CTE Data Extracts

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CTE Course Flag | | CTE Data Extracts | Generating the Report

PATH: *NV State Reporting > CTE Data Extracts*

The CTE Data Extracts editor provides users with the ability to generate and submit CTE data to the Nevada Department of Education.

CTE Data Extract Editor

CTE Course Flag

For a course to be included in CTE Data Extract reporting, the **CTE Course Flag** on *Scheduling > Courses > Course > Custom Data Elements* must be marked.

The CTE Articulated Credit checkbox in the Course Information section does NOT affect CTE Data Extract reporting.
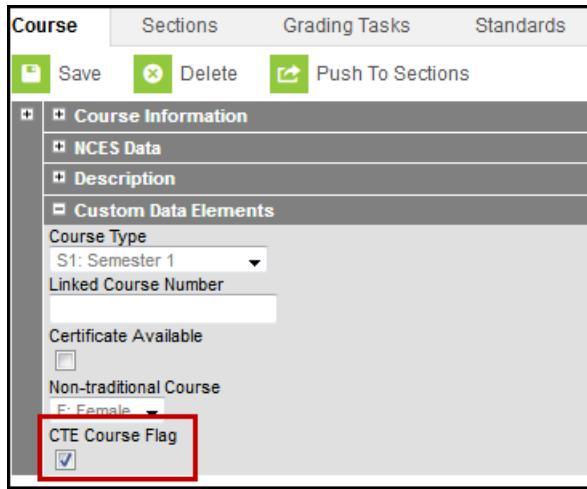
CTE Data Extracts

Extract Name	Description
Student Data Report	The Student Data Report details student demographic information.
Courses Taken Report	The Courses Taken Report details CTE course enrollment and student demographic data.
Course Grades Report	The Course Grades Report includes the scores earned by CTE students enrolled in CTE courses.
Student Dropout Report	The Student Dropout Report includes information about how students ended enrollments, such as by graduating or dropping out.
Survey Results Report	When a student graduates from a CTE program, the district is responsible for following up with that student after graduation to track progress. The Survey Results Report gathers that follow up data.
Student Completion Report	The Student Completion Report collects students flagged as CTE in their enrollments that have withdrawn their high school enrollment for any reason.

Generating the Report

1. Enter the **Effective Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date. All CTE students with an active enrollment record as of this date will report.

2. Select the **Report Type**. See options in the following table.
3. Select an **Ad Hoc** filter to further narrow results. *(optional)*
4. Select which calendar(s) to include within the report. In order to properly report data, the Effective Date entered on the editor must fall within the calendar(s) selected.
5. Select the **Format**. To review data prior to submission to the state, use the HTML format. For submission to the state, use the State Format (CSV).
6. Select one of the following **Filter By** options. *(optional)*
   - Calendar
   - District
   - School

7. Select one of the following options:

   - **Generate Report**. The report will appear in a separate window in the designated format.

   - **Submit to Batch**. This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.