

Calendar Report (Nevada) [.2032 - .2215]

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The Calendar Report is used to validate schools have appropriate calendars before the start of year and to submit major calendar changes for state approval.

This report generates school(s) instructional days/minutes scheduled for the selected year and validates whether a school is compliant with the amount of days/minutes needed for a particular calendar to report.

Calendar Report Extract Editor

This report generates school(s) instructional days/minutes scheduled for the selected year for State review and approval. This report will also validate whether a school is compliant with the amount of days/minutes needed for a particular calendar to report.

Extract Editor Options

Report Type: Calendar Days

Format: State Format (CSV)

Filter By: Calendar
 District
 School

Generate Report Submit to Batch

Select Calendars

Which calendar(s) would you like to include in the report?

active year
 list by school
 list by year

18-19

18-19 AAHS

18-19 ALT

18-19 CCMES

18-19 Child Find

18-19 CVMS

18-19 DCAS

18-19 DHS

18-19 GES

18-19 GWHS

CTRL-click or SHIFT-click to select multiple

Refresh Show top 50 tasks submitted between 09/05/2019 and 09/12/2019

Batch Queue List			
Queued Time	Report Title	Status	Download

Example Calendar Report Extract Editor

Report Logic

- The days report according to the date range entered on the extract editor OR the selected Calendar(s).

Report Editor

Field	Description
Report Type	Determines which report will generate: Calendar Days or Calendar Minutes .
Format	Selection determines how the report will generate. Options are CSV or HTML . Use the HTML format for data review prior to sending to the state.
Filter By	<ul style="list-style-type: none"> • Calendar. Allows you to select specific calendars to report. • School. Allows you to select specific schools to report. • District. All applicable schools in the district report.
Calendar Selection	Selection indicates from which school year and school data is pulled. Multiple calendars may be selected. The calendar chosen in the Campus toolbar is automatically selected in the extract editor.
Report Generation	The report can be marked to generate immediately using the Generate Report button or can be marked to generate at a later time using the Submit to Batch button. See the Batch Queue article for additional guidance.

Calendar Days Report Layout

Element	Description	Type, Format and Length	Campus Database	Campus Application
DistrictCode	The 2 digit District Code.	Alphanumeric	District.number	System Administration > Resources > District Information > District Editor > Master District Code
SchoolName	The school's name.	Alphanumeric	School.name	System Administration > Resources > School > School Editor > Name
CalendarName	The name of the calendar.	Alphanumeric	Calendar.name	System Administration > Calendar > Calendar > Calendar Name

Element	Description	Type, Format and Length	Campus Database	Campus Application
FirstDayofInstruction	The first day of instruction. The first day on the calendar marked as "Instruction" reports.	Date, 10 characters MM/DD/YYYY	Day.date	System Administration > Calendar > Calendar > Days
LastDayofInstruction	The last day of instruction in the calendar. The last day on the calendar marked as "Instruction" reports.	Date, 10 characters MM/DD/YYYY	Day.date	System Administration > Calendar > Calendar > Days
TotalNumberof NonInstructionalDays	The total number of non-instructional days. A Non-instructional Day is a day on the calendar M-F that does NOT have the "Instructional" checkbox marked.	Numeric	Calculated	System Administration > Calendar > Calendar > Days
TotalNumberofInstructionalDays	The total number of instructional days in the range. An Instructional day is a day on the calendar that has the Instructional checkbox marked.	Numeric	Calculated	System Administration > Calendar > Calendar > Days

Element	Description	Type, Format and Length	Campus Database	Campus Application
TotalNumberofContingentDays	The number of contingent days marked on the calendar. A Contingent day is a day on the calendar with a day event that has a Value of CD.	Numeric	Calculated	System Administration > Calendar > Calendar > Days > Day Event System Administration > Custom > Attribute/Dictionary > Day > Type > Value > CD
TotalNumberofProfessional DevelopmentDays	The number of professional development days marked on the calendar. A Professional Development day is a day on the calendar with a day event that has a Value of PD.	Numeric	Calculated	System Administration > Calendar > Calendar > Days > Day Event System Administration > Custom > Attribute/Dictionary > Day > Type > Value > PD
PeriodScheduleRegular	The total number of regular days in a calendar. A Regular day is any instructional day without any of these day event types marked: LS: Late Start, MD: Minimum Day or CD: Contingent.	Numeric	Calculated	System Administration > Calendar > Calendar > Days > Day Events

Element	Description	Type, Format and Length	Campus Database	Campus Application
PeriodScheduleLateStart	The total number of days with a period schedule with a Day Event that has a Value of LS.	Numeric	Calculated	System Administration > Calendar > Calendar > Days > Day Event System Administration > Custom > Attribute/Dictionary > Day > Type > Value > LS
PeriodScheduleMinimumDay	The total number of days with a period schedule with a Day Event with a Value of MD.	Numeric	Calculated	System Administration > Calendar > Calendar > Days > Day Event System Administration > Custom > Attribute/Dictionary > Day > Type > Value > MD
ContingentDays1-3	Each date that is Contingent from earliest to latest. If more than three contingent days exist, additional columns are added. A Contingent day is a day on the calendar with a Day Event that has a Value of CD.	Date, 10 characters MM/DD/YYYY	Calculated	System Administration > Calendar > Calendar > Days > Day Event System Administration > Custom > Attribute/Dictionary > Day > Type > Value > CD

Element	Description	Type, Format and Length	Campus Database	Campus Application
Non Instructional Days 1-100	Each date that is Non Instructional from earliest to latest. Dates are reported if if the calendar has the full one hundred instructional days. A Non-instructional Day is a day on the calendar M-F that does NOT have the "Instructional" checkbox marked.	Date, 10 characters MM/DD/YYYY	Day.date	System Administration > Calendar > Calendar > Days

Calendar Minutes Report Layout

Element	Description	Type, Format and Length	Campus Database	Campus Application
DistrictCode	The 2 digit District Code.	Alphanumeric	District.number	System Administration > Resources > District Information > District Editor > Master District Code
SchoolName	The school's name.	Alphanumeric	School.name	System Administration > Resources > School > School Editor > Name

Element	Description	Type, Format and Length	Campus Database	Campus Application
CalendarName	The name of the calendar.	Alphanumeric	Calendar.name	System Administration > Calendar > Calendar > Calendar Name
DayType	The type of period schedule occurring on the day: Regular, Late Start or Minimum.	Alphanumeric	Day.eventType	System Administration > Calendar > Calendar > Days > Day Event

Element	Description	Type, Format and Length	Campus Database	Campus Application
TotalInstructionalMinutes	<p>The total number of instructional minutes the day type aggregated in the calendar. Only days marked as Instructional are included.</p> <p>If any period schedule does not have a day event value of “LS” or “MD” selected, reports as a “Regular” day.</p> <p>If any day has one or more day events where “Instructional Minutes” is not null, Campus aggregates the minute totals and adds them to the total count instead of using the period schedule for that day.</p> <p>Campus recognizes all excludes selected in “Instructional Minutes Preferences” when summing period schedule minutes.</p>	Numeric	Calculated	<p>System Administration > Calendar > Calendar > Days > Day Event</p> <p>System Administration > Calendar > Calendar > Period Schedules > Instructional Minutes</p> <p>System Administration > Calendar > Calendar > Days > Day Event > Instructional Minutes</p> <p>System Administration > Calendar > School Years > Instructional Minutes Preferences</p>