

Section 504 Participation Extract (Montana)

Last Modified on 10/22/2022 10:28 am CDT

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The Section 504 Participation Extract contains Section 504 Participation data.

Export Business Rules

- Exports all students with an active enrollment in the selected the calendar and their Section 504 Participation data.
- Students must have a Section 504 Participation record that occurs within the district and the year selected on the extract editor.
- The extract can be generated in the following formats:
 - State Format (TSV)
 - HTML
 - CSV
 - XML

Use the State Format when all data has been reviewed for accuracy and information is ready to be uploaded. Use one of the other formats for data review and testing.

Header Layout

Data Element	Description	Type, Format and Length
Record Type	The abbreviation for the type of file upload entered. This will always report as HD .	Alphanumeric, 2 characters
Date	The most recent date a change was made on the file, or the date the file was generated.	Date field, 10 characters MM/DD/YYYY
Time	The most recent time a change was made on the file, or the date the file was generated.	Time field, 8 characters HH:MM:SS
Version	The most current version of the file interface specification and references to the application system. This field will always report as MT9.1 .	Alphanumeric, 5 characters

Extract Layout

Data Element	Description	Location	Column
Record Type	The abbreviation for the type of file upload entered. This will always report as 504 .	Not dynamically stored	A
District Number	This is a unique system number that identifies the district uploading the information, assigned by the Montana Office of Public Instruction. <i>Numeric, 4 digits</i>	System Administration > Resources > District Information > District Number District.number	B
State ID	The unique statewide student ID. <i>Numeric, 9 digits</i>	Student Information > General > Enrollment Student.stateID	C
Last Name	The student's legal last name.	Census > People > Demographics > Person Information > Last Name Identity.lastName	D

Data Element	Description	Location	Column
First Name	The student's legal first name.	Census > People > Demographics > Person Information > First Name Identity.firstName	E
Section 504 Start Date	The date the student was determined to be in Section 504. <i>Date field, 10 characters MM/DD/YYYY</i>	Student Information > Program Participation > Section 504 > Start Date Section504.startDate	F
Section 504 End Date	The date the student exited Section 504. <i>Date field, 10 characters MM/DD/YYYY</i>	Student Information > Program Participation > Section 504 > End Date Section504.endDate	G
Year	The end year of the reporting calendar. For example, the 2021-2022 school year reports a value of 2022. <i>Numeric, YYYY</i>	System Administration > Calendar > School Years > End Year Calendar.endYear	H