

# School Courses Report (SECT) (Vermont)

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**SECT Reporting is now handled through the [SLDS Reports](#). The SECT Reports are no longer collected by the State of Vermont. These reports will be removed as of the Campus.2235 Release (August 2022).**

**Classic View:** VT State Reporting > SECT Reports > School Courses Report

**Search Term:** SECT Reports

The School Courses Report is used to report course taking information including the educator teaching the class.

The screenshot displays the SECT Reports tool interface. At the top, there is a search bar and the Infinite Campus logo. Below the header, the page title is 'SECT Reports' with a star icon. A breadcrumb trail shows 'Reporting > VT State Reporting > SECT Reports'. The main content area is titled 'SECT Reports' and contains a description: 'This tool extracts information for VT state extracts. Choose the State Format to get the file in the state defined file format.' Below this, there are two sections: 'Extract Options' and 'Select Calendars'. In 'Extract Options', 'Extract Type' is set to 'School Courses Report' (highlighted with a red box), 'Prior Reporting Date' is empty, 'Effective Date' is '05/05/2020', and 'Format' is 'CSV'. A 'Generate Extract' button is located below these options. In 'Select Calendars', the question is 'Which calendar(s) would you like to include in the report?'. The 'active year' radio button is selected. Below this, there is a list of schools for the '19-20' school year, including Bennington Elementary Sc, Early Childhood Programs, Molly Stark Elementary S, Monument School, Mt. Anthony Union High S, Mt. Anthony Union Middle, North Bennington Graded, Pownal Elementary School, Shaftsbury Elementary Sc, SW VT Career Dev. Center, and Woodford Elementary Scho. A note at the bottom of the list says 'CTRL-click or SHIFT-click to select multiple'.

*Example SECT Reports Editor*

## Report Logic

- Staff members must have a History Start Date that is on or before the Effective Date entered on the report editor.
- Courses must have an SCED code assigned to the course (Course > Course Editor > NCES Data > NCES Code) OR a State Code assigned at Course > Course Information > State Code.
- Staff members must have a selection made on Teacher Role located at Course > Sections > Edit > Staff History Tab.
- Staff members must have a History Start Date that is on or before Effective Date entered on the report editor.

## Report Example

Records:1								
ORGID	COURSECODE	COURSESECTION	COURSETERM	COURSELEVEL	COURSESETTING	COURSECREDITAVAIL	EDUCATOR1	EDUCATORRO
PS196	1234	80016	FULL	A	ON	10.00	159-A-Tee	10

HTML Report Example

## School Courses Report Layout

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
<b>ORGID</b>	The VT Department of Education assigned ID for an organization providing direct instructional or educational services.	Alphanumeric, 5 characters	School.number	System Administratio > Resources School > School Detail > State Scho Number
<b>LOCALCOURSEID</b>	The unique identifier assigned by the school to the course.	Alphanumeric, 40 characters	Course.number	Scheduling > Courses > Course > Course Editor > Number
<b>COURSECODE</b>	This is a subject area and a course identifier within the subject area.	Alphanumeric, 5 characters	Course.stateCode Course.scedSubjectArea Course.scedCourseId	Course > Course Editor > NCES Data > NCES Code
<b>COURSESECTION</b>	The Course Section number is the Course Number plus the Section Number.	Alphanumeric, 10 characters	Course.number Section.number	Course > Course > Course Editor > Number + Section > Section Edito > Section Number
<b>COURSESETTING</b>	This is the location where the student's course will primarily take place. <ul style="list-style-type: none"> <li>• OF (Off Campus)</li> <li>• ON (On Campus)</li> <li>• TC (Technical Center)</li> <li>• VR (Virtual)</li> </ul>	Alphanumeric, 2 characters	Course.teachingMethod CampusAttribute.defaultValue	Course > Course Detail > Course Setting

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
<b>COURSETERM</b>	The length of an individual course. For the purposes of reporting, the term sequence must be provided in the value. Report Term Code Selected. See the <a href="#">#Term Codes</a> information following this table.	Alphanumeric, 6 characters	Not dynamically stored.	Course/Section > Sections > Section Editor > Course Term
<b>COURSELEVEL</b>	An indication of the general nature and difficulty of instruction provided throughout a course. <ul style="list-style-type: none"> <li>• A (Advanced)</li> <li>• B (Basic or Remedial)</li> <li>• E (Enriched Course)</li> <li>• G (General)</li> <li>• H (Honors Course)</li> <li>• P (Postsecondary)</li> <li>• X (No specified Rigor)</li> </ul>	Alphanumeric, 2 characters	Course.scedCourseLevel	Course > Course Editor > NCES Data > SCED Course Level
<b>COURSECREDITAVAIL</b>	The number of credits that a student can earn for enrolling in and completing a given course. If course credits are not provided for this course, the not applicable code "0" reports.	Numeric, 6 digits	Course.scedAvailableCredit	Course > Course Editor > NCES Data > SCED Available Credit
<b>EDUCATOR1</b>	This is an educator assigned to the course. If multiple teachers are assigned to the course, the teacher's license number reports.	Numeric, 7 digits	Person.staffStateID	Census > People > Demographic > Staff State ID

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
<b>EDUCATORROLE1</b>	The role an educator plays in providing services to a student. See the <a href="#">#Educator Role Codes</a> information following this table.	Alphanumeric, 2 characters	SectionStaffHistory.role	Section > Sta History > Sta History Detail > Teacher Role
<b>EDUCATOR2</b>	This is the educator assigned to the course. If multiple teachers are assigned to the course, the teacher's license number reports.	Numeric, 7 digits	Person.staffStateID	Census > People > Demographic > Staff State ID
<b>EDUCATORROLE2</b>	The role an educator plays in providing services to a student. If multiple teachers are assigned to the course, the teacher's Teacher Role Code reports. See the <a href="#">#Educator Role Codes</a> information following this table.	Alphanumeric, 2 characters	SectionStaffHistory.role	Section > Sta History > Sta History Detail > Teacher Role
<b>EDUCATOR3</b>	This is the educator assigned to the course. If multiple teachers are assigned to the course, the teacher's license number reports.	Numeric, 7 digits	Person.staffStateID	Census > People > Demographic > Staff State ID
<b>EDUCATORROLE3</b>	The role an educator plays in providing services to a student. If multiple teachers are assigned to the course, the teacher's Teacher Role Code reports. See the <a href="#">#Educator Role Codes</a> information following this table.	Alphanumeric, 2 characters	SectionStaffHistory.role	Section > Sta History > Sta History Detail > Teacher Role

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
<b>EDUCATOR4</b>	This is the educator assigned to the course. If multiple teachers are assigned to the course, the teacher's license number reports.	Numeric, 7 digits	Person.staffStateID	Census > People > Demographic > Staff State ID
<b>EDUCATORROLE4</b>	The role an educator plays in providing services to a student. If multiple teachers are assigned to the course, the teacher's Teacher Role Code reports. See the <a href="#">#Educator Role Codes</a> information following this table.	Alphanumeric, 2 characters	SectionStaffHistory.role	Section > Sta History > Sta History Detail > Teacher Role
<b>EDUCATOR5</b>	This is the educator assigned to the course. If multiple teachers are assigned to the course, the teacher's license number reports.	Numeric, 7 digits	Person.staffStateID	Census > People > Demographic > Staff State ID
<b>EDUCATORROLE5</b>	The role an educator plays in providing services to a student. If multiple teachers are assigned to the course, the teacher's Teacher Role Code reports. See the <a href="#">#Educator Role Codes</a> information following this table.	Alphanumeric, 2 characters	SectionStaffHistory.role	Section > Sta History > Sta History Detail > Teacher Role
<b>FY</b>	This is the fiscal/school year for which the course information is being reported. The first two characters are "FY"; e.g., FY12.	Alphanumeric, 4 characters	Last two digits of SchoolYear.startYear	System Administratio > Calendar > School Years Start Year

## Term Codes

Term Code	Term Description
FULL	Full School Year
SEM1	First Semester
SEM2	Second Semester
TRI1	First Trimester
TRI2	Second Trimester
TRI3	Third Trimester
TRIX	Multiple Trimesters
TRIN	Multiple Non-consecutive Trimesters
QTR1	First Quarter
QTR2	Second Quarter
QTR3	Third Quarter
QTR4	Fourth Quarter
QTRX	Multiple Quarters
QTRN	Multiple Non-consecutive Quarters
QIN1	First Quinmester
QIN2	Second Quinmester
QIN3	Third Quinmester
QIN4	Fourth Quinmester
QIN5	Fifth Quinmester
QINX	Multiple Quinesters
QINN	Multiple Non-consecutive Quinesters
MINI1	Mini-term 1
MINI2	Mini-term 2
MINI3	Mini-term 3
MINI4	Mini-term 4
MINI5	Mini-term 5
MINI6	Mini-term 6
MINI7	Mini-term 7
MINI8	Mini-term 8
MINI9	Mini-term 9
MINI10	Mini-term 10
MINI11	Mini-term 11
MINI12	Mini-term 12
MINI13	Mini-term 13

Term Code	Term Description
MINI14	Mini-term 14
MINI15	Mini-term 15
MINIX	Multiple Mini-terms
MININ	Multiple Non-consecutive Mini-terms
SUMR	Summer Term
INTR	Intersession

## Educator Role Codes

Code	Name
10	Teacher of Record
20	Co-Teacher of Record
30	Other Contributing Professional