

Last Modified on 10/22/2022 10:35 am CDT

Report Logic | Report Editor | Generate the Report | Report Layout

Classic View: PA State Reporting > Special Education Extracts > Table 2 Extract

Search Terms: Special Education Extracts

Table 2 Extract reports the number of special education teachers and paraprofessionals (in FTE) employed or contracted to work with children with disabilities, ages 6-21 by LEA across the entire district. Staff who have the same assignment in multiple schools are counted with each assignment; Staff who have different assignments in the same school or different schools are counted with each assignment.

≡	Q	Infinite Campus			
Spe	Special Education Extracts ☆				
This to	Special Education Extracts This tool will extract Special Education data for the PA Special Education table reports. Choose the state format to get the file in the state defined format.				
Extra	act Options	·			
Effec	Extract Type Table 2 Extract Effective Date 10/08/2021 Format HTML Generate Extract Submit to Batch				
	Refresh Show top 50 v tasks submitted between 10/01/2021 and 10/08/2021				
	en queue L eued Time	Ist Report Title Status Download			
_	Special Education Table 2 Extract				

Report Logic

The report looks at the staff person's District Assignment Title and the District Assignment Type to return a count of Certified and Non-certificate Special Education Teachers, ages 6-21. This information is found on the Census > People > District Assignment editor.

- The **Title** needs to be set to **155: Paraprofessional 6-21** or **115: Grades 6-12 Special Ed Teacher** in the Title's Attribute Dictionary **Standard Code** column.
- The **Type** can be **01: Administrative, 02: Certified**, or **03: Classified**. The report counts each one of these types.



• The **End Date** field needs to be unpopulated, meaning the staff person's assignment is active and current, or the End Date can be on or after the entered Effective Date on the report editor.

Employment Assignment Information					
School Erie High School		Department			
*Start Date	End Date	Title			
08/01/2017 🛗		Grades 6-12 Special Ed Te	acher 💌		
Туре	FTE of Assignment	Assignment Carls			
02:Certified 🔻				T	
Teacher Special Ed	Program Behavior Admin	Health	Behavior Response Approver	Response to Intervention	

District Assignment Editor - Title and Type

External LMS Exclude Health License					
Health License					
Primary District Assignment					
Primary Grade Level					
Primary Teaching Area					
Status					
Termination Reason					
litle					
Dictionary (17 Entries)					
ploymentCredential					
lish Learners (EL)					
Accommodation					
nary Detail					Add R
Code 🚖	Name	Seq	Value	Standard Co	de Active
	ESL-Bilingual	0			
44	Elementary Special Ed Teacher 3-5	0		114	x
55	Grades 6-12 Special Ed Teacher	0		115	x
44	Grades 3-5 Special Ed Para	0		144	x
55	Paraprofessional 6-21	0		155	x
	Program Specialist-ESL Certificate	0			x
4	Primary Teaching Area Status Termination Reason Title Dictionary (17 Entries) NovmentCredential IIsh Learners (EL) Code A Code 4 5 4 4	Code Name Code Name ESL-Bilingual	Primary Teaching Area Status Status Termination Reason Tile Dictionary (17 Entries) ownmot/Cedential Ish Learners (EL) accommodation Est-Billingual	Code Name Seq Value Code Name Seq Value 4 ESL-Billingual 0 1	Primary Teaching Area Status Status Dictionary (17 Entries)

When the **Staff Title Standard Code = 115 or 155**, logic looks at the dictionary detail **Employment Type Standard Code** for a value of 01 to determine the qualified/certified staff (see image above) count. When the staff's type standard code does not = 01, staff are included in the non qualified/certified count.

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xclude	
Assignment	
ary Detail	Add Row
de Name Seq Value	Standard Code Active
Administrative 0	X
	x
Classified 0	
de Name Seq Value Administrative 0	Standard Code

Report Editor

Infinite Campus

Field	Description
Extract Type	Determines the type of Extract being generated. For this extract, select Table 2 Extract.
Effective Date	Indicates the date to use to determine active district assignment information.
Format	Determines how the extract generates. Extracts can be generated in State Format (comma delimited) or HTML. Use the HTML format for reviewing and verifying data prior to submission to the state. Use the State Format for submitting the data to the Department of Education.
Report Generation	To generate the report immediately, use the Generate Extract option. To choose when the report generates, use the Submit to Batch option. Submit to Batch is useful when generating the report for several calendars or for larger amounts of data being reported. See the Batch Queue article for more information.

Generate the Report

- 1. Select the Table 2 Extract from the Extract Type dropdown.
- 2. Enter the desired **Effective Date**.
- 3. Select the **Format** of the extract.
- 4. Click the **Generate Extract** button or the **Submit to Batch** button, if available. The extract displays in the selected format.

Special Ed Table 2 Template Records:2				
LEANumber	CertifiedStaff	NotCertifiedStaff		
123456789	0	0		
123456789	2	0		
125450789	2	0		

Table 2 Extract - HTML Format

Report Layout

Element Name	Description	Location	
Row 1	Provides a count of staff with a Title of Special Education Paraprofessionals for Ages 6-21 (code 155)		
LEA Number	Reports the district number of the school. <i>Numeric, 9 digits</i>	System Administration > Resources > District Information > State District Number District.number	
Certified Staff	Counts the total number of staff assigned a District Assignment type that has a Standard Code value of 01 and assigned a Title of Special Education Paraprofessionals for ages 6-21, with a Standard Code of 155. The Assignment End Date is not populated or on or after the entered Effective Date. <i>Numeric, 3 digits</i>	Census > People > District Assignment > Type = 01 Census >People > District Assignment > Title = Special Education Para Ages 6-21 (155) EmploymentAssignment.type	



Element Name	Description	Location		
Not Certified Staff	Counts the total number of staff assigned a District Assignment type that has a Standard Code value that is not 01 and assigned a Title of Special Education Paraprofessionals for ages 6-21, with a Standard Code of 155. The Assignment End Date is not populated or on or after the entered Effective Date. <i>Numeric, 3 digits</i>	Census > People > District Assignment > Type <> 01 Census >People > District Assignment > Title = Special Education Para Ages 6-21 (155) EmploymentAssignment.type		
Row 2	Provides a count of staff with a Title of Special Education Teachers for Ages 6- 21 (code 115)			
LEA Number	Reports the district number of the school. <i>Numeric, 9 digits</i>	System Administration > Resources > District Information > State District Number District.number		
Certified Staff	Counts the total number of staff assigned a District Assignment that has a Standard Code value of 01 and assigned a Title of Special Education Teachers for ages 6-21, with a Standard Code of 115. The Assignment End Date is not populated or on or after the entered Effective Date. <i>Numeric, 3 digits</i>	Census > People > District Assignment > Type = 01 Census >People > District Assignment > Title = Special Education Teachers Ages 6-21 (115) EmploymentAssignment.type		
Not Certified Staff	Counts the total number of staff assigned a District Assignment type that has a Standard Code value that is not 01 and assigned a Title of Special Education Teachers for ages 6-21, with a Standard Code of 115. The Assignment End Date is not populated or on or after the entered Effective Date. <i>Numeric, 3 digits</i>	Census > People > District Assignment > Type <> 01 Census >People > District Assignment > Title = Special Education Teachers Ages 6-21 (115) EmploymentAssignment.type		