Special Education Services Fact Template (New Mexico)

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Report Logic | Report Editor | Report Layout

Classic View: NM State Reporting > SE_SERVICES_FACT

Search Term: Special Education Services Fact

The Special Education Services Fact Template tracks Special Education Services and contains details of services provided to special education students.

Special Education Services Fact Template Editor

Report Logic

- Reports one record per enrolled student per active Service on the reporting date selected on the extract editor.
- Students MUST have a student state ID to report.
- Students MUST be actively enrolled in at least one qualifying calendar on the Reporting Date selected on the extract editor to report.

- Students are NOT included if

  - their enrollment record is marked as State Exclude;

  - their enrollment record is marked as No Show;

  - their Grade Level of enrollment is marked as State Exclude; or

  - their Calendar of enrollment is marked as State Exclude.

- Only data entered on the NM Exceptionality (state reporting) plan may report.

- Plan must be active on the reporting date selected on the extract editor to report.

- Service MUST be active on the reporting date selected on the extract editor to report.

- Service MUST have a Service Code <> NULL to report.

Report Editor

Field	Description
Submission Schedule	The Submission Schedule for which data is being submitted to the state.
Reporting Date	The earliest date on which the student's Enrollment and Special Education Service must be active to report.
Which students would you like to include in the report?	- Grade - Ad Hoc Filter
Format	The format in which the report will generate. Options include HTML and State Format (CSV).
Select Calendars	The calendar(s) from which data is pulled for the report.
Generate Extract/ Submit to Batch	Users have the option of submitting a report request to the batch queue by clicking **Submit to Batch** instead of immediately generating the report by clicking **Generate Extract**. The batch process allows larger reports to generate in the background without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

Report Layout

#	Element Name	Logic	Type, Format, and Length	Campus Database	Cam Loca
1	**District Code**	A three character district code.	Numeric, 3 digits	District.number	Syst Adm Reso Distr Infor Stat Num

#	Element Name	Logic	Type, Format, and Length	Campus Database	Cam Loca
2	**Location Code**	The state school number. Reports the code selected in the Location Code field on the NM Exceptionality record. Otherwise, If the Location Code field is null, this element reports the State School Number from the student of record's active calendar of enrollment that is marked as Primary on the Reporting Date entered on the extract editor.	Numeric, 6 digits	nmExceptionalityService. locationCode	Docu Plan nmG >Se > Se Prov >Se > Lo OR Syst Adm Reso Scho Edito Deta Scho

If...	Then...
there is more than one active enrollment marked as Primary	this value reports based on earliest start date. If the start dates are the same, the value reports based on the highest calendar ID.
there are no active enrollments marked as Primary	**S:Partial** reports.
more than one active enrollment is marked as S:Partial	this value reports based on earliest start date. If the start dates are the same, the value reports based on the highest calendar ID.
NONE are flagged S: Partial	**N: Sped** and Location Code reports.
Otherwise, this field reports null.	

#	Element Name	Logic	Type, Format, and Length	Campus Database	Cam Loca
3	**School Year Date**	The end year of the selected calendar(s) plus the date 06-30. For example, 2016-06-30.	Date field, 10 characters YYYY-MM-DD	Calendar.endDate	N/A
4	**Student ID**	Reports the state-assigned identifier for the student.	Numeric, 9 digits	Person.stateID	Cens > De > St
5	**Service Code**	The Service Code selected on the student's reporting service of record: NM Exceptionality (state reporting) plan.	Numeric, 8 digits	nmExceptionalityService. serviceCode	Docu Outl nmG >Se Deta Prov >Se > Se
6	**Filler6**	N/A	N/A	N/A	N/A
7	**Filler7**	N/A	N/A	N/A	N/A
8	**Service Start Date**	This date reports based on the Submission Schedule selected on the extract editor. The End year value must fall within 7/1 & 6/30 of the calendar year selected. • YYYY-10-01 = 40D • YYYY-12-15 = 80D • YYYY-03-01 = 120D • YYYY-06-01 = EOY	Date field, 10 characters YYYY-MM-DD	N/A	N/A
9	**Filler9**	N/A	N/A	N/A	N/A
10	**Filler10**	N/A	N/A	N/A	N/A
11	**Filler11**	N/A	N/A	N/A	N/A
12	**Filler12**	N/A	N/A	N/A	N/A
13	**Service Duration**	The number of minutes the service is occurring per week based on Service Frequency and Service Cycle selected. 	Service Cycle	Reports...
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W: Weekly	the value entered in Service Frequency Minutes.
D: Daily	the Service Frequency Minutes x 5.
M: Monthly	the Service Frequency Minutes ÷ 4.			nmExceptionalityService.serviceFrequencyMinutes nmExceptionalityService.serviceCycle	Docu Plan nmG Serv Serv List Deta • •

#	Element Name	Logic Cycle	Reports...	Type, Format, and Length	Campus Database	Campus Location
		S: Semester	the Service Frequency Minutes ÷ (the number of weeks scheduled for the full year in the student's calendar of enrollment ÷ 2) ONLY calculates when a student has an active enrollment marked as Primary in at least one calendar on the school selected in the Location field on the Services Editor; otherwise, reports blank.			

#	Element Name	Logic Cycle	Reports...	Type, Format, and Length	Campus Database	Campus Location
		S:	the Service			

#	Element Name	Logic	Reports...	Type, Format, and Length	Campus Database	Campus Location
		Service Cycle Y: Yearly	the Service Frequency Minutes ÷ the number of weeks scheduled for the full year in the student's calendar of enrollment. ONLY calculates when a student has an active enrollment marked as Primary in at least one calendar on the school selected in the Location field on the Services Editor; otherwise, reports blank.			
14	**Filler14**	N/A		N/A	N/A	N/A
15	**Integrated Services Status**	Indicates whether Integrated Services Status is selected on the student's reporting service of record: NM Exceptionality (state reporting) plan. This field reports null if • Education Detail editor has a PRIMARY SETTING CODE in PPPS • Services Detail Editor has a SERVICE CODE in IHP, LIFT, NS, SECDEV, TRS, NMSD or NMSBVI		Alphanumeric, 1 character Y or N	nmExceptionalityService. integratedService	Docu >Pla nmG Serv Serv List Deta Integ Serv
16	**Filler16**	N/A		N/A	N/A	N/A
17	**Filler17**	N/A		N/A	N/A	N/A
18	**Filler18**	N/A		N/A	N/A	N/A
19	**Filler19**	N/A		N/A	N/A	N/A
20	**Filler20**	N/A		N/A	N/A	N/A
21	Filler21	N/A		N/A	N/A	N/A
22	**Filler22**	N/A		N/A	N/A	N/A
23	**Filler23**	N/A		N/A	N/A	N/A
24	**Filler24**	N/A		N/A	N/A	N/A
25	**Filler25**	N/A		N/A	N/A	N/A
26	**Filler26**	N/A		N/A	N/A	N/A
27	**Filler27**	N/A		N/A	N/A	N/A

#	Element Name	Logic	Type, Format, and Length	Campus Database	Cam Loca
28	**Primary Staff ID**	The Staff State ID of the Staff person selected in the Service Provider Staff field.	Alphanumeric, 12 characters	Person.staffStateID	Stud Infor Spec Gen Exce Plan Prov Cens Peop Dem Pers > St