

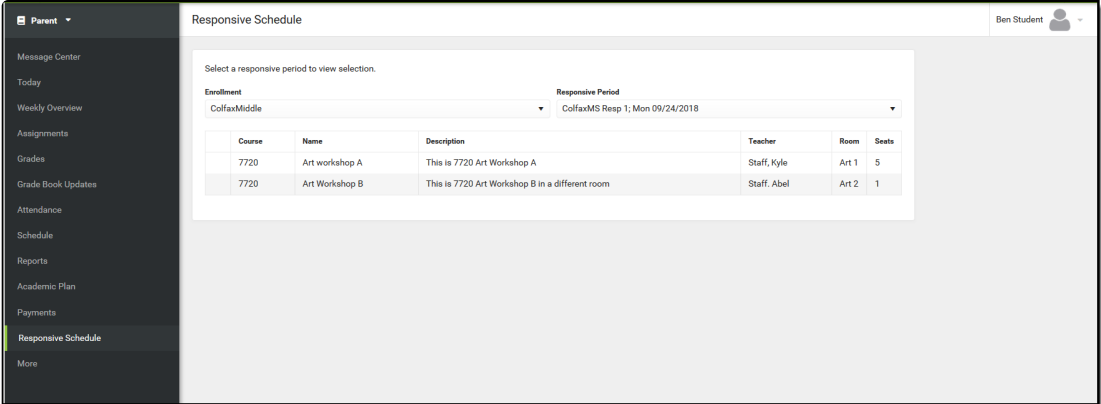
Responsive Scheduling (Campus Student)

Last Modified on 10/22/2022 10:43 am CDT

PATH: *Portal > Responsive Schedule*

Use the Responsive Schedule tool to select the sessions you would like to attend for an upcoming responsive day. Available offerings are listed for each available responsive period. Please note the following:

- You may not be able to select a session for a responsive period. This may be due to one of your teachers choosing your session for you. If this is the case (a message displays indicating a session has been chosen for you), and you want to attend another session, contact that teacher and discuss your options.
- You may not be able to select a session if the request window has closed, in which case, a counselor or principal may choose your session for you.
- If a session is full, it cannot be selected, but it does display, so you can see what is being offering. If you would like to attend a full session, contact the teacher of that session.
- You can request sessions up until the request window has closed. If the window has closed, a message displays indicating such.



The screenshot shows the 'Responsive Schedule' interface. At the top, it says 'Select a responsive period to view selection.' Below this, there are two dropdown menus: 'Enrollment' set to 'CofaxMiddle' and 'Responsive Period' set to 'CofaxMS Resp 1; Mon 09/24/2018'. A table displays the following offerings:

Course	Name	Description	Teacher	Room	Seats
7720	Art workshop A	This is 7720 Art Workshop A	Staff, Kyle	Art 1	5
7720	Art Workshop B	This is 7720 Art Workshop B in a different room	Staff, Abel	Art 2	1

Below the screenshot is the caption: *Responsive Schedule - Student Request View*

Choose a Responsive Offering

1. Select the appropriate **Responsive Period**.
2. Select which sessions you would like to attend by selecting the radio button for that offering. The name and description of the sessions should provide enough information so you can tell what will be offered. The teacher name and room number is also listed, along with the total number of available seats.
3. Click the **Save** icon when finished. Your request has been entered.

You can receive notifications about Responsive Offerings by marking your Notification Preferences accordingly.

The screenshot displays the Infinite Campus user interface. At the top left is the Infinite Campus logo. The main content area is titled "Settings" and contains a list of options: "Notification Settings", "Contact Preferences", and "Account Settings". A red box highlights the "Notification Settings" option. To the right, a user profile dropdown menu is visible for "Ben Student", with a "Settings" option also highlighted by a red box. Below the main settings area, a modal window titled "Notification Settings" is open. It contains the instruction "Select notifications to receive. Notifications are deleted after 30 days." and four notification categories, each with a checked checkbox and a range slider:

- Assignment is scored
All scores [range slider]
- Grade is updated
All grades [range slider]
- Attendance is marked as absent or tardy
- Responsive Schedule (Notifies a student of a future responsive course)

A "Save" button is located at the bottom left of the modal. Below the screenshot, the text "Responsible Schedule Notification" is written in a light gray font.