

Class Roster (Rhode Island)

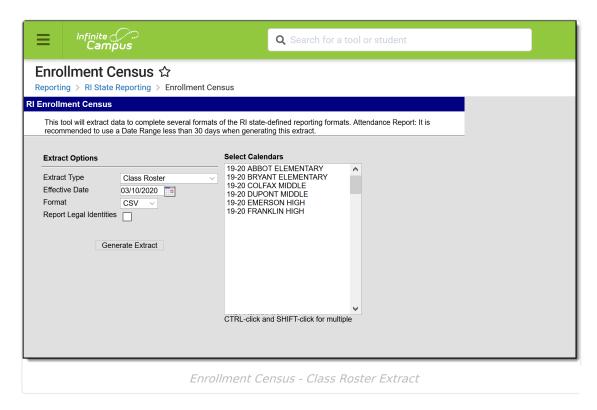
Last Modified on 10/22/2022 10:35 am CDT

Report Logic | Generate an Enrollment Census Extract | Class Roster Report Layout

Classic View: RI State Reporting > Enrollment Census > Class Roster

Search Terms: Enrollment Census

The Enrollment Census Class Roster extract reports data regarding student class enrollment and teacher information. The Enrollment Census Extracts collect various types of student information, including demographics, address and contact information, behavior events and program participation.



Report Logic

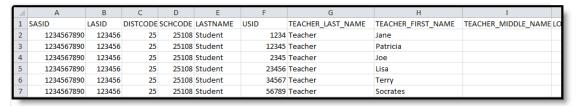
A record reports for each section a student is scheduled in on or after the calendar Start Date through the Effective Date. If there is more than one teacher assigned to a section, a separate record for each teacher reports. Students who have an Enrollment Status of W (Summer Withdrawal) do not report.

Reporting future dates for Section Exit Date is acceptable.

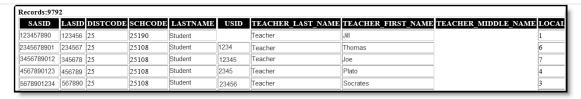
Generate an Enrollment Census Extract



- 1. Select Class Roster from the Extract Type dropdown list.
- 2. Enter an **Effective Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date.
- 3. Select the Format in which the report should generate. Options are CSV and HTML.
- 4. If the student's legal name and gender information should report from the Protected Identity Information area, mark the **Report Legal Identities** checkbox.
- 5. Click **Generate Extract** to generate the report.



Class Roster - CSV Format



Class Roster - HTML Format

Class Roster Report Layout

Data Element	Description	Location
SASID	The Student's unique state assigned student ID. Numeric, 10 digits	Census > People > Demographics > Person Identifiers > Student State ID Person.stateID
LASID	The student's unique locally assigned student ID. Numeric, 16 digits	Census > People > Demographics > Person Identifiers > Local Student Number Person.student Number
DIST CODE	Identifies the reporting district's code. Numeric, 2 digits	Student Information > General > Enrollments > State Reporting Fields > Resident District Enrollment.resident District



Data Element	Description	Location
SCHCODE	Identifies the school code. Numeric, 5 digits	System Administration > Resources > School > School Detail > State School Number School.number
LAST NAME	The student's last name. When the Report Legal Identities checkbox is marked, the student's Legal Last Name reports if a Legal Last Name is entered for that student. Alphanumeric, 50 characters	Census > People > Demographics > Last Name Identity.lastName Census > People > Identities > Protect Identity Information > Legal Last Name
		Identity.legalLastName
USID	Identifies the teacher's ID. Alphanumeric, 8 characters	Census > District Employment > Employment Information > License Number
		Employment.license Number
TEACHER_LAST_NAME	The teacher's last name. Alphanumeric, 50 characters	Census > People > Demographics > Person Information > Last Name Identity.lastName
TEACHER_FIRST_NAME	The teacher's first name. Alphanumeric, 50 characters	Census > People > Demographics > Person Information > First Name Identity.firstName
TEACHER_MIDDLE_NAME	The teacher's middle name. Alphanumeric, 50 characters	Census > People > Demographics > Person Information > Middle Name Identity.middleName



Data Element	Description	Location
LOCAL SECTION ID	Identifies the section number. Alphanumeric, 5 characters	Scheduling > Courses > Section > Section ID Section.sectionID
LOCAL COURSE ID	Identifies the course number. When the PK Course Number field is populated, that value reports. Alphanumeric, 50 characters	Scheduling > Courses > Course > Course Information > Number, PK Course Number Course.number Course.altStateCode
LOCAL COURSE NAME	Identifies the course name. Alphanumeric, 50 characters	Scheduling > Courses > Course > Course Editor > Name Course.name
RI_COURSE_ CLASSIFICATION_ID	Identifies the course's state code. Alphanumeric, 5 characters	Scheduling > Courses > Course > Course Editor > State Code Course.stateCode
SECTION_ENTRY_DATE	Identifies the date the student entered the section. The Roster Start Date reports; otherwise, if no Roster Start Date is available, the Start Date of the first term the section is scheduled reports. Date Field, 10 characters MM/DD/YYYY	Scheduling > Courses > Section > Roster Section.startDate
SECTION_EXIT_DATE	Identifies the date the student exited the section. Roster End Date reports; otherwise, if Roster End Date is not available, the End Date of the Last term the section is scheduled reports. Date Field, 10 characters MM/DD/YYYY	Scheduling > Courses > Section > End Date Section.endDate