

SSID Import (Washington)

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Importing Student State IDs | Report Layout

PATH: WA State Reporting > SSID Import

The Washington SSID Import is used to import student State IDs into the Campus System from the CEDARs SSID System.

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▼ WA Sta	▼ WA State Reporting			This tool will import data from the CEDARs SSID System. The import routine relies on matching the Student Number in the import file, and will produce a log of unknown records and erros.					
Location File (A)									
Dis	District Student File (B)								
School Student File (C)			Ignore first line? (Often times the first line contains headings instead of student data.)						
Col	Course Catalog File (D)								
Stu	Student Schedule File (E)			File Choose File No file chosen Upload					
Sta	ff File (F)								
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Stu	Student Attributes and Programs File (I)		ile (I)						
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S SI	D Import								
Account	Account Settings								
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Image 1: SSID Import Editor

This process imports SSID when a student doesn't have a State ID and the DistrictStudentID matches the Student Number entered in Campus. Student first and last name must also match, otherwise a warning is generated.

Importing Student State IDs

- 1. Indicate if the import should **Ignore the First Line** of the file. This would be done if the first line is a header.
- 2. Click **Browse** to select the file to be uploaded.
- 3. Once a file is selected, click **Upload**.

Once the file is uploaded, a report will generate indicating Results, Warnings and Errors.

- Results indicate how many State IDs were added or changed and how many already existed.
- **Warnings** indicate how many files contain inconsistent information, such as students whose Student Number match but names do not.
- **Errors** indicate failed record transfers, such as when a record was not imported because a matching Student Number was not found.



Report Layout

Element Name	Description	Type, Format and Length	Campus Location	Campus Interface
SSID	The State ID imported if a matching Student Number is found.	Numeric, 10 digits	Person.stateID	Census > People > Demographics > Person Identifiers > Student State ID
Serving District	The district responsible for student education.	Numeric, 5 digits	Enrollment.servingDistrict	Student Information > General > Enrollments > State Reporting Fields > Serving District Code
District Student ID	The Student Number used to match student records.	Numeric, 10 digits	Person.studentNumber	Census > People > Demographics > Person Identifiers > Local Student Number
Last Name	The legal last name of the student.	Alphanumeric, 40 characters	Identity.lastName	Census > People > Demographics > Last Name
First Name	The legal first name of the student.	Alphanumeric, 35 characters	Identity.firstName	Census > People > Demographics > First Name
Middle Name	The legal middle name of the student.	Alphanumeric, 30 characters	Identity.middleName	Census > People > Demographics > Middle Name
Birth Date	The student's date of birth.	Date field, 10 characters MM/DD/YYYY	Identity.birthDate	Census > People > Demographics > Birth Date



Element Name	Description	Type, Format and Length	Campus Location	Campus Interface
Gender	The student's gender.	Alphanumeric, 1 character	ldentity.gender	Census > People > Demographics > Gender
Date Enrolled in District	The earliest start date of all in-district enrollments for this student during the current school year. Calculated not stored This field is optional.	Date field, 10 characters MM/DD/YYYY	Enrollment.startDate	Student Information > General > Enrollments > Start Date
Serving School	Indicates the school where the student receives their education. This field is optional.	Char, 4 digits	Enrollment.servingSchool	Student Information > General > Enrollments > Serving School
Date Enrolled in School	Date on which the student began school. This field is optional.	Date field, 10 characters MM/DD/YYYY	Enrollment.startDate	Student Information > General > Enrollments > Start Date
Grade Level	The student's grade level.	Alphanumeric, 2 characters	Enrollment.stateGrade	System Administration > Calendar > Grade Levels > Grade Level Editor > Grade Level Detail > State Grade Level Code