

BEDS Reporting (New York)

Last Modified on 10/22/2022 10:33 am CDT

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The Basic Education Data System (BEDS) is the system for collecting district/school student enrollment and staff counts. The NY BEDS State Report tool produces a report that you can use to fill out some of the BEDS State report. For more information about BEDS reporting, see the [NYSed.gov](https://www.nysed.gov) web site.

BEDS Reporting Editor

Reporting Logic

- Information returned in the report is limited to the selected **Effective Date**. The default date is the current date.
- If your districts uses Campus Human Resources as add-on functionality, staff members must have an active District Employment record as of the **Effective Date**.
- The following areas report from the **Previous Calendar** selected on the extract editor.
 - [Students Suspended](#)

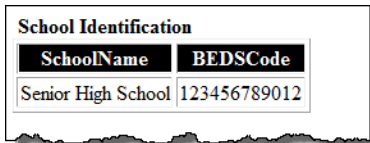
- [Percentage of Attendance Records](#)
- [Unexcused Absences](#)

Extract Layout

[School Identification](#) | [School Type](#) | [Students Suspended](#) | [Professional Staff Assigned to this School](#) | [Prekindergarten Teachers Records](#) | [Alternative Education Programs Records](#) | [Grades Offered Records](#) | [Percentage of Attendance Records](#) | [Lunch, Breakfast and Milk Programs Records](#) | [Unexcused Absences Records](#)

School Identification

This area displays the School Name and BEDS Code.



Element Name	Description	Type, Format and Length	Campus Database	Campus Location
School Name	The school name selected on the extract editor.	Alphanumeric, 40 characters	School.name	System Administration > Resources > School > Name
BEDS Code	The BEDS Code for the school selected on the extract editor.	Alphanumeric, 12 characters	School.BEDSCode	System Administration > Resources > School > BEDS Code

School Type

This area displays the School Type.



Element Name	Description	Type, Format and Length	Campus Database	Campus Location
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Element Name	Description	Type, Format and Length	Campus Database	Campus Location
School Type	The type of school selected on the extract editor. Options include the following: <ul style="list-style-type: none"> • Regular School • Special Education School • Vocational Education School • Alternative Education School • Reportable Program • BOCES • Public School 	Alphanumeric, 5 characters	School.type	System Administration > Resources > School > School Type

Students Suspended

This area displays the number of students suspended as well as a count of the race and gender of these students.

A student must be marked with an Attendance code that begins with OSS (Out of School Suspension) for every period taking attendance in order to be counted.

As a best practice, assign the status of **Absent** to the OSS and SUS Attendance Excuse Codes.

You can review a student's race ethnicity via the Person Information section of the [Demographics](#) tool.

This area reports from the **Previous Calendar** selected on the extract editor.

Students Suspended														
IndianMale	IndianFemale	blackMale	blackFemale	asianMale	asianFemale	hispanicMale	hispanicFemale	whiteMale	whiteFemale	pacificIslanderMale	pacificIslanderFemale	multiracialMale	multiracialFemale	totalStudentsSuspended
0	0	0	1	1	3	1	0	0	1	2	1	0	0	10

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Indian Male	The total number of suspended, male students assigned the Indian racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Indian Female	The total number of suspended, female students assigned the Indian racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Black Male	The total number of suspended, male students assigned the Black racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Black Female	The total number of suspended, female students assigned the Black racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Asian Male	The total number of suspended, male students assigned the Asian racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Asian Female	The total number of suspended, female students assigned the Asian racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Hispanic Male	The total number of suspended, male students assigned the Hispanic racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Hispanic Female	The total number of suspended, female students assigned the Hispanic racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
White Male	The total number of suspended, male students assigned the White racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
White Female	The total number of suspended, female students assigned the White racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Pacific Islander Male	The total number of suspended, male students assigned the Pacific Islander racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Pacific Islander Female	The total number of suspended, female students assigned the Pacific Islander racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Multiracial Male	The total number of suspended, male students assigned to multiple racial statuses.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Multiracial Female	The total number of suspended, female students assigned to multiple racial statuses.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Total Students Suspended	The total number of suspended students.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored

Professional Staff Assigned to this School

This area displays the number of staff for each role as well as a count of the race and gender of these employees.

Professional Staff Assigned to this School									
ftePercent	title	indian	black	asian	hispanic	white	pacificIslander	multiracial	total
0		0	0	0	0	2	0	0	2
100	Instructor	0	0	0	0	2	0	0	2
100	Librarian	0	0	0	0	1	0	0	1
0	Nurse	0	0	0	0	9	0	0	9
100	Nurse	0	0	0	0	2	0	0	2
100	Prekindergarten	1	0	0	0	0	0	0	1
100	Principal	0	0	0	0	1	0	0	1
0	Psychologist	0	0	0	0	1	0	0	1
100	Psychologist	0	0	0	0	1	0	0	1
0	School Aide	0	0	0	0	1	0	0	1
100	School Aide	0	0	0	0	0	1	0	1
0	Secretary	0	0	0	0	1	0	0	1
100	Secretary	0	0	0	0	1	0	0	1
100	Speech/Language	0	0	0	0	1	0	0	1
0	Substitute Teacher	0	0	0	0	1	0	0	1
0	Teacher	0	0	0	0	18	1	0	19
100	Teacher	1	0	0	0	28	1	0	30

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
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Element Name	Description	Type, Format and Length	Campus Database	Campus Location						
FTE Percent	<p>The full-time employment percentage, in whole numbers, of the staff members. Logic used to define the full-time employment percentage.</p> <table border="1" data-bbox="389 474 737 1509"> <thead> <tr> <th data-bbox="389 474 539 526">Type</th> <th data-bbox="539 474 737 526">Logic</th> </tr> </thead> <tbody> <tr> <td data-bbox="389 526 539 963"> Campus SIS </td> <td data-bbox="539 526 737 963"> <ul style="list-style-type: none"> • 100 FTE = 100 and NULL on FTE of Assignment - Teacher is counted as Full-Time • 0 FTE = 99 and below - Teacher is counted as Part-Time </td> </tr> <tr> <td data-bbox="389 963 539 1509"> Campus HR/Payroll </td> <td data-bbox="539 963 737 1509"> <p>Reports FTE from the Wage Detail Record. Otherwise, reports FTE from Payroll Information.</p> <ul style="list-style-type: none"> • 1.00 FTE or NULL FTE - Teacher is counted as Full-Time • FTE < 1.00 - Teacher is counted as Part-Time </td> </tr> </tbody> </table>	Type	Logic	Campus SIS	<ul style="list-style-type: none"> • 100 FTE = 100 and NULL on FTE of Assignment - Teacher is counted as Full-Time • 0 FTE = 99 and below - Teacher is counted as Part-Time 	Campus HR/Payroll	<p>Reports FTE from the Wage Detail Record. Otherwise, reports FTE from Payroll Information.</p> <ul style="list-style-type: none"> • 1.00 FTE or NULL FTE - Teacher is counted as Full-Time • FTE < 1.00 - Teacher is counted as Part-Time 	Numeric, 3 digits	Employment.ftePercent OR HREmploymentAssignmentSalary.fte	Census > People > District Employment OR Human Resource Personne Personne Master > Work Assignme Wage De Records : FTE OR Human Resource Personne Personne Master > Work Assignme Payroll Informati FTE
Type	Logic									
Campus SIS	<ul style="list-style-type: none"> • 100 FTE = 100 and NULL on FTE of Assignment - Teacher is counted as Full-Time • 0 FTE = 99 and below - Teacher is counted as Part-Time 									
Campus HR/Payroll	<p>Reports FTE from the Wage Detail Record. Otherwise, reports FTE from Payroll Information.</p> <ul style="list-style-type: none"> • 1.00 FTE or NULL FTE - Teacher is counted as Full-Time • FTE < 1.00 - Teacher is counted as Part-Time 									

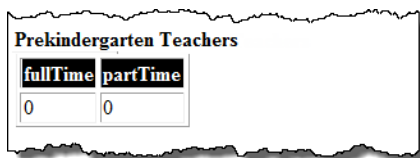
Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Title	Description of the staff person's role in an assignment.	Alphanumeric, 50 characters	EmploymentAssignment.title OR Administration.BEDSCode	Census > People > District Assignme Employm Assignme Informati Title OR Human Resource Personne Personne Master > Work Assignme Work Assignme Details > BEDS Coc
Indian	The total number of employees with this title that are also assigned the Indian racial status.	Numeric, 4 digits	Identity.raceEthnicity	Census > People > Identities Race/Ethi OR Human Resource Personne Personne Master > General Informati Current Record
Black	The total number of employees with this title that are also assigned the Black racial status.	Numeric, 4 digits	Identity.raceEthnicity	Census > People > Identities Race/Ethi OR Human Resource Personne Personne Master > General Informati Current Record

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Asian	The total number of employees with this title that are also assigned the Asian racial status.	Numeric, 4 digits	Identity.raceEthnicity	Census > People > Identities Race/Ethnicity OR Human Resource Personne Personne Master > General Information Current Record
Hispanic	The total number of employees with this title that are also assigned the Hispanic racial status.	Numeric, 4 digits	Identity.raceEthnicity	Census > People > Identities Race/Ethnicity OR Human Resource Personne Personne Master > General Information Current Record
White	The total number of employees with this title that are also assigned the White racial status.	Numeric, 4 digits	Identity.raceEthnicity	Census > People > Identities Race/Ethnicity OR Human Resource Personne Personne Master > General Information Current Record

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Pacific Islander	The total number of employees with this title that are also assigned the Pacific Islander racial status.	Numeric, 4 digits	Identity.raceEthnicity	Census > People > Identities Race/Ethnicity OR Human Resource Personne Personne Master > General Information Current Record
Multiracial	The total number of employees with this title that are also assigned to multiple racial statuses.	Numeric, 4 digits	Identity.raceEthnicity	Census > People > Identities Race/Ethnicity OR Human Resource Personne Personne Master > General Information Current Record
Total	The total number of employees assigned to the title in that row.	Numeric, 4 digits	Calculated, not dynamically stored	Calculate not dynamically stored

Prekindergarten Teachers Records

This area reports a count of all Prekindergarten teachers with a Prekindergarten Employment Assignment. This area also displays how many prekindergarten teachers are considered full or part-time.



Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Full Time/ Part Time	The total Full Time or Part Time teachers. The following describes the logic used to define full and part-time teachers.	Numeric, 10 digits	Attribute: Administration.BEDSCode EmploymentAssignment.fte HREmploymentAssignmentSalary.fte EmploymentAssignment.title	Human Resources > Personnel > Personnel Master > Work Assignment >

Element Name	Description	Logic	Type, Format and Length	Campus Database	Work Assignment Location Details > BEDS Code Human
	<p>Campus SIS</p>	<p>To calculate correctly, the Title must begin with prek.</p> <ul style="list-style-type: none"> FTE = 75% and above or NULL - Teacher is counted as Full-Time FTE = 74% and below - Teacher is counted as Part-Time 			<p>Resources > Personnel > Personnel Master > Work Assignment > Wage Detail Records > FTE Human Resources > Personnel > Personnel Master > Work Assignment > Payroll Information > FTE Census > People > District Assignment > Employment Assignment Information:</p> <ul style="list-style-type: none"> Title FTE of Assignment
	<p>Campus HR/Payroll</p>	<p>Reports FTE from the Wage Detail Record. Otherwise, reports FTE from Payroll Information. To calculate correctly, the BEDS Code must begin with prek.</p> <ul style="list-style-type: none"> FTE ≥ 0.75 - Teacher is counted as Full-Time FTE < 0.75 - Teacher is counted as Part-Time 			

Element Name	Description	Type, Format and Length	Campus Database	Campus Location

Alternative Education Programs Records

This area reports whether the school offers students Alternative Education Programs.

Alternative Education Programs

Are Alternative Education Programs offered to students enrolled in this school?

No

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Are Alternative Education Programs offered to students enrolled in this school?	If the School Type is Alternative Education School, then this field reports Yes. Otherwise, No will report.	Alphanumeric, 3 characters	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored

Grades Offered Records

This area reports all of the grades offered at the school. An X indicates the grade is available.

Grades Offered

PK	K	1	2	3	4	5	6	7	8	9	10	11	12	13	14	PS	GD

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
PK K 1-14 PS GD	This area reports all grades offered as determined by the State Grade Level Field. Grade Levels marked as Exclude will not report. The PK column is marked when Grade Levels are marked with State Grade Level codes PKH or PKF . The K column is marked when Grade Levels are marked with State Grade Level codes KH or KF .	Alphanumeric, 2 character	Calculated, Not Dynamically Stored	System Administration > Resources > Grade Level Definitions

Percentage of Attendance Records

This area reports the percent of attendance for the school. This area reports from the **Previous Calendar** selected on the extract editor. Only whole day absences are calculated.

Percentage of Attendance

percentAttendance
99.9990

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Percent Attendance	The attendance percent for the school is calculated by dividing the school attendance by the possible attendance.	Numeric, 6 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored

Lunch, Breakfast and Milk Programs Records

This area reports whether any students in this school are approved for free and reduced-price lunches.

Lunch, breakfast and milk programs

Do students in this school qualify for the federal free and/or reduced-priced-lunch program?
No

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Do students in this school qualify for the federal free and/or reduced priced lunch program?	<p>This value is determined by the following logic:</p> <ul style="list-style-type: none"> • Yes reports if a student has a Program = 5817 and the Program End Date is null. • Yes reports if a student has a Program = 5806 and the Program End Date is null. • Yes reports if a student has an active FRAM Eligibility record where the Eligibility is Free. The FRAM Eligibility Start Date must be <= Extract Editor Effective Date. The FRAM Eligibility End Date must be >= Extract Editor Effective Date • Yes reports if a student has an active FRAM Eligibility record where the Eligibility is Reduced. The FRAM Eligibility Start Date must be <= Extract Editor Effective Date. The FRAM Eligibility End Date must be >= Extract Editor Effective Date • Otherwise, No reports. 	Alphanumeric, 3 characters	Program.code ProgramParticipation.startDate ProgramParticipation.endDate POSEligibility.eligibility POSEligibility.startDate POSEligibility.endDate	Student Information > General > Flags > Student Flag Detail > Flags Student Information > Program Participation > Programs > Programs > Program Participation Detail > Program FRAM > Eligibility > Eligibility Detail > Eligibility

Unexcused Absences Records

This area reports students who had an unexcused absence in every hour of their schedule (only whole day absences are calculated). The unexcused absence is reported from when the Attendance Code is **Absent** and where the Excuse is **Unexcused**.

This area reports from the Previous Calendar selected on the extract editor. Attendance Present Minutes are ignored.

Unexcused Absences		
one_to_four UnexcusedAbsences	five_to_nine UnexcusedAbsences	ten_or_more UnexcusedAbsences
0	0	0

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
One to Four Unexcused Absences	The total of students who have 1-4 unexcused absences.	Numeric, 10 digits	Attendance.status Attendance.excuse	Student Information > General > Attendance > Attendance Information > Status; Excuse
Five to Nine Unexcused Absences	The total of students who have 5-9 unexcused absences.	Numeric, 10 digits	Attendance.status Attendance.excuse	Student Information > General > Attendance > Attendance Information > Status; Excuse
Ten or More Unexcused Absences	The total of students who have 10+ unexcused absences.	Numeric, 10 digits	Attendance.status Attendance.excuse	Student Information > General > Attendance > Attendance Information > Status; Excuse