

Last Modified on 10/22/2022 10:34 am CDT

Report Logic | Report Editor | Generating the Extract | Extract Layout

Path: OH State Reporting > OH Extracts > Student Demographics (GI)

The Ohio Student Demographics (GI) extract allows users to report required student demographic data to the EMIS. Student demographic data elements are reported by the last building within a district where the student is/was enrolled on the last day of the designated reporting period. If a student is enrolled in two or more buildings within the same district on the last day of the reporting periods, demographic information will only report for the building the student is enrolled in for more time throughout the school year.

| Index | Search | < | OH State Extracts | | | | | | |
|------------------------|-----------------------|---|---|---|--|--|--|--|--|
| System Admi | nistration | * | This tool will extract data to complete several formats of the OH State-defined reporting formats. Choose the State | | | | | | |
| ► FRAM | | | i ormat to get the me | Format to get the file in the state defined fixed width file format, otherwise choose one of the testing/debugging formats. | | | | | |
| ▶ Messenger | | | | | | | | | |
| ▶ Surveys | | | Extract Options | | Select Calendars | | | | |
| ▼ OH State Reporting | | | Extract Type Student Demographics (GI) | | Which calendar(s) would you like to include in the report? | | | | |
| OH Extrac | OH Extracts | | Reporting Period | A - Assessment 👻 | active year | | | | |
| PreID Extr | PreID Extract | | Date Range | | ◯ list by school | | | | |
| EMIS Cros | EMIS Cross Enrollment | | Format | State Format (Fixed width) | ◯ list by year | | | | |
| SSID Extra | act | | Ad Hoc Filter | | 15-16 Abigail Adams Elementary | | | | |
| SSID Imp | ort | | Include Protected | ▼ | 15-16 Clara Barton Middle School 15-16 Eleanor Roosevelt High Sch | | | | |
| KRA PreID Files | | | Identity Info | | 15-16 Florence Nightengale Eleme | | | | |
| PreID 2014 Extract | | Ε | | | 15-16 Harriet Beecher Stowe Scho 15-16 Marie Curie Magnet School | | | | |
| ► Data Integrity Tools | | | Ge | nerate Extract Submit to Batch | 15-16 Sandra Day O'Connor Prepi 15-16 Susan B. Anthony High Sch ≡ | | | | |

Image 1: Student Demographics (GI) Extract Editor

Report Logic

Reports one record per student for each district based on the Reporting Period. Enrollments do not need to be active for the student to report a record. This record only includes students whose enrollments have a Service Type of P or N. If more than one enrollment is found during the Reporting Period, a record reports for the most recent.

Student demographic data is reported based on the last building within a district in which the student was/is enrolled on the last day of the Reporting Period:

- If a student is enrolled in two or more buildings on that day, demographic data will be reported for the building in which the student spends the majority of time.
 - If a student is enrolled in two or more buildings on that day for the same amount of time, the district must make the determination as to which building reports attendance and absence days.



Report Editor

The following table describes the options available in the extract editor.

| Editor Field | Description |
|--|---|
| Extract Type | The type of extract being generated. In this case, select Student Demographics (GI). |
| Reporting Period | Indicates when the report is being submitted. |
| Date Range | The dates which determine which student enrollments will appear on the report, based on the Start and End Dates of enrollments within the selected calendar(s). |
| Format | The format in which the report will generate. Options are <i>State Format (Fixed width), HTML, CSV</i> and <i>XML</i> . Use HTML, CSV or XML formats for data review and verification and State Format for submission to the State. |
| Ad hoc Filter | Allows a previously created Ad hoc Filter to be selected that will limit what students appear in the report. Filters are created in the <u>Filter Designer</u> . |
| Include Protected Identity Info | Reports Demographics information from Census > People > Identities > Active Identity > Protected Identity Information. |
| Calendar(s) | Students enrolled in the selected calendar(s) will appear in the report. |

Generating the Extract

- 1. Select the Student Demographics (GI) Extract Type.
- 2. Select the Reporting Period.
- 3. Enter the **Date Range** in *mmddyy* format or by clicking the calendar icon and selecting a date. The Date Range determines the first and last day active student enrollment records are pulled for reporting data.
- 4. Select which **calendar(s)** to include within the extract.
- 5. Select the extract **Format**. For submission to the state, use the State Format (Fixed width) option. To review data prior to state submission, use any of the other available Format options.
- 6. Select an Ad hoc Filter, if applicable.
- 7. Indicate if the extract should Include Protected Identity Info.
- 8. Click **Generate Extract** to generate the report in the indicated format or **Submit to Batch** to schedule when the report will generate. If generating multiple extracts at a time (after Campus.1921), requests can only be submitted to the Batch Queue.

Users have the option of submitting a Student Demographics report request to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process will allow larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.



| GI | 2012K00325112345678920051203MW | ENG |
|----|--------------------------------|-----|
| GI | 2012K00235223456789020060713MW | ENG |
| GI | 2012K00325134567890120060309MB | ENG |
| GI | 2012K00325145678901220060601FW | CRE |
| GI | 2012K00480456789012320060316MB | ENG |
| GI | 2012K00480467890123420060619FW | ENG |
| GI | 2012K00235278901234520060619FW | ENG |
| GI | 2012K00480489012345620060716MW | ENG |
| GI | 2012K00480490124567820060117FB | ENG |

Image 2: Student Demographics (GI) - State Format (Fixed Width)

| OH Student Demographics Records:33 | | | | | | | |
|------------------------------------|----------|---------|------------|-----------------|-------------|-----------|-------------|
| Filler1 Filler2 | SortType | Filler3 | FiscalYear | ReportingPeriod | BuildingIRN | StudentID | DateOfBirth |
| | GI | | 2012 | K | 003251 | 123456789 | 20051203 |
| | GI | | 2012 | K | 002352 | 234567890 | 20060713 |
| | GI | | 2012 | K | 003251 | 345678901 | 20060309 |
| | GI | | 2012 | K | 003251 | 456789012 | 20060601 |
| | GI | | 2012 | K | | 567890123 | |
| | GI | | 2012 | K | 004804 | 678901234 | 20060619 |
| | GI | | 2012 | K | 002352 | 789012345 | 20060619 |

Image 3: Student Demographics (GI) - HTML Format

| | А | В | С | D | E | F | G | Н | 1 | J |
|----|---------|---------|----------|---------|------------|-----------|------------|-----------|-----------|--------|
| 1 | Filler1 | Filler2 | SortType | Filler3 | FiscalYear | Reporting | BuildingIR | StudentID | DateOfBir | Gender |
| 2 | | | GI | | 2012 | К | 3251 | 123456789 | 20051203 | М |
| 3 | | | GI | | 2012 | К | 2352 | 234567890 | 20060713 | М |
| 4 | | | GI | | 2012 | К | 3251 | 345678901 | 20060309 | М |
| 5 | | | GI | | 2012 | К | 3251 | 456789012 | 20060601 | F |
| 6 | | | GI | | 2012 | К | 4804 | 567890123 | 20060316 | М |
| 7 | | | GI | | 2012 | К | 4804 | 678901234 | 20060619 | F |
| 8 | | | GI | | 2012 | К | 2352 | 789012345 | 20060619 | F |
| 9 | | | GI | | 2012 | К | 4804 | 890123456 | 20060716 | М |
| 10 | | | GI | | 2012 | К | 4804 | 901234567 | 20060117 | F |

Image 4: Student Demographics (GI) - CSV Format



Image 5: Student Demographics (GI) - XML Format

Extract Layout

If the Include Protected Identity Info checkbox is marked in the extract editor,



Demographics fields report from Census > People > Identities > Active Identity > Protected Identity Information.

| Element Name | Description & Format | Campus Location |
|---------------------|--|--|
| Filler | 7 characters | |
| Filler | 1 character | |
| Sort Type | Always reports a value of GI for the Student Demographics Record. | N/A |
| | Alphanumeric 2 characters | |
| Filler | 1 character | |
| Fiscal Year | The Fiscal Year is considered the end of the year of the school year (i.e. 2010 for the | System Administration > Calendar > School Year > End Year |
| | 2009- 2010 school year). <i>YYYY, 4 characters</i> | Not dynamically stored. |
| Reporting Period | The reporting period in which the data is being pulled. | OH State Reporting > OH Extract > Reporting Period |
| | Alphanumeric 1 character | Not dynamically stored. |
| Building IRN | The state assigned six-digit information retrieval number (IRN) of the building. Reports the Building IRN Override. If null, State School Number reports. <i>Alphanumeric 6 characters</i> | Student Information > General > Enrollments > State Reporting Fields > Building IRN Override OR System Administration > Resources > School > School Detail > State School Number Enrollment.buildingIRNoverride |
| EMIS Student | The locally determined EMIS | Census > People > Demographics > Person |
| ID Number | student ID. | Identifiers > Student Number |
| | Reports the student Number. If null, field zero fills. | Person.studentNumber |
| | Alphanumeric 9 characters | |



| Element Name | Description & Format | Campus Location |
|--------------------|---|--|
| Date of Birth | The date on which the individual being reported was born. | Census > People > Person Identifiers > Birth Date Identity.birthDate |
| Gender | The student's Gender. Reports M for Male, F for Female. <i>Alphanumeric 1 character</i> | Census > People > Person Identifiers > Gender Identity.Gender |
| Race/Ethnicity | The Race/Ethnicity of the person being reported. <i>Alphanumeric 1 character</i> | Census > People > Person Identifiers > Race/Ethnicity Identity.raceEthnicity |
| Filler | 20 characters | |
| Filler | 3 characters | |
| Native Language | The person's first and primary language. This is often the language spoken at home. In null, reports as ENG. <i>Alphanumeric 3 characters</i> | Census > People > Identities > Alternate Language Identity.alternateLanguage |
| Filler | 1 character | |
| Filler | 17 characters | |
| First Name | The student's legal first name. <i>Alphanumeric 30 characters</i> | Census > People > Person Identifiers > First Name Identity.firstName |
| Middle Name | The student's legal middle name Alphanumeric 30 characters | Census > People > Person Identifiers > Middle Name Identity.middleName |
| Last Name | The student's legal last name Alphanumeric 30 characters | Census > People > Person Identifiers > Last Name Identity.lastName |



| Element Name | Description & Format | Campus Location |
|-----------------------------|---|--|
| Student Birth Place City | The city the student was born in. | Census > People > Demographics > Birth Place City. |
| | Alphanumeric 30 characters | Identity.birthCity |
| Filler | 33 characters | |
| Student Home Language | The primary language spoken at the student's home. | Census > People > Demographics > Home Primary Language |
| | If the student has Limited English Proficiency set to either Y, L or M or has the Immigrant checkbox marked, the Student Home Language will report. Otherwise *** will report. Alphanumeric 3 characters | Identity.language |
| Hispanic/Latino | Indicates if the individual is of Hispanic/Latino origin. See the Hispanic/Latino Options table following. <i>Alphanumeric, 1 character</i> | Census > People > Demographics > Hispanic/Latino Identity.hispanicLatino |
| Filler | 58 characters | |

Hispanic/Latino Options

| | Single Race/Ethnicity (Other than Hispanic) |
|------|---|
| | Multicultural |
| | Hispanic |
| Code | Logic |
| * | If Race/Ethnicity = H and no race checkboxes are marked. |
| Y | If Race/Ethnicity = H and one or more race checkboxes are marked. |
| * | If Race/Ethnicity = M and on or more race checkboxes are marked. |
| Ν | If Race/Ethnicity = M and two or more race checkboxes are marked. |
| * | If Race/Ethnicity is I, A, B, P or W and no race checkboxes are marked. |



| | Single Race/Ethnicity (Other than Hispanic) |
|---|--|
| N | If Race/Ethnicity is I, A, B, P or W and corresponding race checkboxes are marked. |
| * | If Race/Ethnicity is I, A, B, P or W and more than one race checkbox is marked. |