

# Student Grade History File (H) Extract (Washington)

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**PATH:** *WA State Reporting > Student Grade History File (H)*

The Student Grade History File (H) extract reports records for every course grade appearing on a student's transcript.

The screenshot shows the 'Student Grade History File H' interface. On the left is a navigation menu with 'Student Grade History File (H)' highlighted. The main content area has a title bar and a description: 'This file reports the entire grade history from Transcript for high school students served at any time during the current school year. Posting final grades and credit information to Transcript ensures complete and accurate information reports. Manually enter grade history records for courses the student received from schools outside the serving district on Transcript using a School No. of 9999.' Below this are 'Extract Options' with fields for 'As-of Date', 'Ad Hoc Filter', and 'Format' (set to 'Tab Delimited'). There are 'Generate Report' and 'Submit to Batch' buttons. To the right is a 'Select Calendar' section with radio buttons for 'active year', 'list by school', and 'list by year'. A dropdown menu is open, showing a list of 'Washington School 2015' calendars from A to H. A note at the bottom of the dropdown says 'CTRL-click or SHIFT-click to select multiple'.

*Student Grade History File H Extract Editor*

## Report Logic

- Each student actively enrolled between the calendar Start Date and the As of Date entered will report a record for each Course/Section posted or manually entered on the student's Transcript.
  - If the same course is posted to the student's transcript more than one time, more than one record will report.
- Records report for transcript records created via Post to Transcript, records created manually and linked to a course, and records created manually that are not linked to a course.
  - Campus recommends Posting grades to Transcript so expected data reports and to ensure data integrity.

## Generating the Extract

1. Enter an **As of Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date.
2. Select an **Ad Hoc Filter**.
3. Select the **Format** in which the report will be generated. Use CSV when submitting data to the state; otherwise use HTML to review data.
4. Select the **Calendars** to be included on the report.
5. Click **Generate Extract** to generate the report in the indicated format or **Submit to Batch** to schedule when the report will generate.

Users have the option of submitting report request to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process will allow larger reports to generate in the background, without disrupting the use of Campus. The generated extract is available in the Process Inbox For more information about submitting a report to the batch queue, see the [Batch Queue](#) article.

Only the header row will report if there are no records reported in the extract.

	A	B	C	D	E	F	G	H	I	J	K
1	SchoolYear	ServingCountyDistrictCode	DistrictStudentId	SSID	LocationId	StaffId	CourseId	CourseTitle	GradeLevelCode	LetterGrade	CreditsA
2	2006	802	12345678	1234567890	301		0	Freshman Ser	9	P	0.2
3	2006	802	23456789	2345678901	301		0	Freshman Ser	9	P	0.2
4	2006	802	34567891	3456789012	301		30130017	Spanish 1 (A)	9	A	0.5
5	2006	802	45678912	4567890123	301		30130018	Spanish 1 (B)	9	A	0.5
6	2006	802	56789123	5678901234	301		30140018	English 1 (A)	9	A-	0.5

Student Grade History File (H) Extract - CSV

SchoolYear	ServingCountyDistrictCode	DistrictStudentId	SSID	LocationId	StaffId	CourseId	CourseTitle	GradeLevelCode	LetterGrade	CreditsAttempted	CreditsEarned
2006	00802	123456789	1234567890	301		000	Freshman Seminar	09	P	0.250	0.250
2006	00802	234567890	2345678901	301		000	Freshman Seminar	09	P	0.250	0.250
2006	00802	345678901	3456789012	301		30130017	Spanish 1 (A)	09	A	0.500	0.500
2006	00802	456789123	4567890123	301		30130018	Spanish 1 (B)	09	A	0.500	0.500

Student Grade History File (H) Extract - HTML

## Report Layout

Element	Description	Format, Type and Length	Campus Database	Campus Location
<b>School Year</b>	Identifies the four digit year in which the current school year ends (e.g. 2011-2012 reports 2012).	Date Field, 4 characters  YYYY	Transcriptcourse.endYear	Student Information > General Transcript Course Location
<b>Serving County District Code</b>	Identifies the unique county-district code for the district submitting the data. Reports a unique 5-digit number that combines the 2-digit county code and the 3-digit district code	Numeric, 5 digits	TranscriptCourse.districtNumber	Student Information > Edit > District Number
<b>District Student ID</b>	Identifies the student identifier assigned by the district to the student.	Numeric, 50 digits	Person.studentNumber	Census People > Demographics > Person Identifier Local Student Number

Element	Description	Format, Type and Length	Campus Database	Campus Location
<b>SSID</b>	Identifies the unique student number used to identify each Washington public school student.	Numeric, 10 characters	Person.stateID	Census: People > Demogr Person Identify Student ID
<b>Location ID</b>	Reports as null	N/A	N/A	N/A
<b>Staff ID</b>	Reports as null	N/A	N/A	N/A
<b>Course ID</b>	Identifies the course by number. <b>Posted and Manual Transcript Entry Logic</b> <ul style="list-style-type: none"> <li>Reports the Course Number in the transcript record.</li> </ul>	Numeric, 20 digits	TranscriptCourse.courseNumber	Student Informa: General Transcri Course I Course I
<b>Course Title</b>	The name of the course. <b>Post to Transcript Logic</b> <ul style="list-style-type: none"> <li>Reports the first 50 characters from the description of the Course if the AP/IB Code is selected.</li> <li>If the AP/IB Code is null, the Course Name from the transcript is reported.</li> </ul> <b>Manual Entry Logic</b> <ul style="list-style-type: none"> <li>Logic reports the first 50 characters of the Transcript &gt; Course Name.</li> </ul>	Alphanumeric, 50 characters	TranscriptCourse.honorsCode Course.name TranscriptCourse.courseName	Student Informa: General Transcri Course I AP / IB C Student Informa: General Transcri Course I Course I

Element	Description	Format, Type and Length	Campus Database	Campus Location
<p><b>Grade Level Code</b></p>	<p>Identifies the student's grade level at the time the high school course was taken.</p> <p><b>Post to Transcript Logic</b> (and manual entry where key values link back to a course/section for this student)</p> <ul style="list-style-type: none"> <li>Logic reports the mapped State Grade Level of the student at the time the course was taken (based on the grade that's posted to the transcript record).</li> </ul> <p><b>Manual Entry Logic</b> (where key values do not link back to a student course/section for this student)</p> <ul style="list-style-type: none"> <li>Logic reports the Grade entered on the transcript. Users must enter the State Grade Level Code in order to not error upon state submission.</li> </ul>	<p>Alphanumeric, 2 characters</p>	<p>TranscriptCourse.grade</p>	<p>Student Information General Transcript Transcript Course   Grade</p>
<p><b>Letter Grade</b></p>	<p>Indicates the letter grade received by the student.</p> <p><b>Posted and Manual Transcript Entry Logic</b></p> <ul style="list-style-type: none"> <li>Logic reports the grade letter score from Transcript &gt; Transcript Course Editor &gt; Score the transcript of record.</li> </ul>	<p>Alphanumeric, 2 characters</p>	<p>TranscriptCourse.score</p>	<p>Student Information General Transcript Transcript Course   Current</p>

Element	Description	Format, Type and Length	Campus Database	Campus Location
<b>Credits Attempted</b>	<p>Identifies the credits attempted by the student for the course that was taken.</p> <p><b>Posted and Manual Transcript Entry Logic</b></p> <ul style="list-style-type: none"> <li>• Reports the total of all credits attempted from all credit groupings present on the transcript of record.</li> <li>• The valid range of values is 00.00 to 99.99.</li> </ul>	<p>Numeric, 5 characters</p> <p>XX.XX</p>	TranscriptDetail.creditsAttempted	Student Information > General Transcript > Transcript Credit > Attempted
<b>Credits Earned</b>	<p>Indicates the credits earned by the student for each final grading period in the current school year for courses earning high school credit.</p> <p><b>Posted and Manual Transcript Entry Logic</b></p> <ul style="list-style-type: none"> <li>• Reports the total of all credits earned from all credit groupings present on the transcript of record.</li> </ul>	<p>Numeric, 5 characters</p> <p>XX.XX</p>	TranscriptDetail.creditsEarned	Student Information > General Transcript > Transcript Credit > Earned
<b>Course Designation Code</b>	<p>Identifies the course designation code per the Washington state high school transcript.</p> <p><b>Post to Transcript Logic</b></p> <ul style="list-style-type: none"> <li>• Reports the Course Designation Code. If multiple codes are selected, the codes are strung together. <ul style="list-style-type: none"> <li>◦ For example, if I: International Baccalaureate, H: Honors, and T: Tech Prep are selected, a value of IHT is reported.</li> </ul> </li> </ul> <p><b>Manual Entry Logic</b></p> <ul style="list-style-type: none"> <li>• Reports as null for all records.</li> </ul> <p>See the <a href="#">Course Designation Codes</a> for options.</p>	<p>Alphanumeric, 10 characters</p>	TranscriptCourse.programType	Student Information > General Transcript > Transcript Course > Course Designation Code

Element	Description	Format, Type and Length	Campus Database	Campus Location
<b>Content Area Code</b>	<p>Identifies the primary content area of the course being reported.</p> <p><b>Post to Transcript Logic</b></p> <ul style="list-style-type: none"> <li>Values are reported based on Reports the Content Area Code tied to the course on the from the transcript of record.</li> </ul> <p><b>Manual Entry Logic</b></p> <ul style="list-style-type: none"> <li>Reports as null for all records.</li> </ul> <p>See <a href="#">Content Area Codes</a> for options.</p>	Alphanumeric, 3 characters	TranscriptCourse.contentAreaCode	Student Information > General Transcript > Transcript Course > Content Code
<b>State Course Code</b>	<p>Identifies the course code used by the state to represent the unique course being reported.</p> <p><b>Posted and Manual Transcript Entry Logic</b></p> <ul style="list-style-type: none"> <li>The State Code is reported from the transcript of record.</li> </ul>	Alphanumeric, 6 characters	TranscriptCourse.stateCode	Student Information > General Transcript > Edit > State Code
<b>AP IB Course Code</b>	<p>The Advanced Placement course code or International Baccalaureate course code associated with the course being reported.</p> <p><b>Post to Transcript Logic</b></p> <ul style="list-style-type: none"> <li>Values are reported based on Reports the AP/IB Code tied to the course on the from the transcript of record.</li> </ul> <p><b>Manual Entry Logic</b></p> <ul style="list-style-type: none"> <li>Reports as null for all records.</li> </ul>	<p>Alphanumeric, 5 characters</p> <p>XX.XX</p>	TranscriptCourse.honorsCode	Student Information > General Transcript > Transcript Course > AP / IB Course Code

Element	Description	Format, Type and Length	Campus Database	Campus Location
<b>CIP Code</b>	<p>Identifies the classification of the Instructional Program Code Number assigned by the OSPI to the approved Career and Technical Education (CTE) course.</p> <p><b>Posted and Manual Transcript Entry Logic</b></p> <ul style="list-style-type: none"> <li>• Reports the CIP code from the transcript of record.</li> </ul>	Alphanumeric, 6 characters	Course.cipCode	Student Information General Transcript Transcript Course Information CIP Code
<b>Term End Date</b>	<p>Identifies the month/year of the final grading period for the course or courses completed by the student in the current school year.</p> <p><b>Post to Transcript Logic</b></p> <ul style="list-style-type: none"> <li>• Logic reports the month/year of the end term based on calendar set up and Transcript &gt; End Term</li> </ul> <p><b>Manual Entry Logic</b></p> <ul style="list-style-type: none"> <li>• Reports the Term End Date as reported on the transcript from the transcript of record.</li> </ul>	<p>Date Field, 6 characters</p> <p>MM/YYYY</p>	TranscriptCourse.termEndDate	Student Information General Transcript Transcript Course Information Term End Date
<b>Term</b>	<p>Identifies the term in which the student takes the course in the school being reported.</p> <p>See the <a href="#">Term Code Field Logic</a> for information regarding logic.</p>	Alphanumeric, 5 characters		Student Information General Transcript Transcript Course Information Start Term End Term

Element	Description	Format, Type and Length	Campus Database	Campus Location
<b>Is Vocational Completer</b>	<p>Indicates whether the student has acquired 360 hours of instruction in a single CTE program area.</p> <p><b>Posted and Manual Transcript Entry Logic</b> A value of Y is reported if:</p> <ul style="list-style-type: none"> <li>• Transcript &gt; Course Designation Code &gt; T (Tech Prep) AND</li> <li>• The student has at least 1 core CTE Program that is active during the reporting date range AND               <ul style="list-style-type: none"> <li>◦ The CTE Program has Student Status = Vocational Completer</li> </ul> </li> </ul> <p>If conditions above are not met, a value of N is reported.</p>	<p>Alphanumeric, 1 character</p> <p>Y or N</p>	<p>N/A</p>	<p>Student Information Academic Planning Program Program = Career Program</p>



Element	Description	Format, Type and Length	Campus Database	Campus Location
<b>Has Industry Certification</b>	<p>Indicates whether the student received a state or nationally recognized industry certification or successfully passed a certification exam as part of a state or nationally recognized industry certification program during the reporting period entered on the extract editor.</p> <p><b>Posted and Manual Transcript Entry Logic</b> A value of Y is reported if:</p> <ul style="list-style-type: none"> <li>• Transcript &gt; Course Designation Code &gt; T (Tech Prep) AND</li> <li>• The student has at least 1 core CTE Program that is active during the reporting date range AND</li> <li>• The CTE Program has at least 1 Career Tech Program - Certification present with Pass = Checked.</li> </ul> <p>If conditions above are not met, a value of N is reported.</p>	<p>Alphanumeric, 1 character</p> <p>Y or N</p>	<p>N/A</p>	<p>Student Information Academic Planning Program Program = Career Program</p>
<b>Is Direct Transcription Available</b>	<p>Indicates whether direct transcription is available to the student for the vocational course in which the student enrolled as indicated by the CIP code number. Currently Reports as null.</p>	<p>Alphanumeric, 1 character</p> <p>Y or N</p>	<p>Course.vocationalDirect Transcription</p>	<p>Schedule Courses Course : Course I Vocational Direct Transcri</p>

Element	Description	Format, Type and Length	Campus Database	Campus Location
<b>Is Tech Prep Completer</b>	<p>Indicates whether the student completed a sequence of courses in accordance with the definition of Tech Prep Completer.</p> <p><b>Posted and Manual Transcript Entry Logic</b></p> <p>A value Y is reported if:</p> <ul style="list-style-type: none"> <li>• Transcript &gt; Course Designation Code &gt; T (Tech Prep) AND</li> <li>• The student has at least 1 core CTE Program that is active during the reporting date range AND</li> <li>• The CTE Program has Student Status = Tech Prep Completer</li> </ul> <p>If conditions above are not met, a value of N is reported.</p>	<p>Alphanumeric, 1 character</p> <p>Y or N</p>	<p>TranscriptCourse.programType</p>	<p>Student Information Academic Planning Program Program = Career Program</p>

Element	Description	Format, Type and Length	Campus Database	Campus Location
<b>CTE Assessment</b>	<p>Indicates whether the student has taken or passed a state or nationally recognized assessment in an approved CTE course.</p> <ul style="list-style-type: none"> <li>• Reports CTE Assessment from the transcript of record</li> <li>• If blank, the following logic applies:</li> </ul> <p><b>Post to Transcript Logic</b></p> <ul style="list-style-type: none"> <li>• 0 reports if the student's Assessment tab has no CTE state code assessment attached.</li> <li>• 1 reports if the student's score is below passing and a CTE state code assessment is attached to his/her Assessment tab.</li> <li>• 2 reports if the student's score is passing and a CTE state code assessment is attached to the student's Assessment tab.</li> </ul> <p>To report correctly, the assessment's State Code should be set to CTE and the assessment flagged as State Reported in Assessments &gt; Test Setup</p> <p><b>Manual Entry Logic</b></p> <ul style="list-style-type: none"> <li>• Reports as null for all records.</li> </ul>	Numeric, 1 digit	TranscriptCourse. cteAssessment	Student Information General Transcript Transcript Course   CTE Assessment

Element	Description	Format, Type and Length	Campus Database	Campus Location
<b>Certification Number</b>	<p>The State Certification number assigned to the reporting staff member's certificate.</p> <ul style="list-style-type: none"> <li>• Reports Teacher Certification Override</li> </ul> <p><b>Post to Transcript Logic</b></p> <ul style="list-style-type: none"> <li>• Reported value is based on the course of record's last scheduled term end date.</li> <li>• Logic identifies the active (primary or top teacher) at the time based on section staff history and then reports the teacher's License Number that is active on the course of record's last scheduled term end date.</li> <li>• If the teacher is not tied to a course via section staff history on the course of record's last scheduled Term End Date or they have no Employment Credential = LC or it is not active for the teacher as of the course of record's last scheduled term end date, a blank value is reported.</li> </ul> <p><b>Manual Entry Logic</b></p> <ul style="list-style-type: none"> <li>• All records report as null.</li> </ul>	Alphanumeric, 7 characters	TranscriptCourse.teacherCertification EmploymentCredential. licenseNumber	Student Information General Transcript Teacher Certificate Override Census People : Credential Type: LC Employment Credential License
<b>School Code</b>	<p>The identification number of the school.</p> <ul style="list-style-type: none"> <li>• Logic reports the code entered in the School No field on the transcript.</li> </ul>	Numeric, 4 digits	TranscriptCourse.schoolNumber	Student Information General Transcript Course Information School Information

Element	Description	Format, Type and Length	Campus Database	Campus Location
<b>ALE Funded</b>	Indicates whether the student is receiving ALE funded instruction for the course being reported. <ul style="list-style-type: none"> <li>• Reports as <b>N</b> for all records.</li> </ul>	Alphanumeric, 1 character	Hard coded value	Hard coded value
<b>CourseEquivalencyIdent</b>	Reports as null	N/A	N/A	N/A
<b>CTECreditEquivalency</b>	Reports as null	N/A	N/A	N/A
<b>CourseYear</b>	The end year of the school year on the transcript. <ul style="list-style-type: none"> <li>• Reports the end year of the school year reported on the transcript.</li> </ul>	Date field. 4 characters YYYY		Transcript Transcript Course I School Y

## Term Code Field Logic

The reported value is derived from all class records, including those scheduled during non-instructional periods.

If a calendar set-up does not meet any other term definition below, OTHER is reported.

If a Summer Calendar is used (Summer School is marked) and the student's grade is Posted to Transcript, the following logic applies:

- If the course is in either the first session of a two session summer program or the only session of a single session summer program, SUM1 is reported.
- If the course is in the second session of a two-session summer program, SUM2 is reported.

If a Regular Calendar is used (Summer School is NOT marked) and the student's grade is Posted to Transcript, logic derives Term Code based on Section Schedule Placement.

If the transcript of record is manually entered (NOT Posted), logic reports based on values entered in Term Start and Term End on the transcript of record:

- Term Start = 1 and Term End =1, report **ALLYR**
- Term Start = 1 and Term End =2, report **SEM1**
- Term Start = 2 and Term End =2, report **SEM2**
- Term Start = 1 and Term End =4, report **Q1**
- Term Start = 2 and Term End =4, report **Q2**
- Term Start = 3 and Term End =4, report **Q3**
- Term Start = 4 and Term End =4, report **Q4**
- Term Start = 1 and Term End =3, report **TRI1**
- Term Start = 2 and Term End =3, report **TRI2**
- Term Start = 3 and Term End =3, report **TRI3**

- Term Start = 1 and Term End =6, report **SIXWKT1**
- Term Start = 2 and Term End =6, report **SIXWKT2**
- Term Start = 3 and Term End =6, report **SIXWKT3**
- Term Start = 4 and Term End =6, report **SIXWKT4**
- Term Start = 5 and Term End =6, report **SIXWKT5**
- Term Start = 6 and Term End =6, report **SIXWKT6**

## Course Designation Codes

Code	Description
<b>I</b>	International Baccalaureate
<b>C</b>	College in the High School
<b>T</b>	Tech Prep
<b>H</b>	Honors
<b>A</b>	Advanced Placement
<b>R</b>	Running Start
<b>B</b>	CADR
<b>O</b>	Online
<b>K</b>	Campbridge Program
<b>L</b>	Local Competency Test
<b>N</b>	National Competency Test
<b>Q</b>	Quantitative
<b>S</b>	Science Lab

## Content Area Codes

Code	Description
<b>1</b>	Elementary Curriculum
<b>2</b>	English Language Arts
<b>3</b>	Reading
<b>4</b>	Math
<b>5</b>	Science
<b>6</b>	Foreign Languages
<b>7</b>	History
<b>8</b>	Civics and Government
<b>9</b>	Economics
<b>10</b>	Geography
<b>11</b>	Visual Arts
<b>12</b>	Theater
<b>13</b>	Dance
<b>14</b>	Music

Code	Description
<b>107</b>	Religious Education and Theology
<b>108</b>	Physical, Health and Safety Education
<b>109</b>	Military Science
<b>110</b>	Computer and Information Sciences
<b>111</b>	Communications and Audio/Visual Technology
<b>112</b>	Business and Marketing
<b>113</b>	Manufacturing
<b>114</b>	Health Care Sciences
<b>115</b>	Public, Protective and Government Science
<b>116</b>	Hospitality and Tourism
<b>117</b>	Architecture and Construction
<b>118</b>	Agriculture, Food and Natural Resources
<b>119</b>	Human Services
<b>120</b>	Transportation, Distribution and Logistics
<b>121</b>	Engineering and Technology
<b>122</b>	Miscellaneous
<b>ZZZ</b>	Non-Instructional Time