

School-Sponsored Community Activities (Wisconsin)

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[Report Logic](#) | [Report Editor](#) | [Generate the Reports](#) | [HTML and State Format Report Layout](#) | [Student Detail Format Report Layout](#) | [Course Detail Format Report Layout](#)

Classic View: [WI State Reporting](#) > [School Performance Reports](#) > [School-Sponsored Community Activities](#)

Search Term: [School-Sponsored Activities](#)

The School-Sponsored Community Activities extract reports students in grades 9 through 12 involved in school-sponsored and supervised activities that emphasize service to and involvement with the community. These activities are either voluntary (participation is not required and no grade/credit towards graduation is given) or required (participation is mandatory and a grade/credit towards graduation is given).

These activities are reported at the school level only; no student categories are involved in this collection. Information is collected over the entire school year and should be submitted to DPI by June 30.

School Performant Report

Report Logic

Students are counted one time for required activities and one time for voluntary activities; the number does not increase based on the number of activities in which the student participates.

The School-Sponsored Community Activities report uses the School-Sponsored Activity field on the Course Editor. Options are:

- RE: Required Community Activity
- VO: Voluntary Community Activity

Courses must be marked as active.

The screenshot shows the 'Course Information' form for CourseID 7757. The 'Active' checkbox is checked and highlighted with a red box. The 'School-Sponsored Activity' dropdown menu is also highlighted with a red box, showing 'VO: Voluntary Community Activity' selected. Other fields include 'Number' (02014SE), 'Name' (Special Ed Students), 'Department' (ACADEMICS), 'Max Students' (2), 'Terms' (0), 'Schedules' (2), 'Periods' (0), and 'Sections to Build' (0).

School-Sponsored Activity Field on Course Editor

Excluded Students

Students are not included in this report when:

- Their enrollment record is marked as No Show or is marked as State Exclude.
- They are enrolled in a grade level marked as State Exclude.
- They are enrolled in a calendar marked as State Exclude.

Report Editor

The following table defines the available options on the report editor.

Data Element	Description
Extract Type	Indicates which SPR Extract is being generated. For this instance, choose the School-Sponsored Community Activities option.
Format	Determines how the report is generated. Options are: <ul style="list-style-type: none"> • State Format (CSV) (see Image 3) • HTML (see Image 4) • Student Detail (CSV) (see Image 5) • Course Detail (CSV) (see Image 6)
Calendar	Indicates which school and year is being reported. Calendars can be selected by active year, school name or by year.
Student Selection	Select students to include on the report by choosing either a Grade level of enrollment for the students or an Ad hoc Filter . <ul style="list-style-type: none"> • To include students in all grade levels, choose All Students in the Grade Level options. • Selecting an existing ad hoc filter reports only those students or courses included in those filters, if they meet the reporting requirements of the report.
Report Generation	Use the Generate Extract option to immediately produce the report. Or, use the Submit to Batch option to choose when the report should generate. This option is helpful when the amount of data being returned is large and could tax the server. Choosing a time after normal school hours may be best. See the Batch Queue article for more information.

Generate the Reports

1. Select the **School-Sponsored Community Activities** option from the **Extract Type** dropdown list.
2. Select the **Format** in which to generate the report.
3. Select the **Calendars** to include in the report.
4. Select the students to include in the report by choosing either a **Grade** level or an **Ad hoc Filter**.
5. Click the **Generate Extract** button to display the report immediately, or use the **Submit to Batch** button to determine when the report should generate. The report displays in the selected format.

Sample images of each format type are included in the Report Layout sections.

HTML and State Format Report Layout

The HTML and State Formats meet the reporting needs as defined by DPI. The State Format is the only format that should be submitted to the state and does not include any column headers.

	A	B	C	D	E
1	120 RE		1	3	
2	120 VO		1	26	
3	130 RE		1	1	
4					

School-Sponsored Report - State Format (CSV)

School Performance Report - Community Activity Records:3			
schoolNumber	category	offered	participation
0120	RE	1	3
0120	VO	1	26
130	RE	1	1

School-Sponsored Report - HTML Format

Data Element	Description	Location
School Code	<p>District-assigned school number for the calendar selected in the extract editor.</p> <p>If the School Override field is populated on the student's enrollment record, that school number displays on the report.</p> <p><i>Numeric, 4 digits</i></p>	<p>System Administration > Resources > School > Number</p> <p>School.number</p> <hr/> <p>Student Information > General > Enrollments > State Reporting Fields > School Override</p>
Category Type	<p>Reports the assigned Activity Category on the Course editor.</p> <p>Values report as:</p> <ul style="list-style-type: none"> • RE (Required) • VO (Voluntary) <p><i>Alphanumeric, 2 characters</i></p>	<p>Scheduling > Courses > Course > Custom Data Elements > School-Sponsored Activity</p> <p>Course. communityActivity</p>

Data Element	Description	Location
Offerings	<p>Total number of each instance of the activity type offered by course for the reporting period.</p> <ul style="list-style-type: none"> • At least one student must be scheduled into the course. • If the only student in the course is also marked as Voluntary 30 Hour, the course is still counted as an offering for the Voluntary category. • Each course is counted only once. <p><i>Numeric, 3 digits</i></p>	Calculated value, data not stored
Participants	<p>Total number of all students who are enrolled in courses of the specified category.</p> <ul style="list-style-type: none"> • A student will count in the Voluntary Participant total even if they are not scheduled into a community activity courses IF the student has Voluntary 30 Hour selected on their enrollment record. • If the student is marked as Voluntary 30 Hour and is also in a qualifying Voluntary course, the student is counted only once in the Voluntary Participant count. <p><i>Numeric, 3 digits</i></p>	Calculated value, data not stored

Student Detail Format Report Layout

The Detail CSV Format is provided to aid users in data analysis and troubleshooting. This format is not submitted to the state. The Student Detail Format provides detailed information for the students counted in the Participants column of the State Format.

Data sorts in the following order:

- Last Name
- First Name
- School Code
- Category

	A	B	C	D	E	F	G	H	I	J	K
1	School Code	School Name	WSN	PID	Last Name	First Name	Middle Name	Grade	30-Hour Vol	School Override	Category
2	120	High School	1234567890	12345	Student	Abner	N	10	1		RE
3	120	High School	1234567890	12345	Student	Abner	N	10	1		VO
4	120	High School	2345678901	23456	Student	Bryn	F	9	1		VO
5	120	High School	3456789012	34567	Student	Carl	D	12	0		VO
6	120	High School	4567890123	45678	Student	Drusilla	M	11	1		VO
7	120	High School	5678901234	56789	Student	Everett	M	12	0		VO
8	120	High School	6789012345	67890	Student	Fallulah	R	11	0		VO
9	120	High School	7890123456	78901	Student	Ghingus	K	10	0		VO
10											
11											
12											

School-Sponsored Report, Student Detail - State Format (CSV)

Data Element	Description	Location
School Code	District-assigned school number for the calendar selected in the extract editor. If the School Override field is populated on the student's enrollment record, that school number displays on the report. <i>Numeric, 4 digits</i>	System Administration > Resources > School > Number Student Information > General > Enrollments > State Reporting Fields > School Override School.number
School Name	Displays the name of the school. If the School Override number does not correspond to a number in the district, a blank value reports for the school name. <i>Alphanumeric, 40 characters</i>	System Administration > Resources > School > Name School.name
WSN	Displays the assigned state ID for the student. <i>Numeric, 10 digits</i>	Census > People > Demographics > Person Identifiers > Student State ID Person.stateID
PID	Displays the Campus assigned person ID for the student. <i>Numeric, 10 digits</i>	Census > People > Demographics > Person Information > Person ID Identity.personID

Data Element	Description	Location
Last Name	Reports the student's last name. <i>Alphanumeric, 40 characters</i>	Census > People > Demographics > Person Information > Last Name Identity.lastName
First Name	Reports the student's first name. <i>Alphanumeric, 35 characters</i>	Census > People > Demographics > Person Information > First Name Identity.firstName
Middle Name	Reports the student's middle name. <i>Alphanumeric, 30 characters</i>	Census > People > Demographics > Person Information > Middle Name Identity.middleName
Grade	Reports the student's most recent grade level of enrollment. <i>Alphanumeric, 2 characters</i>	Student Information > General > Enrollments > General Enrollment Information > Grade Enrollment.grade
30-Hour Vol	Displays a value of 1 if the 30 Hour Voluntary Grad Req checkbox is marked on the student's enrollment record. <i>Numeric, 1 character</i>	Student Information > General > Enrollments > State Reporting Fields > 30 Hour Voluntary Grad Reg Enrollment.voluntary30hr
School Override	Reports the School Override Number, if populated. If it is not populated, a blank value reports. <i>Numeric, 4 digits</i>	Student Information > General > Enrollments > State Reporting Fields > School Override Enrollment.school Override
Category	Represents the assigned activity category in which the student is enrolled. Values report as: <ul style="list-style-type: none"> RE (Required) VO (Voluntary) <i>Alphanumeric, 2 characters</i>	Scheduling > Courses > Course > Custom Data Elements > School-Sponsored Activity Course.communityActivity

Course Detail Format Report Layout

This Detail CSV Format is provided to aid users in data analysis and troubleshooting. This format is not submitted to the state. The Course Focus Detail report aggregates courses by school, then by

calendar name, and provides the sum of participants for each course.

Courses which pull on this detail report must also qualify to be counted in the State Format Offering column.

Data sorts by the Course Number.

	A	B	C	D	E	F
1	School Code	School Name	Calendar Name	Course #	Course Name	Category
2	120	High School	High School 13-14	02014SE	Special Ed Students	VO
3	120	High School	High School 13-14	10313	Medical Careers Club	RE
4	130		High School 13-14	10313	Medical Careers Club	RE
5						

School-Sponsored Report, Course Detail - CSV Format

Data Element	Description	Location
School Code	<p>District-assigned school number for the calendar selected in the extract editor.</p> <p>If the School Override field is populated on the student's enrollment record, that school number displays on the report.</p> <p><i>Numeric, 4 digits</i></p>	<p>System Administration > Resources > School > Number</p> <p>School.number</p> <hr/> <p>Student Information > General > Enrollments > State Reporting Fields > School Override</p>
School Name	<p>Displays the name of the school.</p> <p>If the School Override number does not correspond to a number in the district, a blank value reports for the school name.</p> <p><i>Alphanumeric, 40 characters</i></p>	<p>System Administration > Resources > School > Name</p> <p>School.name</p>
Calendar Name	<p>Reports the name of the calendar in which the course takes place.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>System Administration > Calendar > Calendar > Calendar > Name</p> <p>Calendar.name</p>
Course Number	<p>Reports the number of the course marked for the activity category.</p> <p><i>Alphanumeric, 13 characters</i></p>	<p>Scheduling > Courses > Course > Number</p> <p>Course.number</p>
Course Name	<p>Reports the name of the course marked for the activity category.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>Scheduling > Courses > Course > Name</p> <p>Course.name</p>

Data Element	Description	Location
Category	Represents the assigned activity category in which the student is enrolled. Values report as: <ul style="list-style-type: none"> • RE (Required) • VO (Voluntary) <i>Alphanumeric, 2 characters</i>	Scheduling > Courses > Course > Custom Data Elements > School-Sponsored Activity Course. communityActivity