OCAS Report (Oklahoma)

Last Modified on 10/22/2022 10:34 am CDT

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PATH: *Finance > Reports > OK OCAS*

This report provides all the relevant data required by the state for reporting financial transactions using the Oklahoma Cost Accounting System (OCAS).

OK OCAS Report Editor

Report Logic

- In order to comply with Oklahoma State statutes, Campus generates the files that contain the data required by the state in the state required format.
- Accounts only report if the account's Start Date is null or on or before the last day of the last period and the End Date is null or on or after the first day of the first period in the fiscal year being reported.
- Accounts do not report if they are not included in any general ledger transactions during the fiscal year being reported.

Report Editor Fields

Field	Description
Fiscal Calendar	An account's fiscal calendar is determined by the fund in the account.
County Number	The county number as assigned by the State Department of Education.

Field	Description
District Number	The district number as assigned by the State Dept of Ed.
Fiscal Year	Select the Fiscal Year for which you would like to report.
Report Type	- Expenditure - Revenue
Format	The format in which the report should generate. Options include the following: - Fixed Width (state format) This format is required for state submission and produces the EXPEND.DAT and REVENUE.DAT files. - HTML - CSV - Excel

Report Layouts

Expenditure Records

Element	Logic	Format and Length	Campus Location
Fiscal Year	The last fiscal year.	Date field, 4 characters YYYY	Finance > General Ledger > Administration > Fiscal Calendar
County	The county number as assigned by the State Department of Education.	Numeric, 2 digits	System Administration > Resources > District Information
District	The district number as assigned by the State Department of Education.	Alphanumeric, 4 characters	System Administration > Resources > District Information
Fund	This is the State Crosswalk Fund Dimension Code. Reports the state code mapped to the code in the GL Account Number with a state sequence of 1 in the account number dimension structure.	Numeric, 2 digits	Finance > General Ledger > Administration > Chart of Accounts Setup > Dimensions and Codes

Element	Logic	Format and Length	Campus Location
Project	This is the State Crosswalk Project Dimension Code. Reports the state code mapped to the code in the GL Account Number with a state sequence of 2 in the account number dimension structure.	Numeric, 3 digits	Finance > General Ledger > Administration > Chart of Accounts Setup > Dimensions and Codes
Function	This is the State Crosswalk Function Dimension Code. Reports the state code mapped to the code in the GL Account Number with a state sequence of 3 in the account number dimension structure.	Numeric, 4 digits	Finance > General Ledger > Administration > Chart of Accounts Setup > Dimensions and Codes
Object	This is the State Crosswalk Object Dimension Code. Reports the state code mapped to the code in the GL Account Number with a state sequence of 4 in the account number dimension structure.	Numeric, 3 digits	Finance > General Ledger > Administration > Chart of Accounts Setup > Dimensions and Codes
Program	This is State Crosswalk Program Dimension Code. Reports the state code mapped to the code in the GL Account Number with a state sequence of 5 in the account number dimension structure.	Numeric, 3 digits	Finance > General Ledger > Administration > Chart of Accounts Setup > Dimensions and Codes
Subject	State Crosswalk Subject Dimension Code Reports the state code mapped to the code in the GL Account Number with a state sequence of 6 in the account number dimension structure.	Numeric, 4 digits	Finance > General Ledger > Administration > Chart of Accounts Setup > Dimensions and Codes

Element	Logic	Format and Length	Campus Location
Job Class	State Crosswalk Job Class Dimension Code Reports the state code mapped to the code in the GL Account Number with a state sequence of 7 in the account number dimension structure.	Numeric, 3 digits	Finance > General Ledger > Administration > Chart of Accounts Setup > Dimensions and Codes
Oper. Unit	State Crosswalk Operational Unit Dimension Code Reports the state code mapped to the code in the GL Account Number with a state sequence of 8 in the account number dimension structure.	Numeric, 3 digits	Finance > General Ledger > Administration > Chart of Accounts Setup > Dimensions and Codes
Appropriation	Reports the appropriated amount.	Numeric, 13 digits	Calculated
Encumbrance	Reports encumbrances.	Numeric, 13 digits	Calculated
Warrants	Reports the amount for issued checks.	Numeric, 13 digits	Calculated

Revenue Records

Element	Logic	Format and Length	Campus Location
Fiscal Year	The last fiscal year.	Date field, 4 characters YYYY	Finance > General Ledger > Administration > Fiscal Calendar
County	The county number as assigned by the State Department of Education.	Numeric, 2 digits	System Administration > Resources > District Information
District	The district number as assigned by the State Department of Education.	Alphanumeric, 4 characters	System Administration > Resources > District Information

Element	Logic	Format and Length	Campus Location
Fund	This is the State Crosswalk Fund Dimension Code. Reports the state code mapped to the code in the GL Account Number with a state sequence of 1 in the account number dimension structure.	Numeric, 2 digits	Finance > General Ledger > Administration > Chart of Accounts Setup > Dimensions and Codes
Project	This is the State Crosswalk Project Dimension Code. Reports the state code mapped to the code in the GL Account Number with a state sequence of 2 in the account number dimension structure.	Numeric, 3 digits	Finance > General Ledger > Administration > Chart of Accounts Setup > Dimensions and Codes
Source	This is the State Crosswalk Source Dimension Code. Reports the state code mapped to the code in the GL Account Number with a state sequence of 3 in the account number dimension structure.	Numeric, 4 digits	Finance > General Ledger > Administration > Chart of Accounts Setup > Dimensions and Codes
Program	This is the State Crosswalk Program Dimension Code. Reports the state code mapped to the code in the GL Account Number with a state sequence of 4 in the account number dimension structure.	Numeric, 3 digits	Finance > General Ledger > Administration > Chart of Accounts Setup > Dimensions and Codes
Oper. Unit	This is the State Crosswalk Operational Unit Dimension Code. Reports the state code mapped to the code in the GL Account Number with a state sequence of 5 in the account number dimension structure.	Numeric, 3 digits	Finance > General Ledger > Administration > Chart of Accounts Setup > Dimensions and Codes
Estimated Amt	Reports the estimated revenue.	Numeric, 13 digits	Calculated
Actually Collected	Reports the dollar amount actually collected.	Numeric, 13 digits	Calculated