

# State Seal Information (Washington)

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**PATH:** *Student Information > General > Graduation*

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The State Seal Information section allows you to add State Seal records to a student's graduation record.

The screenshot shows a web form for graduation information. The 'State Seal Information' section is highlighted with a red box. It contains a table with the following data:

State Seal	Date Earned	Method	Proficiency Date	Language
✕ Biliiteracy: WA State Seal of Biliiteracy	08/08/2016	Q: National Exam	08/04/2016	English (639)

Below the table is an 'Add State Seal' button. Two red arrows point to the 'Add State Seal' button and the 'Expected Year of Graduation' field.

*State Seal Information*

## Field Descriptions

The following table describes each available field:

Field	Description
<b>State Seal</b>	The State Seal the student has earned.
<b>Date Earned</b>	The date the student earned the State Seal.
<b>Method</b>	The method used for assessing and granting completion of State Seal requirements.
<b>Proficiency Date</b>	The date in which the student was considered proficient in the value entered in the Language field.
<b>Language</b>	The language in which the student earned state recognition.

# Add a State Seal Record

To add a State Seal record:

1. Select the **State Seal** earned by the student.
2. Enter the **Date Earned** (the date in which the student earned the State Seal selected).
3. Enter the **Method** used for assessing and granting completion of State Seal requirements.
4. Enter the **Proficiency Date**. This is the date the student was considered proficient in the Language value selected in the next step.
5. Select the **Language** in which the student has earned state recognition.
6. Select the **Save** icon.

To add more State Seal records, click the **Add State Seal** button and repeat steps 1-6.