

CALPADS Staff Demographics (SDEM) [.2124 - .2223]

Last Modified on 10/22/2022 10:50 am CDT

You are viewing a previous version of this article. See [CALPADS Staff Demographics \(SDEM\)](#) for the most current information.

[Report Logic](#) | [Non-Binary Gender Reporting](#) | [Best Practices](#) | [Report Editor](#) | [Generate the Staff Demographic File](#) | [Staff Demographic File](#)

Classic View: [CA State Reporting](#) > [CALPADS Staff Demographics](#)

Search Terms: CALPADS Staff Demographics

The Staff Demographics file is used to report demographic information for staff. This record uses Effective Date processing and is required for the Fall 2 Submission. It should be submitted to update Staff information prior to EOY reporting.

☰
Infinite Campus

🔍 Search for a tool or student

CALPADS Staff Demographics ☆

[Reporting](#) > [CA State Reporting](#) > [CALPADS Staff Demographics](#)

CALPADS Staff Demographics

This file format is used to submit or change demographic data on staff with the following designations (Types): Certificated K-12 Teacher (12), Certificated K-12 Administrator (10), Certificated K-12 Pupil Services (11), Non-certificated Administrator (25), Charter School Non-Certificated Teacher with a SEID (26), and Itinerant/Pull-Out or Push-in Teacher (27). Staff must have a SEID to report.

This file is required for Fall 2 and it should also be submitted any time staff demographic data should be updated.

For Fall 2 Reporting:
 Enter a Reporting Date (usually Info Day) and an Effective Start Date (usually the first day of school). Records will report for all appropriate Staff with an active District Employment and District Assignment on the Reporting Date. The Effective Start Date entered in the editor will report unless the staff person has a later District Employment start date.

At the End of the Year:
 Enter a Reporting Date (the last day of school or later) and a Previous Submission Date (usually Info Day). Records will report for all appropriate Staff with District Employment Start/End Dates or Identity Start Dates within the range Previous Submission Date+1 and Reporting Date.

To report Staff data changes during the year:
 Enter a Reporting Date and a Previous Submission Date to create a date range. Records will report for all appropriate Staff with District Employment Start/End Dates or Identity Start Dates within the range Previous Submission Date+1 and Reporting Date.

Use of the Effective Date fields:
 The Effective Start Date field in the extract will be populated with the date entered in the extract editor unless the Staff has a later District Employment or Identity Start Date.
 The Effective End Date is not required to report and generally should not be entered unless the file is intended to insert changes in historical information.

This file uses Effective Date processing. CALPADS uses the SEID from the extract to process records. If a record exists in CALPADS for the SEID, the system will insert the new record and adjust the start/end dates of the existing records according to the submitted effective date. If a record does not exist in CALPADS with the SEID, a new record will be inserted with the submitted effective date. Records can also be submitted for deletion using the Transaction Type: Delete.

Extract Options

Reporting Date

Previous Submission Date

Effective Start Date

Effective End Date

Assignment Calculation

Transaction Type

Format

Select Calendars

Which calendar(s) would you like to include in the report?

active year
 list by school
 list by year

20-21

- 20-21 Abbott Elementary
- 20-21 Colfax Middle
- 20-21 Emerson High

CALPADS Staff Demographics

Report Logic

All Staff who have an active District Employment AND an active District Assignment with a Type of 10, 11, 12, 25, 26 or 27 as of the Reporting Date report, unless the Previous Submission Date is also chosen.

If Previous Submission Date is also entered, only staff who have a District Employment Start or End Date or an Identity Start Date between the Previous Submission Date +1 and the Reporting Date report. A District Assignment record with a Type of 10, 11, 12, 25, 26 or 27 MUST be assigned to the staff person.

Copyright © 2021 Infinite Campus. All rights reserved.

The District Assignment record may be ended, but the end date cannot be on or earlier than the Previous Submission Date.

Staff must also have a Staff State ID (SEID). Staff who have a SEID of 9999999999 do not report.

Only one record reports no matter the number of District Assignment records assigned to the staff person.

Identifying demographics data for the following fields reports from the current identity. If the staff person's identity has changed since the previous submission date and the reporting date, and the new identity start date is within those dates, the new identity information reports. If the new identity start date is within those dates but is NOT the current identity record, data from the record marked as current reports.

- Staff First Name, Staff Middle Name, Staff Last Name
- Staff Alias First Name Staff Alias Middle Name, Staff Alias Last Name
- Staff Birth Date
- Staff Gender Code
- All Staff Race Ethnicity Fields

The Effective Start Date is used to populate field 4, Effective Start Date. This date can be before the Reporting Date. The Effective End Date is optional and only used to populate field 5, Effective End Date.

Operational Keys

- Reporting LEA
- SEID

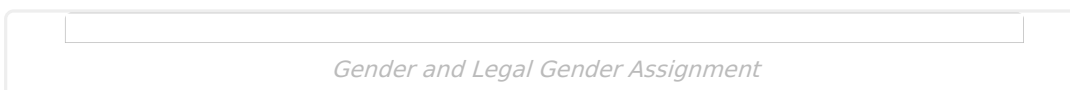
Non-Binary Gender Reporting

Schools can assign students a gender of M: Male, F: Female or X: Non-binary. This is done on the [Identities](#) tool and/or the [Demographics](#) tool.

CALPADS Extracts use the Legal Gender field included in the Protected Identity Information to report student identity information.

To properly record a gender of X: Non-Binary, on the Identities tool:

1. Assign the **Gender of X: Non-Binary** in the standard identify fields.
2. Assign the **Protected Identity Information Legal Gender** field to either M: Male or F: Female.
3. Save the record when finished.



Best Practices

The following information provides guidance for entering data for staff records.

District Employment

PATH: *Census > People > District Employment*

- Verify the **Teaching Start Year** is populated for every record the teacher has in District Employment. If teaching start year is not populated, the **Total Teaching Years** value on the extract is not calculated.
- The **Teaching Years Modifier** is populated only if there was a time frame the teacher was not teaching. If this is not known, leave this field blank. This should be done on the most recent record only.
- The **District Teaching years Modifier** is applied for the year or employment record in which the teacher was missing time. This calculates from previous records; only enter this value on the record that the teacher/staff member was not active in the district.

District Assignment

PATH: *Census > People > District Assignment*

To calculate the **Service Years LEA** field on the SDEM extract, the **Type** field on the **District Assignment** record is used. Only assignments assigned a value of the following are used in the calculation:

- 10: Cert K12 Administrator
- 11: Cert K12 Pupil Service
- 12: Cert K12 Teacher
- 25: Non-certified Administrator
- 26: Charter School Non-Certificated Teacher
- 27: Itinerant or Pull-Out/Push-In Teacher

Report Editor

The following fields are available for selected on the Staff Demographics File.

Field	Description
Reporting Date	Indicates the date of the report. This field displays the current date and includes staff with active District Employment and District Assignments on this date unless a previous submission date is entered.
Previous Submission Date	Date the file was previously submitted. If entered, only staff who have a data change since this date report.

Field	Description
Effective Start Date	A date entered in this field populates the Effective Start Date field. This field is normally left blank for ongoing submissions, which allows the appropriate start date to populate the extract field.
Effective End Date	A date entered in this field populates the Effective End Date field. This field is normally left blank unless the file submission is intended to insert historical data in existing CALPADS records.
Assignment Calculation	<p>Determines the logic used in calculation the Service Years LEA value. When marked, the Service Years LEA is calculated using the District Assignment information:</p> <ul style="list-style-type: none"> • Only staff members are reported in the Service Year LEA field when they are assigned a Service Type of 10, 11, 12, 25, 26 or 27 on their District Assignment record, using the start and end dates of that record. • Values are rounded to a whole number. • A year is counted as July 1 to June 30. • If the District Teaching Years Modifier is populated on the District Employment record, that value is subtracted from the Service Years value. <p>When the Assignment Calculation checkbox is NOT marked, Service Years LEA reports as follows:</p> <ul style="list-style-type: none"> • Districts report service years LEA based on the first District employment date in the district. • District Teaching Years Modifier is used for the years the staff member was not a service type 10, 11, 12, 25, 26, 27 and it is UP TO THE DISTRICT to ensure this data is accurate. <p>See the District Assignment Best Practices for more information.</p>
Transaction Type	Indicates the type of transaction that occurs - Add/Update or Delete.
Format	Determines how the report generates. Select State Format (Caret Delimited) if submitting records to the state. Other formats available for testing and review purposes are CSV and HTML.
Calendar Selection	Select the calendar of Assignment for staff. Calendars can be chosen by the active year, by the school name or by the year.
Report Generation Options	Choose the Generate Extract to display the results of the chosen items immediately. Choose the Submit to Batch option to generate the report at a specified time. This option is helpful when generating large amounts of data.

Generate the Staff Demographic File

Either a Previous Submission Date or an Effective Start Date must be selected.

1. Enter the **Reporting Date** in *mmddyy* format, or use the calendar icon to select a date. This date usually represents Information Day.
2. Enter the **Previous Submission Date** in *mmddyy* format, or use the calendar icon to select a date. This is the date this file was previously submitted and is entered to create a Date Range for reporting Staff changes.
3. Enter the **Effective Start Date** in *mmddyy* format, or use the calendar icon to select a date. This is used only to populate this field in the Extract.
4. Enter the **Effective Ed Date** in *mmddyy* format, or use the calendar icon to select a date. This is used only to populate this field in the Extract and is not normally entered.
5. Determine how Service Years LEA should be calculated, and mark the **Assignment Calculation** checkbox accordingly.
6. Select the **Transaction Type** from the dropdown list - Add/Update or Delete.
7. Select the **Format** of the file. The State Format (Caret Delimited) should be chosen when submitting records to the state. Other formats available for testing and review purposes are CSV and HTML.
8. Select the **Calendars** to include in the file.
9. Click the **Generate Extract** button. Or generate the extract at a specified time using the **Submit to Batch** button. The file appears in a new window in the selected format.

Staff Demographic File

Data Elements	Description	Location
Record Type Code	Type of data record being submitted. Chosen on the Extract Editor. Reports as SDEM. <ul style="list-style-type: none"> • Reports as <i>SDEM.txt</i> for the State Format • Reports as <i>SDEM.csv</i> for the CSV Format <p><i>Alphanumeric, 4 characters</i></p>	Data not stored
Transaction Type Code	Action the state should take with this record. Chosen on the Extract Editor. <ul style="list-style-type: none"> • D = Delete • Blank = Add/Update (default) <p><i>Alphanumeric, 1 character</i></p>	Data not stored
Local Record ID	N/A	N/A

Data Elements	Description	Location
Effective Start Date	<p>Month, day and year on which the data within the record became active. This reports the date entered in the extract editor unless the Staff person has a District Employment Start Date after the Effective Start Date. Then the later date reports.</p> <p>If a date is not entered in the extract editor, the first instructional day of the School Year that contains the Reporting Date reports. If the record is reporting because of an Identity Effective Date within the Previous Submission Date/Reporting Date range, the later of the Identity Effective Date or first Instructional day of the School Year reports.</p> <p><i>Date field, 8 characters (CCYMMDD)</i></p>	Data not stored
Effective End Date	<p>Month, day and year on which the data within the record is no longer active. This reports the date entered in the extract editor unless the Staff person has a District Employment End Date that is on or before the Reporting Date. In that case, the District Employment End Date reports.</p> <p><i>Date field, 8 characters (CCYMMDD)</i></p>	Data not stored

Data Elements	Description	Location
Reporting LEA	<p>A unique identifier for the educational service institution in which the Staff person is employed.</p> <p>If the reporting calendar is from a School with Type = 15: Independently Reporting Charter, the State School Number reports (not the State District Number).</p> <p>This field reports the Secondary District Number when the reporting calendar has a School Type of 16: Secondary State District Number.</p> <p><i>Numeric, 7 digits</i></p>	<p>System Administration > Resources > District Information > State District Number</p> <p>District.number</p> <hr/> <p>System Administration > Resources > School > School Number</p> <p>School. number</p> <hr/> <p>System Administration > Resources > School > Type</p> <p>School.type</p>
Academic Year ID	<p>A unique identifier assigned to a specific Academic Year. An Academic Year is the period during which school is in regular session and provides a required number of days of instruction.</p> <p><i>Date field, 9 characters (CCYY-CCYY)</i></p>	<p>System Administration > Calendar > School Years > Start Year/End Year</p> <p>Calendar.schoolYear</p>
SEID	<p>A unique identifier assigned to each Educator in the California public education system by the California Commission on Teacher Credentialing. This identifier is known as the Statewide Educator Identifier (SEID).</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Numeric, 10 digits</i></p>	<p>Census > People > Demographics > Person Identifiers > Staff State ID</p> <p>HR > Personnel > Personnel Master > HR General > State Number</p> <p>Person.staffStateID</p>

Data Elements	Description	Location
Local Staff ID	<p>A unique identifier assigned to a Staff member by the local educational agency.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Numeric, up to 10 digits</i></p>	<p>Census > People > Demographics > Person Identifiers > Staff Number</p> <p>HR > Personnel > Personnel Master > HR General > Personnel Number</p> <p>Person.staffNumber</p>
Staff First Name	<p>The legal first name of the staff person. This information is reported from the current identity record.</p> <p>If the Legal First Name field is populated, information reports from that field.</p> <p>Name fields may only include alphabetic letters, numbers, periods, hyphens, or apostrophes.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>Census > People > Demographics > Person Information > First Name</p> <p>Identity.firstName</p> <hr/> <p>Census > People > Identities > Identity Information > Protected Identity Information > Legal First Name</p> <p>Identity.legalFirstName</p> <hr/> <p>HR > Personnel > Personnel Master > HR General > First Name</p>
Staff Middle Name	<p>The legal middle name of the staff person. This information is reported from the current identity record.</p> <p>If the Legal Middle Name field is populated, information reports from that field.</p> <p>Name fields may only include alphabetic letters, numbers, periods, hyphens, or apostrophes.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>Census > People > Demographics > Person Information > Middle Name</p> <p>Identity.middleName</p> <hr/> <p>Census > People > Identities > Identity Information > Protected Identity Information > Legal Middle Name</p> <p>Identity.legalMiddleName</p> <hr/> <p>HR > Personnel > Personnel Master > HR General > Middle Name</p>

Data Elements	Description	Location
<p>Staff Last Name</p>	<p>The legal last name of the staff person. This information is reported from the current identity record.</p> <p>If the Legal Last Name field is populated, information reports from that field.</p> <p>Name fields may only include alphabetic letters, numbers, periods, hyphens, or apostrophes.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Alphanumeric, 50 characters</i></p>	<p>Census > People > Demographics > Person Information > Last Name</p> <p>Identity.lastName</p> <hr/> <p>Census > People > Identities > Identity Information > Protected Identity Information > Legal Last Name</p> <p>Identity.legalLastName</p> <hr/> <p>HR > Personnel > Personnel Master > HR General > Last Name</p>
<p>Staff Alias First Name</p>	<p>An alternative first name to the staff legal first name.</p> <p>If alias information is tied to the previous identity, this value reports from the previous identity; if the alias information is tied to the current identity, this value reports from the current identity.</p> <p>If the Legal First Name field is populated, information reports from that field.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>Census > People > Demographics > Person Information > First Name</p> <p>Identity.firstName</p> <hr/> <p>Census > People > Identities > Identity Information > Protected Identity Information > Legal First Name</p> <p>Identity.legalFirstName</p>

Data Elements	Description	Location
<p>Staff Alias Middle Name</p>	<p>An alternative middle name to the staff legal middle name.</p> <p>If alias information is tied to the previous identity, this value reports from the previous identity; if the alias information is tied to the current identity, this value reports from the current identity.</p> <p>If the Legal Middle Name field is populated, information reports from that field.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>Census > People > Demographics > Person Information > Middle Name</p> <p>Identity.middleName</p> <hr/> <p>Census > People > Identities > Identity Information > Protected Identity Information > Legal Middle Name</p> <p>Identity.legalMiddleName</p>
<p>Staff Alias Last Name</p>	<p>An alternative last name to the staff legal last name.</p> <p>If alias information is tied to the previous identity, this value reports from the previous identity; if the alias information is tied to the current identity, this value reports from the current identity.</p> <p>If the Legal Last Name field is populated, information reports from that field.</p> <p><i>Alphanumeric, 50 characters</i></p>	<p>Census > People > Demographics > Person Information > Last Name</p> <p>Identity.lastName</p> <hr/> <p>Census > People > Identities > Identity Information > Protected Identity Information > Legal Last Name</p> <p>Identity.legalLastName</p>
<p>Staff Birth Date</p>	<p>Birth date of the staff person. This information is reported from the current identity record.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Date field, 10 characters (CCYYMMDD)</i></p>	<p>Census > People > Demographics > Person Information > Birth Date</p> <p>Identity.birthDate</p> <hr/> <p>HR > Personnel > Personnel Master > HR General > Birth Date</p>

Data Elements	Description	Location
<p>Staff Gender Code</p>	<p>Gender of the staff person. This information is reported from the current identity record.</p> <p>If the Legal Gender field is populated, information reports from that field.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p>See the Non-Binary Gender Reporting section for additional information.</p> <p><i>Alphanumeric, 1 character (M or F)</i></p>	<p>Census > People > Demographics > Person Information > Gender</p> <hr/> <p>Identity.gender</p> <hr/> <p>Census > People > Identities > Identity Information > Protected Identity Information > Legal Gender</p> <hr/> <p>HR > Personnel > Personnel Master > HR General > Gender</p>
<p>Staff Hispanic Ethnicity</p>	<p>An indication of whether or not a staff member identifies as having a Hispanic ethnicity. This information is reported from the current identity record.</p> <ul style="list-style-type: none"> • Reports a value of Y when <i>Is the individual Hispanic/Latino?</i> is set to Yes. • Reports a value of N when <i>Is the individual Hispanic/Latino?</i> is set to No. • Reports a blank value when <i>Is the individual Hispanic/Latino?</i> is not populated (null) OR the Race/Ethnicity Determination is 05 (Intentionally Blank). <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Alphanumeric, 1 character (Y, N or blank)</i></p>	<p>Census > Demographics > Person Information > Is the individual Hispanic/Latino?</p> <hr/> <p>Identity.hispanic Ethnicity</p> <hr/> <p>HR > Personnel > Personnel Master > HR General > Is the Individual Hispanic/Latino?</p>

Data Elements	Description	Location
Staff Ethnicity Missing Indicator	<p>An indication of whether or not the staff's ethnicity of Being Hispanic/Latino has intentionally been left blank.</p> <ul style="list-style-type: none"> • Reports a value of Y when Is the Individual Hispanic/Latino is blank (null) or the Race/Ethnicity Determination is 05 (Intentionally Blank). • Otherwise, reports a value of N. <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Census > Demographics > Person Information > Race/Ethnicity Determination</p> <p>identity.raceEthnicity Determination</p> <hr/> <p>HR > Personnel > Personnel Master > HR General > Race/Ethnicity Determination</p>
Staff Race 1 Code	<p>A coded value representing a person's race category. See the Race/Ethnicity Codes for a list of options. This information is reported from the current identity record.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Numeric, 3 digits or blank</i></p>	<p>Census > Demographics > Person Information > Race checkboxes</p> <p>Identity.raceEthnicity</p> <hr/> <p>HR > Personnel > Personnel Master > HR General > Race</p>
Staff Race 2 Code	<p>A coded value representing a person's race category. See the Race/Ethnicity Codes for a list of options. This information is reported from the current identity record.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Numeric, 3 digits or blank</i></p>	<p>Census > Demographics > Person Information > Race checkboxes</p> <p>Identity.raceEthnicity</p> <hr/> <p>HR > Personnel > Personnel Master > HR General > Race</p>

Data Elements	Description	Location
<p>Staff Race 3 Code</p>	<p>A coded value representing a person's race category. See the Race/Ethnicity Codes for a list of options. This information is reported from the current identity record.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Numeric, 3 digits or blank</i></p>	<p>Census > Demographics > Person Information > Race checkboxes</p> <p>Identity.raceEthnicity</p> <hr/> <p>HR > Personnel > Personnel Master > HR General > Race</p>
<p>Staff Race 4 Code</p>	<p>A coded value representing a person's race category. See the Race/Ethnicity Codes for a list of options. This information is reported from the current identity record.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Numeric, 3 digits or blank</i></p>	<p>Census > Demographics > Person Information > Race checkboxes</p> <p>Identity.raceEthnicity</p> <hr/> <p>HR > Personnel > Personnel Master > HR General > Race</p>
<p>Staff Race 5 Code</p>	<p>A coded value representing a person's race category. See the Race/Ethnicity Codes for a list of options. This information is reported from the current identity record.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Numeric, 3 digits or blank</i></p>	<p>Census > Demographics > Person Information > Race checkboxes</p> <p>Identity.raceEthnicity</p> <hr/> <p>HR > Personnel > Personnel Master > HR General > Race</p>

Data Elements	Description	Location
Staff Race Missing Indicator	<p>An indication of whether or not the staff's Race checkboxes have intentionally been left blank. This information is reported from the current identity record.</p> <p>This reports a value of Y when there are no race checkboxes selected.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Census > Demographics > Person Information > Race checkboxes</p> <p>Identity.raceEthnicity</p> <hr/> <p>HR > Personnel > Personnel Master > HR General > Race</p>
Staff Highest Degree Code	<p>The highest degree an individual has earned. See the Highest Education Level table for a list of options.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Census > People > District Employment > Education Level</p> <p>HR > Personnel > Personnel Master > Qualifications > Degree Type</p> <p>Employment.educationLevel</p>
Staff Employment Status Code	<p>A coded value representing an Employment Status Category. See the Position Status table for a list of options.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Census > People > District Employment > Position Status</p> <p>Employment.status</p> <hr/> <p>HR > Personnel > Personnel Master > HR General Info > Employment Dates > Position Status</p>
Staff Employment Start Date	<p>Start date of employment.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Date field, 8 characters (CCYYMMDD)</i></p>	<p>Census > People > District Employment > Start Date</p> <p>Employment.startDate</p> <hr/> <p>HR > Personnel > Personnel Master > HR General > Hire Date</p>

Data Elements	Description	Location
Staff Employment End Date	<p>End date of employment.</p> <p>When Campus Human Resources is enabled, this field reports from the HR General Information editor.</p> <p><i>Date field, 8 characters (CCYYMMDD)</i></p>	<p>Census > People > District Employment > End Date</p> <p>Employment.endDate</p> <hr/> <p>HR > Personnel > Personnel Master > HR General > Last Date Worked, Termination Date, Retirement Date</p>

Data Elements	Description	Location
<p>Service Years LEA</p>	<p>Total years the staff person has been employed by the district based on the start and end dates of the District Assignment record.</p> <ul style="list-style-type: none"> • Only staff members are reported in the Service Year LEA field when they are assigned a Service Type of 10, 11, 12, 25, 26 or 27 on their District Assignment record. • Values are rounded to a whole number (any part of a year is equal to one year). • A year is calculated from July 1 to June 30. • If the District Teaching Years Modifier is populated on the District Employment record, that value is subtracted from the Service Years value. <p>See the following example:</p> <ul style="list-style-type: none"> • Start Date: 8/1/2000 • Reporting Date: 10/1/2009 • District Teaching Years Modifier: 2 <p>Service Years LEA would be 8. 2000 to 2009 = 10 years, minus 2 years.</p> <p>If there is an earlier, closed DE with a number in the District Teaching Years Modifier, that number should not affect the calculation.</p> <p>See the Best Practices section for additional information.</p> <p><i>Numeric, up to 2 digits</i></p>	<p>Census > People > District Assignment > Start Date, End Date, Service Type</p> <p>Census > People > District Employment > District Teaching Years Modifier</p>

Data Elements	Description	Location
Total Years Service	<p>Total number of years the staff person has been employed as a teacher in any location. This includes all years the staff member was active in the district. Multiple district employment records are included in this calculation.</p> <p>Calculation: Teaching Start Date to Reporting Date, minus whole years entered in Teaching Years Modifier (The value of the Teaching Years Modifier is a whole number rounded up so that any part of a year is equal to one year) (enter negative years to increase the calculated number). (Census > People > District Employment > Teaching Start Date and Teaching Years Modifier)</p> <p>Any part of a year is equal to one year.</p> <p><i>Numeric, up to 2 digits</i></p>	Data not stored

Race Ethnicity Codes

Code	Name
100	American Indian or Alaskan Native
201	Chinese
202	Japanese
203	Korean
204	Vietnamese
205	Asian Indian
206	Laotian
207	Cambodian
208	Hmong
299	Other Asian
301	Hawaiian

Code	Name
302	Guamanian
303	Samoan
304	Tahitian
399	Other Pacific Islander
400	Filipino
600	Black or African American
700	White

Highest Education Level

Code	Name
A	Associate
B	Baccalaureate
C	Baccalaureate Plus 30
D	Doctorate
F	Fifth Year
M	Master
N	None
S	Special
U	Fifth Year within BA
V	Master plus 30
Y	Fifth Year Induction

Position Status

Code	Name	Description
1	Tenured	The individual is granted the right not to be fired without cause after an initial probationary period.
2	Probationary	The individual is in a trial period of his or her employment to determine whether or not he or she is suitable for the position.
3	Temporary	The individual is hired with the intention that he or she is employed for a finite period of time.

Code	Name	Description
4	Other	Any other type of employment status.
