

Attendance Reason [.2124 - .2215]

Last Modified on 10/22/2022 10:47 am CDT

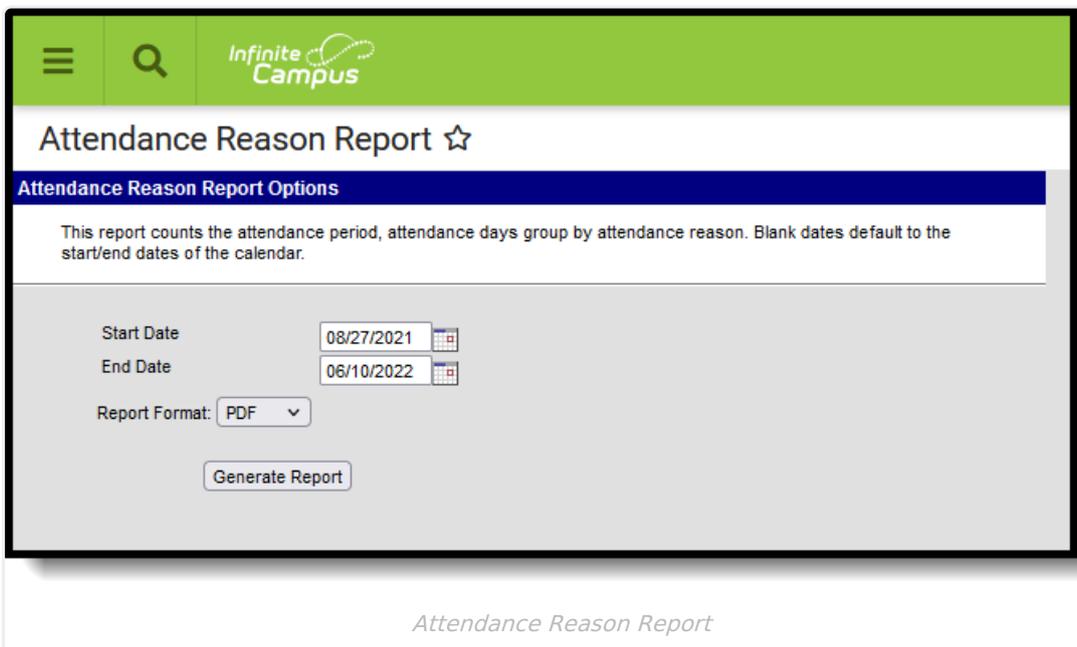
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The **Attendance Reason Report** counts the attendance by period and days. Blank dates default to the start/end dates of the calendar.



Attendance Reason Report ☆

Attendance Reason Report Options

This report counts the attendance period, attendance days group by attendance reason. Blank dates default to the start/end dates of the calendar.

Start Date: 08/27/2021

End Date: 06/10/2022

Report Format: PDF

Attendance Reason Report

Report Logic

The Attendance Reason report returns the number of times a reason for an absence has been assigned to a student. The report lists the Code and the Description as entered on the [Attendance Codes](#) editor. For each attendance code:

- Periods is the count of all periods with that code.
- Minutes is a sum of the instructional minutes in those periods.
- Days is the calculation of Minutes divided by the Student Day Minutes assigned on the calendar.

This report only counts marks that exist in instructional periods. Marks in non-instructional periods will not be included in the counts on this report.

Report Editor

The Attendance Reason Report requires the entry of a **Start Date** and **End Date** for the calendar selected in the Campus toolbar. These fields are populated with the Start Date and End Date of the selected calendar, which may or may not be the Start Date of instructional days or the End Date of the last day of school.

Modify these dates by entering the desired dates in *mmddyy* format or use the calendar icon to select a date.

The report can be generated in either PDF or DOCX format.

Generate the Attendance Reason Report

1. Enter the desired **Start Date**.
2. Enter the desired **End Date**.
3. Select the desired **Report Format**.
4. Click the **Generate Report** button. The report displays in the selected format.

Absence Code		Description	Absence Mark	PERIODS		DAYS		MINUTES	
				Excused	Unexcused	Excused	Unexcused	Excused	Unexcused
1.	ABD	Abs/Dismis	4	4	0	0.51	0.00	198	0
2.	ABE	Abs/Excuse	3238	3238	0	397.20	0.00	152922	0
3.	ABI	Abs/Illine	4218	4218	0	510.30	0.00	196467	0
4.	ABS	Abs/Suspen	56	56	0	6.07	0.00	2336	0
5.	ABT	Abs/Truant	1	0	1	0.00	0.12	0	47
6.	ABU	Abs/Unexc	248	0	248	0.00	28.87	0	11115
7.	ABV	Abs/Vacat	626	626	0	69.45	0.00	26738	0
8.	AFE	Family Eme	64	64	0	7.21	0.00	2776	0
9.	AUV	Unverified	7	0	7	0.00	0.77	0	297
10.	HBD	Homebound (Medical)	230	230	0	25.03	0.00	9636	0
11.	HBPT	Part-time instruction out of school	44	0	0	0.00	0.00	0	0
12.	PBIS	Abs/PBIS	81	0	0	0.00	0.00	0	0
13.	REH	Religious	320	320	0	36.54	0.00	14066	0
14.	SAC	Activities	726	0	0	0.00	0.00	0	0
15.	TAE	Tardy/Ex	183	0	0	0.00	0.00	0	0
16.	TAU	Tardy/Unex	53	0	0	0.00	0.00	0	0
Subtotal:				8756	256	1052.31	29.76	405139	11459
Total:				10099	9012	1082.07		416598	

Attendance Reason Report - PDF Format

2018-19
High School

Attendance Reason Report

Start Date: 08/27/2018 End Date: 06/12/2019

Attendance Code: 16 Attendance Marks: 10099 Periods: 9012 Days: 1082.07

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Absence Code	Description	Absence Mark	PERIODS		DAYS		MINUTES	
			Excused	Unexcused	Excused	Unexcused	Excused	Unexcused
1. ABD	Abs/Dismis	4	4	0	0.51	0.00	198	0
2. ABE	Abs/Excuse	3238	3238	0	397.20	0.00	152922	0
3. ABI	Abs/Illine	4218	4218	0	510.30	0.00	196467	0
4. ABS	Abs/Suspen	56	56	0	6.07	0.00	2336	0
5. ABT	Abs/Truant	1	0	1	0.00	0.12	0	47
6. ABU	Abs/Unexc	248	0	248	0.00	28.87	0	11115
7. ABV	Abs/Vacat	626	626	0	69.45	0.00	26738	0
8. AFE	Family Em	64	64	0	7.21	0.00	2776	0
9. AUV	Unverified	7	0	7	0.00	0.77	0	297
10. HBD	Homebound (Medical)	230	230	0	25.03	0.00	9636	0
11. HBPT	Part-time instruction out of school	44	0	0	0.00	0.00	0	0
12. PBIS	Abs/PBIS	81	0	0	0.00	0.00	0	0
13. REH	Religious	320	320	0	36.54	0.00	14066	0
14. SAC	Activities	726	0	0	0.00	0.00	0	0
15. TAE	Tardy/Ex	183	0	0	0.00	0.00	0	0
16. TAU	Tardy/Unex	53	0	0	0.00	0.00	0	0
Subtotal:			8756	256	1052.31	29.76	405139	11459
Total:			10099	9012	1082.07		416598	

Attendance Reason Report - DOCX Format