

Staff Credentials Extract (South Dakota)

Last Modified on 10/22/2022 10:36 am CDT

This information is specific to South Dakota districts.

PATH: *Census > Tools > Staff Data Extract > Staff Credentials Extract Type*

The Staff Credentials Extract collects data regarding staff member certification, such as subject area of specialization and license and education details. The extract generated from this editor can be used in the [Staff Credentials Import \(South Dakota\)](#).

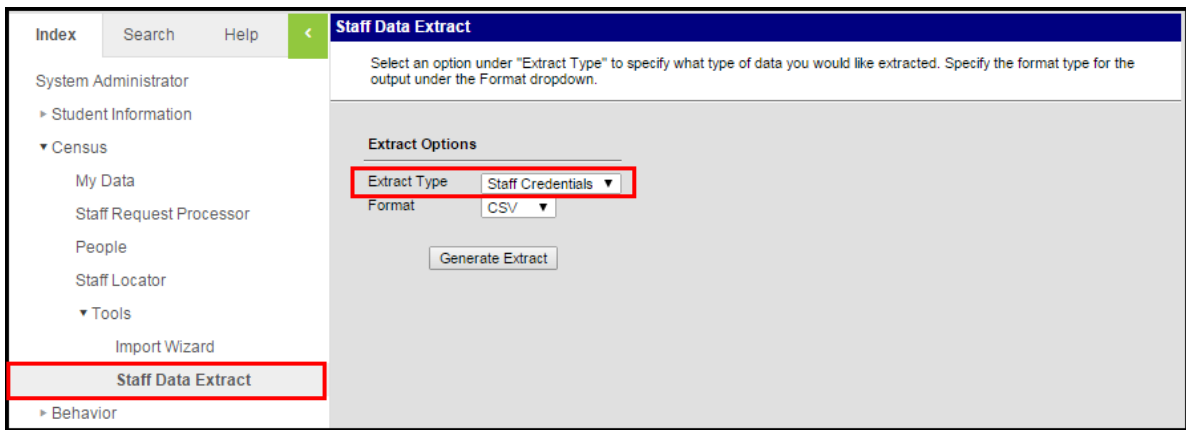


Image 1: Staff Data Extract - Staff Credentials

The following table lists the data elements included in the data extract:

Element Name	Description	Format, Type and Length	Campus Database	Campus Interface
SAUID	The district's state-assigned identification number.	Numeric, 4 digits	district.districtID	System Administration > Resources > District Information > State District Number
StaffStateID	Staff member's state-issued identification number.	Numeric, 6 digits	person.stateStaffID	Census > People > Demographics > Person Identifiers> State Staff ID
CredentialType	Indicates the type of credential the staff member has. Options include: <ul style="list-style-type: none"> HQ: Highly Qualified ED: Education LC: Licensure/Certification OT: Other 	Alphanumeric, 2 characters	employment.Credential. employment.CredentialType	Census > People > Credentials > Type

Element Name	Description	Format, Type and Length	Campus Database	Campus Interface
StartDate	Staff member's start date of the credential.	Date field, 10 characters	employment Credential. startDate	Census > People > Credential > Start Date
EndDate	Staff member's end date of the credential.	Date field, 10 characters	employment Credential. endDate	Census > People > Credential > End Date
SubjectArea	Content teaching assignment used for HQ (Highly Qualified) status determination. Appears on the Highly Qualified Credential editor. Options include: <ul style="list-style-type: none"> • NA: Not Applicable • CORE: Core Academic Subject Area • ELEM: Basic Elementary Curriculum • SPED: Special Education Content 	Alphanumeric, 4 characters	employment Credential. subjectType employment Credential. coreSubject	Census > People > Credential > Highly Qualified > Subject Type
HQMethod	Indicates the method used to determine the HQ status. Appears on the Highly Qualified Credential editor. Options include: <ul style="list-style-type: none"> • ACC: Advanced Certification or Credential • AMAJ: Academic Major • CEAM: Coursework Equivalent to Academic Major • RSUB: Rigorous Subject Matter Test 	Alphanumeric, 2 characters	employment Credential. subject Competency	Census > People > Credential > Highly Qualified > Subject Matter Competency
HousseDate	Data the High Objective Uniform State Stand of Evaluation rubric was completed. Appears on the Highly Qualified Credential editor.	Date field, 10 characters	employment Credential. housseDate	Census > People > Credential > Highly Qualified > HOUSSE Completion Date
FullCertification	Indicates the staff member is fully certified. Appears on the Licensure/Credential editor.	Alphanumeric, 1 character	employment Credential. fullCertification	Census > People > Credential > Licensure/Certification > Fully Certified

Element Name	Description	Format, Type and Length	Campus Database	Campus Interface
LepCredential	Indicates the staff member has a Limited English Proficiency credential. Appears on the Licensure/Credential editor. See options in the LEP Credentials Options table following.	Alphanumeric, 5 digits	employment Credential. lepCredential	Census > People > Credential > Licensure/Certificatio > LEP Credential
ReleatedSvcCredential	Indicates the staff member has a special education related services credential. Appears on the Licensure/Credential editor. See options in the SPED Related Services Credential Options table following.	Alphanumeric, 11 characters	employment Credential. spedRelated Service	Census > People > Credential > Licensure/Certificatio > SPED Related Services Credential
LicenceNumber	Lists the license number assigned to the staff member. Appears on the Licensure/Credential editor.	Alphanumeric, 30 characters	employment Credential. licenceNumber	Census > People > Credential > Licensure/Certificatio > License Number
LicenceType	Indicates the type of certification received. Appears on the Licensure/Credential editor. Options include: <ul style="list-style-type: none"> • REG: Regular/Full • TMP: Temporary • EMG: Emergency • PRO: Provisional 	Alphanumeric, 3 characters	employment Credential. licenceType	Census > People > Credential > Licensure/Certificatio > License/Certification Type
EducationLevel	Level of education the staff member has completed. Appears on the Education Credential editor. See options in the Education Level Options table following.	Alphanumeric, 3 digits	employment Credential. degreeType	Census > People > Credential > Education > Education Level
InstitutionType	Not applicable.	Not applicable.	Not applicable.	Not applicable.
DegreeSchool	Not applicable.	Not applicable.	Not applicable.	Not applicable.
DegreeState	Not applicable.	Not applicable.	Not applicable.	Not applicable.

LEP Credentials Options

Code	Description
ESL	English as a Second Language
SPKOT	Teachers of English to Speakers of Other Languages
ENGLL	Teachers of English Language Learners
BILI	Bilingual Education
CERT	Certified in content with ESL/BE PD training
BOTH	Both ESL and BE
ENDS	Endorsed for ESL, TESOL, TELL, or BE

SPED Related Services Credential Options

Code	Description
AUDIO	Audiologists
COUNSELOR	Counselors and Rehabilitation Counselors
INTERPRET	Interpreters
MEDNURSE	Medical/Nursing Service Staff
OCCTHERAP	Occupational Therapists
ORIENTMOBIL	Orientation and Mobility Specialist
PEANDREC	Phys Ed, Recreation, Therapeutic Rec Specialists
PHYSTHERAP	Physical Therapists
PSYCH	Psychologists
SOCIALWORK	Social Workers
SPEECHPATH	Speech-language Pathologists

Education Level Options

Code	Description
HS	High School Diploma
GED	GED or Equivalent
A	Associates
AA	Associate of Arts (A.A.)
AS	Associate of Science (A.S.)
AAS	Associate of Applied Science (A.A.S.)
B	Bachelors
BA	Bachelor of Arts (B.A.)
BS	Bachelor of Science (B.S.)

Code	Description
BFA	Bachelor of Fine Arts (B.F.A.)
BBA	Bachelor of Business Administration (B.B.A.)
BED	Bachelor of Education (B.Ed.)
FPD	First Professional Degree
M	Masters
MA	Master of Arts (M.A.)
MS	Master of Science (M.S.)
MED	Master of Education (M.Ed.)
MBA	Master of Business Administration (M.B.A.)
CAGS	Certificate in Advanced Graduate Study
JD	Juris Doctor
EDD	Educational Doctorate (Ed.D.)
EDS	Educational Specialist (Ed.S.)
PHD	Doctor of Philosophy (Ph.D.)
MD	Doctor of Medicine (MD)
PSD	Doctor of Psychology (Psy.D.)