

## **Student Detail Attendance Summary** (Texas)

Last Modified on 10/22/2022 10:38 am CDT

Report Logic | Generating the Report | Report Example | Report Layout

Classic View: TX State Reporting > TEA Attendance > Student Detail Attendance

Search Terms: TEA Attendance, TEA, Student Detail Attendance Summary, Detail Attendance

The Texas TEA Student Detail Attendance Report is a report that details attendance information for students, schools, and districts. This report summarizes, in 6 week reporting periods, the attendance data of each individual student in a particular school.

TEA Attendanc	FEA Attendance ☆				
Reporting > TX State Re	eporting > TX State Reporting > TEA Attendance				
EA District, Campus and	d Detail Attendance Summary Report				
2. Period Summary: the s 3. CTE: Attendance Summ	port includes 4 parts. detail report for each student summary of membership days, absent days, eligible days grouped by grade levels mary for students who take Career Tech. classes. e Summary for special Ed. students.				
Report Options					
1. Select Report Type	Student Detail Attendance				
Report Format	PDF V				
2. Select Period Model	×				
3. Select Calendars					
	CTRL-click and SHIFT-click for multiple				
4. Select Dates					
*Start Date					
*End Date					
5. Select Filters	Grade Al Students Al Students PPCD PK KG V				
	O Ad Hoc Filter				
	Generate Report Submit to Batch				
Refresh Show top	50 V tasks submitted between 12/08/2019 and 12/13/2019				
Batch Queue List Queued Time	Report Title Status Download				

TEA Student Detail Attendance Summary

## **Report Logic**

Click here to expand...

Infinite Campus

# **Generating the Report**

1. Select the **Student Detail Summary** option in the **Report Type** dropdown.



- 2. Select a **Report Format** of either PDF, DOCX, or CSV.
- 3. Select the **Period Model**.
- 4. Select a calendar from the **Calendar** dropdown.
- 5. Fill in the **Start Date** and **End Date** fields. There are several options for this action:
  - Select the Calendar icon and select the start and end dates for the reporting period.
  - Select the Start Date and End Date fields and manually input the start and end dates for the reporting period.
  - Click on the period options below the Period model to quick set the start and end dates for the reporting period.
- 6. Select either **Grade** to filter the report by grade and then choose a grade from the dropdown, or select **Ad Hoc Filter** and choose a filter from the dropdown options.
- 7. Decide if you want to generate the report or submit to batch:



#### **Report Example**



12-13 Herman Furlough Jr. Middle School, TERRELL ISD -129906-041 Report Periods: 1 Generated on 06/30/2014 01:01:18 PM Page 1				Code A - Abs E - Ente W - Withd C - Cha	sent ered frawal	TEA Student Detail Report Reporting Dates: 08/27/2012 - 10/05/2012 Students: 308 Instructional Days: 29			
Student, Name Guardian: Guardian, Name		23456789 ss: Addre	9 SSN #: ss Street, Cit		Unique ID:6	753273298	Gender: F	Race: H	Birth Date: mm/dd/נאַרָאָ Age: 15 Original Entry Date: 08/27/2012
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Totals			0.0 29.0	29.0	0.0				0.0 0.0 0.0 0.0 0.0 0.000 0.000
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Student Detail Attendance Summary Report Example

## **Report Layout**

Element	Description	Location
<b>Reporting</b> <b>Period</b> <i>Required</i>	The period of time that this report pulls from to generate an attendance summary. The general period of time for this report is six weeks. The full school year can be analyzed with this report, but it must be divided into approximately six equal reporting periods.	System Administration > Calendar > Calendar > Attendance Periods > Attendance Periods Detail <b>Database:</b> Calendar.name
<b>Grade Level</b> <i>Required</i>	The student grade level used to filter this report. Note: Grade levels do not need to match State Grade Levels in order to report.	Student Information > General > Enrollment Tab > Grade And System Admin > Calendar > Calendar > Grade Level <b>Database:</b> Enrollment.grade



Element	Description	Location
<b>ADA Eligibility</b> <i>Required</i>	<ul> <li>Reports the ADA Eligibility code. Options include:</li> <li>Code 1: Eligible for Full Day Attendance</li> <li>Code 2: Eligible for Half Day Attendance (provided instructions for at least 2 hours but fewer than 4 hours each school day)</li> <li>Code 3: Eligible Transfer Student Full Day</li> <li>Code 6: Eligible Transfer Student Half Day</li> <li>Code 7: Eligible Alternative Attendance Program Participation</li> </ul>	Student Information > Program Participation > State Programs > ADA <b>Database:</b> EnrollmentTX.adaEligibility
Total Membership Required	The total number of public school students who were reported in membership as of the last Friday in October at any grade.	Not dynamically stored <b>Database:</b> Calculated field
Total Days Absent Conditional	The total number of days the student was absent in the reporting period.	Not dynamically stored <b>Database:</b> Calculated field
Total Days Present Required	The total number of days the student was present in the reporting period.	Not dynamically stored <b>Database:</b> Calculated field
Total Eligible Days Required	The total number of days the student was present, in membership, and eligible for ADA funds. This figure is calculated by subtracting absences and ineligible days of attendance from days of membership.	Not dynamically stored <b>Database:</b> Calculated field
Total Ineligible Days Conditional	The total number of days the student was present and in membership, but was ineligible for ADA funds. This figure is calculated by subtracting absences and eligible days of attendance from days of membership.	Not dynamically stored <b>Database:</b> Calculated field



Element	Description	Location
Eligible Days Bilingual/ESL Conditional	Reports if the student's EL Program Status is marked as EL and the number of eligible days present for the BIL/ESL program the student participated in during the reporting period. The two different values are separated by a slash (/). The EL Status is marked as follows: • Y: Yes • N: No	Student Information > Program Participation > English Learners (EL) > EL > Program Status <b>Database:</b> Lep.programStatus
Eligible Days Pregnancy Related Services Conditional	Reports if the student's program is PRS: Pregnancy Related Services and/or PRE-PEP: Pregnancy Related Services - PEP and the number of eligible days present for the PRS program the student participated in during the reporting period. The two different values are separated by a slash (/). The PRS: Pregnancy Related Service Status if marked as follows: • Y: Yes • N: No	Student Information > General > Flags > Student Flag Detail > Flags > PRS- PEP: Pregnancy Related Services - PEP > Start Date AND Student Information > General > Flags > Student Flag Detail > Flags > PRS- PEP: Pregnancy Related Services - PEP > End Date <b>Database:</b> Calculated field
Eligible Days CTE Conditional	Reports the career and tech program code and the number of eligible days present for each program the student participated in during the reporting period. The two different values are separated by a slash (/). The career and tech program codes are comprised of the letter "V" and the number of classes the student is participating in during the reporting period not to exceed 6. Example: If the student had three classes the code would be V3.	Student Information > Academic Planning > Programs <b>Database:</b> Calculated field



Element	Description	Location
Eligible Days Speech Conditional	Reports if the student participates in Speech Therapy Services and the number of eligible days present for each service the student participated in during the reporting period. The two different values are separated by a slash (/).	Student Information > Special Ed > Documents > Plan Outline > SPED Services > SPED Service Editor > Service
	If the student only participates in Speech Therapy Services, than this field will report as 1. If the student is involved in Speech Therapy Services in conjunction with other special education and/or Related Services, than this field will report as 2. If the student does not receive Speech Therapy, than this field will report as 0. Eligible days present is the Speech Therapy start date to the end date, including both the start and end date as eligible days.	Student Information > Special Ed > Documents > Plan Outline > SPED Services > SPED Service Editor > Service > Speech Therapy > Start Date Student Information > Special Ed > Documents > Plan Outline > SPED Services > SPED Service Editor > Service > Speech Therapy > End Date <b>Database:</b> Calculated field
Eligible Days Special Ed Conditional	Reports the Special Ed Setting code and the number of eligible days present for each program the student participated in during the reporting period. The two different values are separated by a slash (/).	Student Information > Special Ed > Documents > Plan Outline > Enrollment Status > Special Ed Setting <b>Database:</b> Enrollment.specialEdSetting
Excess Contact Hours (XCS) Conditional	The number of excess contact hours for the student.	Not dynamically stored <b>Database:</b> Calculated field
Excess Contact Days Conditional	The number of excess contact days for the student.	Not dynamically stored <b>Database:</b> Calculated field



Element	Description	Location
Gifted and Talented Conditional	<ul> <li>Reports if the student gifted and talented.</li> <li>Options include: <ul> <li>Y: Yes</li> <li>N: No</li> </ul> </li> </ul>	Student Information > General > Flags > Student Flag Detail > Flags > GT: Gifted & Talented
		Database: Enrollment.giftedTalented