

Special Education Table 1 Extract (Pennsylvania)

Last Modified on 10/22/2022 10:35 am CDT

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Classic View: *PA State Reporting > Special Education Extracts > Table 1 Extract*

Search Terms: Special Education Extracts

Table 1 Extract reports the number (FTE) of special education teachers and paraprofessionals (in FTE) employed or contracted to work with children with disabilities, ages 3-5 by LEA across the entire district. Staff who have the same assignment in multiple schools are counted with each assignment; Staff who have different assignments in the same school or different schools are counted with each assignment.

The screenshot shows the 'Special Education Extracts' tool interface. At the top, there is a green header with the Infinite Campus logo and a search icon. Below the header, the page title is 'Special Education Extracts' with a star icon. A blue banner reads 'Special Education Extracts'. Below this, a text box states: 'This tool will extract Special Education data for the PA Special Education table reports. Choose the state format to get the file in the state defined format.'

The 'Extract Options' section includes:

- Extract Type: Table 1 Extract (dropdown)
- Effective Date: 10/08/2021 (calendar icon)
- Format: State Format(comma delimited) (dropdown)

Buttons for 'Generate Extract' and 'Submit to Batch' are present. Below these, there is a 'Refresh' button, a 'Show top 50' dropdown, and a filter for 'tasks submitted between 10/01/2021 and 10/08/2021' with calendar icons.

A 'Batch Queue List' table is shown with the following columns: Queued Time, Report Title, Status, and Download. The table body is currently empty.

At the bottom of the screenshot, the text 'Special Education Table 1 Extract' is displayed.

Report Logic

The report looks at the staff person's District Assignment Title and the District Assignment Type to return a count of Certified and Non-certificate Special Education Paraprofessionals, ages 3-5 . This

information is found on the Census > People > District Assignment editor.

- The **Title** must be set to **114: Grades 3-5 Special Ed Para** or **144: Elementary Special Ed Teacher** in the Title's Attribute Dictionary **Standard Code** column.
- The **Type** can be **01: Administrative**, **02: Certified**, or **03: Classified**. The report counts each one of these types.
- The **End Date** field needs to be unpopulated, meaning the staff person's assignment is active and current, or the End Date can be on or after the entered Effective Date on the report editor.

Employment Assignment Information

School: Erie High School

Department: [Dropdown]

*Start Date: 08/07/2018

End Date: [Empty]

Title: Grades 3-5 Special Ed Para

Type: 01:Administrative

FTE of Assignment: [Empty]

Assignment Code: [Dropdown]

Teacher: Special Ed: Program: Behavior Admin: Health: Behavior Response Approver: Response to Intervention:

District Assignment Editor - Title and Type

Campus Attributes/Dictionary Editor

Exclude

External LMS Exclude

Health License

Primary District Assignment

Primary Grade Level

Primary Teaching Area

Status

Termination Reason

Title

Dictionary (17 Entries)

Employment Credential

English Learners (EL)

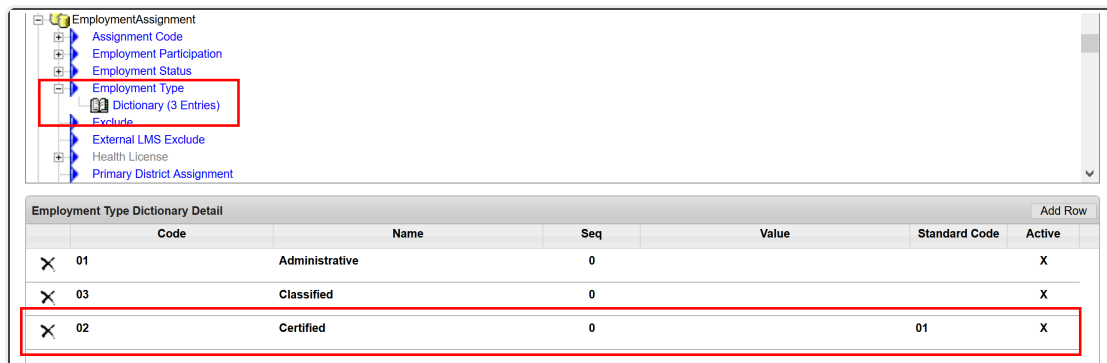
CL Accommodation

Title Dictionary Detail

Code	Name	Seq	Value	Standard Code	Active
1	ESL-Bilingual	0			<input checked="" type="checkbox"/>
1144	Elementary Special Ed Teacher 3-5	0		114	X
1155	Grades 6-12 Special Ed Teacher	0		115	X
1444	Grades 3-5 Special Ed Para	0		144	X
1555	Paraprofessional 6-21	0		155	X
2	Program Specialist-ESL Certificate	0			X

Attribute Dictionary Detail for Employment Title

When the **Staff Title Standard Code = 114 or 144**, logic looks at the dictionary detail **Employment Type Standard Code** for a value of 01 to determine the qualified/certified staff (see image above) count. When the staff's type standard code does not = 01, staff are included in the non qualified/certified count.



Code	Name	Seq	Value	Standard Code	Active
01	Administrative	0			X
03	Classified	0			X
02	Certified	0		01	X

Attribute Dictionary Detail for Employment Type

Report Editor

Field	Description
Extract Type	Determines the type of Extract being generated. For this extract, select Table 1 Extract .
Effective Date	Indicates the date to use to determine active district assignment information.
Format	Determines how the extract generates. Extracts can be generated in State Format (comma delimited) or HTML. Use the HTML format for reviewing and verifying data prior to submission to the state. Use the State Format for submitting the data to the Department of Education.
Report Generation	To generate the report immediately, use the Generate Extract option. To choose when the report generates, use the Submit to Batch option. Submit to Batch is useful when generating the report for several calendars or for larger amounts of data being reported. See the Batch Queue article for more information.

Generate the Report

1. Select the **Table 1 Extract** from the Extract Type dropdown.
2. Enter the desired **Effective Date**.
3. Select the **Format** of the extract.
4. Click the **Generate Extract** button or the **Submit to Batch** button, if available. The extract displays in the selected format.

Special Ed Table 1 Template Records:2		
LEANumber	CertifiedStaff	NotCertifiedStaff
123456789	1	0
123456789	0	0

Table 1 Extract - HTML Format

Report Layout

Element Name	Description	Location
Row 1	Provides a count of staff with a Title of Special Education Paraprofessionals for Ages 3-5 (code 144)	
LEA Number	Reports the district number of the school. <i>Numeric, 9 digits</i>	System Administration > Resources > District Information > State District Number District.number
Certified Staff	Counts the total number of staff assigned a District Assignment type that has a Standard Code value of 01 and assigned a Title of Special Education Paraprofessionals for ages 3-5, with a Standard Code of 144. The Assignment End Date is not populated or on or after the entered Effective Date. <i>Numeric, 3 digits</i>	Census > People > District Assignment > Type = 01 Census > People > District Assignment > Title = Special Ed Para Ages 3-5 (144) EmploymentAssignment.type
Not Certified Staff	Counts the total number of staff assigned a District Assignment type that has a Standard Code value that is not 01 and assigned a Title of Special Education Paraprofessionals for ages 3-5, with a Standard Code of 144. The Assignment End Date is not populated or on or after the entered Effective Date. <i>Numeric, 3 digits</i>	Census > People > District Assignment > Type <> 01 Census > People > District Assignment > Title = Special Ed Para Ages 3-5 (144) EmploymentAssignment.type

Element Name	Description	Location
Row 2	Provides a count of staff with a Title of Special Education Teachers for Ages 3-5 (code 114)	
LEA Number	Reports the district number of the school. <i>Numeric, 9 digits</i>	System Administration > Resources > District Information > State District Number District.number
Certified Staff	Counts the total number of staff assigned a District Assignment type that has a Standard Code value of 01 and assigned a Title of Special Education Teachers for ages 3-5, with a Standard Code of 114. The Assignment End Date is not populated or on or after the entered Effective Date. <i>Numeric, 3 digits</i>	Census > People > District Assignment > Type = 01 Census > People > District Assignment > Title = Special Ed Teacher Ages 3-5 (114) Employment Assignment.type
Not Certified Staff	Counts the total number of staff assigned a District Assignment type that that has a Standard Code value that is not 01 and assigned a Title of Special Education Teachers for ages 3-5, with a Standard Code of 114. The Assignment End Date is not populated or on or after the entered Effective Date. <i>Numeric, 3 digits</i>	Census > People > District Assignment > Type <> 01 Census > People > District Assignment > Title = Special Ed Teacher Ages 3-5 (114) EmploymentAssignment.type