

# Flags (New York)

Last Modified on 10/22/2022 10:33 am CDT

Create a Flag

## Classic View: Programs > Flags

#### Search Term: Flags

Flags provide a way of labeling students for things such as food allergies and contact restrictions. Any number of flags can be created for a school or district, and any number of flags can be assigned to a student.

Flags can be assigned to students manually on the Student Flags tools or using the Flags/Academic Program Wizard.

	Q Search for a too	l or student
Flags ☆ Student > Program Administration > Fla Save       Delete     New Flags Editor Name     Code     Flag A-School Alergy Astima     Comprehensive Support Contact Instructions Contact Instructions Contact Instructions Contact Instructions Contact Instructions Contact Instructions Contact Instructions CTE - Agriculture     010599 CTE - Automotive     470604 Mechanics CTE - Carpentry     460201 CTE - Commercial Art     500402 CTE - Cuinary Arts     120599 and Related Services, Other CTE - Drating/Design     151399	Flags Detail         *Name         State Program Code         Select a Value         Description         Flagged Contact         POS Display         Flag Image         Flag Image         Post in the image	Active State Reported
Engineering	D: District 🧹	

# **Create a Flag**

1. Click the **New** button.

## Result

- A Flags Detail editor displays.
- 2. Enter the Name of the Flag.
- Select a State Program Code.
   This code can be a district-defined code or a state-defined code.
- 4. Use the information in the following table to complete the screen.



Field	Description				
State Reported	Indicates the program is reported in state extracts as a means of tracking student progress.				
Flagged	Indicates a flag or image appears next to the student's name.				
Contact	Indicates the student has a note on his record regarding who can be contacted on the student's behalf.				
POS Display	Indicates the flag displays next to the student's name on the Point- of-Sale terminal.				
Flag Image	An image can also be chosen for a program. This image will display next to the student's name if (1) the program is flagged and (2) an image is selected.				
	Flag Name	Image			
	Flag	*			
	Address	3			
	Attendance	¥			
	Phone	٩			
	Guardian	42			
	Grades	<b>A</b> +			
	Lock	≙			
Designation	Select one of the following options: <b>D: District</b> or <b>S: School</b> . This field is used for the Program Fact Template to determine if the location codes should report 0000 ( <b>District</b> ) or the enrollment's location code ( <b>School</b> ).				
State Location ID	The local ID number for the school.				

5. Click the **Save** button when finished. The new flag will appear in the **Flags Editor** tree.