

# F and R Indicator Report (New Hampshire)

Last Modified on 10/22/2022 10:31 am CDT

[Report Logic](#) | [Report Editor Options](#) | [Generate the Report](#) | [Report Layout](#)

**Classic View:** [NH State Reporting](#) > [i4see Extracts](#) > [F & R Indicator Report](#)

**Search Terms:** [i4see Extracts](#)

The F and R Indicator Report identifies students who qualify for Free and Reduced Meals or the Free Milk Program. This report is run twice a year, once in October and once in March. Qualifying students meet federal guidelines for eligibility, attend a school that participates in the national school lunch, school breakfast, and/or special milk program, and have been approved for free or reduced-price meals or free milk.

The screenshot shows the 'i4see Extracts' tool interface. At the top, there is a search bar and the Infinite Campus logo. Below the search bar, the breadcrumb trail reads 'Reporting > NH State Reporting > i4see Extracts'. The main heading is 'i4see Extracts' with a star icon. A blue banner contains the text: 'This tool will extract data to complete several formats of the New Hampshire State-defined i4see reporting extracts. Choose the State Format (CSV) to get the file in the state defined format, otherwise choose HTML for testing/debugging. Note: Prior to submission, you must remove the header row, if one exists, and save the file as a "comma separated file".' Below this, there are two main sections: 'Extract Options' and 'Select Calendars'. 'Extract Options' includes a dropdown for 'Extract Type' (set to 'F & R Indicator Report'), 'Start Date', 'End Date', 'Ad Hoc Filter', and 'Report Format' (set to 'State Format (CSV)'). 'Select Calendars' asks 'Which calendar(s) would you like to include in the report?' with radio buttons for 'active year', 'list by school', and 'list by year'. A list of schools for '19-20' is shown, including Abbott Elementary, Bryant Elementary, Colfax Middle, Dupont Middle, Emerson High, and Franklin High. At the bottom, there are 'Generate Report' and 'Submit to Batch' buttons, a refresh button, and a table for 'Batch Queue List' with columns for 'Queued Time', 'Report Title', 'Status', and 'Download'. The page title 'F & R Indicator Report' is centered at the bottom.

## Report Logic

Eligible students report as 1 (Free Meal Eligible), 2 (Reduced Price Meal Eligible) or 3 (Free Milk Eligible).

If multiple calendars are selected, the report will sort in the following order:

- District Number
- School Number

- SASID

## Start and End Dates

- If a Start Date is entered on the Extract Editor, an End Date must also be entered. A warning message displays indicating the need for the End Date.
- If an End Date is entered on the Extract Editor, a Start Date must also be entered. A warning message displays indicating the need for the Start Date.
- If a Start Date or End Date is not entered, the extract will generate for the entire school year for the selected calendar(s).

## Report Editor Options

Data Element	Description
<b>Extract Type</b>	Indicates the type of extract selected. Select <b>F &amp; R Indicator Report</b> from the list of options.
<b>Start Date</b>	Beginning date of the student enrollment records. Dates are entered in <i>mmddyy</i> format or can be selected by using the calendar icon.
<b>End Date</b>	End date of the student enrollment records. Dates are entered in the <i>mmddyy</i> format or can be selected by using the calendar icon.
<b>Ad Hoc Filter</b>	Selection of previously made filter that contains specific students to include in the label request
<b>Report Format</b>	Determines how the request is generated - in the State Format (CSV) or HTML. Use the HTML format when reviewing data. Use the State Format when submitting the list to the state.
<b>Select Calendars</b>	At least one calendar must be selected in order for the extract to generate. Calendars are selected by the active year, by the school, or by the year. Students in the chosen calendars are included in the extract.

## Generate the Report

1. Select the **F & R Indicator Report** from the **Extract Type** dropdown list.
2. Enter the **Start Date** and **End Date** of the enrollment records to include.
3. Select an **Ad Hoc Filter** from the dropdown list to reduce the amount of students included in the extract.
4. Select the **Report Format**.
5. Select the **Calendars** from which to pull students in the report.
6. Click the **Generate Extract** button. The report will display in the selected format.

	A	B	C	D	E	F
1	1111111111	9/1/2001	54	461	22660	1
2	2222222222	8/5/1991	54	461	22700	1
3	3333333333	8/26/1991	54	461	22700	1
4	4444444444	6/7/1991	54	461	22700	1
5	5555555555	9/26/1991	54	461	22700	1

F & R Indicator Report - State Format (CSV)

F & R Indicator Report Records:571					
SASID	DateOfBirth	SauNumber	DistNbr	SchoolNbr	FandRIndicator
1111111111	09/01/2001	54	461	22660	1
2222222222	08/05/1991	54	461	22700	1
3333333333	08/26/1991	54	461	22700	1
4444444444	06/07/1991	54	461	22700	1
5555555555	09/26/1991	54	461	22700	1

F & R Indicator Report - HTML Format

## Report Layout

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
<b>SASID</b>	Indicates the State Assigned Student ID.	Numeric, 10 digits	Person.stateID	Census > People > Demographics > Person Identifiers > State ID
<b>Date of Birth</b>	Indicates the student's date of birth.	Date Field, 10 characters MM/DD/YYYY	Identity.birthdate	Census > People > Demographics > Person Information > Birth Date

<b>Data Element</b>	<b>Description</b>	<b>Type, Format and Length</b>	<b>Campus Database</b>	<b>Campus Interface</b>
<b>SAU Number</b>	Indicates the School Administrative Unit Number.	Numeric, 3 digits	School.SAUnumber	System Administration > Resources > District Information > SAU Number
<b>District Number</b>	Indicates the district number.	Numeric, 3 digits	District.number	System Administration > Resources > District Information > Number
<b>School Number</b>	Indicates the school number.	Numeric, 5 digits	School.number	System Administration > Resources > School > Number
<b>Free and Reduced Indicator</b>	Indicates if the student qualifies for Free and Reduced Lunch or the Free Milk Program. Reports code 1-3 for eligible students.	Numeric, 1 digit	POSeligibility.eligibility	Student Information > General > Enrollments > State Reporting