate the Report

1. Select an **Extract Type** of 'CTE Fall'.
2. Select the report **Format**.
3. Select which **Calendar(s)** will report data.
4. Click **Generate Extract**. The extract will appear in a separate window in the designated format.

| MT Header Records:1 | | | |
|---------------------|------------|----------|---------|
| RecordType | Date | Time | Version |
| HD | 06/24/2021 | 14:34:51 | MT9.1 |

| MT CTE Records:1 | | | | | | | | | | | |
|------------------|----------------|--------------|----------------|---------|---------|----------|-----------|-----------------|-------------------|---------------|------|
| RecordType | DistrictNumber | SchoolNumber | CalendarNumber | StateID | LocalID | LastName | FirstName | CTEConcentrator | PostProgramStatus | DateContacted | Year |
| CT | 0902 | 1103 | 0 | | | | William | Y | 07 | 12/09/2020 | 2021 |

Data Elements

| Data Element | Description | GUI Path and Database Location |
|---------------------------|--|---|
| Record Type | Reports a value of "CT." | N/A |
| District Number | The reporting district's District Number. | System Administration > Resources > District Information > State District Number District.number |
| School Number | The reporting school's School Number. | System Administration > Resources > School > State School Number School.number |
| Calendar Number | The reporting calendar's Calendar ID Number. | System Administration > Calendar > Calendar > Calendar ID Calendar.number |
| Student's State ID | The student's State ID number. | Census > People > Demographics > Student State ID Person.stateID |
| Student's Local ID | The student's Local Student Number. | Census > People > Demographics > Local Student Number Person.studentNumber |

| Data Element | Description | GUI Path and Database Location |
|----------------------------|---|---|
| Last Name | The student's last name. | Census > People > Demographics > Last Name Identity.lastName |
| First Name | The student's first name. | Census > People > Demographics > First Name Identity.firstName |
| CTE Concentrator | Reports 'Y' when a student has a populated Post-Program Status and Date Contacted. | Student Information > General > Enrollment > CTE Concentrator > CTE Concentrator Enrollment.vocationalCode |
| Post-Program Status | The student's Post- Program Status. 2-digit code, including leading zeros | Student Information > General > Enrollment > Post Program Status > Post Program Status Enrollment.postGraduationStatus |
| Date Contacted | The date the student was contacted. | Student Information > General > Enrollment > Post Program Status > Date Contacted Enrollment.dateContacted |
| Year | The calendar end year for the reporting enrollment record. For example, 2021 would report for the 2020-2021 school year. | System Administration > Calendar > Calendar > End Year Calendar.endYear |