

# CIRS Offenders (SLDS) (Vermont)

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The CIRS Offenders extract enhances Vermont's ability to efficiently and accurately manage, analyze, and use education data. This extract reports person information for Behavior incidents.

*Example Extract Editor*

## Report Logic

This extract reports person information for Behavior incidents when the following are true.

- The related incident date is on or after the first instructional day of the selected calendar.
- The related incident date is on or before the Effective Date selected on the extract editor.
- The selected Role for the person is one of the following: O1, O2, O3, O4, or O5.

Behavior Referrals in Draft status are excluded.

## Report Editor

Field	Description
<b>Submission Code for File Name</b>	The report naming convention based on the submission time frame of the report.
<b>Extract Type</b>	17 CIRS Offenders
<b>Effective Date</b>	The date from which data is pulled for the report.
<b>Format</b>	Determines the format for the report. Use <b>State Submission</b> when submitting the final data. Use <b>HTML</b> for data review and testing.

Field	Description
<b>Report Legal Identities</b>	When this checkbox is marked, Campus reports the legal name entered on the Census > People > Identities tab. If only one part of the Protected Identity Information is entered, that part reports and the other name fields report blank. For example, if the Legal First Name is entered but the middle and last name fields are empty, then only the first name reports and the middle and last names report blank. <a href="#">▶ Click here to expand...</a>
<b>Select Calendars</b>	The calendar(s) from which data is pulled for the report. This option is only available when you select <i>HTML</i> for the <b>File Format</b> and can assist you with verifying data for individual calendars.
<b>Generate Report Submit to Batch</b>	Users have the option of submitting the report request to the batch queue by clicking <b>Submit to Batch</b> instead of <b>Generate Extract</b> . This process allows larger reports to generate in the background without disrupting the use of Campus.

## Report Layout

Element	Logic	Format and Length	Campus Database	Campus Location
<b>ADMINID</b>	The VT AOE assigned unique identifier for the Supervisory Union/District that is submitting data.	Alphanumeric, 6 characters	District.number	System Adminis Resourc District Informal District   State Di Number
<b>off_IDNUM</b>	A unique identifier assigned by the school to each offender involved in an individual incident.	Alphanumeric, 10 characters	Person.stateID	Census > Demo > Person Identifie Student
<b>Incident_Num</b>	A unique identifier assigned by the school to each incident in a school year.	Numeric, 15 digits	BehaviorEvent.eventID	Student Informal General Behavior Behavior > Event
<b>ENRORGID</b>	The VT AOE assigned unique identifier for an organization providing direct instructional or educational services.	Alphanumeric, 6 characters	School.number	System Adminis Resourc School > Detail > School M
<b>off_LastName</b>	The offender's last name. Campus reports the legal name entered on the Identities tab when the <b>Report Legal Identities</b> checkbox is marked on the report editor. Otherwise, the name reports from the Demographics tab.	Alphanumeric, 36 characters	Identity.lastName OR Identity.legalLastName	Census > Demo > Person Informal First Name OR Census > Identi Protecte Identity Informal Legal La

Element	Logic	Format and Length	Campus Database	Campus Location
<b>off_FirstName</b>	The offender's first name. Campus reports the legal name entered on the Identities tab when the <b>Report Legal Identities</b> checkbox is marked on the report editor. Otherwise, the name reports from the Demographics tab.	Alphanumeric, 20 characters	Identity.firstName OR Identity.legalFirstName	Census > Demo > Personal Information First Name OR Census > Identity Protection Identity Information Legal First Name
<b>off_MName</b>	The offender's middle name. Campus reports the legal name entered on the Identities tab when the <b>Report Legal Identities</b> checkbox is marked on the report editor. Otherwise, the name reports from the Demographics tab.	Alphanumeric, 20 characters	Identity.middleName OR Identity.legalMiddleName	Census > Demo > Personal Information Middle Name OR Census > Identity Protection Identity Information Legal Middle Name
<b>off_DOB</b>	The month, day, and year on which an offender was born.	Date Field MM/DD/YYYY	Identity.birthdate	Census > Demo > Personal Information Birth Date
<b>off_Grade</b>	The offender's grade level.	Numeric, 2 digits	Enrollment.stateGrade	Student Information Enrollment State Records Fields >
<b>off_Gender</b>	The offender's gender. Campus reports the gender entered on the Identities tab when the <b>Report Legal Identities</b> checkbox is marked on the report editor. Otherwise, the gender reports from the Demographics tab.	Alphanumeric, 1 character	Identity.gender OR Identity.legalGender	Census > Demo > Personal Information Gender OR Census > Identity Protection Identity Information Legal Gender

Element	Logic	Format and Length	Campus Database	Campus Location												
<b>off_Type</b>	<p>The type of offender as it relates to the individual's relationship and status with the reporting institution.</p> <table border="1"> <thead> <tr> <th>Role</th> <th>Reports</th> </tr> </thead> <tbody> <tr> <td>Offender:Student Attending this School</td> <td><b>1</b></td> </tr> <tr> <td>Offender:Student from another School</td> <td><b>2</b></td> </tr> <tr> <td>Offender:School Personnel</td> <td><b>3</b></td> </tr> <tr> <td>Offender:Other Adult</td> <td><b>4</b></td> </tr> <tr> <td>Offender:Unknown</td> <td><b>5</b></td> </tr> </tbody> </table>	Role	Reports	Offender:Student Attending this School	<b>1</b>	Offender:Student from another School	<b>2</b>	Offender:School Personnel	<b>3</b>	Offender:Other Adult	<b>4</b>	Offender:Unknown	<b>5</b>	Alphanumeric, 1 character	BehaviorRole.role	Behavior Management New Participation > Role
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<b>off_Injury</b>	<p>Indicates whether an injury was incurred by an offender during an incident and the extent of that injury.</p> <table border="1"> <thead> <tr> <th>Injury</th> <th>Reports</th> </tr> </thead> <tbody> <tr> <td>No Injury</td> <td><b>3</b></td> </tr> <tr> <td>Minor Injury</td> <td><b>1</b></td> </tr> <tr> <td>Major Injury</td> <td><b>5</b></td> </tr> <tr> <td>Serious Bodily Injury</td> <td><b>5</b></td> </tr> </tbody> </table>	Injury	Reports	No Injury	<b>3</b>	Minor Injury	<b>1</b>	Major Injury	<b>5</b>	Serious Bodily Injury	<b>5</b>	Alphanumeric, 1 character	BehaviorRole.injury	Behavior Management New Participation > Injury		
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<b>off_IEP</b>	<p>Indicates whether an offender was on an Individual Education Plan (IEP) at the time the incident occurred. If the Student has a locked IEP with a start date that is on or before the Incident Date, <b>Y</b> reports. Otherwise, <b>N</b> reports.</p>	Alphanumeric, 1 character	Plan	Special Education												
<b>off_ID</b>	<p>A unique identifier assigned by the school to each offender that persists across all incidents in which an offender is involved in a school year.</p>	Alphanumeric, 10 characters	Person.stateID	Census > Demo > Person Identification Student												
<b>off_AmIndAKNat</b>	<p>Indicates whether the offender is identified as an American Indian or Alaskan Native.</p>	Alphanumeric, 1 character	IdentityRaceEthnicity.identityRaceID RaceEthnicity.code Identity.identityID	Census > Demo > Person Information Race/Ethnicity												

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<b>off_Asian</b>	Indicates whether the offender is identified as Asian.	Alphanumeric, 1 character	IdentityRaceEthnicity.identityRaceID RaceEthnicity.code Identity.identityID	Census > Demo > Personal Information Race Eth Race/Eth
<b>off_Black</b>	Indicates whether the offender is identified as Black or African American.	Alphanumeric, 1 character	IdentityRaceEthnicity.identityRaceID RaceEthnicity.code Identity.identityID	Census > Demo > Personal Information Race Eth Race/Eth
<b>off_White</b>	Indicates whether the offender is identified as White.	Alphanumeric, 1 character	IdentityRaceEthnicity.identityRaceID RaceEthnicity.code Identity.identityID	Census > Demo > Personal Information Race Eth Race/Eth
<b>off_Hispanic</b>	Indicates whether the offender is identified as Hispanic.	Alphanumeric, 1 character	Identity.hispanicEthnicity	Census > Demo > Personal Information Race Eth Race/Eth
<b>off_Hawaiian</b>	Indicates whether the offender is identified as Hawaiian or Other Pacific Islander.	Alphanumeric, 1 character	IdentityRaceEthnicity.identityRaceID RaceEthnicity.code Identity.identityID	Census > Demo > Personal Information Race Eth Race/Eth
<b>off_Disability</b>	The nature of an offender's disability if the offender is on an Individual Education Plan (IEP) at the time the incident occurred. Otherwise, this field reports blank.	Alphanumeric, 2 characters	Enrollment.disability1	Student Information General Enrollment Special I > Special Status a Primary Disabilit
<b>off_ELL</b>	Indicates whether an offender was an English Language Learner (ELL) student at the time the incident occurred.	Alphanumeric, 1 character Y or N	lep.programStatus = LEP	Student Information Program Participa ELL > A Record : Program
<b>SY</b>	The school year for which data is being submitted.	Numeric, 4 digits YYYY	Calendar.endYear - 1	N/A