

# WY CTE (Wyoming)

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**PATH:** *(Wyoming) Student Information > General > WY CTE*

The WY CTE tab tracks student Career and Technology Education data in the state of [Wyoming](#) . Information stored on this tab is accessed by the Vocational Student Report of [WY State Reporting](#) .

The screenshot shows the 'Student, Ally' record page. The 'WY CTE' tab is active, displaying a form for adding a new record. The form includes fields for School (Marie Curie High School), Start Date (08/22/2018), End Date, Career Cluster Program Area (EDU: Education & Training), and checkboxes for Vocational Participant, Vocational Concentrator, and Exclude from CTE reporting. There are also buttons for 'Add CTE', 'Save', 'Delete', and 'Documents'.

Wyoming WY CTE Student Tab

## Create a Record

1. Click the **Add CTE** icon from the action bar.
2. Select the **School** responsible for coordinating the student's involvement in the CTE program.
3. Enter additional information and details, as necessary.
4. Click **Save** to create the new CTE record.

The record will be saved under the appropriate school.

## Field Definitions

Fields available on the CTE tab can be defined as follows:

Field	Definition
<b>School</b>	The school responsible for coordinating the student's CTE participation.
<b>Start Date</b>	The first day of student's participation in CTE activity.

Field	Definition
<b>End Date</b>	The last day of student's participation in CTE activity.
<b>Exclude from CTE reporting</b>	Indicates the record should be excluded from CTE reporting purposes.
<b>Vocational Participant</b>	Indicates student has completed one or more courses in a CTE program sequence. These students have not met state requirements of CTE concentrator (Vocational Concentrator field).
<b>Career Cluster Program Area</b>	The specific program area to which the CTE record relates.
<b>Individual Career Plan</b>	Indicates CTE record is considered part of an individual career plan.
<b>Cip Code</b>	Classification of Instruction (CIP) code for career cluster pathway/program student is pursuing.
<b>Vocational Concentrator</b>	Indicates student has completed three or more courses in a CTE program, including students currently enrolled in the third course.
<b>CTE Program Credits</b>	Number of credits that should be awarded to student for CTE program participation.
<b>Not currently in a CTE/Voc Course</b>	Indicates student is enrolled in a CTE or Voc(ational) Course.
<b>Vocational Completer</b>	Indicates student completed a CTE vocational program.
<b>Total CTE Credits</b>	Total number of CTE credits student has.
<b>FCCLA</b>	Indicates student is a member of the <u>F</u> uture <u>C</u> areer and <u>C</u> ommunity <u>L</u> eaders of <u>A</u> merica career and technical service organization.
<b>FFA</b>	Indicates student is a member of the FFA career and technical service organization (formerly known as <u>F</u> uture <u>F</u> armers of <u>A</u> merica).
<b>FBLA</b>	Indicates student is a member of the <u>F</u> uture <u>B</u> usiness <u>L</u> eaders of <u>A</u> merica career and technical service organization.
<b>SIFE/DECA</b>	Indicates student is a member of the SIFE business or DECA marketing career and technical service organizations.
<b>Skills USA</b>	Indicates student is a member of the Skills USA career and technical service organization.
<b>Job Shadowing</b>	Indicates student gained work experience/job training through job shadowing.

Field	Definition
<b>Mentoring</b>	Indicates student gained work experience/job training through mentoring.
<b>Apprenticeship</b>	Indicates student gained work experience/job training through apprenticeship.
<b>Work Exp/Internship</b>	Indicates student gained work experience/job training through work experience or internship.
<b>School-Based Enterprises</b>	Indicates student gained work experience/job training through school-based enterprises.
<b>Community Service Learning</b>	Indicates student gained work experience/job training through community service leadership.
<b>Cooperative Education</b>	Indicates student gained work experience/job training through cooperative education.
<b>Other</b>	Indicates student gained work experience/job training through another experience not otherwise listed.
<b>None</b>	Indicates student did not gain work experience/job training.
<b>Notes</b>	Additional notes related to CTE record. (100 character limit)