

# Eligibility Report (Wisconsin)

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**Classic View:** Student Information > Special Ed > General > Documents

**Search Terms:** Special Ed Documents

The Eligibility Report is used to document the student's educational needs and the student's determination of eligibility for special education made by the Individual Education Plan (IEP) or Evaluation team.

The current format of this document is the **WI Eligibility Report 2022**. Evaluation formats are selected in [Eval Types](#).

*WI Eligibility Report Editors*

An evaluation must be created whether or not the student is determined to have a disability. A copy of the evaluation team report, including the documentation of eligibility, is given to the student's parents by the school district.

## Eligibility Report Editors

The following table lists the editors available on the student's Eligibility Report, the section(s) of the print format that include the entered information, a description of what the editor is used for and any special considerations and instructions for using the editor.

| Editor Name                   | Printed Document Section | Description  | Special Considerations and Instructions  |
|-------------------------------|--------------------------|--|--|
| <b>Evaluation Header</b>      | Header                   | The Evaluation Header editor lists general information about the Evaluation.                                       | This editor must be saved before continuing to other parts of the evaluation. Field definitions may vary by district.  |
| <b>Enrollment Information</b> | Enrollment Information   | The Enrollment Information editor includes student data entered on the student's <a href="#">Enrollments</a> tool. | <p>Clicking <b>Get Info from Enrollment</b> synchronizes the information in the editor with the student's <a href="#">Enrollments</a> record. Users can select which Enrollment to link the Enrollment Status editor to using the <b>Enrollment</b> dropdown.</p> <p>Disabilities do not display in this editor. However, disabilities print based on the disabilities determined in the Eligibility Determination editor.</p> |
| <b>Student Demographics</b>   | Student Information      | The Student Demographics editor includes student data entered in the Demographics tool.                            | Clicking <b>Refresh Student Information</b> will synchronize the information in the editor with the current information entered on the <a href="#">Demographics</a> , <a href="#">Households</a> , <a href="#">School</a> and <a href="#">Enrollments</a> tools.   |

| Editor Name                           | Printed Document Section   | Description  | Special Considerations and Instructions  |
|---------------------------------------|--|--|--|
| <b>Parent/Guardian Demographics</b>   | Guardian Information   | The Parent/Guardian Demographics editor populates based on established student/guardian relationships created on the student's <a href="#">Relationships</a> tool or indicated by the guardian checkbox on the <a href="#">Households</a> tool. The editor includes <a href="#">Demographics</a> information for the student's guardian. | <p>Clicking <b>Refresh Guardian Information</b> synchronizes information in the editor with the most recent information from the student's guardian's <a href="#">Demographics</a>, <a href="#">Households</a>, and <a href="#">Team Members</a> tool.</p> <p>If the Start Date for the Educational Surrogate Parent on the Team Members tool falls anytime before or on the Eval Start date, the data will pull into the Parent/Guardian Demographics editor. If the Start Date for the Educational Surrogate Parent falls anytime after the Eval Start Date, the data will NOT pull in to the Parent/Guardian Demographics editor.</p> |
| <b>(I-3) Team Meeting Cover Page</b>  | N/A  | The Team Meeting Cover Page indicates the reason the evaluation meeting was held, including if the meeting was a result of the student's performance on assessments.   | <a href="#">Template Banks</a> are established in System Administration and available by clicking the white paper icon next to the header of the appropriate sections.   |
| <b>(ER-1) Info from Existing Data</b> | Evaluation Report Including: Determination of Eligibility and Need for Special Education | The Info from Existing Data editor reviews existing data from various sources regarding the student academic achievement in reading and other subjects.  | If the <b>Waiver</b> option is selected as the Evaluation Type in the Evaluation Header editor, this editor becomes unavailable. This editor does not print in this instance. <a href="#">Template Banks</a> are available by clicking the white paper icon next to the header of the appropriate sections.  |

| Editor Name   | Printed Document Section   | Description  | Special Considerations and Instructions   |
|---|--|--|---|
| <b>(ER-1) Previous Interventions</b>                  | Information from Review of Existing Data                               | The Previous Interventions editor records the previous interventions taken for the student and the effect of the intervention on the student's literacy and other areas.   | If the <b>Waiver</b> option is selected as the Evaluation Type in the Evaluation Header editor, this editor becomes unavailable. This editor does not print in this instance.   |
| <b>(ER-1) Additional Assessments</b>                  | Information from Additional Assessments and Other Evaluation Materials | The Additional Assessments editor records the results from additional assessments and other sources relating to the student's academic achievement and functional performance.   | If the <b>Waiver</b> option is selected as the Evaluation Type in the Evaluation Header editor, this editor becomes unavailable. This editor does not print in this instance.   |
| <b>(ER-1) Eligibility Determination</b>               | Eligibility Checklist  | The Eligibility Determination editor provides a collection of checklists for each disability the student is determined to have. Checklists include the considerations and questions to be addressed for each disability. | If the <b>Waiver</b> option is selected as the Evaluation Type in the Evaluation Header editor, this editor becomes unavailable. This editor does not print in this instance.   |
| <b>(ER-1) Need for Specially Designed Instruction</b> | Determination of Eligibility   | The Need for Specially Designed Instruction editor lists the determination of the student's disability, the evidence for that decision and whether the student requires special education services as a result.          | If the <b>Waiver</b> option is selected as the Evaluation Type in the Evaluation Header editor, this editor becomes unavailable. This editor does not print in this instance. <a href="#">Template Banks</a> are available by clicking the white paper icon next to the header of the appropriate sections. |

| Editor Name                 | Printed Document Section  | Description   | Special Considerations and Instructions   |
|-----------------------------|---|---|---|
| <b>(ER-3) Braille Needs</b> | Documentation for Determining Braille Needs for Child with a Visual Impairment (ER-3) | The Braille Needs editor describes whether the student requires learning assistance through Braille as a result of a visual impairment.             | If the <b>Waiver</b> option is selected as the Evaluation Type in the Evaluation Header editor, this editor becomes unavailable. This editor does not print in this instance. <a href="#">Template Banks</a> are available by clicking the white paper icon next to the header of the appropriate sections. |
| <b>(ER-4) No Disability</b> | Notice Of IEP Team Findings that Child is not a Child with a Disability               | The No Disability editor is used to document that the student was determined to not have a disability and does not need special education services. | This editor does not print if no information is entered. This editor becomes unavailable if the Yes option under Need for Sped Question #4 is selected or if the Waiver option is selected as the Evaluation Type.  |
| <b>(RE-3) Waiver</b>        | Notice of Agreement that a Three-Year Reevaluation Not Needed                         | The Waiver editor is used to document the agreement the IEP team has made to not have a three-year reevaluation for the student.                    | This editor does not print if no information is entered. This editor only displays when the Waiver option is selected as the Evaluation Type.   |

## Previous Versions

[Eligibility Report \(Wisconsin\) \[.2148 - .2227\]](#)