Grade Schedule (DL) (Ohio Extracts)

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PATH: OH State Reporting > Ohio Extracts > Grade Schedule (DL)

The Grade Schedule (DL) Extract collects basic date and attendance information about the Grade Levels in a school.
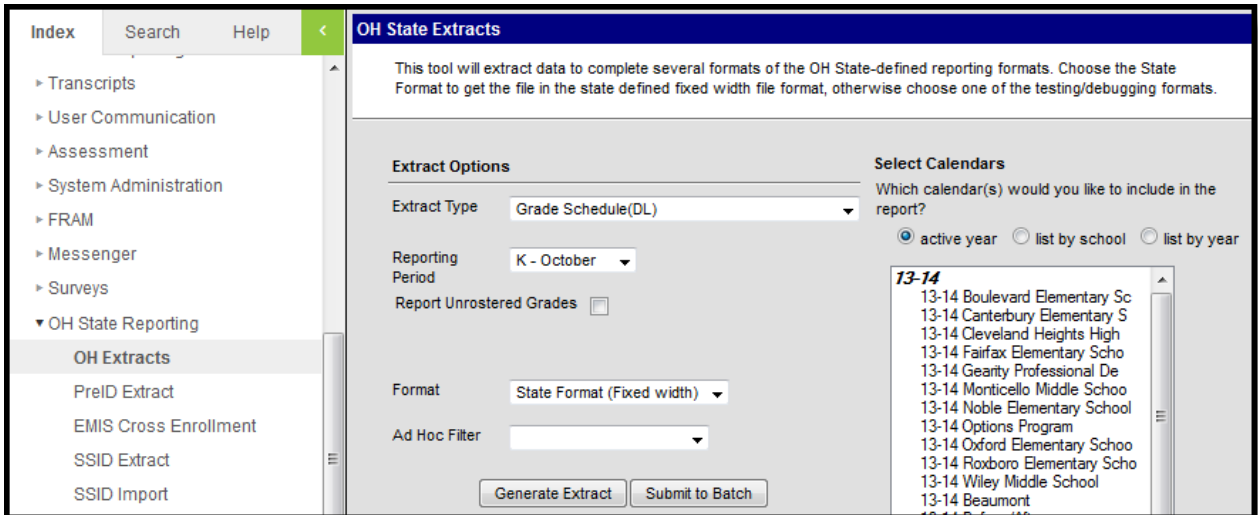

Image 1: Grade Schedule (DL) Extract Editor

Report Logic

- This report includes a record for each Grade Level based on the State Grade Level Code. State Grade Level Codes of PS, KG, 01-13 and 23 will be included.
- A Grade Level must have students enrolled in it in the selected calendar to be included in the report.
- Grade Levels marked as "State Exclude" will not be included.
- If more than a Grade Level has more than one Attendance Pattern, a record reports for each Attendance Pattern found on the Grade Level.

Extract Fields

Field	Description
Extract Type	The type of extract being generated. In this case, select **Grade Schedule (DL)**.
Reporting Period	Indicates when the report is being submitted.

Field	Description
Report Unrostered Grades	Selecting this checkbox will cause all grade levels in the selected calendar(s) to report, except those marked State Exclude. Otherwise, only grade levels that have students enrolled with schedules will report.
Format	The format in which the report will generate. Options are *State Format (Fixed width), HTML, CSV* and *XML*. Use HTML, CSV or XML formats for data review and verification and State Format for submission to the State.
Ad hoc Filter	Allows the user to limit the results of report to a previously-designed Ad hoc Filter. Filters are created in the Filter Designer.
Calendar(s)	Grade Levels with student enrolled in them in the selected calendar(s) will appear in the report.

Generating the Extract

1. Select *Grade Schedule (DL)* as the **Extract Type**.
2. Select the **Reporting Period**.
3. Indicate if **Unrostered Grades** should be included in the extract.
4. Select the **Format** in which the report should generate. Use *State Format (Fixed Width)* for submission to the state or *HTML, CSV* or *XML* for data review and verification.
5. Select an **Ad Hoc Filter** to determine what grade levels will appear in the report.
6. Select which **Calendar(s)** should be included in the extract.
7. Click **Generate Extract** to generate the report in the indicated format or **Submit to Batch** to schedule when the report will generate. If generating multiple extracts at a time (after Campus.1921), requests can only be submitted to the Batch Queue.

Users have the option of submitting a Grade Schedule report request to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process will allow larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

Image 2: Grade Schedule (DL) - State Format (Fixed Width)

OH Grade Schedule Records: 10							
Filler1	SortTypeCode	Filler2	FiscalYear	ReportingPeriodCode	DistrictIRN	BuildingIRN	GradeCode
	DL		2011	K	043794	012088	06
	DL		2011	K	043794	012088	07
	DL		2011	K	043794	012088	08
	DL		2011	K	043794	028993	02
	DL		2011	K	043794	028993	04
	DL		2011	K	043794	028993	KG

Image 3: Grade Schedule (DL) - HTML Format

	A	B	C	D	E	F	G	H	I	J
1	Filler1	SortTypeC	Filler2	FiscalYear	Reporting	DistrictIRI	BuildingIF	GradeCod	Attendanc	FirstDayO
2		DL		2011	K	43794	12088	6	NA	20100831
3		DL		2011	K	43794	12088	7	NA	20100831
4		DL		2011	K	43794	12088	8	NA	20100831
5		DL		2011	K	43794	28993	2	NA	20100831
6		DL		2011	K	43794	28993	4	NA	20100831
7		DL		2011	K	43794	28993	KG	KG	20100831
8		DL		2011	K	43794	32839	1	NA	20100831
9		DL		2011	K	43794	32839	4	NA	20100831

Image 4: Grade Schedule (DL) - CSV Format

```
- <ExtractGradeSchedule>
  - <Extract name="OH Grade Schedule">
      <record Filler1="" SortTypeCode="DL" Filler2="" FiscalYear="2011"
        ReportingPeriodCode="K" DistrictIRN="043794" BuildingIRN="012088" GradeCode="06"
        AttendancePatternCode="NA" FirstDayOfSchool="20100831"
        LastDayOfSchool="20110609" HoursPerDay="630" AnnualHoursInSession="0000"
        AnnualDaysInSession="17900" DateOfSpringMathTest="00000000" />
      <record Filler1="" SortTypeCode="DL" Filler2="" FiscalYear="2011"
        ReportingPeriodCode="K" DistrictIRN="043794" BuildingIRN="012088" GradeCode="07"
        AttendancePatternCode="NA" FirstDayOfSchool="20100831"
        LastDayOfSchool="20110609" HoursPerDay="630" AnnualHoursInSession="0000"
        AnnualDaysInSession="17900" DateOfSpringMathTest="00000000" />
```

Image 5: Grade Schedule (DL) - XML Format

Extract Layouts

Element Name	Description & Format	Campus Location
Filler1	Reports as blank space. *8 characters*	
Sort Type Code	Always reports as DL for Grade Schedule. *Alphanumeric, 2 characters*	N/A

Element Name	Description & Format	Campus Location
Filler2	Reports as blank space. *1 character*	
Fiscal Year	The Fiscal Year determined by the end year of the reported school year (i.e., 2009 for the 2008-2009 school year). *YYYY, 4 characters*	System Administration > Calendar > School Year > End Year Not Dynamically Stored
Reporting Period Code	The reporting period in which data is being pulled from. *Alphanumeric, 1 character*	OH State Reporting > OH Extracts > Reporting Period Not Dynamically Stored
District IRN	The state-assigned information retrieval number (IRN) of the district. *Numeric, 6 digits*	System Administration > Resources > District Information > State District Number District.number
Building IRN	The state-assigned information retrieval number (IRN) of the building. *Numeric, 6 digits*	System Administration > Resources > School > State School Number School.number
Grade Code	The grade level for which this schedule record is being reported. *Alphanumeric, 2 characters*	System Administration > Calendar > Calendar > Grade Levels > State Grade Level Code GradeLevel.stateGrade

Element Name	Description & Format	Campus Location
Attendance Pattern Code	The arrangement of days in which students in the grade level are in the building, on a weekly basis. Reports the Kindergarten Code for State Grade Levels of PS and KG. Options are: • FE: Full Day, Every Day • FO: Full Day, Every Other Day • HE: Half Day, Every Day • HO: Half Day, Every Other Day • AS: Alternative Schedule • NA: Not Applicable • If the Kindergarten Code is blank, this field is NULL *Alphanumeric, 2 characters*	System Administration > Calendar > Calendar > Grade Levels > Kindergarten Code GradeLevel.kindergartenCode
First Day of School	Indicates the first day of instruction for students in this grade level/attendance pattern combination. Reports the first occurring day with a saved day event value of C_STARTXXNN (XX = State Grade Code, NN = Attendance Pattern). Otherwise the first instructional day on or after the Start Date of the Calendar reports. *Date field, 8 digits, YYYYMMDD*	System Administration > Calendar > Calendar > Calendar > Start Date; System Administration > Calendar > Calendar > Days > Instruction Calendar.startDate Day.instruction
Last Day of School	Indicates the last day of instruction for students in this grade level/attendance pattern combination. Reports the last occurring day with a saved day event value of C_STARTXXNN (XX = Local Grade Code, NN = Attendance Pattern). If no event is found, reports the last occurring day with a saved day even of C_LASTXX (XX = Local Grade Code). Otherwise reports the last instructional day found within the Calendar. *Date field, 8 digits, YYYYMMDD*	System Administration > Calendar > Calendar > Calendar > End Date; System Administration > Calendar > Calendar > Days > Instruction Calendar.endDate Day.instruction

Element Name	Description & Format	Campus Location
Hours Per Day	The number of hours per day in which scheduled classes, supervised activities or approved educational options are provided to students in this grade level. Calculated by dividing Standard Day by 60. If Standard Day is null, divides Student Day (Instructional Minutes) by 60. Reports to two decimal places, but the decimal is implied, so 6.50 would report as 650. *Numeric, 3 digits*	Calculated from System Administration > Calendar > Grade Levels > Standard Day or System Administration > Calendar > Calendar > Periods > Instructional Minutes Calculated from GradeLevel.standardDay Period.periodMinutes
Filler3	Reports as blank space. *Numeric, 4 digits*	N/A
Filler4	Reports as blank space. *Numeric, 5 digits*	N/A
Filler5	Reports as 00000000. *Numeric, 8 digits*	N/A