

Room Usage Report [.2124 - .2223]

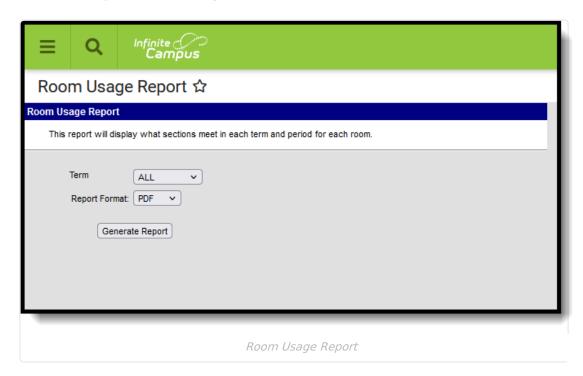
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You are viewing a previous version of this article. See Room Usage Report for the most current information.

Classic View: Scheduling > Reports > Room Usage

Search Terms: Room Usage

The Room Usage Report displays what course sections meet in each term and period for each room. This report can also be generated in the Schedule Wizard.



Generate the Report

- 1. Select the **Term** for which to view assigned rooms. Or, leave the selection at ALL. This returns information for all terms.
- 2. Select the desired Report Format.
- 3. Click the **Generate Report** button.

If the calendar included multiple schedule structures, the report includes the open rooms by schedule.



21-22 High School 01/18/2022	Room Usage Report 21-22 High School — RC03 Page 1 of 15
Term: 1	Period Course
Period Course	1 3075-1 Spanish II
Room 01	3 3135-1 Spanish for Native Speakers I
Schedule: Monday	5 3080-1 Spanish III Honors
1 OPEN	5 3085-1 Spanish IV Honors
2 OPEN	7 3085-2 Spanish IV Honors
3 OPEN	7 3080-2 Spanish III Honors
4 OPEN	Schedule: Wed-Fri
5 OPEN	2 3085-3 Spanish IV Honors
6 OPEN	2 3075-2 Spanish II
7 OPEN	4 OPEN
Schedule: Tue-Thu	6 3075-3 Spanish II
1 OPEN	SH 9099-30 Study Hall
3 OPEN	Schedule: Early-Release
5 OPEN	2 3085-3 Spanish IV Honors
7 OPEN	2 3075-2 Spanish II
Schedule: Wed-Fri	4 OPEN
2 OPEN	6 3075-3 Spanish II
4 OPEN	Room 04
6 OPEN	Schedule: Monday
SH OPEN	1 7005-1 Human Geography
Schedule: Early-Release	2 OPEN
2 OPEN	3 7015-4 World History
4 OPEN	4 7005-4 Human Geography
6 OPEN	5 7005-5 Human Geography
Room 02	6 7015-7 World History
Schedule: Monday	7 7015-5 World History