

PI-1804 Summer School Report (Wisconsin)

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The PI-1804 Summer School Report produces a count of average daily membership for resident and non-resident students enrolled in summer school courses. Submission of the membership count is due by October 1st to DPI via the School Finance Reporting Portal located at the following website: http://sfs.dpi.wi.gov/sfs_safmlinks.

PI-1804 Summer School Report ☆

Reporting > WI State Reporting > PI-1804 Summer School Report

WI PI-1804 Summer School Report

This tool provides data to complete the Wisconsin State-defined Summer School (PI-1804) report. Use the State Format to generate a CSV file for state reporting. Use the HTML or CSV detail format for troubleshooting or analysis. This report can be run against multiple schools at one time but not multiple years. Running the report against calendars in multiple years will result in an error.

Extract Options

Format: State Format(CSV)

Grade: All Students (dropdown: E3, E4, K2, K4, KG, PK, 01, 02, 03)

Ad Hoc Filter: (dropdown)

Generate Extract Submit to Batch

Select Calendars

Which calendar(s) would you like to include in the report?

list by school

list by year

Elementary and Middle Summer

- 20-21 Elementary and Middle Su
- 19-20 Elementary and Middle Su
- 18-19 Elementary and Middle SS
- 17-18 Elementary and Middle Su
- 16-17 Elementary and Middle Su
- 15-16 Elem and MS SS
- 14-15 Elem/Mid SS

High School Summer School

- 20-21 High School Summer Schoo
- 19-20 High School Summer Schoo
- 18-19 High School Summer Schoo
- 17-18 High School Summer Schoo
- 16-17 High School Summer Schoo
- 15-16 HS SS
- 14-15 HS SS

Middle School Summer School

- 15-16 MS SS

PI-1804 Summer School Report

Report Logic

Course Information

This report only returns courses from calendars marked as Summer School. This is done on the Calendar editor.

Courses associated with the Summer School calendar are reported if:

- The **Active** checkbox is marked on the Course Editor.
- The course is not excluded from state reporting.

Student Information

Resident and Non-Resident students scheduled into summer school courses are reported. If the Resident District is not selected on the student's Enrollment record OR the Resident District selected on the student's Enrollment record is the same as the reporting District, those students are counted as residents.

The state grade level associated with the student's next enrollment after summer school is used to determine which grade level category the student reports under (K4, K5,1-8, 9-12). If the summer school enrollment is the student's final enrollment in the district, the state grade level of their summer school enrollment reports.

State Exclude

Students are not reported when:

- The student's enrollment is marked as State Exclude.
- The grade level of enrollment is marked as State Exclude.
- The calendar of enrollment is marked as State Exclude.

Report Editor

Field	Description
Format	This extract can be generated in either the State Format (CSV), HTML or CSV Detail. Use the HTML option for testing and review prior to submission to the state. Use the State Format (CSV) for the final submission.
Grade Selection	Lists the possible grade levels of enrollment. At least one grade level needs to be selected, or choose All Students.
Ad hoc Filter	Instead of selecting a grade level, select an existing ad hoc filter. If using a student filter, only those students included in the filter will be returned in the report, if they meet the other reporting requirements. If using a course filter, only those courses included in the filter will be returned in the report, if they meet the other reporting requirements.

Field	Description
Select Calendars	<p>Only those calendars marked as Summer School are available for selection.</p> <p>At least one calendar needs to be selected in order to generate the extract. Multiple calendars can be chosen by using the CTRL and SHIFT keys. It is advised that not all calendars be chosen at once due to the amount of data that is returned in the extracts.</p> <p>Calendars can be chosen by school or by year.</p> <p>The year of the calendars selected determines the school year that will be generated. A report date is not used when extracting data. Multiple school years cannot be generated at the same time.</p>
Report Generation	<p>Use the Generate Extract button to immediately display the results of the selected extract type/period. For a larger data set, use the Submit to Batch button. This allows the selection of a specific time in which the extract generates (after school hours). See the Batch Queue article for more information.</p>

Generate the Report

1. Select the **Format** of the extract.
2. Select which students to include in the report by choosing the **Grade** level of enrollment or by selecting an **Ad hoc Filter**.
3. Select which **Calendars** to include on the report.
4. Click the **Generate Extract** button to display the report immediately, or use the **Submit to Batch** button to determine when the report should generate. The report displays in the selected format.

	A	B	C	D	E	F	G	H	I	J	
1	CourseTitle	GradeLevel4Y	GradeLevel5YrKndgFall	GradeLev	GradeLev	ClassForC	ClassIsOnl	FeeAmou	CertifTeac	PeriodLen	
2	Algebra					X			0	1	115
3	Biology					X			0	1	115
4	Biology					X			0	1	115
5	Economics								0	1	115
6	English 9					X			0	1	115
7	Geometry					X			0	1	115
8	Health 9					X			0	0	0
9	Health 9					X			0	0	0
10	Health								0	0	115
11	Intro to Chemistry					X			0	1	115
12	Intro to Physics					X			0	1	115
13	Literature Extensions					X			0	1	0
14	Literature Extensions					X			0	1	0
15	Personal Wellness I, II					X			0	1	115
16	Personal Wellness I, II					X			0	1	0
17	US History					X			0	0	115
18	World Cultures					X			0	0	115
19	World Lit					X			0	1	115
20											
21											
22											

PI-1804 - CSV Format

Extract Records:18

CourseTitle	SectionNumber	GradeLevel4YrKndgFall	GradeLevel5YrKndgFall	GradeLevelGrd1_8Fall	GradeLevelGrd9_12Fall	ClassFor
Algebra	1					X
Biology	1					X
Biology	2					X
Economics	1					
English 9	1					X
Geometry	1					X
Health 9	1					X
Health 9	2					X
Health	1					
Intro to Chemistry	1					X
Intro to Physics	1					X
Literature Extensions	1					X
Literature Extensions	2					X
Personal Wellness I, II	1					X
Personal Wellness I, II	2					X
US History	1					X

PI-1804 - HTML Format

	A	B	C	D	E	F	G	H	I	J
1	CalendarName	Course#	CourseName	Section#	WSN	PID	LastName	FirstName	Resident	NonResi
2	Summer School GHS 12-13	112SS	Algebra S2	2	1234567890	12345	Student	Andrew	X	
3	Summer School GHS 12-13	112SS	Algebra S2	2	2345678901	23456	Student	Brittany		X
4	Summer School GHS 12-13	112SS	Algebra S2	2	3456789012	34567	Student	Collin	X	
5	Summer School GHS 12-13	112SS	Algebra S2	2	4567890123	45678	Student	Drusilla		X
6	Summer School GHS 12-13	112SS	Algebra S2	2	5678901234	56789	Student	Erika	X	
7	Summer School GHS 12-13	112SS	Algebra S2	2	6789012345	67890	Student	Frank		X
8	Summer School GHS 12-13	112SS	Algebra S2	2	7890123456	78901	Student	Ginger		X
9	Summer School GHS 12-13	112SS	Algebra S2	2	8901234567	89012	Student	Henry		X
10	Summer School GHS 12-13	112SS	Algebra S2	2	9012345678	90123	Student	Ivy		X
11										
12										
13										

PI-1804 - CSV Detail Format

State Format and HTML Report Layout

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Course Title	Reports the name of the course.	Alphanumeric, 30 characters	Course.name	Scheduling > Courses > Course > Course Editor > Name

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Section Number	<p>Reports the section ID of the course when a course has multiple sections.</p> <p>This displays on the HTML Format only.</p>	Numeric, 7 digits	Course.sectionNumber	Scheduling > Courses > Course > Section > Section Number
Grade Level 4 Yr. Kindergarten Fall	<p>Reports an X if students enrolled in the state grade level of 4K in the fall, following the summer school term.</p> <p>If the student does not have a fall enrollment in the district, the summer school grade level reports.</p> <p>Possible values:</p> <ul style="list-style-type: none"> • K4 • PK with Kindergarten code (E4: Special Ed for age 4) 	Alphanumeric, 1 character	Enrollment.grade GradeLevel.stateGrade GradeLevel.kindergarten Code	Student Information > General > Enrollments > General Enrollment Information > Grade

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Grade Level 5 Yr. Kindergarten Fall	<p>Reports an X if students enrolled in the state grade level of KG in the fall, following the summer school term.</p> <p>If the student does not have a fall enrollment in the district, the summer school grade level reports.</p> <p>Possible values:</p> <ul style="list-style-type: none"> • KG 	Alphanumeric, 1 character	Enrollment.grade GradeLevel.stateGrade GradeLevel.kindergarten Code	Student Information > General > Enrollments > General Enrollment Information > Grade
Grade Level Grade 1-8 Fall	<p>Reports an X if students enrolled in the state grade level of 01 through 08 in the fall, following the summer school term.</p>	Alphanumeric, 1 character	Enrollment.grade GradeLevel.stateGrade GradeLevel.kindergarten Code	Student Information > General > Enrollments > General Enrollment Information > Grade
Grade Level Grade 9-12 Fall	<p>Reports an X if students enrolled in the state grade level of 09-12 in the fall, following the summer school term.</p>	Alphanumeric, 1 character	Enrollment.grade GradeLevel.stateGrade GradeLevel.kindergarten Code	Student Information > General > Enrollments > General Enrollment Information > Grade
Credit	<p>Reports an X if the GPA Weight field on the course has another value entered other than NULL or zero.</p>	Alphanumeric, 1 character	Course.GPAWeight	Scheduling > Courses > Course > Course Editor > GPA Weight

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Online Class	<p>If the Medium of Instruction value is 13: Virtual Online/Distance Learning, an X reports.</p> <p>Information reports first from the Medium of Instruction field on the Section editor. If there is no value selected for Medium of Instruction, information reports from the Course editor.</p>	Alphanumeric, 1 character	N/A	<p>Scheduling > Courses > Course > Section Editor > Medium of Instruction</p> <p>Scheduling > Courses > Course > Course Editor > Custom Data Elements > Medium of Instruction</p>
Fee Amount	<p>Reports the fee amount assigned to the course.</p> <p>When there is a decimal value, the entire value is reported. When there isn't a decimal value, the whole number is reported.</p> <p>The name of the Fee Assignment must match the Course Number in which the student is enrolled. If the course number is 123456, the fee name also needs to include 123456.</p>	Numeric, 3 digits	CourseFee.courseID Fee.feeAmount Fee.name Fee.feeID	Scheduling > Course > Course > Fees

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Number of Certified Teachers	Reports the total number of teachers assigned in each section of the course.	Numeric, 2 digits	Section.teacher PersonID	Scheduling > Courses > Course > Section > Staff History > Teacher
Total Instruction Time per Pupil - Period Length in Minutes	<p>Reports the total instructional minutes of the course in all calendar periods and section schedule placement.</p> <p>When a section spans multiple periods, the instructional minutes from the multiple periods are added together to determine the period length.</p>	Numeric, 3 digits	Calculated, data not stored	Calculated, data not stored
Total Instruction Time per Pupil - Number of Days Offered	Reports the number of instructional days available in the summer school calendar.	Numeric, 3 digits	Calculated, data not stored	Calculated, data not stored
Total Instruction Time per Pupil - Total Minutes <i>Only reported on the HTML format</i>	Reports the number of instructional minutes per student based on the value reported for period length in minutes times number of days offered.	Numeric, 3 digits	Calculated, data not stored	Calculated, data not stored

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Actual Total Enrollment (HEADCOUNT) - Resident	Reports a count of students whose Resident District is the same as the district reporting the information. Value reports from the Resident District assignment on the enrollment record.	Numeric, 3 digits	Enrollment.residentDistrict	Student Information > General > Enrollments > State Reporting Fields > Resident District
Actual Total Enrollment (HEADCOUNT) - Non-Resident	Reports a count of students whose Resident District is not the same as the district reporting the information. Value reports from the Resident District assignment on the enrollment record.	Numeric, 3 digits	Enrollment.residentDistrict	Student Information > General > Enrollments > State Reporting Fields > Resident District
ADM Resident	Reports the aggregate count of the residents by the number of days they were scheduled/enrolled in the course. Calculation: Resident ADM = SUM(Resident * (number of Days Enrolled in the Course/Number of Days Offered))	Numeric, 3 digits	Calculated, data not stored	Scheduling > Courses > Course/Section > Roster > End Date

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
ADM Resident Total Minutes <i>Only reported on the HTML format</i>	Reports the enrolled instructional minutes for the course for residents. Calculation: Resident ADM * Total Minutes	Numeric, 3 digits	Calculated, data not stored	Calculated, data not stored
ADM Non-Resident	Reports the aggregate count of the non-residents by the number of days they were scheduled/enrolled in the course. Calculation: Non-Resident ADM = SUM(Non-Resident * (Number of Days Enrolled in the Course/Number of Days Offered))	Numeric, 3 digits	Calculated, data not stored	Scheduling > Courses > Course/Section > Roster > End Date
ADM Non-Resident Total Minutes <i>Only reported on the HTML format</i>	Reports the enrolled instructional minutes for the course for non-residents. Calculation: Non-Resident ADM * Total Minutes	Numeric, 3 digits	Calculated, data not stored	Calculated, data not stored

CSV Detail Report Layout

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Calendar Name	Reports the name of the calendar in which the course takes place.	Alphanumeric, 15 character	Calendar.name	System Administration > Calendar > Calendar > Calendar > Name
Course Number	Lists the number of the reported course.	Alphanumeric, 6 characters	Course.number	Scheduling > Courses > Course > Number
Course Name	Lists the name of the reported course.	Alphanumeric, 15 characters	Course.name	Scheduling > Courses > Course > Name
Section Number	Displays the number assigned to the section of the course.	Alphanumeric, 6 characters	Section.number	Scheduling > Courses > Course > Sections > Section Number
WSN	Displays the state ID for the student.	Numeric, 10 digits	Identity.stateID	Census > People > Demographics > Person Identifiers > Student State ID
PID	Reports the Campus-assigned person ID of the student.	Numeric, 4 digits	Identity.personID	Census > People > Demographics > Person Information > Person ID
Last Name	Reports the legal last name of the student.	Alphanumeric, 30 characters	Identity.lastName	Census > People > Demographics > Person Information > Last Name

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
First Name	Reports the legal first name of the student.	Alphanumeric, 30 characters	Identity.firstName	Census > People > Demographics > Person Information > First Name
Fall State Grade Level	Reports the State Grade Level connected with their fall enrollment, following summer school. If there is not a fall enrollment the State Grade Level of the Summer School enrollment reports.	Alphanumeric, 2 characters	GradeLevel.stateGrade	Student Information > General > Enrollments > General Enrollment Information > Grade
Fall Calendar	Reports the name of the calendar that supplied the Fall State Grade Level.	Alphanumeric, 20 characters	Calendar.name	System Administration > Calendar > Calendar > Calendar > Name
Resident	Indicates whether the student scheduled into the course section is a Resident of the district. If yes or if the Resident District field is blank, reports an X.	Alphanumeric, 1 character	Enrollment.resident District	Student Information > General > Enrollments > State Reporting Fields > Resident District
Non-Resident	Indicates whether the student scheduled into the course section is a Non-Resident of the district. If yes, reports an X.	Alphanumeric, 1 character	Enrollment.resident District	Student Information > General > Enrollments > State Reporting Fields > Resident District

Data Element	Description	Type, Format and Length	Campus Database	Campus Interface
Roster Start Date	Reports the start date of the student being enrolled in the course section.	Date field, 10 characters DD/MM/YYYY	Roster.startDate	Scheduling > Courses > Course > Section > Roster > Start Date
Roster End Date	Reports the end date of the student being enrolled in the course section.	Date field, 10 characters DD/MM/YYYY	Roster.endDate	Scheduling > Courses > Course > Section > Roster > End Date
ADM	<p>Reports the averaged daily membership for the student in the section.</p> <p>Number of days the student is scheduled in the course divided by the number of days the course is offered.</p>	Numeric, 3 digits	Calculated field	Calculated field