

Staff Data Extract (South Dakota)

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Generating the Extract | Extract Layouts

This information is specific to South Dakota users.

PATH: Census > Tools > Staff Data Extract

The Staff Data Extract allows users to export existing staff information in CSV, XML or HTML format. Extracts generated from this editor can be used in the South Dakota Import Wizard.

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▼ Censu:	s		*	Select an option under "Extract Type" to specify what type of data you would like extracted. Specify the format type for the output under the Format dropdown.
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Generating the Extract

- 1. Select the **Extract Type** from the dropdown list. See the following table for extract options.
- 2. Indicate the **Format** in which the report should generate, CSV, XML or HTML.
- 3. Click **Generate Extract** to generate the report in the desired format.

Extract Layouts

See the following for details concerning available extract types:

- Staff Course Extract (South Dakota)
- Staff Credentials Extract (South Dakota)