

# Enrollments (Nevada)

Last Modified on 10/22/2022 10:31 am CDT

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**Classic View:** Student Information > Enrollments

**Search Terms:** Enrollments

The Enrollment tool displays all occurrences of a student’s enrollment in the district. Because this is a historical view, this list could be long.

By default, enrollments are first sorted by grade level and sorted by enrollment start date second. To reorder the list of enrollments, click the blue headers in the Enrollments Editor list. The list of enrollments can be sorted by Grade, Calendar, Start Date or End Date.

See the core [Enrollments](#) article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Enrollment records.

## General Enrollment Information

**PATH:** *Student Information > General > Enrollments > General Enrollment Information*

Under General Enrollment Information, both the *Start* and *End Status* fields are unique to the state of Nevada. Nevada reporting also relies heavily on *Service Type* when populating reports. These fields are further described below. All other fields in General Enrollment Information do not require unique, state-specific data. However, many of these fields are required and data entry in these fields is necessary. For more information on these fields, see the [Enrollments](#) page.

### General Enrollment Information

<b>Calendar</b> 18-19 High School	<b>Schedule (read only)</b> Main ▾	<b>*Grade</b> ▾	<b>Class Rank Exclude</b> <input type="checkbox"/>	<b>External LMS Exclude</b> <input type="checkbox"/>
<b>*Start Date</b> 08/13/2018	<b>No Show</b> <input type="checkbox"/>	<b>End Date</b> <input type="text"/>	<b>End Action</b> ▾	<b>*Service Type</b> P: Primary ▾
<b>*Local Start Status</b> E1: First entry in a school for the current school year ✕ ▾		<b>Local End Status</b> Select a Value ▾		
<b>State Start Status</b> E1: First entry in a school for the current school year		<b>State End Status</b>		
<b>Start Comments</b> <input style="width: 100%; height: 40px;" type="text"/>		<b>End Comments</b> <input style="width: 100%; height: 40px;" type="text"/>		

*General Enrollment Information Editor*

## Local Start Status and Start Date

Start Status indicates the reason for beginning the student enrollment, whether entering the school or district or continuing on from another grade. When creating an enrollment for a student, students must have a Start Date and a Start Status. An enrollment cannot be saved without an entry in these fields.

▶ [Click here to expand...](#)

## Local End Status and End Date

End Status indicates the reason for ending the enrollment, such as leaving the school or moving to another grade. All students with an end-dated enrollment must also have an End Status assigned to the end-dated enrollment. Users are not allowed to save an end-dated enrollment without an assigned End Status. However, this condition does not apply if the **No Show** checkbox is marked. If the No Show checkbox is marked, you can enter an End Status without an End Date. (Pending additional information from state of Nevada.)

▶ [Click here to expand...](#)

## No Show

A No Show student is defined as a student who is enrolled in a future calendar, but after school begins the student does not return as expected; regardless of if the reason is known.

▶ [Click here to expand...](#)

## Service Type

The Service Type is used to indicate the type of enrollment and the intended service the student receives. Service Types include: (P) Primary, (S) Partial, and (N) Special Ed Services.

Be aware that most Nevada extracts report students based on specific Service Types.

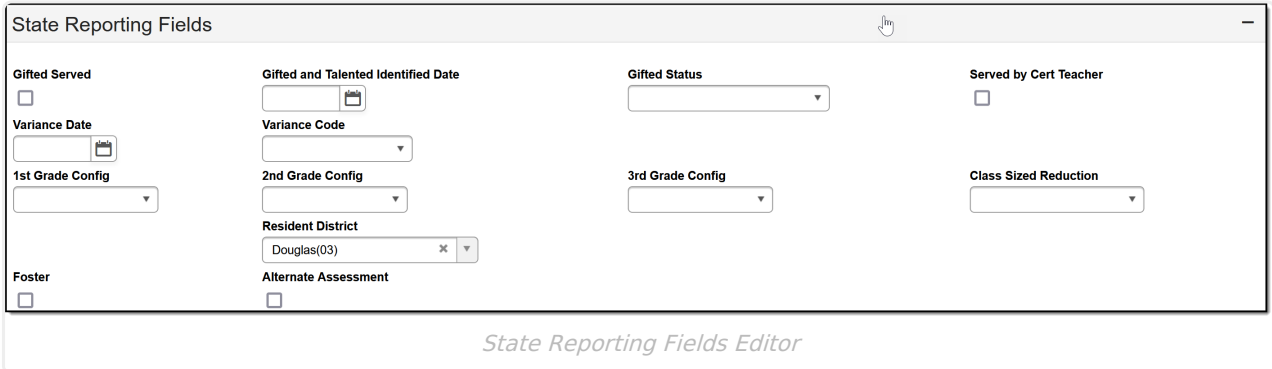
▶ [Click here to expand...](#)

## State Reporting Fields

**PATH:** *Student Information > General > Enrollments > State Reporting Fields*

Data entries made in the State Reporting Fields section of the Enrollments tool are unique to the state of Nevada and may directly affect the way students are reported to the state department of education.

Updates to State Reporting fields will overwrite previously entered data. To preserve this historical information, create a new Enrollment record when changes are needed. Deleting an Enrollment record is NOT recommended.



The screenshot shows a form titled "State Reporting Fields" with the following fields:

- Gifted Served:** A checkbox.
- Variance Date:** A date picker.
- 1st Grade Config:** A dropdown menu.
- Foster:** A checkbox.
- Gifted and Talented Identified Date:** A date picker.
- Variance Code:** A dropdown menu.
- 2nd Grade Config:** A dropdown menu.
- Resident District:** A dropdown menu with "Douglas(03)" selected.
- Alternate Assessment:** A checkbox.
- Gifted Status:** A dropdown menu.
- 3rd Grade Config:** A dropdown menu.
- Served by Cert Teacher:** A checkbox.
- Class Sized Reduction:** A dropdown menu.

Below the form is the text "State Reporting Fields Editor".

## Gifted Served

The Gifted Served checkbox indicates if a gifted student is receiving a minimum of 150 minutes, per week, of services from a certified instructor.

▶ [Click here to expand...](#)

## Gifted and Talented Identified Date and Gifted Status

The Gifted and Talented Identified Date field is used to enter the date on which the student was identified as Gifted and Talented while the Gifted Status field indicates the specific gifted label for the student.

▶ [Click here to expand...](#)

## Served by Cert Teacher

The Served by Cert Teacher checkbox indicates if a gifted student's services are taught by a certified teacher.

▶ [Click here to expand...](#)

## Variance Date and Code

For students who would like to attend a school not associated with their home address they must request a variance to attend another school. If the variance is approved, a Date of Variance and a Variance Code must be entered for these students. The Variance Date and Code are used only for district-tracking purposes and are not used for state reporting. (Pending additional information from state of Nevada.)

▶ [Click here to expand...](#)

## 1st, 2nd, and 3rd Grade Config fields

The 1st, 2nd, and 3rd Grade Configurations. The 1st, 2nd, and 3rd Grade Config fields are used only for district-tracking purposes and are not used for state reporting. (Pending additional information from state of Nevada.)

▶ [Click here to expand...](#)

## Class Sized Reduction

Class Sized Reduction aims to reduce the pupil-to-teacher ratio in schools. This measure focuses primarily on early elementary education. This field is used only for district-tracking purposes and is not used for state reporting. (Pending additional information from state of Nevada.)

▶ [Click here to expand...](#)

## Resident District

The school district in which the student resides.

▶ [Click here to expand...](#)

## Attending School

The school code of the school the student is currently attending. This field is used only for district-tracking purposes and is not used for state reporting.

▶ [Click here to expand...](#)

## Foster

Mark this option if the student is in foster care. This field is used only for district-tracking purposes and is not used for state reporting. (Pending additional information from state of Nevada.)

▶ [Click here to expand...](#)

## Alternate Assessment

Mark this option for students taking the Alternate Assessment. The AA assesses student academic performance on Nevada Content Standards through direct observation of specific tasks linked to a specific academic skill aligned to grade level content. Students must meet strict criteria requirements in order to be assessed with the AA.

This field is used only for district-tracking purposes and is not used for state reporting. (Pending additional information from state of Nevada.)

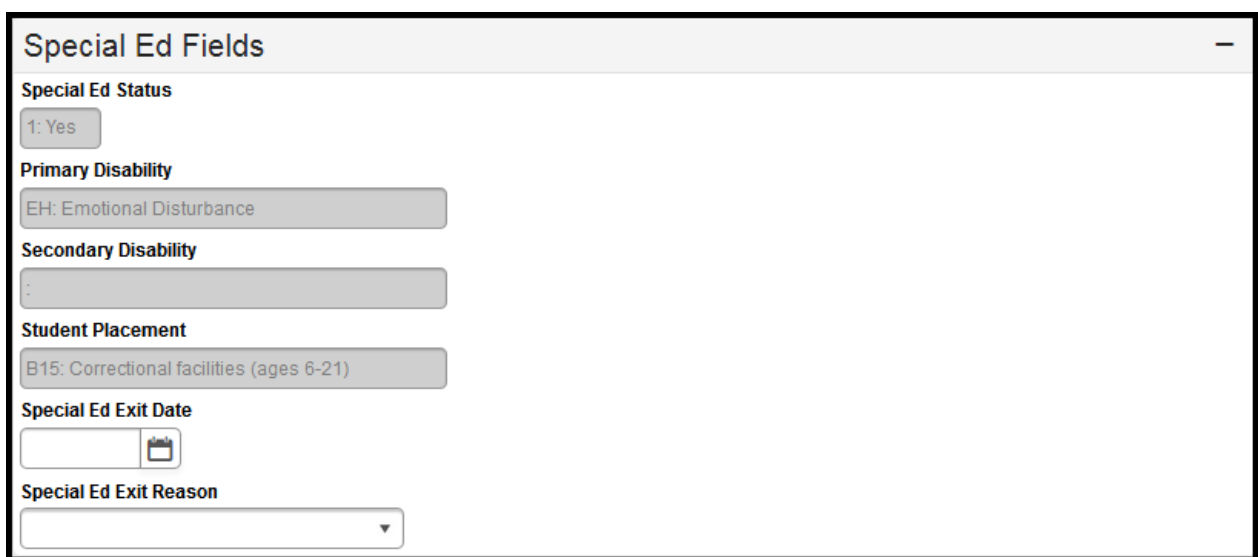
▶ [Click here to expand...](#)

# Special Ed Fields

**PATH:** *Student Information > General > Enrollments > Special Ed Fields*

The Special Ed Fields provide users with a student's special ed status, primary and secondary disabilities, and student placement. Users are also able to enter a Special Ed Exit Date and Exit Reason. The fields that are grayed out are synced directly from the corresponding fields in the Student's IEP (Student Information > Special Ed > General > Documents). For more information on these fields, see the [Special Education](#) article.

To ensure that Special Ed settings properly report, be sure the IEP is *locked*.



The screenshot shows the 'Special Ed Fields' editor interface. It contains the following sections and fields:

- Special Ed Status:** A radio button labeled '1: Yes' is selected.
- Primary Disability:** A text field containing 'EH: Emotional Disturbance'.
- Secondary Disability:** A text field containing a colon ':'.
- Student Placement:** A text field containing 'B15: Correctional facilities (ages 6-21)'.
- Special Ed Exit Date:** A date picker field.
- Special Ed Exit Reason:** A dropdown menu.

*Special Ed Fields Editor*

## Special Ed Status

A read-only view of the student's Special Ed Status. This field is populated by the Special Ed Status field in the Enrollment Status section of the NV SPED Data Plan. This field will only report the Special Ed Status if the SPED Data Plan is locked.

▶ [Click here to expand...](#)

## Primary Disability

A read-only view of the student's Primary Disability. This field is populated by the Primary Disability field in the Enrollment Status section of the NV SPED Data Plan. This field will only report the Primary Disability if the SPED Data Plan is locked.

▶ [Click here to expand...](#)

## Secondary Disability

This field provides a read-only view of the student's Secondary Disability. This field is populated by the Secondary Disability field in the Enrollment Status section of the NV SPED Data Plan. This field will only report the Secondary Disability if the SPED Data Plan is locked.

▶ [Click here to expand...](#)

## Student Placement

This field is populated by the Special Ed Setting field in the Enrollment Status section of the NV SPED Data Plan. This field will only report the Special Ed Setting if the SPED Data Plan is locked.

▶ [Click here to expand...](#)

## Special Ed Exit Date

The Special Ed Exit Date indicates the day on which the student stopped receiving Special Ed Services.

The Special Ed Exit Date is independent of a student's IEP and can reflect *very* different data. When entering information here, be sure to understand the impact this data will have on reporting.

▶ [Click here to expand...](#)

## Special Ed Exit Reason

The Special Ed Exit Reasons field allows users to select the reason for the student's exit from receiving special ed services.

The Special Ed Exit Reason is independent of a student's IEP and can reflect *very* different data. When entering information here, be sure to understand the impact this data will have on reporting.

▶ [Click here to expand...](#)

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## Previous Versions

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[Nevada Enrollments \[.2120 - .2124\]](#)

