# Personal Finance Assessment Spring Assessment (Missouri) [.2223 and previous]

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> You are viewing a previous version of this article. See Personal Finance Assessment Spring Assessment (Missouri) for the most current information.

Report Logic | Report Editor | Generate the Personal Finance Spring Pre-Code Extract | Report Layout for Personal Finance Spring Assessment

**Classic View:** MO State Reporting > MOSIS Extracts > Pre-Code File > Extract Type: PRSFNC Spring

**Search Terms**: MOSIS Extracts

Students who take the Personal Finance Assessment for Spring:

- Students who are taking a course in which the Personal Finance competencies are embedded are required to take the assessment.
- Students who are attempting to "test out" are required to take the assessment.
- For students who are enrolled in a stand-alone Personal Finance course, the assessment is optional.

*MOSIS Pre-Code Extract - Personal Finance Spring Assessment*

# Report Logic

A record for a student/course/section is returned when:

- The student is assigned to the state-mapped grade level selected on the Extract editor.
- The student is enrolled in the calendar selected in the extract editor.
- The student is scheduled into a course section where the value selected in the Assessment Type dropdown list on the Section editor is the selection (Spring, Fall, Summer) in the testing window field on the extract editor.

A record is not be included when the student, course, calendar and/or grade level is marked as state exclude.

# Report Editor

| Field | Description |
| --- | --- |
| **Extract Type** | Indicates the type of MOSIS Extract being generated. Choose **Pre-code File**. |

| Field | Description |
|---|---|
| **Report Protected Identities** | When marked, student identity information (last name, first name, etc.) reports from the Protected Identity Information fields. |
| **Report State Excluded Student** | When marked, students who meet the report population requirements but their enrollment record is marked as State Exclude report along with all other records.<br><br>When not marked, students marked as State Exclude on their enrollment record are excluded from the report. |
| **Date Range** | Entered date is used to return students actively enrolled as of that date. |
| **Ad hoc Filter** | Selection of a filter limits the set of students to only those included in the filter. |
| **Assessment Type** | Determines the pre-code file that generates. Choose **PRSFNCSPR: PRSFNC Spring.** |
| **Select Grades** | Indicates which grade levels are included in the extract. All grade levels can be selected, but the Personal Finance Spring extract only reports data for students in grades 9-12. |
| **Format** | Determines the program used to display the report. State Format is in CSV - use this option when submitting data to the state. Use the other options or data review and testing - Tab Delimited, HTML, or XML. |
| **Calendar Selection** | Indicates from which enrollments are included in the extract. At least one calendar must be selected to generate the report. Calendars can be selected by active year, school name or year. |
| **Report Generation** | The report can be generated immediately using the **Generate Extract** button. When there is a larger amount of data chosen (several calendars, large date range, etc.), use the **Submit to Batch** button, which allows the user to choose when the report is generated. See the Batch Queue article for more information. |

# Generate the Personal Finance Spring Pre-Code Extract

1. Select the **Pre-code File** option from the **Extract Type** dropdown list.
2. Mark the **Report Protected Identities** checkbox, if desired.
3. Mark the **Report State Excluded Students** checkbox, if desired.
4. Enter the **Date Range** in *mmddyy* format or by clicking the calendar icon and selecting a date, if applicable.
5. Select an **Ad hoc Filter**, if applicable.
6. Select the **Assessment Type** as **PRSFNCSPR: PRSFNC Spring** from the dropdown list.
7. Select which **Grades** to include in the report.

8. Select the desired **Format** of the extract. For submission to MOSIS, select the State Format (CSV). Select any of the other formats for data review prior to submission.
9. Select which **Calendar(s)** to include report within the extract. Selecting multiple calendars may impact extract generation times and overall Campus performance.
10. Click the **Generate Extract** button or the **Submit to Batch** button. The extract will appear in a separate window in the designated format.



*Personal Finance Spring - CSV Format*



*Personal Finance Sprint - Tab Delimited Format*



*Personal Finance Spring - HTML Format*

# Report Layout for Personal Finance Spring Assessment

| Element Name | Description | Location |
|---|---|---|
| **Testing Window** *Required* | Returns the test window and school year. The spring testing window of the 2018-19 school year returns SPRING20182019. *Alphanumeric, 12 characters* | Scheduling > Courses > Course > Section > Section Editor > Assessment Type Student.startYear Student.endYear CustomSection. assessmentType |
| **County District Code** *Required* | DESE-assigned 6-digit county district code for the district reporting. *Numeric, 6 digits* | System Administration > Resources > District Information > State District Name District.number |

| Element Name | Description | Location |
|---|---|---|
| **School Code**<br>*Required* | DESE-assigned school code from where the student is being reported.<br><br>*Numeric, 7 digits* | System Administration > Resources > School > State School Number<br><br>School.number |
| **MOSIS ID**<br>*Required* | State-assigned student identifier.<br><br>*Numeric, 10 digits* | Census > People > Demographics > Person Identifiers > State ID<br><br>Person.stateID |
| **Last Name**<br>*Required* | Legal last name as it appears on the student's birth certificate.<br><br>When the Report Protected Identities checkbox is marked on the report editor, the student's last name reports from the Legal Last Name field if populated.<br><br>*Alphanumeric, 50 characters* | Census > People > Demographics > Person Information > Last Name<br><br>Identity.lastName<br><br>Census > People > Identities > Protected Identity Information > Legal Last Name<br><br>Identity.legalLastName |
| **First Name**<br>*Required* | Legal first name as it appears on the student's birth certificate.<br><br>When the Report Protected Identities checkbox is marked on the report editor, the student's first name reports from the Legal First Name field if populated.<br><br>*Alphanumeric, 30 characters* | Census > People > Demographics > Person Information > First Name<br><br>Identity.firstName<br><br>Census > People > Identities > Protected Identity Information > Legal First Name<br><br>Identity.legalFirstName |

| Element Name | Description | Location |
|---|---|---|
| **Suffix**<br>*Optional* | Generational indication (Jr., III, etc.) part of the name, if any.<br><br>When the Report Protected Identities checkbox is marked on the report editor, the student's middle name reports from the Legal Suffix field if populated.<br><br>*Alphanumeric, 10 characters* | Census > People > Demographics > Person Information > Suffix<br><br>Identity.suffix<br><br>Census > People > Identities > Protected Identity Information > Legal Suffix<br><br>Identity.legalSuffix |
| **Date of Birth**<br>*Required* | Student's birth date as it appears on the birth certificate.<br><br>*Date field, 10 characters* | Census > People > Demographics > Person Information > Birth Date<br><br>Identity.birthdate |
| **Student Grade Level**<br>*Required* | Grade level of enrollment at the time data is being submitted, unless otherwise specified.<br><br>*Alphanumeric, 2 characters* | Student Information > General > Enrollments > General Enrollment Information > Grade<br><br>GradeLevel.stateGrade<br>Enrollment.grade |
| **Gender**<br>*Required* | Student's gender.<br><br>When the Report Protected Identities checkbox is marked on the report editor, the student's gender reports from the Legal First Name field if populated.<br><br>*Alphabetic, 1 character (M or F)* | Census > People > Demographics > Person Information > Gender<br><br>Identity.gender<br><br>Census > People > Identities > Protected Identity Information > Legal Gender<br><br>Identity.legalGender |
| **Race/Ethnicity**<br>*Required* | The student's defined race/ethnicity.<br><br>*Alphanumeric, 2 characters* | Census > People > Demographics > Person Information > Race/Ethnicity<br><br>Identity.raceEthnicity |

| Element Name | Description | Location |
|---|---|---|
| **Course Name** <br> *Required* | Name of the course for which the student is receiving personal finance credit. <br><br> *Alphanumeric, 12 characters* | Scheduling > Courses > Course > Course Information > Name <br><br> Course.Name |
| **Instructor Name** <br> *Required* | First name of the educator who will be administering the assessment. <br><br> *Alphanumeric, 60 characters* | Scheduling > Courses > Course > Section > Staff History > Primary Teacher <br><br> StaffHistory.teacher |
| **Class Period** <br> *Required* | Period in which the instruction took place. <br><br> *Alphanumeric, 2 characters* | Scheduling > Courses > Course > Section > Section Editor > Schedule Placement <br><br> Period.Name |
| **Test Type** <br> *Required* | Indicates if the course was embedded, stand alone or test out option, as defined on the Assessment Subject Field. <br><br> *Alphanumeric, 16 characters* | Scheduling > Courses > Course > Assessment Subject <br><br> Course.Assessment |