

# SMART SID Management Extract (New Jersey) [.2136 - .2227]

Last Modified on 10/22/2022 10:53 am CDT

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**Classic View:** NJ State Reporting > SMART Extracts > SID Management

**Search Terms:** SMART Extracts

The SMART SID (Student Identifiers) Management Extract collects basic student demographic information as well as Resident, Receiving and Attending school information.

SMART SID Management Extract

# Report Logic

This extract reports all students who have an active enrollment at any point within the Start and End Dates entered on the extract editor, unless the student is marked as State Exclude or No Show. When a student has multiple enrollments, the most recent record reports (based on the enrollment with the most recent Start Date).

Attendance Data is combined from all enrollments (active or inactive).

State Program data reports from the most current program when there are multiple program entries for the selected calendar.

## Absent/Truant Logic

- A student who is absent or truant for 240 minutes or more is considered absent or truant for 1 school day.
- A student who is absent or truant for 61 to 239 minutes is considered absent or truant for half of a school day.

# Non-Binary Gender Reporting

Schools can assign students a gender of M: Male, F: Female or X: Non-binary. This is done on the [Identities](#) and/or the [Demographics](#) tools. **While New Jersey accepts a non-binary gender for state reporting, federal reporting standards do not. Keep this in mind for any federal reporting pulled from Infinite Campus data.**

State Reporting Extracts use the Legal Gender field included in the Protected Identity Information to report student identity information.

To properly record a gender of X:Non-Binary on the Identities tab:

1. Assign the **Gender of X:Non-Binary** in the standard identify fields.
2. Assign the **Protected Identity Information Legal Gender** field to either M: Male or F: Female.
3. Save the record when finished.

**Identity Information**

PersonID 6202

*Last Name	*First Name	Middle Name	Suffix
STUDENT	GRACE		

*Gender	Birth Date	Soc Sec Number	
X: Non-Binary			No Image Available

**Protected Identity Information**

Legal Last Name	Legal First Name	Legal Middle Name	Legal Suffix
STUDENT	GRACE		

Legal Gender	
Female	

Race/Ethnicity (Edit)  
State Race/Ethnicity: A:Asian  
Federal Designation: A:Asian

*Gender and Legal Gender Assignment*

# Report Editor

Field	Description
<b>Extract Type</b>	<p>Selection determines which extract generates.</p> <ul style="list-style-type: none"> <li>• <b>SMART SID Management</b> - generates the report in a format that can be submitted to the state.</li> </ul> <p><a href="#">Attendance Data Validation</a> tools are available to review student attendance data prior to generating the extract. Two options are available:</p> <ul style="list-style-type: none"> <li>• <b>SMART SID Management Attendance Period Details</b> - generates a list of attendance data for each student in a seven day range (start and end date must be no more than a range of 7 days) for each period of the day, and includes a total number of present and absent minutes for both in classroom attendance and virtual attendance.</li> <li>• <b>SMART SID Management Attendance Day Details</b> - generates a list of attendance data for each student for each day in a 31 day range (start and end date must be no more than a range of 31 days), and includes a total number of present and absent minutes for both in classroom attendance and virtual attendance.</li> </ul>
<b>Reporting Period Start Date</b>	Entered date determines the time frame of the extract, reporting only that student data as of that date. Dates are entered in mmddyy format or can be chosen by using the calendar icon.
<b>Reporting Period End Date</b>	Entered date determines the time frame of the extract, reporting only that student data as of that date. Dates are entered in mmddyy format or can be chosen by using the calendar icon. The end date field is auto-populated with the current date.
<b>Fall Snapshot</b>	When marked, attendance data for inactive and active students reports.
<b>Students without state IDs</b>	When marked, students who are not assigned a state ID will be returned, in addition to those students who do have a state ID.
<b>Ad hoc Filter</b>	When selected, only those students in the filter will be included on the selected SMART extract.
<b>Format</b>	SMART Extracts generate in either HTML format or in CSV format (state format).
<b>Calendar Selection</b>	Selection indicates from where the data is pulled.
<b>Report Generation</b>	Use the <b>Generate Extract</b> button to display the results of the extract immediately. If more than one calendar is selected, or the selection of data is larger than anticipated, use the <b>Submit to Batch</b> button to determine when the extract should be generated.

# SMART SID Management Extract

Generate the Extract | SID Management Extract Layout

## Generate the Extract

1. Select **SMART SID Management** from the **Extract Type** dropdown list.
2. Enter a **Reporting Period Start Date**.
3. Enter a **Reporting Period End Date**.
4. Mark the **Student w/o stateIDs** if those students should not appear in the report.
5. Indicate the **Format** in which the report should generate.
6. Click the **Generate Extract** button to generate the report in the desired format. Or, use the **Submit to Batch** button (if applicable) to choose when the extract generates.

	A	B	C	D	E	F	G	H	I	J	K
1	LocalIdentification	StateIden	FirstName	MiddleName	LastName	GenerationCode	Gender	DateOfBirth	CityOfBirth	StateOfBirth	CountryOf
2	123456		ANDREW		STUDENT		M	19991030			
3	234567		BETHANY		STUDENT		F	19980206	BRONX	NY	
4	345678		CARL		STUDENT		F	19990125	HOBOKEN	NJ	
5	456789		DENISE		STUDENT		F	19971002	MANILA		
6	567890		ERIK		STUDENT		M	19991208	MANILA		
7	678901		FRANCINE		STUDENT		M	19961015			
8											
9											
10											
11											

SMART SID Management - State Format

SID Management Records: 231							
LocalIdentificationNumber	StateIdentificationNumber	FirstName	MiddleName	LastName	Suffix	Gender	DateOfBirth
123456	1234567890	EMMA	MARIE	TEST		F	20040823
234567	2345678901	SAM		TEST		M	20020420
345678	3456789012	ROMEO		TEST		F	20030407
456789	4567890123	ALICE		TEST		M	20040203
567891	5678901234	KIM		TEST		F	20030721
678912	6789012345	JUSTIN		TEST		F	20030721
789123	7890123456	JAMES	L	TEST		M	20041027

SMART SID Management - HTML Format

## SID Management Extract Layout

Data Element	Description	Location
<b>Local Identification Number</b>	The number assigned and maintained by the local school district that is unique for each student.  <i>Numeric, 6 digits</i>	Census > People > Demographics > Student Number  Person.studentNumber
<b>State Identification</b>	The number assigned and maintained by the New Jersey	Census > People > Demographics > State ID

<b>Number</b>	<b>Data Element</b>	<b>Description</b>	<b>Location</b>
		Department of Education that is unique for each student.  <i>Numeric, 10 digits</i>	Person.stateID
	<b>First Name</b>	The legal first name of the student.  <i>Alphanumeric, 35 characters</i>	Census > People > Demographics > First Name  Person.firstName
	<b>Middle Name</b>	The legal middle name of the student.  <i>Alphanumeric, 30 characters</i>	Census > People > Demographics > Middle Name  Person.middleName
	<b>Last Name</b>	The legal last name of the student.  <i>Alphanumeric, 40 characters</i>	Census > People > Demographics > Last Name  Person.lastName
	<b>Suffix</b>	The suffix attached to the student's name, such as Jr or III.  No periods are included in this report. If the option in Census contains a period, it will be stripped out when the report is generated.  <i>Alphanumeric, 50 characters</i>	Census > People > Demographics > Suffix  Identity.suffix
	<b>Gender</b>	The gender of the student.  See the <a href="#">Non-Binary Gender Reporting</a> section for more information.  <i>Alphanumeric, 1 character (M or F)</i>	Census > People > Demographics > Gender  Identity. gender
	<b>Date of Birth</b>	The date of birth of the student.  <i>Date field, 8 digits (YYYYMMDD)</i>	Census > People > Demographics > Birthdate  Identity.birthdate
	<b>City of Birth</b>	The name of the city in which the student was born.  <i>Alphanumeric, 30 characters</i>	Census > People > Demographics > City of Birth  Identity.birthCity
	<b>State of Birth</b>	The abbreviation of the state in which the student was born.	Census > People > Demographics > State of Birth

Data Element	Description	Location
<b>Country of Birth</b>	<p>The code representing the country in which the student was born.</p> <p><i>Alphanumeric, 2 characters</i></p> <p><i>Alphanumeric, 4 characters</i></p>	<p>Census &gt; People &gt; Demographics &gt; Country of Birth</p> <p>Identity.birthCountry</p>
<b>Ethnicity</b>	<p>Indicates whether the student is considered to be Hispanic/Latino</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Census &gt; People &gt; Demographics &gt; Is this person Hispanic/Latino?</p> <p>identity.hispanicEthnicity</p>
<b>American Indian Race</b>	<p>Indicates if the student's race/ethnicity is American Indian or Alaska Native.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Information &gt; Race/Ethnicity</p> <p>Identity.raceEthnicity</p>
<b>Asian Race</b>	<p>Indicates if the student's race/ethnicity is Asian.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Information &gt; Race/Ethnicity</p> <p>Identity.raceEthnicity</p>
<b>Black Race</b>	<p>Indicates if the student's race/ethnicity is Black or African American.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Information &gt; Race/Ethnicity</p> <p>Identity.raceEthnicity</p>
<b>Pacific Race</b>	<p>Indicates if the student's race/ethnicity is Native Hawaiian or Other Pacific Islander.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Information &gt; Race/Ethnicity</p> <p>Identity.raceEthnicity</p>
<b>White Race</b>	<p>Indicates if the student's race/ethnicity is White.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Information &gt; Race/Ethnicity</p> <p>Identity.raceEthnicity</p>
<b>District Status</b>	<p>The student's current enrollment status as of the snapshot date.</p> <ul style="list-style-type: none"> <li>A value of A: Active reports when the Enrollment End Date is AFTER o the same as</li> </ul>	<p>Student Information &gt; General &gt; Enrollments &gt; Start Date/End Date</p> <p>Enrollment.startDate Enrollment.endDate</p>

Data Element	Description the End Date entered on the Report Editor.	Location
	<ul style="list-style-type: none"> <li>A value of I: Inactive reports when the Enrollment End Date is BEFORE the End Date entered on the Report Editor.</li> </ul> <p><i>Alphanumeric, 1 character</i></p>	
<b>Enrollment Type</b>	<p>Percentage of the school day a student is in attendance at the school listed as the Attending School.</p> <p>The default value for this field is F. A value of S reports when the Shared Time checkbox is marked.</p> <p><i>Alphanumeric, 1 character (F or S)</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Shared Time</p> <p>EnrollmentNJ.shared Time</p>
<b>Resident County</b>	<p>The New Jersey county in which the student resides.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Resident County</p> <p>EnrollmentNJ.residentCounty</p>
<b>Resident District</b>	<p>The district in which the student resides. If no selection is made, the default value reports.</p> <p><i>Alphanumeric, 4 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Resident District</p> <p>Enrollment.residentDistrict</p>
<b>Resident School</b>	<p>The unique school code the student would attend based on the permanent or other home address.</p> <p><i>Alphanumeric, 3 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Resident School</p> <p>EnrollmentNJ.residentSchool</p>
<b>District Entry Date</b>	<p>The date on which the student enrolled in the district.</p> <p><i>Date field, 8 digits (YYYYMMDD)</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; District Entry Date</p> <p>Enrollment.districtEntryDate</p>
<b>County Code Receiving</b>	<p>The code of the county in which the student is received in a sending/receiving relationship.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Receiving County</p> <p>EnrollmentNJ.receivingCounty</p>
<b>District Code Receiving</b>	<p>The code of the receiving district of the student in a</p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields</p>



Data Element	Description	Location
	<p>sending/receiving relationship. If no value is selected, the default value reports.</p> <p><i>Alphanumeric, 4 characters</i></p>	<p>&gt; Receiving District</p> <p>EnrollmentNJ.receivingDistrict</p>
<p><b>School Code Receiving</b></p>	<p>The code of the receiving school of the student in a sending/receiving relationship.</p> <p><i>Alphanumeric, 3 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Receiving School</p> <p>EnrollmentNJ.receivingSchool</p>
<p><b>Attending County</b></p>	<p>The code of the county in which the student is attending school.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Attending County</p> <p>EnrollmentNJ.attendingCounty</p>
<p><b>Attending District</b></p>	<p>The code of the district in which the student is attending school. If no value is selected, the default value reports.</p> <p><i>Alphanumeric, 4 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Attending District</p> <p>EnrollmentNJ.attendingDistrict</p>
<p><b>Attending School</b></p>	<p>The code of the school the student is attending.</p> <p><i>Alphanumeric, 3 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Attending School</p> <p>EnrollmentNJ.attendingSchool</p>
<p><b>Year of Graduation</b></p>	<p>The projected year of the student's high school graduation.</p> <p><i>Date field, 4 digits (YYYY)</i></p>	<p>Student Information &gt; General &gt; Graduation &gt; State Reporting Graduation Fields &gt; Projected Graduation Year</p> <p>Graduation.gradYear</p>
<p><b>School Entry Date</b></p>	<p>The date on which the student enrolled in the attending school.</p> <p><i>Date field, 8 digits (YYYYMMDD)</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; School Entry Date</p> <p>Enrollment.schoolEntryDate</p>
<p><b>School Exit Date</b></p>	<p>The date of the first day after the date of a student's last attendance at a school. This field is required for inactive students and reports the exit date if it is within the reporting window.</p>	<p>Student Information &gt; General &gt; Enrollments &gt; End Date</p> <p>Enrollment.endDate</p>

Data Element	Description For active students, this field reports blank.	Location
	<p><i>Date field, 8 digits (YYYYMMDD)</i></p>	
<p><b>Withdrawal Code</b></p>	<p>The type of exit/withdrawal of a student from a school. Reports if the student's Exit Date is within the reporting period.</p> <p><i>Alphanumeric, 3 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; End Status</p> <p>Enrollment.endStatus</p>
<p><b>Tuition Code</b></p>	<p>The indicator of the source of payment for a non-resident student.</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Tuition Code</p> <p>EnrollmentNJ.tuitionCode</p>
<p><b>Free/Reduced Rate Lunch Status</b></p>	<p>Indicates if the student is enrolled in the national school lunch program.</p> <p>Eligibility is based on the start and end dates from the Eligibility Detail record to the Effective Date entered on the extract editor.</p> <p>If the eligibility data carries over from a previous calendar year to the current year and is in the effective date range on the editor, eligibility reports.</p> <p><i>Alphabetic, 1 character (Y or N)</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Free/Reduced Meal Status</p> <p>Enrollment.mealStatus</p>
<p><b>Grade Level</b></p>	<p>The grade level of the student's enrollment</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; Grade</p> <p>Enrollment.grade</p>
<p><b>Program Type Code</b></p>	<p>The primary program of instruction for the student. See the <a href="#">Program Type</a> table for available options.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Program Type</p> <p>EnrollmentNJ.programType</p>
<p><b>Retained</b></p>	<p>Indicates if the student is repeating the current grade level.</p> <ul style="list-style-type: none"> <li>Report Y when a student's previous year's last</li> </ul>	<p>Student Information &gt; General &gt; Enrollments &gt; General Enrollment Editor &gt; Retained</p>

Data Element	Description	Enrollment Location
	<p>enrollment's End Action is R: Retained.</p> <ul style="list-style-type: none"> <li>Report N when the last enrollment from last year's End Action field is blank, D: Demote, or P: Promote, even if the student has the same grade level as last year's enrollment, or if there is no previous enrollment.</li> </ul> <p><i>Alphabetic, 1 character (Y or N)</i></p>	
<p><b>Special Education Classification</b></p>	<p>The outcome of an eligibility assessment for special education and related services. This field reports a null value unless a primary disability code is selected.</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; Special Ed Fields &gt; Primary Disability</p> <p>Enrollment.disability</p>
<p><b>ELL Identification Date</b></p>	<p>The date on which the student began participation in an English Learner program.</p> <p>This field reports ONLY when the Reporting Period Start and Dates are populated on the Report Editor.</p> <p><i>Date field, 8 digits (YYYYMMDD)</i></p>	<p>Student Information &gt; Program Participation &gt; English Learners (EL) &gt; EL &gt; Identified Date</p> <p>Lep.identifiedDate</p>
<p><b>ELL Exit Date</b></p>	<p>The date on which the student successfully completed an English Learner program.</p> <p>This field reports ONLY when the Reporting Period Start and Dates are populated on the Report Editor.</p> <p>If the EL Program Status is EL and the Parent Declined checkbox is marked, a value of REFUSED reports.</p> <p><i>Date field, 8 digits (YYYYMMDD)</i></p>	<p>Student Information &gt; Program Participation &gt; English Learners (EL) &gt; EL &gt; Program Exit Date</p> <p>Lep.exitDate</p>
<p><b>NonPublic</b></p>	<p>Indicates the student has been parentally placed into a private school and receives services under</p>	<p>Student Information &gt; General &gt; Enrollments &gt; Special Education Fields &gt; NonPublic</p>

Data Element	Description	Location
	<p>services plan.</p> <p><i>Alphabetic, 1 character (Y or blank)</i></p>	<p>EnrollmentNJ.nonPublic</p>
<p><b>Resident Municipal Code</b></p>	<p>The State Defined Residential Code that can be used across multiple districts.</p> <p><i>Numeric, 4 digits</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Residential Municipal Code</p> <p>EnrollmentNJ.residentialMunicipalCode</p>
<p><b>Military Connected Student Indicator</b></p>	<p>Indicates the student's parent/guardian is on active duty, in the National Guard or in the Reserve components of the United States military services.</p> <ul style="list-style-type: none"> <li>• 1: Not Military Connected</li> <li>• 2: Active Duty</li> <li>• 3: National Guard or Reserve</li> <li>• 4: Unknown</li> </ul> <p><i>Numeric, 1 digit</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Military Connected</p> <p>EnrollmentNJ.militaryConnectedStatus</p>
<p><b>ELA Graduation Pathway Indicator</b></p>	<p>Indicates the graduate's pathway to graduation for ELA.</p> <p>Reports the code selected from the ELA Graduation Pathway drop list.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Student Information &gt; Graduation &gt; Graduation Detail &gt; State Reporting Graduation Fields &gt; ELA Graduation Pathway</p> <p>Graduation.gradPathELA</p>
<p><b>Math Graduation Pathway Indicator</b></p>	<p>Indicates the graduate's pathway to graduation for Math.</p> <p>Reports the code selected from the Math Graduation Pathway drop list.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Student Information &gt; Graduation &gt; Graduation Detail &gt; State Reporting Graduation Fields &gt; Math Graduation Pathway</p> <p>Graduation.gradPathMath</p>
<p><b>In District Placement</b></p>	<p>Indicates when a student is attending a school that is not their resident school within their resident district.</p> <p>Reports the option selected on the enrollment editor.</p> <ul style="list-style-type: none"> <li>• <b>SPECED</b> = Student attends a specialized program for</li> </ul>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; In District Placement</p> <p>Enrollment.inDistrictPlacement</p>

Data Element	Description	Location
	<p>Specialized program for alternative education in a school that is not his/her resident school within his/her resident school district</p> <ul style="list-style-type: none"> <li>• <b>ELL</b>= Student attends a specialized program for English Language Learners in a school that is not his/her resident school within his/her resident school district</li> <li>• <b>OTHER</b> = Student attends a school that is not his/her resident school within his/her resident school district for any other reason</li> <li>• <b>ALTREC</b> = Student attends an alternative education program or a recovery high school program in a school that is not his/her resident school within his/her resident school district</li> <li>• <b>ADULT</b> = Student attends an adult high school for students pursuing a locally-issued, state-endorsed diploma in a school that is not his/her resident school within his/her resident school district</li> </ul> <p><i>Alphanumeric, 6 characters</i></p>	
<p><b>Language Instruction Educational Program</b></p>	<p>Indicates the course in which an English language learner is placed in order to develop and attain English proficiency while meeting challenging State academic standards, Reports the code selected for the EL Service Type. Valid options are:</p> <ul style="list-style-type: none"> <li>• 1: Dual language</li> <li>• 2: Full Time Bilingual (Transitional)</li> <li>• 3: Bilingual alternative Programs</li> <li>• 4: English alternative Programs (Hi-Intensity, SEI)</li> <li>• 5: ESL Only or ELS</li> <li>• 6: Currently an ELL but ELL</li> </ul>	<p>Student Information &gt; Program Participation &gt; English Learners EL &gt; EL Services &gt; Service Type</p> <p>LepServiceType.code</p>

Data Element	Description Program Services refused by parent/guardian	Location
	<p><i>Numeric, 1 digit</i></p>	
<p><b>Biliterate</b></p>	<p>Indicates whether graduating high school seniors achieved passing scores on both a World Language Assessment and an English Assessment to demonstrate they are biliterate.</p> <ul style="list-style-type: none"> <li>When the student's grade level is 12, but there are no values selected for World Language Assessment, a value of N reports.</li> <li>When the student's grade level is 12, and a World Language Assessment has been awarded for the State Seal, a value of Y reports.</li> </ul> <p><i>Alphabetic, 1 character (Y or N)</i></p>	<p>Student Information &gt; General &gt; Graduation &gt; State Seal</p> <p>GraduationSeal.method GraduationSeal.language</p>
<p><b>World Language Assessment 1-5</b></p>	<p>Reports the World Language Assessment, other than an English Language Assessment, taken by the student.</p> <p><i>Alphanumeric, 10 characters</i></p>	<p>Student Information &gt; General &gt; Graduation &gt; State Seal &gt; Language Assessment</p> <p>GraduationSeal.method</p>
<p><b>World Languages Assessed 1-5</b></p>	<p>Indicates the language (other than English) that is being assessed.</p> <p><i>Alphanumeric, 3 characters</i></p>	<p>Student Information &gt; General &gt; Graduation &gt; State Seal &gt; Language</p> <p>GraduationSeal.language</p>
<p><b>Gifted and Talented Student</b></p>	<p>Indicates the student has been identified as a gifted and talented or twice-exceptional as defined by the Strengthening Gifted and Talented Education Law.</p> <p>Reports a value of Y when the Gifted and Talented field on the Enrollment record is marked. Otherwise, reports a value of N.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Gifted and Talented</p> <p>Enrollment.giftedAndTalented</p>
<p><b>Student Learning</b></p>	<p>Reports the selected method for delivering instruction to the</p>	<p>Student Information &gt; Program Participation &gt; State Programs &gt;</p>

Environment Data Element	student. Description	Instruction Mode > Student Learning Environment Location
	<i>Numeric, 1 digit</i>	InstructionMode.status
<b>Remote Days Present</b>	<p>Reports the number of remote (virtual) instruction days a student is marked as present during the annual reporting period from July 1 through June 30.</p> <ul style="list-style-type: none"> <li>• Half Day Logic is not used for this field. When the student's Absent Minutes are less than the value in the Whole Day Absence field on the Calendar, a student is marked as Present.</li> <li>• State Excused Absences are not included in this value (State Attendance Code = 3, 4, 6, 8 or 9).</li> <li>• When the Enrollment Type field = S, each membership day counts as half or .5.</li> </ul> <p><i>Numeric, up to 5 characters</i></p>	<p>Student Information &gt; General &gt; Attendance</p> <p>Calculated value</p>
<b>Remote Days Absent</b>	<p>Reports the number of remote (virtual) instruction days a student is marked as absent and scheduled to receive instruction in a remote learning environment during the annual reporting period from July 1 through June 30.</p> <ul style="list-style-type: none"> <li>• Half Day Logic is not used for this field. When the student's Absent Minutes are greater than the value in the Whole Day Absence field on the Calendar, a student is marked as Absent.</li> <li>• The Attendance Status = Absent; the Attendance Excuse can be Unknown, Excused or Unexcused.</li> <li>• State Excused Absences are not included in this value (State Attendance Code = 3, 4, 6, 8 or 9).</li> </ul>	<p>Student Information &gt; General &gt; Attendance</p> <p>Calculated value</p>

Data Element	Description	Location
	<ul style="list-style-type: none"> <li>An Absent Day with a State Code of 5 counts as a full day present.</li> <li>When the Enrollment Type field = S, each membership day counts as half or .5.</li> </ul> <p><i>Numeric, up to 5 characters</i></p>	
<b>Student Internet Connectivity</b>	<p>Reports the selected code for student access to the internet (district paid, paid by household, etc.).</p> <p>Only the most current Digital Equity Program reports.</p> <p><i>Numeric, 1 digit</i></p>	<p>Student Information &gt; Program Participation &gt; State Programs &gt; Digital Equity &gt; Internet Connectivity</p> <p>DigitalEquity.internetAccessType</p>
<b>Student Device Owner</b>	<p>Reports the selected code to indicate the owner of the device used for remote instruction.</p> <p>Only the most current Digital Equity Program reports.</p> <p><i>Numeric, 1 digit</i></p>	<p>Student Information &gt; Program Participation &gt; State Programs &gt; Digital Equity &gt; Device Owner</p> <p>DigitalEquity.deviceAccess</p>
<b>Student Device Type</b>	<p>Reports the selected code to indicate the type of device used for remote instruction.</p> <p>Only the most current Digital Equity Program reports.</p> <p><i>Numeric, 1 digit</i></p>	<p>Student Information &gt; Program Participation &gt; State Programs &gt; Digital Equity &gt; Device Type</p> <p>DigitalEquity.digitalDevice</p>
<b>Bridge Year</b>	<p>Indicates whether the student plans to or is currently participating in the Bridge Year Pilot Program.</p> <p>Reports the code selected on the student's enrollment record.</p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Bridge Year</p> <p>Enrollment.bridgeYear</p>
<b>Federal HS Math Testing Requirements</b>	<p>Indicates whether a student has met the federal requirement to take Algebra I (or one of the exceptions noted below) while in high school.</p>	<p>Student Information &gt; General &gt; Enrollments &gt; Assessment Reporting Fields &gt; Federal HS Math Testing Reqs</p> <p>Enrollment.federalMathReqAlgebra</p>



Data Element	Description	Location
	<p>Reports the selected code (A - G) from the student's enrollment record. When not populated, a blank value reports.</p> <p><i>Alphanumeric, 1 character</i></p>	
<p><b>IEP Graduation Course Requirement</b></p>	<p>An indication of whether the Individualized Education Program (IEP) of a student with a disability contains an exemption or modification to the state course requirement component of NJDOE graduation requirements.</p> <p>Reports the selected code - 1 or 2 - from the student's enrollment record. When not populated, a blank value reports.</p> <p><i>Numeric, 1 digit</i></p>	<p>Student Information &gt; General &gt; Graduation &gt; State Reporting Graduation Fields &gt; IEP Graduation Course Requirement</p> <p>Graduation.iepGradCourseReq</p>
<p><b>IEP Graduation Attendance</b></p>	<p>An indication of whether the Individualized Education Program (IEP) of a student with a disability contains an exemption or modification to the local attendance requirement component of NJDOE graduation requirements.</p> <p>Reports the selected code - 1 or 2 - from the student's enrollment record. When not populated, a blank value reports.</p> <p><i>Numeric 1, digit</i></p>	<p>Student Information &gt; General &gt; Graduation &gt; State Reporting Graduation Fields &gt; IEP Graduation Attendance</p> <p>Graduation.iepGradAttendance</p>
<p><b>LIEP Language of Instruction</b></p>	<p>Indicates the language of instruction for the Language Instruction Educational Program (LIEP) course in which an English language learner (ELL) is placed in order to develop and attain English proficiency while meeting challenging State academic standards.</p> <p>Reports the selected code from</p>	<p>Student Information &gt; Program Participation &gt; English Learners (EL) &gt; EL &gt; LIEP Language of Instruction</p> <p>Lep.liepInstructionLanguage</p>

Data Element	Description	Location
	<p>the student's enrollment record. When not populated, a blank value reports.</p> <p><i>Alphanumeric, 3 characters</i></p>	
<b>City of Resident</b>	<p>The name of the city in which the student lives. If there is more than one primary city of residence, the most current city by start date reports. Any secondary city of residence does not report.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>Census &gt; Address &gt; City</p> <p>Address.city</p>
<b>Migrant Status</b>	<p>Indicates if the student is eligible for migrant education services.</p> <p><i>Alphabetic, 1 character (Y or N)</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Migrant</p> <p>Enrollment.migrant</p>
<b>Eighth Technological Literacy</b>	<p>Indicates whether the student has met the eighth grade criteria of technological proficiency.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; 8 Tech Literacy</p> <p>EnrollmentNJ.8TechLiteracy</p>
<b>Health Insurance Status</b>	<p>Indicates whether the student has health insurance coverage.</p> <p><i>Alpha, 1 character (Y or N)</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Health Coverage</p> <p>EnrollmentNJ.healthCoverage</p>
<b>Health Insurance Provider</b>	<p>The name of the health insurance provider of the student.</p> <p><i>Alphanumeric, 50 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Health Insurance Provider</p> <p>EnrollmentNJ.healthInsurance Provider</p>
<b>Home Language</b>	<p>The primary language or dialect that students use to communicate at home.</p> <p><i>Alphanumeric, 3 characters</i></p>	<p>Census &gt; People &gt; Identities &gt; Home Primary Language</p> <p>Identity.homePrimaryLanguage</p>
<b>Immigrant Status</b>	<p>Selection indicates student meets the Federal definition of being an immigrant:</p> <ul style="list-style-type: none"> <li>• are aged 3-21</li> <li>• were not born in any state</li> </ul>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Immigrant</p> <p>Enrollment.immigrant</p>

Data Element	Description	Location
	<ul style="list-style-type: none"> <li>• have not been attending one or more schools in any one or more States for more than three full academic years.</li> </ul> <p>Reports based on the Yes, No or no selection on the State Reporting Enrollment Editor field.</p> <p><i>Alphabetic, 1 character</i></p>	
<p><b>First Entry Date into a US School</b></p>	<p>Date the student first received schooling at a school in the United States.</p> <p>Reports the date associated with the student's Date Entered US School if the student's Birth Country is any selection other than 2330: United States or 1790: Puerto Rico.</p> <p>Reports a blank value if Birth Country is the United States or Puerto Rico.</p> <p><i>Date field, 8 characters (YYYYMMDD)</i></p>	<p>Census &gt; People &gt; Demographics &gt; Date Entered US School Census &gt; Person Information &gt; Birth Country</p> <p>Identity.dateEnteredSchool</p>
<p><b>Homeless</b></p>	<p>An indication that the student lacks a fixed, regular and adequate residence.</p> <ul style="list-style-type: none"> <li>• Reports a value of Y1 if the student is Homeless and Student in Physical Custody (Unaccompanied Youth) is marked.</li> <li>• Reports a value of Y2 if student is Homeless and Student in Physical Custody (Unaccompanied Youth) is not marked.</li> <li>• Reports N if student is not homeless.</li> </ul> <p>Homeless can be Yes at anytime during the reporting period start and end dates.</p> <p><i>Alphabetic, 2 characters</i></p>	<p>Student Information &gt; Program Participation &gt; Homeless</p> <p>Homeless.unaccompaniedYouth</p>

Homeless	Description	Location
<b>Primary Nighttime Resident</b>	<p>Indicates the nighttime residence of homeless students.</p> <p>Reports the selected value when the student has a homeless status of Yes at anytime during the reporting period start and end dates.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Student Information &gt; Program Participation &gt; Homeless &gt; Primary Night Time Residence</p> <p>Homeless.primaryNightTimeResidence</p>
<b>Alternative Education Program</b>	<p>Indication that the student is enrolled in an alternative education program.</p> <p><i>Alphabetic, 1 character (Y or N)</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; ASSA Reporting Fields &gt; Alternative Program</p> <p>EnrollmentNJ.ASSAprogram</p>
<b>Title 1 Science</b>	<p>Indicates the student is receiving Targeted Assistance in Science programming.</p> <p><i>Alphabetic, 1 character (Y or N)</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Title 1 Science</p> <p>EnrollmentNJ.title1Science</p>
<b>Title 1 Math</b>	<p>Indicates the student is receiving Targeted Assistance in Math programming.</p> <p><i>Alphabetic, 1 character (Y or N)</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Title 1 Math</p> <p>EnrollmentNJ.title1Match</p>
<b>Title 1 Language</b>	<p>Indicates the student is receiving Targeted Assistance in Language programming.</p> <p><i>Alphabetic, 1 character (Y or N)</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Title 1 Language Arts</p> <p>EnrollmentNJ.title1Language</p>
<b>School Status</b>	<p>Reports the student's current enrollment status, either A (Active) when the Enrollment End Date field is after or equal to the End Date entered on the report editor, or I (Inactive) when the Enrollment End Date field is before the End Date entered on the report editor.</p> <p><i>Alphabetic, 1 character (A or I)</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; General Enrollment Editor &gt; End Date</p> <p>Enrollment.endDate</p>
<b>School Entry Code</b>	<p>Reports the local Enrollment Local Start Status.</p>	<p>Student Information &gt; General &gt; Enrollments &gt; General Enrollment Editor &gt; Local Start Status</p>

Data Element	Description	Location
	<i>Numeric, 3 characters</i>	Enrollment.localStartStatus
<b>Days Open</b>	<p>Reports the number of days the program of instruction was in session for the entire year, July 1 to June 30.</p> <p>Acceptable values between 180 and 250.</p> <p><i>Numeric, 3 digits</i></p>	<p>System Administration &gt; Calendar &gt; Calendar &gt; Calendar &gt; Calendar Information &gt; Start Date, End Date</p> <p>Calendar.startDate Calendar.endDate</p>
<b>Number of Days Present</b>	<p>The number of school days in session a student is recorded as present during the annual reporting period from July 1 to June 30. This includes days the student attended from a remote learning environment.</p> <ul style="list-style-type: none"> <li>• No Half Day logic is used.</li> <li>• If the student's total absent minutes is less than the Whole Day Absent Minutes on the Calendar Info editor, the day is marked as Present.</li> <li>• State Excused Absences are not included (State Attendance Code = 3, 4, 6, 8 or 9).</li> <li>• When the Enrollment Type is S, each day of memberships counts as half or .5.</li> </ul> <p><i>Numeric, 5 digits</i></p>	<p>System Administration &gt; Calendar &gt; Calendar &gt; Calendar &gt; Whole Day Absence</p> <p>Calendar.wholeDayAbsence</p>
<b>Number of Days Absent</b>	<p>The number of school days in session a student is recorded as absent during the annual reporting period from July 1 to June 30. This includes days the student was absent and scheduled to receive instruction from a remote learning environment.</p> <ul style="list-style-type: none"> <li>• No Half Day logic is used.</li> <li>• If the student's total absent minutes is greater than the Whole Day Absence field on the Calendar Info editor, the day is marked as Absent.</li> </ul>	<p>System Administration &gt; Calendar &gt; Calendar &gt; Calendar &gt; Whole Day Absence</p> <p>Calendar.wholeDayAbsence</p>

Data Element	Description	Location
	<p>Attendance record Status is recorded as Absent; the Attendance record Excuse can be Unknow, Excused or Unexcused.</p> <ul style="list-style-type: none"> <li>• State Excused Absences are not included (State Attendance Code = 3, 4, 6, 8 or 9).</li> <li>• When an Absent Day has a State Code of 5 (half day absence), that day is calculated as a full day present.</li> <li>• When the Enrollment Type is S, each day of memberships counts as half or .5.</li> </ul> <p><i>Numeric, 5 digits</i></p>	
<p><b>Number of State Excused Absences</b></p>	<p>Reports the number of days a student is absent for a State-excused reason during the annual reporting period, July 1 to June 30.</p> <p>This includes Attendance Statuses of Absent and an Attendance Excuse of Exempt, and includes State Attendance Codes of 3, 4, 6, 8 and 9.</p> <p>Attendance records with these State Attendance Codes do NOT count against the Number of Days Present or Number of Days Absent.</p> <p><i>Numeric, 3 digits</i></p>	<p>System Administration &gt; Attendance &gt; Attendance Codes &gt; State Code</p> <p>AttendanceExcuse.stateCode</p>
<p><b>Reports Shared Voc</b></p>	<p>An indication that the student is a shared-time vocational school student being reported by the county vocational school.</p> <p>Reports Y when the Shared Time field is selected on the State Reporting Enrollment editor. Otherwise, reports a value of N.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Shared Time</p> <p>Enrollment.sharedTime</p>

Data Element	Description	Location
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# Attendance Data Validation Details

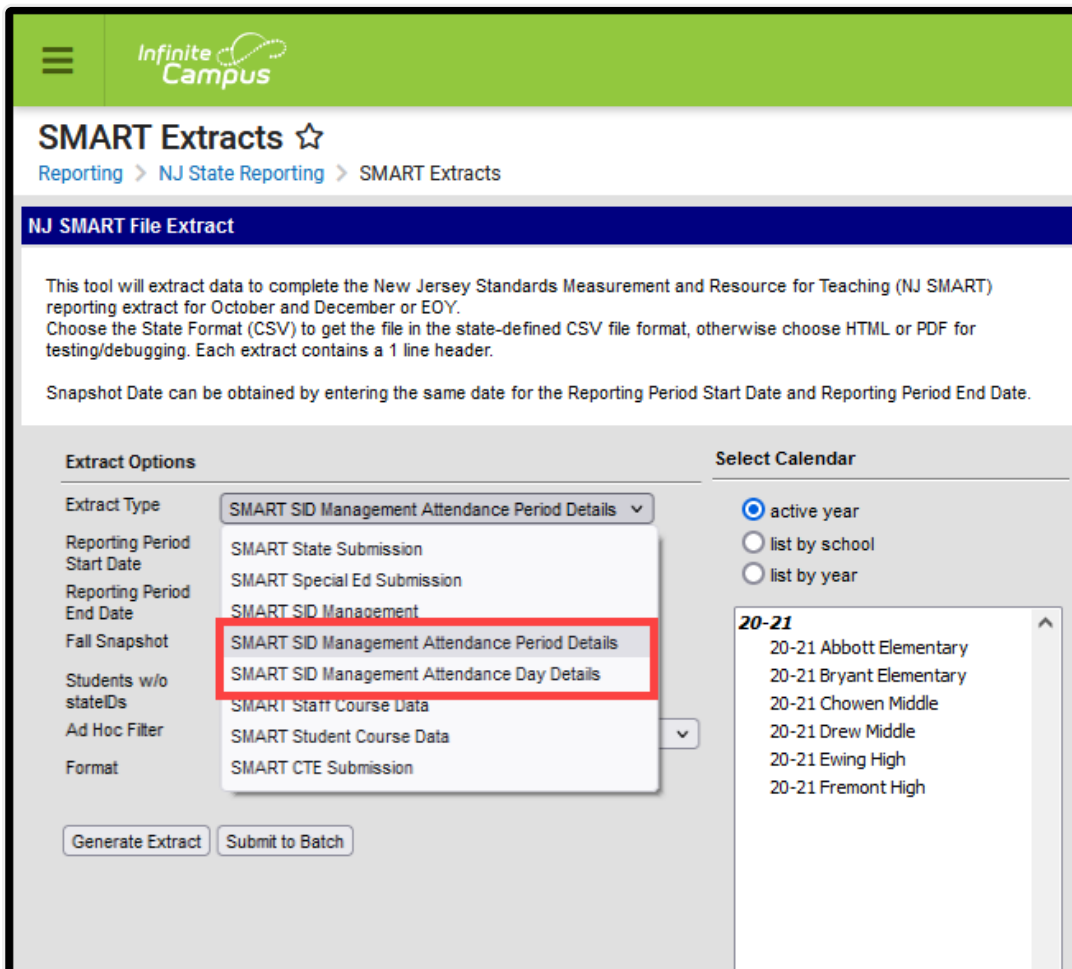
[Attendance Codes](#) | [Attendance Period Details Validation](#) | [Attendance Day Details Validation](#)

The Attendance Data Validation Details reports return a total count of period minutes and total of days, respectively, by date and attendance code for students in the selected grade levels. Two options are available - Attendance Period Details and Attendance Day Details.

These reports can be used to validate a student's attendance minutes prior to submitting the SMART SID Management Extract to the state.

Use these Validation reports to assist with troubleshooting attendance calculations you feel are in error. By comparing the results of the SMART SID Management Extract with the results of the Validation reports, attendance issues can be corrected before submitting information to the state.

If there are concerns with the results, contact Campus Support and include the CSV output.



# Attendance Codes

Each attendance record that is counted in the validation reports uses the assigned State Code. For ease of calculation, only one attendance code is used for each student for each day, with the code that has the most minutes assigned taking precedence.

For example, if a student is marked as Absent/Excused for periods 2, 3, 4 and 5 using an attendance code associated with State Code 3 with a total of 240 minutes of absence, and marked as Absent/Unknown for period 1 using an attendance code associated with State Code 5 with a total of 60 minutes of absence, the primary state attendance code for that day would be 3 (not 5). State Code 5, Half Day Attendance, does not impact how the day is processed and does not prevent the student from being marked as a full day of absence.

**Attendance Code Setup** ☆

Attendance Office > Settings > Attendance Code Setup

+ New Save Delete

Code	Description
ABR	Attendance-Behavior Related
AEX	Absent Excused
AUK	Absent Unknown
AUX	Absent Unexcused
AX	Absent Exempt
EReX	Early Release Excused
ERuK	Early Release Unknown
ERuX	Early Release Unexcused
ERX	Early Release Exempt
ISS	In-School Suspension
MED	Medical excused
OSS	Out of School Suspension
PRE	Present
TBUS	Tardy Bus Late
TEX	Tardy Excused
TUK	Tardy Unknown
TUX	Tardy Unexcused
TX	Tardy Exempt

**AttendanceExcuse Detail**

\*Code  
2

\*State Code  
1: A full day's absence

- 0: No State Code Required
- 1: A full day's absence
- 2: Absent never attended
- 3: Excused/Exempt absence Religious or "BYCW" day
- 4: Excused:Voc school-district closed-no transport
- 5: A half-day absence
- 6: Excused Absence Due to College Visits
- 7: Home Instruction
- 8: Take Your Child to Work Day
- 9: Participation in Veterans Day

*State Codes for Attendance Statuses*

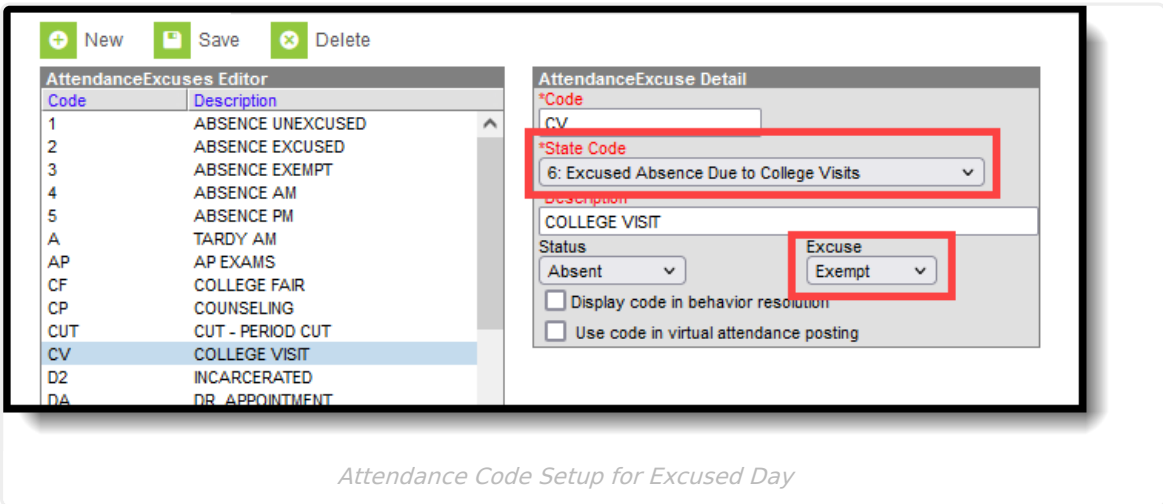
Acceptable **Attendance Codes** for a State Excused Day must have one of the following State Codes selected:

- 3: Excused/Exempt absence Religious or BYCW day
- 4: Excused Vocational School, District closed no transport
- 6: Excused Absence Due to College Visits
- 8: Take your Child to Work Day
- 9: Participation in Veteran's Day

Acceptable **Excuse Codes** for a State Excused Day must have an Excuse value of Exempt.



Acceptable EXCUSE CODES for a State Excused Day must have an Excuse Value of Exempt.



Attendance Code Setup for Excused Day

**Attendance entries with a State Code of 5: Half-Day Absence take precedence over every other state code assignment.**

The following table answers which State Code with what Excuse Codes is used for determining whether Present Minutes, Absent Minutes and Excused Minutes are calculated for an attendance entry.

Excuse Code	Present Minutes	Absent Minutes	Excused Minutes
<b>Attendance entry with a State Code of 3, 4, 6, 8 or 9:</b>			
U: Unknown	No	Yes	No
E: Excused	No	Yes	No
X: Exempt	No	No	Yes
<b>Attendance entry with a State Code that is NOT 3, 4, 6, 8 or 9:</b>			
U: Unknown	No	Yes	No
E: Excused	No	Yes	No
X: Exempt	No	Yes	No

## Attendance Period Details Validation

The Period Details Validation generates a list of attendance data for each student in a seven day range (start and end date must be no more than a range of 7 days) for each period of the day, and includes a total number of present and absent minutes for both in classroom attendance and virtual attendance.

### Calculation for Attendance Period Details Validation

The following details the steps used to calculate attendance period minutes. Click on the image to display a larger view.

display a target view.

### Step 1. Assign Minutes to Presence or Absence

For each attendance record, a status of Present or Absent is assigned. When students are attending in-person classes, an attendance record most often indicates a student was absent. When students are attending virtual classes, an attendance record most often indicates a student was present.

In the image below, a student who was marked absent from in-person classes has a total of 55 minutes absent. A student who was marked as present for virtual classes has a total value of 55 minutes present.

Internal Status	Displayed as on Detail Data Report	Date	Start Time	End Time	Period Minutes	Physical Absent	Physical Present	Remote Absent	Remote Present
PA	Physical Absent	1/9/2021	8:00	8:55	55	55	0	0	0
PP	Physical Present	1/9/2021	9:00	9:55	55	0	55	0	0
VN	Remote Absent	1/9/2021	10:00	10:55	55	55	0	55	0
VP	Remote Present	1/9/2021	11:00	11:55	55	0	55	0	55

*Attendance Minutes for Present or Absent*

### Step 2. Adjust based on State Code 3, 4, 6, 8, 9 and Excuse = Exempt

That 55 minutes of absent/present is adjusted for the state code assigned to the attendance record, as well as the Exempt excuse. Absent minutes for State Code 5 are not adjusted in this step. A state code of 3, 4, 6, 8 or 9 counts those 55 minutes as excused.

Internal Status	Displayed as on Detail Data Report	Excuse Category	State Code	Minutes Present from Absence Record	Period Minutes	Physical Absent	Physical Present	Remote Absent	Remote Present	State Excused Minutes
PA	Physical Absent	Exempt(X)	NOT( 3,4,6,8,9 )	10	55	55	0	0	0	0
PP	Physical Present				55	0	55	0	0	0
VN	Remote Absent	Exempt(X)	3,4,6,8,9	10	55	0	0	0	0	55
VP	Remote Present				55	0	55	0	0	0

*Attendance Entry for Exempt Records*

### Step 3. Adjust for Minutes Present from Absent Record with Absent Minutes Greater than Zero

The total number of minutes the student is marked as Present is subtracted from the total period minutes. That result is reported as the student's total absent minutes for that period (value should be greater than zero).

Internal Status	Displayed as on Detail Data Report	Excuse Category	State Code	Minutes Present from Absence Record	Period Minutes	Physical Absent	Physical Present	Remote Absent	Remote Present	State Excused Minutes
<b>Records with Non-Exempt Absent Minutes</b>										
PA	Physical Absent	Exempt(X)	NOT( 3,4,6,8,9 )	10	55	45	10	0	0	0
PP	Physical Present				55	0	55	0	0	0
VN	Remote Absent	Unknown or Unexcused(U) Excused (E)	Any State Code	10	55	45	10	45	10	0
VP	Remote Present				55	0	55	0	0	0
<b>Records with State Excused Minutes</b>										
PA	Physical Absent	Exempt(X)	3,4,6,8,9	10	55	0	10	0	0	45
PP	Physical Present				55	0	55	0	0	0
VN	Remote Absent	Exempt(X)	3,4,6,8,9	10	55	0	10	0	10	45
VP	Remote Present				55	0	55	0	0	0

*Absent Minutes Greater Than Zero*

## Generate the Attendance Period Details Validation Report

1. Select **SMART SID Management Attendance Period Details** from the **Extract Type** dropdown list.

2. Enter a **Reporting Period Start Date**.
3. Enter a **Reporting Period End Date**. Note that the Start and End Date range cannot be more than seven days.
4. Mark the **Student w/o stateIDs** if those students should not appear in the report.
5. Indicate the **Format** in which the report should generate.
6. Click the **Generate Extract** button to generate the report in the desired format. Or, use the **Submit to Batch** button (if applicable) to choose when the extract generates.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y			
1	DetailRepo	Calendar	VirtualPart	WholeDay	StateID	LastName	FirstName	MiddleName	Date	ShareTime	StartTime	EndTime	ScheduledI	AttendedS	Idistrict	Atter	Excus	Stati	Acce	Acce	Mini	Present	Absent	Min	RemotePre	RemoteAb	StateExc
2	Attendance	21-22	Berg	Disabled	240	123456789	Student	Andrew	James	#####	N	8:54 AM	9:44 AM	50	Physical	Present						50	0	0	0	0	0
3	Attendance	21-22	Berg	Disabled	240	123456789	Student	Andrew	James	#####	N	8:54 AM	9:44 AM	50	Physical	Present						50	0	0	0	0	0
4	Attendance	21-22	Berg	Disabled	240	123456789	Student	Andrew	James	#####	N	8:54 AM	9:44 AM	50	Physical	Present						50	0	0	0	0	0
5	Attendance	21-22	Berg	Disabled	240	123456789	Student	Andrew	James	#####	N	8:54 AM	9:44 AM	50	Physical	Present						50	0	0	0	0	0
6	Attendance	21-22	Berg	Disabled	240	123456789	Student	Andrew	James	8/2/2021	N	8:54 AM	9:44 AM	50	Physical	Present						50	0	0	0	0	0
7	Attendance	21-22	Berg	Disabled	240	123456789	Student	Andrew	James	8/3/2021	N	8:54 AM	9:44 AM	50	Physical	Present						50	0	0	0	0	0
8	Attendance	21-22	Berg	Disabled	240	234567890	Student	Gavin		#####	N	8:00 AM	8:50 AM	50	Physical	Present						50	0	0	0	0	0
9	Attendance	21-22	Berg	Disabled	240	234567890	Student	Gavin		#####	N	8:54 AM	9:44 AM	50	Physical	Present						50	0	0	0	0	0
10	Attendance	21-22	Berg	Disabled	240	234567890	Student	Gavin		#####	N	8:00 AM	8:50 AM	50	Physical	Present						50	0	0	0	0	0
11	Attendance	21-22	Berg	Disabled	240	234567890	Student	Gavin		#####	N	8:54 AM	9:44 AM	50	Physical	Present						50	0	0	0	0	0
12	Attendance	21-22	Berg	Disabled	240	234567890	Student	Gavin		#####	N	8:00 AM	8:50 AM	50	Physical	Present						50	0	0	0	0	0

SMART SID Management Attendance Period Details

## Attendance Period Details Validation Report Layout

Field	Description	Location
<b>Detail Report Type</b>	Indicates which validation report displays. Reports <b>Attendance Data by Period</b> for all students.	N/A
<b>Calendar</b>	Lists from which calendar the data was pulled. This is the name of the calendar selected in the Report editor.	System Administration > Calendar > Calendar > Calendar > Name  Calendar.name
<b>Virtual Participation Preference</b>	Indicates whether Virtual Attendance Preferences have been enabled for the selected district.  When the Enable Virtual Attendance checkbox is marked on the <b>Virtual Attendance Preferences</b> tool, displays a value of Enabled. When the Enable Virtual Attendance checkbox is NOT marked, displays a value of Disabled.	System Administration > Attendance > Virtual Attendance Preferences > Enable Virtual Attendance
<b>Whole Day Absence</b>	Indicates the total number of minutes that is considered a full day of absence. This is the value entered in the Whole Day Absence field on the Calendar Detail tool.	System Administration > Calendar > Calendar > Calendar > Whole Day Absence  Calendar.wholeDayAbsence
<b>State ID</b>	Reports the student's assigned State ID number.	Census > People > Demographics > Person

Field	Description	Location > State ID
		Person.stateID
<b>Last Name</b>	Reports the last name of the student.	Census > People > Demographics > Person Information > Last Name  Identity.lastName
<b>First Name</b>	Reports the first name of the student.	Census > People > Demographics > Person Information > First Name  Identity.firstName
<b>Middle Name</b>	Reports the middle name of the student.	Census > People > Demographics > Person Information > Middle Name  Identity.middleName
<b>Date</b>	Reports the date of the student's attendance entry.	
<b>Share Time Enrollment</b>	Indicates whether the student is full time enrolled in the selected calendar or shares time with an enrollment in another calendar.	Student Information > General > Enrollments > State Reporting Fields > Shared Time
<b>Start Time</b>	Lists the start time of the first period in which the student is enrolled.	System Administration > Calendar > Calendar > Periods > Period Selection > Start Time
<b>End Time</b>	Lists the end time of the first period in which the student is enrolled.	System Administration > Calendar > Calendar > Periods > Period Selection > End Time
<b>Scheduled Period Minutes</b>	Reports the total number of minutes in that scheduled period.	System Administration > Calendar > Calendar > Periods > Period Selection > Period Info
<b>Attended Status</b>	Lists the student's status for the day.	Student Information > General > Attendance > Attendance Record > Status
<b>District Attendance Code</b>	Lists the attendance code assigned for the attendance entry for that day.	Student Information > General > Attendance > Attendance Record > Code

Field	Description	Location
<b>Excuse Category</b>	Indicates whether the attendance excuse is Unexcused, Unknown or Excused.	Student Information > General > Attendance > Attendance Record > Excuse
<b>State Attendance Code</b>	Reports the State Code assigned to the attendance code.	System Administration > Attendance > Attendance Code > Attendance Excuse Detail > State Code
<b>Acceptable Attendance Code for State Excused Days</b>	Indicates whether the attendance state code (3, 4, 6, 8 or 9) is valid for the excused days recognized by the state. Reports Yes or No.	System Administration > Attendance > Attendance Code > Attendance Excuse Detail > State Code
<b>Acceptable Excuse Code for State Excused Days</b>	Indicates whether the excuse reason (Exempt) is valid for the excused days recognized by the state. Reports Yes or No.	System Administration > Attendance > Attendance Code > Attendance Excuse Detail > Excuse
<b>Minutes Present on Absence Record</b>	Reports any total number of minutes the student was considered present for a period when the attendance record indicates the record as an absence.	Student Information > General > Attendance > Attendance Record > Present Minutes
<b>Present Minutes</b>	Lists the total number of minutes for which the student was marked present for the entire period.	Student Information > General > Attendance > Attendance Record > Present Minutes
<b>Absent Minutes</b>	Lists the total number of minutes for which the student was marked absent.  Unless noted otherwise, a student is considered absent for the entire period.	Student Information > General > Attendance > Attendance Record
<b>Remote Present Minutes</b>	Lists the total number of minutes for which the student was marked present for remote (virtual) learning.	Student Information > General > Attendance > Attendance Record > Present Minutes
<b>Remote Absent Minutes</b>	Lists the total number of minutes for which the student was marked absent for remote (virtual) learning.	Student Information > General > Attendance > Attendance Record
<b>State Excused Minutes</b>	Lists the total number of minutes the student was marked as excused and approved by the state.	System Administration > Attendance > Attendance Code > Attendance Excuse Detail > State Code, Excuse

Days Open	Description	Location
	Reports the total number of calendar days in the selected calendar.	System Administration > Calendar > Calendar > Days > Start Date, End Date

## Attendance Day Details Validation

generates a list of attendance data for each student for each day in a 31 day range (start and end date must be no more than a range of 31 days), and includes a total number of present and absent minutes for both in classroom attendance and virtual attendance.

## Calculation for Attendance Day Details Validation

The following details the steps used to calculate attendance day minutes, and provides information on how multiple state codes and excused codes in a single day are processed. Click on the image to display a larger view.

### Step 1. Determine Primary Attendance Code

Out of the eight periods in one day, three periods have a State Code assigned - two with State Code 3, one with State Code 5. The number of period minutes covered by State Code 3 is 100; the number of period minutes covered by State Code 5 is 50. **The primary state attendance code for the day is 3.**

Periods to Summarize	Whole Day Absence	Shared Time Enrollment	State Code	Period Minutes	Physical Absent	Physical Present	Remote Absent	Remote Present	State Excused Minutes
1	240	No	5	50	40	10	0	0	0
2	240	No		50	0	50	0	0	0
3	240	No		50	40	10	40	10	0
4	240	No		50	0	50	0	0	0
5	240	No	3	50	0	10	0	0	40
6	240	No		50	0	50	0	0	0
7	240	No	3	50	0	10	0	10	40
8	240	No		50	0	50	0	0	0

*Primary Attendance Code for the Day*

### Step 2. Summarize the Minutes

8 periods in a day x 50 minutes = 400 total minutes of a day.

A whole day of absence is 240. Of those 400 minutes, the student was physically absent for 80, virtually absent for 40, physically present for 240, and virtually present for 20, with 80 minutes considered excused based on the assigned state code.

Whole Day Absence	Shared Time Enrollment	Primary State Code	Period Minutes	Physical Absent	Physical Present	Remote Absent	Remote Present	State Excused Minutes
240	No	3	400	80	240	40	20	80

*Summary of Day Minutes*

### Step 3. Calculate Day Absent

When Physically Absent Minutes are greater than the Calendar minutes minus Whole Day Absence, the student has 1 day of absence.

Whole Day Absence	Shared Time Enrollment	Primary State Code	Period Minutes	Physical Absent	Physical Present	Remote Absent	Remote Present	State Excused Minutes	Days Absent	Days Present	Remote Days Absent	Remote Days Present
240	No	5	400	300	100	0	0	0	1	0	0	0
240	No	9	400	300	0	300	0	100	1	0	1	0
240	No	0	400	300	100	300	100	0	1	0	1	0
240	No	1	400	50	350	50	350	0	0	1	0	1
240	No	5	400	400	0	400	0	0	1	0	1	0
240	No	3	400	0	0	0	0	400	0	1	0	0
240	No	3	400	50	50	50	50	300	0	1	0	1
240	Yes	4	250	150	100	150	100	0	0	1	0	1
240	Yes		250	0	250	0	250	0	0	1	0	1
240	Yes		250	250	0	250	0	0	1	0	1	0

Days Absent Calculation

### Step 4. Shared Time = 1 Absent Day

When the student has a Shared Time Enrollment and the Absent Minutes are greater than the Whole Day Absence are divided by 2, the student has 1 day of absence.

Whole Day Absence	Shared Time Enrollment	Primary State Code	Period Minutes	Physical Absent	Physical Present	Remote Absent	Remote Present	State Excused Minutes	Days Absent	Days Present	Remote Days Absent	Remote Days Present
240	No	5	400	300	100	0	0	0	0	1	0	0
240	No	9	400	300	0	300	0	100	1	0	1	0
240	No	0	400	300	100	300	100	0	1	0	1	0
240	No	1	400	50	350	50	350	0	0	1	0	1
240	No	5	400	400	0	400	0	0	0	1	0	1
240	No	3	400	0	0	0	0	400	0	1	0	0
240	No	3	400	50	50	50	50	300	0	1	0	1
240	Yes	4	250	150	100	150	100	0	1	0	1	0
240	Yes		250	0	250	0	250	0	0	1	0	1
240	Yes		250	250	0	250	0	0	1	0	1	0
240	Yes	5	250	250	0	250	0	0	1	0	1	0

Calculation for Shared Time Enrollments

### Step 5. Shared Time = Half Day

When the student has a Shared Time Enrollment, and the Absent Days and Days Present are divided by 2, the student has a half day of absence.

Whole Day Absence	Shared Time Enrollment	Primary State Code	Period Minutes	Physical Absent	Physical Present	Remote Absent	Remote Present	State Excused Minutes	Days Absent	Days Present	Remote Days Absent	Remote Days Present
240	No	5	400	300	100	0	0	0	0	1	0	0
240	No	9	400	300	0	300	0	100	1	0	1	0
240	No	0	400	300	100	300	100	0	1	0	1	0
240	No	1	400	50	350	50	350	0	0	1	0	1
240	No	5	400	400	0	400	0	0	0	1	0	1
240	No	3	400	0	0	0	0	400	0	1	0	0
240	No	3	400	50	50	50	50	300	0	1	0	1
240	Yes	4	150	150	0	150	0	0	0.5	0	0.5	0
240	Yes		150	0	150	0	150	0	0	0.5	0	0.5
240	Yes		150	150	0	0	0	0	0.5	0	0	0
240	Yes	5	150	90	60	90	60	0	0	0.5	0	0.5

Calculation for Shared Time Enrollments for Half Day Absence

### Step 6. Process Primary State Code 5

Attendance Records for days with a primary State Code of 5 do not use absent minutes to determine the daily attendance. These records are treated as half day absences and a student is counted as having a full day of attendance, except if the student is a Shared Time student, in which case the student receives a half day (.5) of absence.

Whole Day Absence	Shared Time Enrollment	Primary State Code	Period Minutes	Physical Absent	Physical Present	Remote Absent	Remote Present	State Excused Minutes	Days Absent	Days Present	Remote Days Absent	Remote Days Present
240	No	5	400	300	100	0	0	0	0	1	0	0
240	No	9	400	300	0	300	0	100	1	0	1	0
240	No	0	400	300	100	300	100	0	1	0	1	0
240	No	1	400	50	350	50	350	0	0	1	0	1
240	No	5	400	400	0	400	0	0	0	1	0	1
240	No	3	400	0	0	0	0	400	0	1	0	0
240	No	3	400	50	50	50	50	300	0	1	0	1
240	Yes	4	150	150	0	150	0	0	0.5	0	0.5	0
240	Yes		150	0	150	0	150	0	0	0.5	0	0.5
240	Yes		150	150	0	0	0	0	0.5	0	0	0
240	Yes	5	150	90	60	90	60	0	0.5	0	0.5	0

\*\* missing a half day when you are there only a half day student = absent

### Step 7. Process Days with All State Excused Minutes

When the total Period Minutes for the day are less than or equal to the Period Minutes State Excused by an Exempt State Code, Days Present and Days Absent equals 0 and Days Excused equals 1.

Whole Day Absence	Shared Time Enrollment	Primary State Code	Period Minutes	Physical Absent	Physical Present	Remote Absent	Remote Present	State Excused Minutes	Days Absent	Days Present	Remote Days Absent	Remote Days Present	State Excused Days
240	No	5	400	300	100	0	0	0	0	1	0	0	0
240	No	5	400	300	0	300	0	100	1	0	1	0	0
240	No	0	400	300	100	300	100	0	1	0	1	0	0
240	No	1	400	50	350	50	350	0	0	1	0	1	1
240	No	5	400	400	0	400	0	0	0	1	0	1	1
240	No	3	400	0	0	0	0	400	0	0	0	0	1
240	No	5	400	50	50	50	300	0	1	0	1	1	1
240	Yes	4	150	0	0	0	0	150	0	0	0	0	0.5
240	Yes		150	0	1	0	0	149	0	0.5	0	0	0
240	Yes		150	150	0	0	0	0	0.5	0	0	0	0

State Excused Minutes

### Generate the Attendance Day Details Validation Report

1. Select **SMART SID Management Attendance Day Details** from the **Extract Type** dropdown list.
2. Enter a **Reporting Period Start Date**.
3. Enter a **Reporting Period End Date**. Note that the Start and End Date range cannot be more than seven days.
4. Mark the **Student w/o stateIDs** if those students should not appear in the report.
5. Indicate the **Format** in which the report should generate.
6. Click the **Generate Extract** button to generate the report in the desired format. Or, use the **Submit to Batch** button (if applicable) to choose when the extract generates.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W													
1	DetailRepo	WholeDay	VirtualPart	StateID	LastName	FirstName	MiddleName	Date	ShareTime	Period	Mini	Primi	Accepi	Present	M	Absent	Min	Remote	Pri	Remote	Ab	State	Excus	Present	Day	Absent	Day	Remote	Pri	Remote	Ab	State	Excus	Days	Open
2	Attendance	240	Disabled	345678901	Student	Amber	#####	N		50				50	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	24		
3	Attendance	240	Disabled	345678901	Student	Amber	#####	N		50				50	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	24		
4	Attendance	240	Disabled	345678901	Student	Amber	#####	N		50				50	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	24		
5	Attendance	240	Disabled	345678901	Student	Amber	#####	N		50				50	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	24		
6	Attendance	240	Disabled	345678901	Student	Amber	8/2/2021	N		50				50	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	24		
7	Attendance	240	Disabled	345678901	Student	Amber	8/3/2021	N		50				50	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	24		
8	Attendance	240	Disabled	456789012	Student	Ben	#####	N		50				50	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	24		
9	Attendance	240	Disabled	456789012	Student	Ben	#####	N		50				50	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	24		
10	Attendance	240	Disabled	456789012	Student	Ben	#####	N		50				50	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	24	
11	Attendance	240	Disabled	456789012	Student	Ben	#####	N		50				50	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	24	
12	Attendance	240	Disabled	456789012	Student	Ben	8/2/2021	N		50				50	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	24		
13	Attendance	240	Disabled	456789012	Student	Ben	8/3/2021	N		50				50	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	24		

SMART SID Management Attendance Day Details

### Attendance Day Details Validation Report Layout

Field	Description	Location
<b>Detail Report Type</b>	Indicates which validation report displays. Reports <b>Attendance Data by Day</b> for all students.	N/A
<b>Whole Day Absence</b>	Indicates the total number of minutes that is considered a full day of absence. This is the value entered in the Whole Day Absence field on the Calendar Detail tool.	System Administration > Calendar > Calendar > Calendar > Whole Day Absence



Field	Description	Calendar Location
<b>Virtual Participation Preference</b>	<p>Indicates whether Virtual Attendance Preferences have been enabled for the selected district.</p> <p>When the Enable Virtual Attendance checkbox is marked on the <b>Virtual Attendance Preferences</b> tool, displays a value of Enabled. When the Enable Virtual Attendance checkbox is NOT marked, displays a value of Disabled.</p>	Calendar.wholeDayAbsence System Administration > Attendance > Virtual Attendance Preferences > Enable Virtual Attendance
<b>State ID</b>	<p>Reports the student's assigned State ID number.</p>	Census > People > Demographics > Person Identifiers > State ID  Person.stateID
<b>Last Name</b>	<p>Reports the last name of the student.</p>	Census > People > Demographics > Person Information > Last Name  Identity.lastName
<b>First Name</b>	<p>Reports the first name of the student.</p>	Census > People > Demographics > Person Information > First Name  Identity.firstName
<b>Middle Name</b>	<p>Reports the middle name of the student.</p>	Census > People > Demographics > Person Information > Middle Name  Identity.middleName
<b>Date</b>	<p>Reports the date of the student's attendance entry.</p>	Student Information > General > Attendance  Attendance.date
<b>Share Time Enrollment</b>	<p>Indicates whether the student is full time enrolled in the selected calendar or shares time with an enrollment in another calendar.</p>	Student Information > General > Enrollments > State Reporting Fields > Shared Time
<b>Period Minutes for the Day</b>	<p>Reports the total number of instructional period minutes for the entire school day. This is usually the same as the Student Day minutes on</p>	System Administration > Calendar > Calendar > Period > Period Schedule Info > Instructional Minutes

Field	Description	Location
	Attendance Detail,	System Administration > Calendar > Calendar > Calendar > Student Day (Instructional Minutes)
<b>Primary State Code</b>	Reports the State Code assigned to the attendance code.	System Administration > Attendance > Attendance Code > Attendance Excuse Detail > State Code
<b>Acceptable Attendance Code for State Excused Days</b>	Indicates whether the attendance state (3, 4, 6, 8 or 9) code is valid for the excused days recognized by the state. Reports Yes or No.	System Administration > Attendance > Attendance Code > Attendance Excuse Detail > State Code
<b>Present Minutes</b>	Lists the total number of minutes for which the student was marked present for the selected day.	Student Information > General > Attendance > Attendance Record > Present Minutes
<b>Absent Minutes</b>	Lists the total number of minutes for which the student was marked absent for the selected day.	Student Information > General > Attendance > Attendance Record
<b>Remote Present Minutes</b>	Lists the total number of minutes for which the student was marked present for remote (virtual) learning.	Student Information > General > Attendance > Attendance Record > Present Minutes
<b>Remote Absent Minutes</b>	Lists the total number of minutes for which the student was marked absent for remote (virtual) learning.	Student Information > General > Attendance > Attendance Record
<b>State Excused Minutes</b>	Lists the total number of minutes the student was marked as excused and approved by the state.	System Administration > Attendance > Attendance Code > Attendance Excuse Detail > State Code, Excuse
<b>Present Days</b>	Reports the total number of days the student was considered present. One day reports as 1.0; less than one day reports as 0.5.	Student Information > General > Attendance > Attendance Record
<b>Absent Days</b>	Reports the total number of days the student was considered absent. One day reports as 1.0; less than one day reports as 0.5.	Student Information > General > Attendance > Attendance Record
<b>Remote Present Days</b>	Reports the total number of days the student was considered present. One day reports as 1.0; less than one day	Student Information > General > Attendance > Attendance Record

Field	Description	Location
<b>Remote Absent Days</b>	Reports the total number of days the student was considered absent. One day reports as 1.0; less than one day reports as 0.5.	Student Information > General > Attendance > Attendance Record
<b>State Excused Days</b>	Lists in numeric form whether that day of absence is considered exempt by the state and does not count as a day of absence. One day reports as 1.0; less than one day reports as 0.5.	Student Information > General > Attendance > Attendance Record
<b>Days Open</b>	Reports the total number of calendar days in the selected calendar.	System Administration > Calendar > Calendar > Days > Start Date, End Date